

# City of Biggs

## MEMORANDUM

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TO: Honorable Mayor and City Council Members

FROM: G. Michael Vasquez, PE – Engineering Staff

DATE: September 20, 2010 Council Meeting, prepared September 16, 2010

SUBJECT: Activity Report & Project Updates

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### Activity Report:

- *Please note that Dave Swartz will be attending this Council meeting in place of Mike Vasquez. Any project specific questions from the Council regarding the activity report or project updates prepared by Mike Vasquez can be addressed either before or the day after the Council meeting. Staff apologizes to the Council for any inconvenience.*
- Staff continues to regularly prepare and submit reimbursement requests from the State and USDA for ongoing projects. (G. M. Vasquez, M. Powell)
- The State does not have any updates on review or award of the 2010 CDBG or 9<sup>th</sup> Cycle Safe Routes to School funding applications. Staff will monitor these applications and keep the Council updated with any news. (G. M. Vasquez)
- Staff coordinated on-site with the City Contract Architect for the ADA Library Project regarding drainage concerns after the August 9, 2010 Special Council Meeting. Staff provided the Architect with topographic information from previous projects to ensure that the project drains properly. The existing building downspout can be used (if needed, pending County Building Permit Review) for drainage of an approximately 10' x 10' area just outside the building's rear doorway. The existing downspout does appear to drain into the City's sewer system, and any additional drainage contribution by the 10'x 10' area does not pose significant impacts to the City's sewer system. (G. M. Vasquez)
- Staff reviewed an off-site improvement plan submitted by developer Rufus Casey's surveyor for a project at the northeast corner of D and 7<sup>th</sup> Streets. Staff is currently waiting for the on-site improvement plan submittal from the developer for review. (G. M. Vasquez)
- Staff has been working with the City Administrator and Contract City Accountant to ensure revenues and expenditures for all City projects have been properly categorized in the City's accounting software. (G. M. Vasquez)
- Staff reviewed roadway width and parking requirements for 5<sup>th</sup> Street between Bannock and Trent Streets. Provided a findings report to the City Administrator. (G. M. Vasquez)
- Staff is currently working with the North Biggs Estates Subdivision developer (CHIP) to modify the bike path's connection to the streets. (G. M. Vasquez)

## **Project Updates:**

- **Project:** USDA Sewer Line Repair Project

**Status:** The contractor has completed paving repairs on B Street between 5<sup>th</sup> and 6<sup>th</sup> Streets, and on 2<sup>nd</sup> Street between B and C Streets. The repairs were performed consistent with the expectations of the City Administrator, Public Works and Engineering Staff, and are acceptable to Council Members according to the City Administrator. Striping is anticipated to be completed by September 24, 2010.

With these repairs completed, Staff will begin working with the City Attorney to close out the waterline portion of the USDA water project.

Staff: G. M. Vasquez

- **Project:** City of Biggs Roadway Rehabilitation Project (West Biggs Gridley Road)

**Status:** The contractor has completed paving repairs on West Biggs Gridley Road between Bannock Street and the Sunwest Mill Driveway. The repairs were performed consistent with the expectations of the City Administrator, Public Works and Engineering Staff, and are acceptable to Council Members according to the City Administrator. Striping is anticipated to be completed by September 24, 2010.

The contractor also assisted City Public Works Staff with additional unrelated paving repairs while on-site at no cost to the City.

With these repairs completed, Staff will begin working to close out the Proposition 1B, West Biggs Gridley Road, and C Street Projects.

Staff: G. M. Vasquez

- **Project:** Hydro-Pneumatic Tank Project (In association with the USDA Well Project)

**Status:** The 10,000-gallon tank has been delivered and connected to the concrete foundation. All water main pipe and valves have been installed and connected to the tank. The air compressor unit has also been installed within the existing well building. Remaining items to be completed include connecting the air compressor unit to the tank, electrical work, telemetry programming, painting of aboveground piping, disinfection, and tank system functionality testing. These items should be completed by September 20, 2010 pending any testing issues that may arise. Fencing and final clean up is scheduled to be completed the week of September 20, 2010.

To date, Public Works and Engineering Staff are pleased with the contractor's means and methods of construction work, as well as the contractor's ability to perform waterline work while minimizing the time the Park Well was shut off. Initially, it was projected that the Park Well would be out of use for 2-3 days. The contractor was able to perform all required waterline work expeditiously, only having the well off for about 8 hours.

Liquidated damages continue to be assessed due to the delay in tank delivery.

Staff: G. M. Vasquez

- **Project:** 6<sup>th</sup> Street Bridge Rehabilitation – New Box Culvert

**Status:** Staff submitted the Preliminary Environmental Study (PES) prepared by the City Planner to Caltrans as part of National Environmental Policy Act (NEPA) requirements last month. Staff had a conference call with Caltrans' environmental coordinator last week to review the PES with the following results per Caltrans' preliminary review:

- Caltrans may allow the City to use the Giant Garter Snake (GGS) Study prepared for the USDA Wastewater Treatment Plant funding application in the environmental package for the bridge replacement, due to the close proximity of the two projects, and since the study was recently prepared. This is great news as the GGS Study can take months to prepare and is a major part of any environmental process. If Caltrans does allow the City use the already prepared GGS Study, a significant amount of time and money will be saved. Staff should know the status of this in early October. If allowed, the City Planner will modify the already prepared GGS Study and submit to Caltrans.
- Caltrans has scheduled a field visit with Staff the first week of October.
- Caltrans asked that the City complete the California Environmental Quality Act (CEQA) Initial Study / Mitigated Negative Declaration and submit the approved copy to the State. The City Planner had prepared this document several months ago, and is currently modifying it for immediate circulation to applicable agencies. This document will be brought forth to the City Council at the October Council Meeting for approval.
- Caltrans asked for the City's help in coordinating the CEQA and NEPA processes, as they do not have a complete understanding of the CEQA approval process.
- An Air Quality report and mitigation measures will be required and will be prepared by the City Planner.
- Staff has asked Caltrans to review a new funding opportunity for this project. The Federal Government has introduced a new funding package only for bridges that would fund 100% of project costs rather than the normal 90%. If applicable for this project, it could result with a savings of \$85K for the City.

Based on this correspondence with Caltrans, it appears that the process is progressing better than expected. A definitive project schedule remains difficult to anticipate at this point, but we should have more information after discussion with Caltrans following the field visit in October.

Staff: G. M. Vasquez

# City of Biggs

## MEMORANDUM

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TO: Honorable Mayor and City Council Members

FROM: David L. Swartz, PE, PLS – City Engineer

DATE: September 20, 2010 Council Meeting, prepared September 9, 2010

SUBJECT: Community Hall and WWTP Projects Update

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- **Project:** Community Hall Funding Application

**Requested Action:** Update Only

**Status:** Appraiser Jim Shewbridge has completed “as is” and “as proposed” appraisals of the building. Staff is currently reviewing the appraisals for consistency with the City’s wishes for building upgrades. Staff will review findings with the Public Works Committee and Council prior to submitting the funding application to USDA. Upon approval of the appraisal, Staff will use the “as proposed” appraisal’s estimated value as a maximum project budget and complete a pre-application for USDA review. Anticipated application completion and submittal dates will be given at the Council Meeting.

Staff: D. Swartz

- **Project:** WWTP Funding Application

**Requested Action:** Update Only

**Status:** An update will be provided at the Council Meeting.

Staff: D. Swartz