

Call To Order

The regular council meeting was called to order at 6:09 p.m. by Mayor Frith. Vice Mayor Crawford and Councilors Arnold, Bottorff and Thompson were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Dave Swartz and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None

2. PUBLIC HEARING: *ADOPTION OF INITIAL STUDY/MITIGATED NEGATIVE DECLARATION:* Sixth Street Bridge Seismic Retrofit/Replacement.

- a. Staff Comments. City Planner Scott Friend stated staff was requesting the city council approve an Initial Study/Mitigated Negative Declaration for a project to replace the existing Sixth Street Bridge structure with a new Caltrans-approved double box culvert structure.
- b. Open the hearing to the public.
  1. Proponents. None
  2. Opponents. None
- c. Close hearing to the public.
- d. Council discussion.

*RESOLUTION NO. 2010-28* "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING AN INITIAL STUDY / NEGATIVE DECLARATION PURSUANT TO THE REQUIREMENTS OF THE CALIFORNIA ENVIRONMENTAL QUALITY ACT IN SUPPORT OF A PROJECT TO REPLACE THE SIXTH STREET BRIDGE IN THE CITY OF BIGGS." (Frith/Crawford, MCU)

3. PUBLIC HEARING: *MODIFICATION OF BIGGS NUISANCE CODE*

- a. Staff Comments. City Administrator Pete Carr stated this was the first reading of the revised Biggs Municipal Code 6.25. Changes to the code could still be made tonight.
- b. Open the hearing to the public.
  1. Proponents. None
  2. Opponents. None
- c. Close hearing to the public.
- d. Council discussion. Mayor Frith asked council if they had a chance to review the revised changes to the code. He suggested tabling this discussion. Council agreed.

Mayor Frith suggested forming a sub-committee to review changes to the code. Councilmembers Thompson and Bottorff volunteered to be part of the sub-committee.

Vice Mayor Crawford referred to section 6.25.020 item 7b and stated he thought the 700 square feet driving limitation discussed in this section was historical. He said there were various sizes of lots in the city and did not know how this number came about. There were lots with a minimum of 7200 square feet up to double that amount or better and questioned why that number was used rather than a percentage of the lot. Mr. Friend stated the 700 square feet equals the maximum allowable percentage on a 7200 square foot lot. It was the largest amount of non-living ground cover in a 7200 square foot lot. There was no sliding scale to get more with a bigger lot. It was just the maximum percentage lot coverage in a front yard in a 7200 square foot lot. Vice Mayor Crawford asked if this amount should be a percentage of the lot and not a specific number. Mr. Friend stated that change could be made. This was historical and if council wanted it to incrementally slide with the lot size, they could.

Vice Mayor Crawford asked for verification on section 6.25.020 item 5f. Mr. Friend stated this referred to occupied buildings lacking utility services. Vice Mayor Crawford asked what the intent of the statement was. Mr. Friend stated there have been situations where people have their utilities turned off for non-payment and still choose to live in the structure. This code says there is a hazardous condition, a nuisance condition that is created if someone is living in the structure and doesn't have water or garbage service. They still need to flush their toilet and deposit refuse somewhere, so the city wanted to be sure someone is not living in an occupied structure if they don't have utilities, even if they own the structure. Candles being burned for light is a fire hazard. Right now the code is silent on how the city deals with people who choose to take up occupancy of buildings not served by utilities. Vice Mayor Crawford asked how this would relate to commercial buildings in the city and should it be addressed within this code modification. Mr. Friend stated this was intended to apply across the board. If a business is occupied, there are another set of regulations. The city has just run into this issue in the last couple of months with utility shut-offs and there is nothing in the code that really addresses this. Vice Mayor Crawford felt the proposed code change was appropriate but wanted clarification.

Vice Mayor Crawford felt the sub-committee should define section 6.25.020 item 4b more fully because he did not feel this covered the positions taken at the last council meeting.

Vice Mayor Crawford stated section 6.25.020 item 7c did not clarify whether it was on the street or on a private entity. He understood what the intent was after there was discussion but it really didn't speak to that.

He was also concerned about the city park superintendent. He asked if the regulations really clearly define what he is looking at versus what is stated here. He was not sure that it did. He felt this needed to be clarified because there was someone making subjective decisions on something and not specifically guided in these codes and that was a concern. Mr. Friend stated the intent of this was to clearly codify his role in this process. There are other parts of the code that mention the fact that he is the person to go to. Mr. Friend asked Vice Mayor Crawford to write down his comments. Vice Mayor Crawford said he understood the intent and would like to see this done right.

Mayor Frith preferred all other questions be sent to Mr. Carr to be discussed with the sub-committee. This item was tabled until the December 20, 2010 meeting.

#### 4. CONSENT CALENDAR:

- A. Approval of warrants: #24801 - 24866; #7783 - #7806; Z00363 - Z00378 for month of October 2010 in the amount of \$279,526.69.
  - B. Acknowledge receipt of Monthly Cash Report for September 2010.
  - C. Acknowledge receipt of Police Department Report for October 2010.
  - D. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for October 2010.
  - E. Acknowledge receipt of Biggs Fire Department Report for October 2010.
  - F. Adopt Resolution No. 2010- 29 by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ACCEPTING COMPLETION OF THE SEWER REPAIR CONSTRUCTION PROJECT.
  - G. Adopt Resolution No. 2010- 30 by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ACCEPTING COMPLETION OF THE PROPOSITION 1B, WEST BIGGS GRIDLEY ROAD, AND C STREET CONSTRUCTION PROJECTS."
- Motion/Second to adopt the consent calendar as is. (Thompson/Bottorff, MCU)

**5. DEPARTMENT REPORTS:**

**A. Planning:**

1. Informational: City Planner Scott Friend reviewed the Department Activity Report – October 2010 / November 2010 included in the agenda packet.

In addition to the report, Mr. Friend said the Sphere of Influence Amendment Request from the City of Gridley is going to the LAFCo Meeting on December 2<sup>nd</sup>. The area the City of Gridley is requesting is 850 acres located north of the existing City of Gridley and their current sphere of influence.

Mr. Carr stated the City of Biggs could recommend either the area of concern continue for the entire area or be eliminated for the entire area if Gridley's sphere of influence request is approved.

There was discussion between the city planner, city engineer and council.

Councilmember Arnold felt Biggs should make a comment now if they did not want this to happen. He wanted LAFCo to be known that the landowners wanted to be part of Biggs city limits. Mr. Friend said the landowners should let LAFCo know this.

Mayor Frith stated the landowners themselves would need to make a compelling case.

Mr. Friend asked if council would like staff to prepare a letter of response.

Councilmember Arnold would let the landowners in this area know what was being requested by Gridley.

Mayor Frith confirmed the area of concern should stay intact.

**B. Engineering:**

1. City Engineer Dave Swartz reviewed the Activity Report included in the agenda packet.
2. Mr. Swartz reviewed with council the Project Updates Report included in the agenda packet.
3. Mr. Swartz updated council on the Wastewater Treatment Plant Funding.
5. Mr. Swartz discussed the Community Hall Project Update and Application for Project Funding. He stated the original estimate to remodel the building was \$765,000 and the appraisal came in at \$450,000. The project scope would need to be reduced by approximately \$320,000. He reviewed improvements that would be included in the project.

Vice Mayor Crawford asked if it would be more cost effective to tear down the existing building and rebuild a new building. Mr. Swartz did not believe a building of the same size could be rebuilt for \$450,000.

Mr. Swartz stated the city would be applying for a grant which would cover 75% of the project cost and a loan for the additional 25%.

Council agreed to move forward and apply for a grant.

4. Water Rates Update. Mr. Swartz stated a rate structure had been developed when the water projects were implemented that would maximize the allotment of the amount of water that would be distributed for a fee with the meter system. The water allotment was not related to expected usage. The rate structure focused on how to pay back the loan for the project and was developed with data that used different accounting practices and principles than being used today.

Mr. Swartz stated it cost approximately \$450,000 to operate the water system per year. Operation and maintenance costs are approximately \$167,000, overhead allocation costs are \$34,000, USDA bond reserve costs are \$20,000, capital replacement reserves are \$33,000 and loan obligations are \$198,000 per year.

Mr. Swartz stated current revenues are \$370,000 per year. The metered customers are paying about \$9 higher than the non-metered customers per month. The public works committee looked at setting a higher cap at 5,000 cubic feet per month. To balance the fund, metered customers could pay \$57 and non-metered customers \$62 per month. The customers that would be impacted the most would be the non-metered customers.

Council discussed charging non-occupied commercial building owners water and sewer fees.

Council agreed to form a water rate study committee and Councilmember Arnold and Bo Sheppard volunteered to serve on the committee. Community members would also be invited by the council to serve on the committee.

- C. Public Safety. Mayor Frith and Mr. Carr met with Assistant Chief Price last Friday.
- D. Flood Control. Councilmember Bottorff referred to a map including a new member to the JPA. All current JPA members would have to vote to allow a boundary adjustment to the JPA by resolution.

Motion/Second to add this item to the agenda. (Crawford/Thompson, MCU)

Resolution 2010-31 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS REGARDING AMENDMENT TO SUTTER-BUTTE FLOOD CONTROL AGENCY JOINT EXERCISE OF POWERS AGREEMENT." (Bottorff/Crawford, MC; Noes: Arnold)

- E. Public Works. Councilmember Arnold had nothing new to report.
- F. Electric. Mr. Carr stated one member of NCPA was leaving. The impact of this and proposed reallocation of L & R costs on Biggs will result in an \$118,000 increase per year.
- G. BCAG/Air Quality. Councilmember Thompson stated B-line had added new bus routes November 1<sup>st</sup>. There are still no stops in Richvale. No Air Quality Meeting.

H. Solid Waste. Nothing to report.

I. Other commission reports. None

J. City Administrator.

1. Appointment to Butte County Mosquito and Vector Control District board of directors. Council agreed to discuss this item next month.
2. Update to Personnel Policies. Council agreed to discuss this item next month.
3. Staff Compensation Issues. Mayor Frith asked to discuss this item next month.
4. Mr. Carr reviewed the report in the agenda packet "Recap of Discretionary Funds – Committed vs. Non-Committed."

Council would like to review this updated report on a quarterly basis.

5. Verbal Report

- a. Mr. Carr reported a minimal level of medical contributions is required for retirees. The city's outside auditor suggested identifying the city's unfunded liability. An outside contractor could provide a report for a fee of \$900. Council agreed the report was necessary.
- b. Mr. Carr informed council the city engineer's Memorandum of Understanding (MOU) expires in December. Would council like to renew the contract, complete a performance evaluation, or market the position by putting out a Request for Qualifications (RFQ), which has not been done in 14 years?

City Attorney Greg Einhorn stated council could direct staff to come back with a proposed RFQ and extend the MOU until there is a successor. Council agreed.

- c. Mr. Carr stated staff was proceeding with a new credit card utility payment vendor. The fee would be \$4.95 per transaction with no setup fee for the city. A contract would be brought back in December.

**6. INFORMATIONAL:** Mayor Frith thanked Vice Mayor Crawford for his service as a councilmember and welcomed Bo Sheppard as the new councilmember. Vice Mayor Crawford said he appreciated the opportunity to serve and appreciated staff.

**7. ADJOURNMENT:** Meeting was adjourned at 10:07 p.m.

ATTEST:

APPROVED:

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Roben Dewsnap  
CITY CLERK

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Roger L. Frith  
MAYOR

**1. SPECIAL MEETING CALLED TO ORDER:**

The special meeting of the Biggs City Council was called to order at 6:00 p.m. by Mayor Frith. Vice Mayor Thompson, Councilors Arnold, Bottorff and Sheppard were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Engineer Dave Swartz and City Clerk Roben Dewsnap.

**2. SPECIAL BUSINESS: *Declare Election Results and Seat New Council Members.***

A. Adopt Resolution by reading of title only.

*RESOLUTION NO. 2010-32*“A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS RECITING THE FACT OF THE CONSOLIDATED GENERAL ELECTION HELD ON NOVEMBER 2<sup>ND</sup>, 2010, DELARING THE RESULTS AND SUCH OTHER MATTERS AS PROVIDED BY LAW.” (Frith/Thompson, MCU)

The elected councilmembers were Doug Arnold, Bo Sheppard and Angela Thompson.

B. City Clerk Roben Dewsnap administered the oath of office to Angela Thompson, Douglas Arnold and Bo Sheppard.

Vice Mayor Crawford stepped down and Bo Sheppard was seated as the newly appointed councilmember.

C. City Clerk opened the nominations for mayor. Councilmembers Bottorff and Thompson nominated Roger Frith for mayor. Nominations were closed. Council voted unanimously in favor of Roger Frith for mayor.

Mayor Frith opened the nominations for vice mayor. Councilmember Bottorff nominated Angela Thompson as vice mayor. Nominations were closed. Council voted unanimously in favor of Angela Thompson for vice mayor.

D. Commissions and Committee Assignments.

Mayor appointed assignments:

Police and Fire: Roger Frith – Primary, Angela Thompson – Alternate and Pete Carr – Additional Alternate.

Electric/NCPA: Roger Frith – Primary, Doug Arnold, Mike Bottorff, Angela Thompson, Bo Sheppard – Alternates and Pete Carr – Additional Alternate.

Public Works: Roger Frith and Doug Arnold – Primary.

Solid Waste: Doug Arnold – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

Teen Center: Angela Thompson – Primary, Doug Arnold – Alternate and Pete Carr – Additional Alternate.

Employee Relations: Bo Sheppard – Primary and Angela Thompson – Alternate.

Council appointed assignments:

Emergency Services: Roger Frith – Primary, Angela Thompson – Alternate and Pete Carr Additional Alternate.

Sutter Butte Flood Control JPA: Mike Bottorff – Primary and Bo Sheppard – Alternate.

Lodi Energy Center Participant Committee: Roger Frith – Primary and Pete Carr – Alternate.

BCAG/Air Quality: Angela Thompson – Primary, Bo Sheppard – Alternate and Pete Carr – Additional Alternate.

Butte Basin Water Users Association: Roger Frith – Primary and Pete Carr Alternate.

School Liaison: Angela Thompson – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

Parks: Bo Sheppard – Primary, Angela Thompson – Alternate and Pete Carr – Additional Alternate.

Economic Development: Roger Frith – Primary and Doug Arnold, Mike Bottorff, Angela Thompson, Bo Sheppard – Alternates.

League of California Cities: Doug Arnold – Primary, Mike Bottorff – Alternate and Pete Carr – Additional Alternate.

SCORE: Mike Bottorff – Primary and Pete Carr – Alternate.

Abandoned Vehicle Abatement: leave vacant

Biggs-Gridley Memorial Hospital Board: Angela Thompson and Carol Arnold.

Mosquito Vector Control: Bo Sheppard – Primary and Pete Carr – Alternate.

HOME Loan Committee: vacant

Motion/Second to adopt the commission positions as posted. (Thompson/Arnold, MCU)

- PRESENTATION:** Mayor Frith presented a resolution to Jon Crawford expressing appreciation for his service as a councilmember.

*Resolution No. 2010-33* “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS EXPRESSING APPRECIATION AND RECOGNITION FOR SERVICE RENDERED BY JON CRAWFORD AS COUNCILMEMBER FOR THE CITY OF BIGGS. (Frith/Arnold, MCU)

Jon Crawford thanked council for the opportunity to serve.

**4. CONSENT CALENDAR:**

- A. Approval of Minutes for Regular Meeting of October 18, 2010 and Special Meeting of November 1, 2010.
- B. Approval of warrants: #24867 - 24929; #7807 - #7825; Z00379 - Z00392 for month of November 2010 in the amount of \$336,440.24.
- C. Acknowledge receipt of Monthly Cash & Investments Report for October 2010.
- D. Acknowledge receipt of Unfunded Liability Analysis Report as of July 1, 2009.
- E. Acknowledge receipt of Police Department Report for November 2010.
- F. Acknowledge receipt of Gridley Biggs Animal Control Officer Report for November.
- G. Acknowledge receipt of Biggs Fire Department Report for November 2010.
- H. Approval of Employee Safety Recognition Program.
- I. Approval of Credit Card Services Agreement (Vendor: Paymentus)

Motion/Second to approve the consent calendar as written. (Thompson/Arnold, MCU)

**5. DEPARTMENT REPORTS: *Planning and Engineering***

A. Planning: (P. Carr)

Department Activity Report – November / December 2010.

Mr. Carr referred to items 7 in the report and informed council Community Housing Improvement Program (CHIP) asked if Biggs would like to partner with them to obtain a HOME grant to construct multi-family housing north of North Biggs Estates.

Council members indicated interest in receiving more information.

B. Engineering: (D. Swartz)

Mr. Carr asked council to authorize up to \$2000 to Psomas for the revisions necessary to implement phasing of the waste water treatment plant upgrade project and to produce a decision making report for the city council on how best to continue.

Council agreed to authorize up to \$2000 for Psomas to produce a phasing report.

C. Public Safety – Verbal update. Mr. Carr said this was a quiet month for police services.

D. Flood Control – Verbal update. Councilmember Bottorff stated Steve Lambert was a board executive who also represents Biggs. 75% of core drilling on levee has been completed.

E. Public Works – Verbal update. Councilmember Arnold and Mayor Frith attended a demonstration on the telemetry system. Mayor Frith felt Public Works needed to know how to operate this system.

F. Electric – Verbal update. Mayor Frith stated he and Mr. Carr were looking at other options to NCPA.

G. BCAG/Air Quality – Verbal update. Vice Mayor Thompson reported she had attended a presentation on unmet transit needs and a recap of the new bus schedules. Air Quality passed new mandates for burning and drying times.

H. Solid Waste – Verbal update. Mr. Carr stated the new solid waste contract would take effect January 1, 2011

I. Other commission reports. None

J. City Administrator:

1. Mr. Carr informed council the code enforcement officer was on an extended leave of absence.

Mr. Carr said the Biggs Community Action Volunteers (BCAV) asked if the city would be interested in having a more condensed slogan. There could be a slogan contest.

2. Mr. Carr reviewed 2010 city project priorities with council.

For 2011 priorities, Mr. Carr suggested a Golden Rose Award to recognize citizens who do an outstanding job with property improvement. Mayor Frith suggested RFQ's for attorney and planning services for 2011. Vice Mayor Thompson suggested getting the teen center up and running. A plan for the Trent Street playground was also included.

K. City Attorney:

Mr. Einhorn distributed an ethics outline and reviewed ethics in local government with council.

**6. INFORMATIONAL:**

Mr. Carr stated Butte County would be celebrating their General Plan Update.

Councilmember Bottorff reminded council that Biggs still needed a representative for the flood control committee.

7. **ADJOURNMENT:** Meeting was adjourned at 8:35 p.m.

ATTEST:

APPROVED:

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Roben Dewsnap  
CITY CLERK

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Roger L. Frith  
MAYOR, CITY OF BIGGS

REPORT: Jan 04 11 Tuesday  
 RUN...: Jan 04 11 Time: 15:04  
 Run By: Roben Dewsnup

City of Diggs  
 Month End Cash Disbursements Report  
 Report for 12-10 BANK ACCOUNT 1010

PAGE: 001  
 ID #: PY-CD  
 Ctl.: BTG

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-10	024930	12/03/10	ARA01 (Aramark Uniform Services)		546.06	.00	546.06	Automatic Generated Check
	024931	12/03/10	ATT02 (AT&T )		321.24	.00	321.24	Automatic Generated Check
	024932	12/03/10	BCH01 (Basic Chemical Solutions)		700.21	.00	700.21	Automatic Generated Check
	024933	12/03/10	BRF01 (Ace Hardware)		034.40	.00	034.40	Automatic Generated Check
	024934	12/03/10	BUT03 (Butte Auto Parts)		302.20	.00	302.20	Automatic Generated Check
	024935	12/03/10	COB01 (CORBIN WILKITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	024936	12/03/10	DLI01 (Preferred Benefit)		604.50	.00	604.50	Automatic Generated Check
	024937	12/03/10	ESC01 (Escudero Web Services)		375.00	.00	375.00	Automatic Generated Check
	024938	12/03/10	GR101 (Gridley Honda, Inc.)		20.00	.00	20.00	Automatic Generated Check
	024939	12/03/10	GR104 (City of Gridley)		50,300.12	.00	50,300.12	Automatic Generated Check
	024940	12/03/10	GR106 (Gridley Herald)		140.75	.00	140.75	Automatic Generated Check
	024941	12/03/10	MAT00 (Reimbursement M. Mattos)		197.25	.00	197.25	Automatic Generated Check
	024942	12/03/10	MKR01 (Mr. Rooter Plumbing)		5,921.66	.00	5,921.66	Automatic Generated Check
	024943	12/03/10	NEX01 (Nextel Communications)		314.40	.00	314.40	Automatic Generated Check
	024944	12/03/10	PIP00 (PIP Printing & Document)		95.89	.00	95.89	Automatic Generated Check
	024945	12/03/10	PUB02 (Calif Public Employees')		9,290.00	.00	9,290.00	Automatic Generated Check
	024946	12/03/10	QUI01 (Quill Corporation)		70.13	.00	70.13	Automatic Generated Check
	024947	12/03/10	RES01 (Reserve Account)		000.00	.00	000.00	Automatic Generated Check
	024948	12/03/10	RHO01 (Rhino Business Systems, Inc.)		62.87	.00	62.87	Automatic Generated Check
	024949	12/03/10	STA05 (SWACO FEES)		3,227.00	.00	3,227.00	Automatic Generated Check
	024950	12/03/10	THO03 (Thomson and Hendricks, Inc.)		7,742.50	.00	7,742.50	Automatic Generated Check
	024951	12/03/10	VER00 (Verizon Wireless)		100.24	.00	100.24	Automatic Generated Check
	024952	12/03/10	VIS00 (VistaNet Inc)		120.00	.00	120.00	Automatic Generated Check
	024953	12/03/10	VSP01 (Vision Service Plan-(CA))		92.16	.00	92.16	Automatic Generated Check
	024954	12/03/10	WAS02 (Reimbursement H. Wasser)		10.64	.00	10.64	Automatic Generated Check
	024955	12/03/10	WAS04 (Waste Management)		100.30	.00	100.30	Automatic Generated Check
	024956	12/17/10	NCPA (Northern CA Power Agency)		122,471.00	.00	122,471.00	Automatic Generated Check
	024957	12/17/10	AIR00 (Airtags-NCN, Inc.)		20.61	.00	20.61	Automatic Generated Check
	024958	12/17/10	AME00 (American Express)		1,011.00	.00	1,011.00	Automatic Generated Check
	024959	12/17/10	ARA01 (Aramark Uniform Services)		321.05	.00	321.05	Automatic Generated Check
	024960	12/17/10	AWA01 (Awards Company)		17.99	.00	17.99	Automatic Generated Check
	024961	12/17/10	BUT02 (Reimbursement Mike Bottonff)		35.00	.00	35.00	Automatic Generated Check
	024962	12/17/10	BUT01 (County of Butte, Trust Fund 1247)		300.00	.00	300.00	Automatic Generated Check
	024963	12/17/10	CAL03 (California Engineering)		9,754.40	.00	9,754.40	Automatic Generated Check
	024964	12/17/10	CAR04 (Reimbursement P. Carr)		03.00	.00	03.00	Automatic Generated Check
	024965	12/17/10	COF01 (Depart of Forestry & Fire Protect		32,694.62	.00	32,694.62	Automatic Generated Check
	024966	12/17/10	DEW01 (Reimbursement R. Dewsnup)		003.74	.00	003.74	Automatic Generated Check
	024967	12/17/10	DHS01 (Department of Public Health)		3,900.00	.00	3,900.00	Automatic Generated Check
	024968	12/17/10	DHS02 (California Department of Public Health)		130.00	.00	130.00	Automatic Generated Check
	024969	12/17/10	EINH01 (Gregory P. Einhorn)		5,550.00	.00	5,550.00	Automatic Generated Check
	024970	12/17/10	GR106 (Gridley Septic Tank Serv)		325.00	.00	325.00	Automatic Generated Check
	024971	12/17/10	GR106 (Gridley Herald)		55.00	.00	55.00	Automatic Generated Check
	024972	12/17/10	HOW01 (Home Depot Credit Service)		54.05	.00	54.05	Automatic Generated Check
	024973	12/17/10	HOW01 (Howard E. Hutching Company Inc.)		191.60	.00	191.60	Automatic Generated Check

REPORT: Jan 04 11 Tuesday  
 RUN...: Jan 04 11 Time: 15:04  
 Run By: Roben Dewspur

City of Biggs  
 Month End Cash Disbursements Report  
 Report for 12-10 BANK ACCOUNT 1010

PAGE: 0  
 ID #: PY-  
 Ctl.: 8

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-10	024974	12/17/10	KY001 (Kyocera Mita America Inc)		130.24	.00	130.24	Automatic Generated Che
	024975	12/17/10	LAK02 (Lakeview Petroleum)		1,445.43	.00	1,445.43	Automatic Generated Che
	024976	12/17/10	LES02 (Les Schwab Tire Center Inc)		47.17	.00	47.17	Automatic Generated Che
	024977	12/17/10	MAR05 (James Marfa & Company, CPA)		900.00	.00	900.00	Automatic Generated Che
	024978	12/17/10	MAT00 (Reimbursement M. Mattos)		103.00	.00	103.00	Automatic Generated Che
	024979	12/17/10	PGE01 (PACIFIC GAS & ELECTRIC CO)		172.07	.00	172.07	Automatic Generated Che
	024980	12/17/10	PMC01 (PMC, Inc.)		9,469.67	.00	9,469.67	Automatic Generated Che
	024981	12/17/10	PRJ02 (P.I.C. - SBD Grand Island)		15.37	.00	15.37	Automatic Generated Che
	024982	12/17/10	RAM24 (Jose Ramos & Laura Luzano)		44.98	.00	44.98	Automatic Generated Che
	024983	12/17/10	ROT02 (Rotary Club of Gridley)		100.00	.00	100.00	Automatic Generated Che
	024984	12/17/10	WAS04 (Waste Management)		393.84	.00	393.84	Automatic Generated Che
	024985	12/17/10	WAS04 (Waste Management)		9,600.00	.00	9,600.00	Automatic Generated Che
	024986	12/20/10	MUN14 (Javier Romo Munoz)		156.03	.00	156.03	Automatic Generated Che
	024987	12/20/10	RAN04 (Charles Randolph)		60.34	.00	60.34	Automatic Generated Che
	024988	12/20/10	GR07 (Gridley Healthcare & Wellness)		170.00	.00	170.00	Automatic Generated Che
	024989	12/20/10	ZIR01 (Santra Ziranda & Arturo Pineda)		170.00	.00	170.00	Automatic Generated Che
Total for Bank Account 1010 -----)					204,207.57	.00	204,207.57	
Grand Total of all Bank Accounts -----)					204,207.57	.00	204,207.57	

Report.: 12/30/10  
 Run On.: 12/30/10  
 Time...: 15:03  
 Run By.: Roben Dewsnup

Month End Warrant Register

Page.: 00001  
 Id...: SP0001  
 Ctl...: 816  
 Prog.: SP0200

Warrant Num	P#	Payroll Date	Payroll Number	Period Begin	Period End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
7025	00	12/03/10	23of24	11/16/10	11/30/10			12-10	1322.67	406.39	12.05	904.23
7027	00	12/03/10	23of24	11/16/10	11/30/10			12-10	2521.20	1110.97	21.65	1700.58
7028	00	12/01/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	BO1201		1409.11
7028	01	12/01/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	1B01201		2119.24
7028	02	12/01/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	2B01201		495.62
										TOTAL FOR VENDOR BOA01:		4103.97
7029	00	12/01/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	BO1201		553.35
7029	01	12/01/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	1B01201		188.00
										TOTAL FOR VENDOR EDD01:		741.35
7030	00	12/01/10	VENDOR PAYMENT	-----		PUB01	PERS-Retirement Syst	12-10	INVOICE NO.:	BO1201		2482.67
7031	00	12/20/10	24of24	12/01/10	12/15/10			12-10	1339.84	411.43	43.05	885.36
7032	00	12/20/10	24of24	12/01/10	12/15/10			12-10	2903.00	1139.04	52.65	1792.11
										TOTAL FOR VENDOR PUB01:		2482.67
7033	00	12/20/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	BO1217		1546.57
7033	01	12/20/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	1B01217		2159.06
7033	02	12/20/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	2B01217		504.92
										TOTAL FOR VENDOR BOA01:		4210.55
7034	00	12/20/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	BO1217		574.00
7034	01	12/20/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	1B01217		191.52
										TOTAL FOR VENDOR EDD01:		766.32
7035	00	12/20/10	VENDOR PAYMENT	-----		LAB02	Laborers Local 105	12-10	INVOICE NO.:	BO1217		124.00
										TOTAL FOR VENDOR LAB02:		124.00
7036	00	12/20/10	VENDOR PAYMENT	-----		PUB01	PERS-Retirement Syst	12-10	INVOICE NO.:	BO1217		2482.67
										TOTAL FOR VENDOR PUB01:		2482.67
7037	00	12/20/10	VENDOR PAYMENT	-----		STA14	STATE STREET BANK &	12-10	INVOICE NO.:	BO1217		147.36
7038	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
7039	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
7040	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
7041	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
7042	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
7043	00	12/29/10	12of12	12/01/10	12/31/10			12-10	300.00	26.25	.00	273.75
										TOTAL FOR VENDOR STA14:		147.36
7044	00	12/29/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	BO1229		.00
7044	01	12/29/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	1B01229		223.20
7044	02	12/29/10	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	12-10	INVOICE NO.:	2B01229		52.20
										TOTAL FOR VENDOR BOA01:		275.40
7045	00	12/29/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	BO1229		.00
7045	01	12/29/10	VENDOR PAYMENT	-----		EDD01	Employment Developme	12-10	INVOICE NO.:	1B01229		19.80
700393	00	12/03/10	23of24	11/16/10	11/30/10			12-10	1736.02	512.15	1223.87	.00
700394	00	12/03/10	23of24	11/16/10	11/30/10			12-10	3684.00	1126.55	2557.45	.00
700395	00	12/03/10	23of24	11/16/10	11/30/10			12-10	1778.67	521.13	1257.54	.00
700396	00	12/03/10	23of24	11/16/10	11/30/10			12-10	89.00	76.68	13.12	.00
700397	00	12/03/10	23of24	11/16/10	11/30/10			12-10	1415.85	401.49	1014.36	.00

Report.: 12/30/10  
 Run On.: 12/30/10  
 Time...: 15:00  
 Run By.: Roben Dawsnap

Month End Warrant Register

Page.: 00002  
 Id...: SPMEM  
 Ct1..: B16  
 Prog.: SP025

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor *** Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
700350	00	12/03/10	23of24	11/16/10	11/30/10			12-10	1703.67	397.24	1306.43	.00
700399	00	12/03/10	23of24	11/16/10	11/30/10			12-10	2607.88	730.68	1877.20	.00
700400	00	12/20/10	24of24	12/01/10	12/15/10			12-10	1814.25	540.29	1273.96	.00
700401	00	12/20/10	24of24	12/01/10	12/15/10			12-10	3604.00	1126.04	2557.16	.00
700402	00	12/20/10	24of24	12/01/10	12/15/10			12-10	1875.98	549.17	1326.81	.00
700403	00	12/20/10	24of24	12/01/10	12/15/10			12-10	89.80	77.05	12.74	.00
700404	00	12/20/10	24of24	12/01/10	12/15/10			12-10	1467.07	417.46	1049.61	.00
700405	00	12/20/10	24of24	12/01/10	12/15/10			12-10	1718.41	400.36	1318.05	.00
700406	00	12/20/10	24of24	12/01/10	12/15/10			12-10	2607.88	730.97	1876.91	.00
									36640.79	10033.40	18794.61	22366.87

18,139.93

**ROY R. SEILER**  
***CERTIFIED PUBLIC ACCOUNTANT***

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201 C. North Tehama  
Willows, CA 95988

Phone: 530-934-8841  
Fax: 530-934-8849

City of Biggs,  
Biggs, California

I have compiled the accompanying monthly cash and investments report, for the City of Biggs, as of November 30, 2010. This statement was compiled in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants

A compilation is limited to presenting in the form of financial statements, information that is the representation of management. I have not audited or reviewed the accompanying financial statement and, accordingly, do not express an opinion or any other form of assurance on it.

January 11, 2011  
*Roy R. Seiler, CPA*

**City of Biggs**  
**Monthly Cash and Investments Report**  
**November 30, 2010**

**Pooled Cash and Investments:**

Bank of America:

General Checking Accounts \$ 435,518.19

Local Agency Investment Fund:

Fund Account Balance \$ 1,082,184.38

Total Pooled Cash and Short Term Investments \$ 1,517,702.57

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**Other Investments:**

Northern California Power Authority (NCPA)

Reflects Balance as of June 30, 2010

General Operating Reserve (GOR):

Committed Reserve \$ 177,143.00

Available Reserve \$ 370,884.00

Total Reserve \$ 548,027.00

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,  
Balancing Account, Current Balance \$ 60,242.86

Total Other Investments \$ 608,269.86

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See Accountant's Compilation Report

**ROY R. SEILER**  
***CERTIFIED PUBLIC ACCOUNTANT***

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201 C. North Tehama  
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City of Biggs,  
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January 11, 2011  
*Roy R. Seiler, CPA*

**City of Biggs**  
**Monthly Cash and Investments Report**  
**December, 2010**

**Pooled Cash and Investments:**

Bank of America:

General Checking Accounts \$ 593,566.77

Local Agency Investment Fund:

Fund Account Balance \$ 1,082,184.38

Total Pooled Cash and Short Term Investments \$ 1,675,751.15

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**Other Investments:**

Northern California Power Authority (NCPA)

Reflects Balance as of June 30, 2010

General Operating Reserve (GOR):

Committed Reserve \$ 142,103.00

Available Reserve \$ 406,110.00

Total Reserve \$ 548,213.00

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,  
Balancing Account, Current Balance \$ 60,259.80

Total Other Investments \$ 608,472.80

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See Accountant's Compilation Report

City of Biggs  
Fund Transfers  
December 31, 2010

To: Pete Carr and Member of the Biggs City Council  
From: Roy Seiler

On January 18, 2010 I made the following fund transfers  
As per my understandings of the Council meeting of October 18, 2010 and November 20, 2010  
Note that any or all of these adjustments/fund transfers can be reversed this fiscal year as Council desires.  
Note that final audit adjustments are not yet available. Amounts may change as a result of the audit.

<u>FUND TRANSFERS:</u>		<u>Monies Transferred From Fund:</u>	<u>Monies Transferred To Fund:</u>
<u>Electric Fund:</u>	215,845.47	Electric Fund, 050	(215,845.47) General Fund, 010
<u>Safe Routes to Schools, Cycle Four</u>			
Assumed Reallocation of Prior Year Expenditures	16,538.14	SRTS, #4, 075	(16,538.14) General Fund, 010
<u>TEA Grant</u>			
	577.23	General Fund, 010	(577.23) TEA Grant, 076
<u>Safe Routes to Schools, Cycle Five</u>			
	88,523.37	General Fund, 010	(88,523.37) SRTS, #5, 078
<u>Prop One B</u>			
Assumed Reallocation of Prior Year Expenditures	17,677.58	Prop 1B, 085	(17,677.58) General Fund, 010
<u>TEA 2005 Grant</u>			
	22,507.83	General Fund, 010	(22,507.83) TEA 2005, 095
<u>HOME Grant</u>			
	53,258.57	General Fund, 010	(53,258.57) HOME Grant, 125
<u>2007 CDBG Downtown</u>			
Assumed Reallocation of Prior Year Expenditures	289.19	2007 CDBG-PTA, 172	(289.19) General Fund, 010
<u>2001 STBG, 1797</u>			

2001 STBG, 1797

46,347.92	General Fund, 010	(46,347.92)	2001 STBG, 196	46,347.92
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**2005, CDBG Storm Drain**

33,981.80	General Fund, 010	(33,981.80)	2005 CDBG, Storm Drain, 197	33,981.80
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**JTS Communications**

Assumed Reallocation of Prior Year Expenditures	JTS Communications, 204	(20,687.59)	General Plan, 214	20,687.59
20,687.59				

**West Side Development**

5,153.66	General Fund, 010	(5,153.66)	West Side Development, 205	5,153.66
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**FUND TRANSFERS:**

**Monies Transferred From Fund:**

<b><u>Dunmore Comm.</u></b>	<b><u>Monies Transferred To Fund:</u></b>
Assumed Reallocation of Prior Year Expenditures	General Plan, 214
244.34	244.34

**Water Debt Service Reserve Fund**

Required Debt Service as of 6/30/10: \$58214	Water Debt Service Reserve, 112	(58,214.00)	Water Impr., 110	58,214.00
58,214.00				

**Water Facilities**

Elimination of Fund 042	Water Facilities, 042	(113,505.77)	Water Oper., 040	113,505.77
113,505.77				

**Net Affect On Major Funds:**

Electric Fund, 050	(215,845.47)
General Fund, 010	-
General Plan, 214	20,931.93

**Note: General Plan Fund, 214, continues to have a large deficit balance, <208909.22> at 12/31/10**

**The Following, which are included in the above, are not directly reflected on the 10/18/10 minutes**

**Monies Transferred From Fund:**

<b><u>Safe Routes to Schools, Cycle Five</u></b>	<b><u>Monies Transferred To Fund:</u></b>
88,523.37	SRTS, #5, 078
	88,523.37

**2005, CDBG Storm Drain**

33,981.80	General Fund, 010	(33,981.80)	2005 CDBG, Storm Drain, 197	33,981.80
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**West Side Development**

5,153.66	General Fund, 010	(5,153.66)	West Side Development, 205	5,153.66
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*Gridley - Biggs Police Department*

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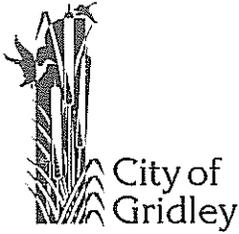
**Traffic Summary for the City of Biggs**

*Month of November, 2010*

	<i>Current Month</i>	<i>Year to Date 2010</i>
<i>Accidents Fatal</i>	0	0
<i>Accidents Personal Injury</i>	0	2
<i>Accidents Pedestrians</i>	0	0
<i>Accidents Property Damage</i>	0	2
<i>Hit and Run PDO</i>	0	2
<i>Hit and Run Injury</i>	0	1
<i>Accidents Total</i>	0	6
<i>Moving Violation Citations</i>	2	39
<i>Non-Moving Violations</i>	1	22
<i>Speeding Citations</i>	0	8
<i>Traffic Citations-Total</i>	3	69
<i>D.U.I. Arrests</i>	0	2

Comments:

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# City of Gridley Gridley-Biggs Police Department



**GARY D. KEELER**  
Chief of Police



<b>GRIDLEY BIGGS POLICE DEPARTMENT</b>			
<b>CITY OF BIGGS MONTH IN REVIEW</b>			
<b>November, 2010</b>			
<b>CALLS FOR SERVICE</b>		<b>ARREST CRIME REPORT</b>	
911	7	<b>ADULTS</b>	
72 HOUR TOW	1		
ALARM	7	DRIVING WHILE SUSPENDED	1
ANIMAL	16	VIOLATION OF COURT ORDER	1
AREA CHECK	4	WARRANTS	5
ATTEMPT TO CONTACT	4		
BE ON THE LOOK OUT	3		
BIKE TRAFFIC	2		
BUSINESS BURGLARY	3		
BUSINESS CHECK	3		
CITIZEN ASSIST	2	<b>JUVENILES</b>	
DISTURBANCE	3		
DOMESTIC VIOLENCE	1	VANDALISM	1
DRIVING WHILE SUSPENDED	1		
EXTRA PATROL	2		
FAMILY DISTURBANCE	1		
FIRE	1		
INFORMATION	5		
JUVENILE PROBLEM	5		
OUTSIDE ASSIST	7		
PEDESTRIAN CHECK	2		
PETTY THEFT	3		
RAPE	1		
STOLEN VEHICLE	1		
SUSPICIOUS CIRCUMSTANCES	3		
THREATS	1		
TRAFFIC STOPS	7		
VANDALISM	3		
VIOLATION OF COURT ORDER	1		
WARRANT	5		
WELFARE CHECKS	1		

**GRIDLEY-BIGGS POLICE DEPARTMENT  
MONTHLY COUNCIL REPORT  
CITY OF BIGGS**

November. 2010

TYPE	THIS MONTH	YEAR TO DATE	2009
		2010	YEAR TO DATE
<b># OF ARREST</b>			
ADULTS	7	58	44
JUVENILE	1	9	12
<b># OF CITATIONS</b>			
TRAFFIC/CRIMINAL	7	94	75
<b>MISC CALLS FOR SERVICE</b>			
	106	1,562	1,684
<b># OF CRIMES REPORTED</b>			
FELONY	4	36	45
MISDEMEANOR	8	94	96
<b># OF WARRANT ARREST</b>			
ADULT	5	16	9
JUVENILE	0	0	0
<b># OF 911 CALLS</b>			
	7	123	148

**GRIDLEY BIGGS POLICE DEPARTMENT**  
**CITY OF BIGGS MONTH IN REVIEW**  
**November. 2010**

**PERSONNEL**

11/12/2010 Sgt. Al Byers excepted the position of Lieutenant for Oroville Police Department

11/22/2010 Danielle Deal was hired as extra hire in dispatch.

**TRAINING**

11/11/2010 Dispatchers; Stopplemore, Carrillo, Ryan, Boeger, Rekers and SRO Reusser attended Active Shooter Course in Chico

11/12/2010 Dispatchers; Stopplemore, Ryan, Boeger and Rekers attended "Planes, Trains and Automobiles" Course in Chico

**NOTES**

11/5/2010 Reserve Officer Hensley and Reserve Officer Haully assisted with the Biggs Football Game.

11/5/2010 Chief Keeler and SRO Reusser attended a luncheon at the Gridley District Office

11/8/2010 Supervisor Cain attended a PSAP meeting in Chico

11/12/2010 Department members attended a going away party for Sgt. Al Byers.

11/30/2010 Installation of Next Generation 911 equipment, Positron Viper.

**Response times for this month are as follows:**

Priority 1 Events that involve injury, are life threatening or in progress  
Priority 2 Events that involve property loss or damage  
Priority 3 Other events that do not involve injury, threat of life, property loss or damage.  
Priority 1 4 minutes  
Priority 2 6 minutes  
Priority 3 8 minutes

Gridley - Biggs Police Department

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## Traffic Summary for the City of Biggs

*Month of December, 2010*

	<i>Current Month</i>	<i>Year to Date 2010</i>
<i>Accidents Fatal</i>	0	0
<i>Accidents Personal Injury</i>	0	2
<i>Accidents Pedestrians</i>	0	0
<i>Accidents PropertyDamage</i>	0	2
<i>Hit and Run PDO</i>	0	2
<i>Hit and Run Injury</i>	0	1
<i>Accidents Total</i>	0	6
<i>Moving Violation Citations</i>	2	41
<i>Non-Moving Violations</i>	4	26
<i>Speeding Citations</i>	2	10
<i>Traffic Citations-Total</i>	8	77
<i>D.U.I. Arrests</i>	0	2

Comments:

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# City of Gridley Gridley-Biggs Police Department



**GARY D. KEELER**  
Chief of Police



<b>GRIDLEY BIGGS POLICE DEPARTMENT</b>			
<b>CITY OF BIGGS MONTH IN REVIEW</b>			
<b>December, 2010</b>			
<b>CALLS FOR SERVICE</b>		<b>ARREST CRIME REPORT</b>	
911	18	<b>ADULTS</b>	
ALARM	9	CUTTING PHONE LINE W/911	1
ANIMAL	13	WARRANTS	4
AREA CHECK	9		
ATTEMPT TO CONTACT	6		
BE ON THE LOOK OUT	2		
ROAD HAZARDS	2		
REPOSSESSED VEHICLE	2		
BUSINESS CHECK	2		
CITIZEN ASSIST	1	<b>JUVENILES</b>	
DISTURBANCE	2		
DOMESTIC VIOLENCE	1		0
PUBLIC WORKS CALL OUT	1		
CIVIL PROBLEMS	2		
FIELD INVESTIGATION	1		
FOUND PROPERTY	3		
INFORMATION	2		
JUVENILE PROBLEM	1		
OUTSIDE ASSIST	3		
PEDESTRIAN CHECK	6		
LOST PROPERTY	1		
UNLICENSED DRIVER	1		
STOLEN VEHICLE	1		
SUSPICIOUS CIRCUMSTANCES	3		
RECKLESS DRIVING	3		
ID THEFT	1		
TRAFFIC STOPS	30		
VANDALISM	1		
ROBBERY	1		
BURGLARY	2		
WARRANT	4		
WELFARE CHECKS	3		

**GRIDLEY-BIGGS POLICE DEPARTMENT  
MONTHLY COUNCIL REPORT  
CITY OF BIGGS**

**December. 2010**

<b>TYPE</b>	<b>THIS MONTH</b>	<b>YEAR TO DATE</b>	<b>2009</b>
		<b>2010</b>	<b>YEAR TO DATE</b>
<b># OF ARREST</b>			
ADULTS	5	63	47
JUVENILE	0	9	12
<b># OF CITATIONS</b>			
TRAFFIC/CRIMINAL	8	102	75
<b>MISC CALLS FOR SERVICE</b>	136	1,698	1,823
<b># OF CRIMES REPORTED</b>			
FELONY	6	42	52
MISDEMEANOR	3	97	104
<b># OF WARRANT ARREST</b>			
ADULT	4	20	9
JUVENILE	0	0	0
<b># OF 911 CALLS</b>	18	141	161

**GRIDLEY BIGGS POLICE DEPARTMENT  
CITY OF BIGGS MONTH IN REVIEW  
December. 2010**

**PERSONNEL**

*12/15/2010 Officer Homero Rodriguez was sworn in as Reserve Police Officer.*

**TRAINING**

*No training to report for the month of December.*

**NOTES**

*12/1/2010 RSVP's and Explorers assisted with the Christmas Tree Lighting.*

*12/2/2010 Department members assisted with the Christmas Parade.*

*12/9/2010 Supervisor Cain attended a Narrow banding (radio) meeting in Oroville.*

*12/11/2010 RSVP's attended a memorial service for RSVP Gmuca.*

*12/18/2010 Department members along with surrounding agencies conducted a DUI saturation patrol.*

*12/20/2010 Department members along with surrounding agencies conducted a probation, parole and warrant detail.*

**Response times for this month are as follows:**

*Priority 1 Events that involve injury, are life threatening or in progress*

*Priority 2 Events that involve property loss or damage*

*Priority 3 Other events that do not involve injury, threat of life, property loss or damage.*

*Priority 1 4 minutes*

*Priority 2 7 minutes*

*Priority 3 7 minutes*

# MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs November, 2010

City of Biggs Animal Control

Total calls for service: 16

		Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats <b>LICENSED</b> in jurisdiction	11	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter November 1, 2010 (carried over from October 31, 2010)	0	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	10	5
	1. Dogs and cats captured by Animal Control Officers	10	5
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public <b>G1 THROUGH G5</b>	0	0
	4. Dogs and cats impounded for animal bite quarantines <b>ARE</b>	0	0
	5. Dogs and cats transferred from another shelter <b>MUTUALLY EXCLUSIVE</b>	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	9	2
	1. Dogs and cats reclaimed by owner	2	2
	2. Dogs and cats adopted by new owners <b>H1 THROUGH H6</b>	0	0
	3. Dogs and cats euthanized <b>ARE</b>	1	0
	4. Dogs and cats died of other causes <b>MUTUALLY EXCLUSIVE</b>	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
6. Dogs and cats transferred to another shelter	6	0	
I. Dead dogs and cats collected (excluding F, G, and H above)	0	2	
J. Dogs and cats on hand in the shelter November 30, 2010 (to be carried over to December 1, 2010)	1	1	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	0	
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
a. Other domestics (excluding cats)	0		
b. Wild	0		

**Other Animals Picked up:**

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: Amy Burgess

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or  
Authorized representative:

Signature: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Telephone: \_\_\_\_\_

AFTER ENDORSEMENT  
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section  
California Department of Health Services  
MS 7308  
P.O. Box 997413  
Sacramento, CA 95899-7413

PHONE: (916) 552-9740  
FAX: (916) 552-9725

## Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly November, 2010

		Dogs	Cats
<b>Animal Bite Reporting</b>	<b>A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.</b>	0	0
	<b>1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.</b>	0	0
	<b>a. Licensed</b>	0	0
	<b>b. Vaccinated only.</b>	0	0
	<b>c. Neither Licensed or Vaccinated</b>	0	0
	<b>d. Strays</b>	0	0
	<b>2. OTHER ANIMAL bites reported. Should equal sum of a and b.</b>	0	0
	<b>a. Other domestic (excluding cats.)</b>	0	0
	<b>b. Wild</b>	0	0
<b>Animal Quarantines</b>	<b>L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.</b>	0	0
	<b>O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.</b>	0	0
<b>Agency Administration</b>	<b>P. Number of animal Control Officers Employed in the jurisdiction.</b>	1	

Prepared by: A. Burgess

A. Burgess Gridley-Biggs Animal Control  
Officer

Date: 12/6/10

685 Kentucky Street  
Gridley, CA 95948  
530-846-4825

# MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs December, 2010

City of Biggs Animal Control

Total calls for service: 13

			Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held		0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations		0	
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics		0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics		0	0
	E. Total number of dogs and cats <b>LICENSED</b> in jurisdiction		11	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter December 1, 2010 (carried over from November 30, 2010)		1	1
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)		6	3
	1. Dogs and cats captured by Animal Control Officers		6	3
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)		0	0
	3. Dogs and cats surrendered by the public	<b>G1 THROUGH G5</b>	0	0
	4. Dogs and cats impounded for animal bite quarantines	<b>ARE</b>	0	0
	5. Dogs and cats transferred from another shelter	<b>MUTUALLY EXCLUSIVE</b>	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)		5	4
	1. Dogs and cats reclaimed by owner		3	2
	2. Dogs and cats adopted by new owners	<b>H1 THROUGH H6</b>	1	0
	3. Dogs and cats euthanized	<b>ARE</b>	1	2
	4. Dogs and cats died of other causes	<b>MUTUALLY EXCLUSIVE</b>	0	0
	5. Dogs and cats stolen, escaped, etc.		0	0
	6. Dogs and cats transferred to another shelter		0	0
I. Dead dogs and cats collected (excluding F, G, and H above)		0	0	
J. Dogs and cats on hand in the shelter December 31, 2010 (to be carried over to January 1, 2011)		2	2	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)		0	
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)		0	0
	a. Licensed		0	0
	b. Vaccinated only		0	0
	c. Neither licensed or vaccinated (but owned)		0	0
	d. Strays		0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)		0	
	a. Other domestics (excluding cats)		0	
b. Wild		0		

**Other Animals Picked up:**

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: Amy Burgess

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or  
Authorized representative:

Signature: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Telephone: \_\_\_\_\_

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P.O. Box 997413  
Sacramento, CA 95899-7413

PHONE: (916) 552-9740

FAX: (916) 552-9725

## Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly December, 2010

		Dogs	Cats
<b>Animal Bite Reporting</b>	<b>A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.</b>	0	0
	<b>1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.</b>	0	0
	<b>a. Licensed</b>	0	0
	<b>b. Vaccinated only.</b>	0	0
	<b>c. Neither Licensed or Vaccinated</b>	0	0
	<b>d. Strays</b>	0	0
	<b>2. OTHER ANIMAL bites reported. Should equal sum of a and b.</b>	0	0
	<b>a. Other domestic (excluding cats.)</b>	0	0
	<b>b. Wild</b>	0	0
<b>Animal Quarantines</b>	<b>L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.</b>	0	0
	<b>O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.</b>	0	0
<b>Agency Administration</b>	<b>P. Number of animal Control Officers Employed in the jurisdiction.</b>	1	

Prepared by: A. Burgess

A. Burgess Gridley-Biggs Animal Control  
Officer

Date: Jan 6/2011

685 Kentucky Street  
Gridley, CA 95948  
530-846-4825

# Biggs Fire Department

## Report on Conditions

December 2010

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During December the fire department responded to fourteen (14) calls for service within the City limits and County area where our fire engine arrives first. Nine (9) responses were in the City of Biggs, four (4) were in the County response areas surrounding Biggs.

	City	County
Medical aid	6	4
Traffic collision		1
Structure fire	1	
False alarm	2	
Total	9	5
<b>Local area grand total</b>		<b>14</b>

In late December the City owned fire engine, Engine 73, returned to service after being in the shop for an extended time. The source of the frustrating electrical problem was a poor installation of wiring from the original build-up of the fire engine many years ago. After hours and hours of diagnosis and tracing of the wiring to the root problem Cal Fire Heavy Equipment Mechanics were able to make repairs and return the engine to service. In this case our shop did not have to send the engine to an outside shop and saved the City considerable expense with their persistence of effort.

Cal Fire has introduced an improved process for contracting with local government. There is a new foreshortened timeline and objective of having a Cooperative Agreement in place prior to the beginning of the fiscal year. We look forward to drafting a preliminary agreement much earlier than in years past. Preliminary rates should be available January 15, 2011 allowing this work to begin in sufficient time to mesh with the City's budget timeline for next fiscal year.

Grant funded fire personnel have returned the Butte County Fire Department fire engine staffing to historic (pre-brownout) levels. With this improvement there is an anticipated decrease in overtime expense for the City of Biggs.



## City of Biggs

### Agenda Item Staff Report for the Regular City Council Meeting: January 24, 2010 6:00PM

DATE: January 14, 2011  
TO: Honorable Mayor and Members of the City Council  
FROM: Pete Carr, City Administrator  
SUBJECT: ADA Design Plans for City Library (Action - Approval)

The City's contract architect has presented requested design concepts and plans for proposed ADA (Americans with Disabilities Act) compliant modifications to the city-owned library facility, and the project is now ready for final approval and close-out.

#### **Background**

This project is funded by a CDBG-PTA grant. It is preparatory to applying for grant funding for the actual ADA-compliance construction. The County librarian has indicated continued viability of the library is at least partly dependent on achieving ADA compliance.

The architect, Matthew Swaim of Thomson & Hendricks, previously presented design alternatives to the Public Works Committee, followed by an interim report to the city council in August. This final report reflects comments and design selections made at those meetings, along with construction plans, specifications, estimated costs and a code summary that includes accessibility review and historical insight into the library facility. The project is now ready to be the subject of a construction grant application.

The plans and specifications are based on the 2007 building code. A County building permit is not being sought at this time. The "Front End" specification that address bidding procedures (sections 100 to 800) will need to be revised for the specific funding that the city receives for the project. The plans will also need to be checked against whatever code is current at the time the city submits for a permit.

Project scope of work as defined in our RFP is now complete. Acceptance of the report and authorization to close-out the grant is requested.

Attachment: Selected excerpts from the project report.  
*Complete report exceeds 200 pages and is available for review at city hall.*

**Recommendation**

Accept the architect's report and plans, authorize city administrator to close out the Library ADA Improvements Plan grant.

**Fiscal Impact**

None. Project is within established budget.





**THOMSON & HENDRICKS, A.I.A.**  
**COST ESTIMATING WORKSHEET**

JOB NAME: Biggs Library ADA Upgrade  
 JOB NO. 29034  
 DATE: December 21, 2010

CATEGORY	ITEM – DESCRIPTION OF WORK	QUANTITY	UNITS	UNIT COST	COST	
<b>Site</b>	Remove Existing AC Pavinc	900	SF	\$1.68	\$1,510	
	Remove Existing Concrete	250	SF	\$3.58	\$900	
	Debris remova	1	LS	\$1,250.00	\$1,250	
	Clear & Grub	900	SF	\$0.17	\$150	
	Rough Grade	900	SF	\$0.68	\$610	
	Fine Grade	900	SF	\$0.80	\$720	
	New Concrete Curb Cut	100	SF	\$13.51	\$1,350	
	New 6" concrete w #3 bars	900	SF	\$10.00	\$9,000	
	Concrete Broom Finish	900	SF	\$1.46	\$1,320	
	Concrete Control Join	150	LF	\$5.64	\$850	
	Concrete Curing Compound	900	SF	\$0.41	\$370	
	New Wheel Stop	2	EA	\$64.62	\$130	
	New Stall Striping	3	EA	\$100.00	\$300	
	New Truncated Domes	1	EA	\$375.00	\$380	
	New Parking Signage	1	EA	\$350.00	\$350	
	New Trench Drain and Connector	1	LS	\$1,250.00	\$1,250	
	<b>Building</b>	Remove Slab on Grade 1 ft thick w/ rebar	200	SF	\$14.52	\$2,900
Remove Exterior Door 1st Floor		1	EA	\$650.82	\$650	
Remove Interior Door at Stai		3	EA	\$495.12	\$1,490	
Remove Existing Front Stairs		65	SF	\$23.75	\$1,540	
Remove Interior Wal		136	SF	\$4.50	\$610	
Remove Existing Toile		1	EA	\$228.56	\$230	
Remove Existing Lavaton		1	EA	\$257.66	\$260	
Debris remova		1	LS	\$750.00	\$750	
New Exterior Concrete Stairs		7	Cy	\$2,313.40	\$16,190	
New Exterior Stair Handrail:		20	LF	\$126.50	\$2,530	
New Interior Stairs (per riser		12	EA	\$270.26	\$3,240	
New Interior Handrail:		40	LF	\$30.00	\$1,200	
New interior Walls		245	SF	\$14.25	\$3,490	
New Interior Door, Frame, Hardwar		2	EA	\$1,850.00	\$3,700	
New Accessible Signage		1	LS	\$1,250.00	\$1,250	
New Exterior Door, Frame, Panic Hardware (Back Doo		1	EA	\$2,910.00	\$2,910	
Patch Existing Interior Wal		27	SY	\$40.30	\$1,090	
Repair Existing Interior Stai		1	LS	\$2,200.00	\$2,200	
New Interior Concrete Slab on Grad		176	SF	\$8.45	\$1,490	
New Toilet w/ rough-in		1	EA	\$2,104.20	\$2,100	
New Lavatory w/ rough-in		1	EA	\$1,872.95	\$1,870	
New Toilet Accessories		1	LS	\$750.00	\$750	
New Carpet		25	SY	\$41.00	\$1,030	
New Resiliant Floorinc		55	SF	\$5.00	\$280	
New Painting		1	LS	\$2,500.00	\$2,500	
<b>Lift Items</b>		Fill Rock 4" Hand Grade (at Lift	90	SF	\$0.81	\$70
		Concrete Lift Foundation & Formworl	2	CY	\$315.00	\$470
	Electrical Circuit and Disconne	1	EA	\$562.50	\$560	
	Telephone line	1	EA	\$437.50	\$440	
	Lift	1	EA	\$47,000.00	\$47,000	
	Lift Weather Proofing	1	EA	\$2,500.00	\$2,500	
	Remove Exterior Window	20	SF	\$8.67	\$170	
	Remove Existing Brick Wall at Window	20	SF	\$35.39	\$710	
	Prepare Opening for Doo	1	EA	\$1,200.00	\$1,200	
	New Fire Rated Lift Doors, Frame, Hardwar	2	EA	\$3,250.00	\$6,500	
<b>SUBTOTAL</b>					\$136,310	
<b>GENERAL CONDITIONS – 8%</b>					\$10,904.80	
<b>3% BONDS AND INSURANCE</b>					\$4,089	
<b>SUBTOTAL</b>					\$140,399	
<b>GENERAL CONTRACTOR'S O&amp;P - 12%</b>					\$16,848	
<b>SUBTOTAL</b>					\$157,247	
<b>CONTINGENCY - 20%</b>					\$31,449	
<b>TOTAL ESTIMATED CONSTRUCTION COST - WHEELCHAIR LIFT</b>					<b>\$188,697</b>	

## City of Biggs

City Staff agenda item request for the next  
( X ) Regular ( ) Adjourned Regular ( ) Special Meeting  
Meeting Date: January 24, 2010

Date: December 20, 2010  
To: City Council  
From: Marlee Mattos PRC  
Subject: FY 2009 & 2010 Energy Efficiency Program Evaluation (Consent/Action)

The City of Biggs has a number of energy efficiency programs offered through its utility department. Per Assembly Bill 2021 (2006), an annual Evaluation, Measurement and Verification (EM&V) study of the city's energy efficiency incentive programs must be conducted by an independent consultant.

The following FY 2009 & FY 2010 EM & V reports, produced by Summit Blue/Navigant Consulting, meets the requirements of AB 2021.

**Recommended Council Action:**

Approve EM & V studies as presented.



FY 2009 ENERGY EFFICIENCY PROGRAM  
EVALUATION

for

City of Biggs Municipal Utility

September 3, 2010



Submitted to:

Contact name: Marlee Mattos  
Biggsar@biggs-ca.gov

Client Address: Biggs Municipal Utilities  
PO Box 307  
Biggs, CA 95917-0307

Submitted by:

Gary Cullen  
Navigant Consulting  
NW Regional Office, Portland/Vancouver  
1001 Officers Row  
Vancouver, WA 98661

*(360) 828-4008*  
*gary.cullen@navigantconsulting.com*

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# 1 Introduction

The City of Biggs (Biggs) has a number of energy efficiency programs offered through its utility department. This report describes the results of an Evaluation, Measurement, and Verification (EM&V) study of Biggs' FY 2009 energy efficiency incentive programs.

Two legislative bills (SB1037 and AB2021) were signed into law a year apart. SB1037 requires that the Publicly Owned Utilities (POUs), similar to the Investor Owned Utilities (IOUs), place cost effective, reliable, and feasible energy efficiency and demand reduction resources at the top of the loading order. They must now procure "negawatts" first. Additionally, SB1037 (signed September 29, 2005) requires an annual report that describes the programs, expenditures, expected energy savings, and actual energy savings.

Assembly Bill 2021, signed by the Governor a year later (September 29, 2006), reiterated the loading order and annual report stated in SB1037 as well as expanded on the annual report requirements. The expanded report must include investment funding, cost-effectiveness methodologies, and an independent evaluation that measures and verifies the energy efficiency savings and reductions in energy demand achieved by the energy efficiency and demand reduction programs. AB2021 additionally requires a report every three years that highlights cost-effective electrical and natural gas potential savings from energy efficiency and established annual targets for energy efficiency and demand reduction over ten years. The legislative reports require both an on-going assessment of what is occurring within the programs along with a comparison of how much possible savings are left within the POU service territory.

## 1.1 General Utility Background Information

The City of Biggs was founded in 1871 to serve the agricultural commerce in the region. The town has a population of about 1,800 and is located in the Sacramento Valley about 65 miles north of Sacramento. Currently, the utility serves 611 residential customers, 37 commercial customers, 12 municipal customers, and 3 industrial customers. This is a summer peaking utility with a peak demand of about 4 megawatts. Its annual energy usage is just over 16 GWh.

Biggs is located in Climate Zone 11, which is in the central California valley, north of Sacramento. Here the seasons are cool to cold in the winter and hot in the summer. Annual precipitation is about 27" per year with the wettest month being January with about 5". The wettest months are November through March and the summers are generally dry. Table 1 illustrates the heating and cooling degree-days for the nearby weather station at Oroville.

**Table 1: Temperature Reference Points for Biggs**

Base Temperature	65F
Heating Degree Days (HDD)	2,818
Cooling Degree Days (CDD)	1,422

## 1.2 Energy Efficiency Programs Offered

Biggs has developed a portfolio of programs for its residential and non-residential customers to encourage energy conservation and to meet its long-term reduction goals. These include:

- 1. *Keep Your Cool Program:*** This third-party program is offered by the City of Biggs through a partnership with The Bay Area Gasket Guy. The goal of this program is to deliver a comprehensive program of prescriptive and calculated demand-side management measures within the food service and grocery industries where commercial refrigeration equipment represents a significant portion of energy demand. The first phase of this program concentrated on the replacement of worn, ineffectual refrigerator door gaskets, strip curtains and auto closers.
- 2. *Commercial Energy Audits:*** The City of Biggs offers free, customized commercial energy audits, including lighting assessment, HVAC assessment, equipment assessment and a review of energy usage. Specific recommendations to improve energy efficiency and reduce energy use are provided.
- 3. *Commercial Energy Rebate Program:*** The City of Biggs offers customized demand-side management incentive programs to commercial customers, focusing on peak load reduction and energy savings. Generous rebates and comprehensive technical support are available to commercial customers to promote the installation of energy efficient lighting, HVAC, refrigeration, equipment and controls.
- 4. *Investment Grade Audit Program:*** The City of Biggs offers, free of charge, Investment Grade Audits for all school district buildings as a way to support the district in acquiring grant funding for energy efficiency retrofits.
- 5. *Education Services:*** The City of Biggs supports the 3-12 Solar Schoolhouse Program by funding teacher participation in the “Summer Institute for Educators” and by supplying Solar Schoolhouse Educational Tools for classroom use.
- 6. *Residential Energy Rebate Program:*** The City of Biggs manages a comprehensive residential demand-side management incentive program, focusing on peak load reduction and energy savings. Generous rebates are available to residential customers for weatherization measures such as attic/wall insulation, dual pane windows, shade screens, radiant barriers and cool roof products. Biggs offers rebates for measures that reduce summer cooling load such as high efficiency HVAC, whole house fans and attic fans. Biggs also offers rebates for Energy Star refrigerators and lighting controls.

Table 2 summarizes the claimed impacts from the City of Biggs FY 2009 energy conservation program efforts. The largest amount of claimed savings was for non-residential refrigeration. These savings came through a refrigeration project within the Biggs school district and through the new Keep Your Cool Program. Non-residential lighting savings, which all came from projects within the Biggs school district, was the next largest. Residential shell measures (windows) provide the remaining claimed program savings.

**Table 2: FY 2009 Summary of Program Impacts**

<b>Program Sector</b>	<b>Category</b>	<b>Units Installed</b>	<b>Net Demand (kW)</b>	<b>Net Peak (kW)</b>	<b>Gross Annual (kWh)</b>	<b>Net Annual (kWh)</b>
Appliances	Res Clothes Washer					
HVAC	Res Cooling					
Appliances	Res Dishwashers					
Lighting	Res Lighting					
HVAC	Res Shell	3	1	1	1,119	895
Water Heat	Water Heating					
HVAC	Non-Res Cooling					
HVAC	Non-Res Heating					
Lighting	Non-Res Lighting	314	7	5	36,554	29,243
Refrigeration	Non-Res Refrigeration	241	37	5	100,642	80,514
HVAC	Non-Res Shell					
Other	Other					
<b>TOTAL</b>		<b>558</b>	<b>45</b>	<b>11</b>	<b>138,315</b>	<b>110,652</b>

### **1.3 Evaluation Priorities**

Evaluation priorities are generally based on a combination of relative size of the savings achieved as well as the degree of uncertainty with *ex ante* estimates of the savings. The cost of different evaluation approaches also is a key element in determining priorities. Normally, these considerations lead to having EM&V efforts directed toward a subset of program offerings. However, the number of participants within the City’s energy conservation programs is not large and therefore the EM&V efforts are directed toward all of the program offerings.

## 2 Impact Evaluation

The primary objectives of an impact analysis are to assess demand and energy savings from a utility's portfolio of energy conservation programs. An impact evaluation verifies measure installations, identifies key energy assumptions and provides the research necessary to calculate defensible and accurate savings attributable to the program.

None of the measures installed or projects completed in FY 2009 are complex. In all cases, the evaluation consisted of NCI staff reviewing all invoices and supporting documentation for completeness and accuracy.

### 2.1 Methodology

NCI staff requested from the City of Biggs a copy of the FY 2009 E3 calculator, which included detailed measure information claimed for FY 2009, as well as copies of all invoices and supporting calculations. The E3 calculator information was used as the identifier of each specific measure claimed, the number of installations, and the expected energy savings. The mix of measures included both deemed measures as well as custom measures.

The expected energy savings from the deemed measures was accepted as reasonable. The supporting calculations for the non-deemed measures were reviewed for reasonableness. Some of the documentation was difficult to follow as much of it consisted of hand written formulas and assumptions scattered across several pages. NCI found that the calculations and assumptions were reasonable, but recommend that this supporting documentation be better organized in the future. The limited number of measures involved kept this issue from becoming a problem.

Once the measures were identified and the claimed measure savings deemed to be reasonable, the NCI team then reviewed each invoice to insure that the measures claimed matched those installed. For the most part, invoices matched the measures claimed. However, this was not true in all cases.

#### 2.1.1 Summary of Verified Energy Savings

Table 3 identifies the energy and demand impacts claimed by the City of Biggs in FY 2009 along with the measures verified as being installed. The overall realization rates, which is the percentage of verified savings to claimed savings, is a high 96% for energy and 97% for demand. Differences were found with auto closers and delamping. All other measure installations matched.

For auto closers, it was claimed that three were installed in reach-in coolers. However, the invoice review found that two were installed in reach-in coolers but the third in a walk-in enclosure. This error resulted in a small increase in savings. For de-lamping, it was claimed that 74 three-foot lamps were de-lamped. The invoices and supporting documents found that these 74 were four-foot lamps. The savings per four-foot lamp is slightly smaller than for three-foot and thus the overall affect was to lower savings.

At the measure level, the greatest amount of verified savings came from strip-curtains for walk-in enclosures. This refrigeration measure was followed by two additional refrigeration measures: replacing a vintage walk-in freezer with two reach-in freezers and the removal of a reach-in refrigerated case. The greatest amount of non-refrigeration savings came from the delamping of the 74 four-foot fixtures.

**Table 3: FY 2009 Claimed and Verified Measure Impacts**

Customer Sector	Measure	Annual kWh Savings	Demand Savings (kW) per unit	Units Installed	Claimed kWh	Claimed kW	Verified Units Installed	Verified kWh	Verified kW	Realization kWh	Realization kW
Commercial	Auto Closers for Glass Reach-in Cooler or Freezer Doors	454	1.21	3	1,362	3.62	2	908	2.41		
Commercial	Door Auto Closers for Walk-in Enclosures	1,244	0.83	0	0	0.00	1	1,244	0.83		
Commercial	Delamp: 3 foot lamp w/ Interact Effects	350	0.07	74	25,900	5.18	0	0	0.00		
Commercial	Delamp: 4 foot lamp w/ Interact Effects	262	0.05	0	0	0.00	74	19,388	3.85		
Commercial	Door Gaskets	100	0.02	163	16,300	2.61	163	16,300	2.61		
Commercial	14-26 W replacing Incandescent w/ Interact Effects	370	0.07	2	740	0.15	2	740	0.15		
Commercial	Strip-Curtains for Walk-in Enclosures	465	0.43	72	33,480	30.60	72	33,480	30.60		
Commercial	T-12 to T-8: 4 foot lamp w/ Interact Effects	41	0.01	178	7,298	1.42	178	7,298	1.42		
Residential	Window Replacement: Tinted Windows Early Replacement	373	0.35	3	1,119	1.05	3	1,119	1.05		
Commercial	4' Super T8 (2 lamp) replaces 4 75W incan	503	0.25	1	503	0.25	1	503	0.25		
Commercial	Delamp 4' 2 lamp T8 w/ballast	111	0.06	15	1,665	0.90	15	1,665	0.90		
Commercial	Replace 4' 2 Imp T8 w/4' 2 Imp Super T8	10,175	0.01	44	448	0.48	44	448	0.48		
Commercial	Replace vintage walk/in freezer w/2 reach-ins	12654	2.89	2	25,308	5.78	2	25,308	5.78		
Commercial	Remove reach-in refrigerated cases	24192	3.36	1	24,192	3.36	1	24,192	3.36		
<b>TOTAL</b>					<b>138,315</b>	<b>55.40</b>		<b>132,593</b>	<b>53.70</b>	<b>95.9%</b>	<b>96.9%</b>



FY 2010 ENERGY EFFICIENCY PROGRAM  
EVALUATION

for

City of Biggs Municipal Utility

November 19, 2010



Submitted to:

Contact name: Marlee Mattos  
Biggsar@biggs-ca.gov

Client Address: Biggs Municipal Utilities  
PO Box 307  
Biggs, CA 95917-0307

Submitted by:

Gary Cullen  
Navigant Consulting  
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Vancouver, WA 98661

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# 1 Introduction

The City of Biggs (Biggs) has a number of energy efficiency programs offered through its utility department. This report describes the results of an Evaluation, Measurement, and Verification (EM&V) study of Biggs' FY 2010 energy efficiency incentive programs.

Two legislative bills (SB1037 and AB2021) were signed into law a year apart. SB1037 requires that the Publicly Owned Utilities (POUs), similar to the Investor Owned Utilities (IOUs), place cost effective, reliable, and feasible energy efficiency and demand reduction resources at the top of the loading order. They must now procure "negawatts" first. Additionally, SB1037 (signed September 29, 2005) requires an annual report that describes the programs, expenditures, expected energy savings, and actual energy savings.

Assembly Bill 2021, signed by the Governor a year later (September 29, 2006), reiterated the loading order and annual report stated in SB1037 as well as expanded on the annual report requirements. The expanded report must include investment funding, cost-effectiveness methodologies, and an independent evaluation that measures and verifies the energy efficiency savings and reductions in energy demand achieved by the energy efficiency and demand reduction programs. AB2021 additionally requires a report every three years that highlights cost-effective electrical and natural gas potential savings from energy efficiency and established annual targets for energy efficiency and demand reduction over ten years. The legislative reports require both an on-going assessment of what is occurring within the programs along with a comparison of how much possible savings are left within the POU service territory.

## 1.1 General Utility Background Information

The City of Biggs was founded in 1871 to serve the agricultural commerce in the region. The town has a population of about 1,800 and is located in the Sacramento Valley about 65 miles north of Sacramento. Currently, the utility serves 611 residential customers, 37 commercial customers, 12 municipal customers, and 3 industrial customers. This is a summer peaking utility with a peak demand of about 4 megawatts. Its annual energy usage is just over 16 GWh.

Biggs is located in Climate Zone 11, which is in the central California valley, north of Sacramento. Here the seasons are cool to cold in the winter and hot in the summer. Annual precipitation is about 27" per year with the wettest month being January with about 5". The wettest months are November through March and the summers are generally dry. Table 1 illustrates the heating and cooling degree-days for the nearby weather station at Oroville.

**Table 1: Temperature Reference Points for Biggs**

Base Temperature	65F
Heating Degree Days (HDD)	2,818
Cooling Degree Days (CDD)	1,422

## 1.2 Energy Efficiency Programs Offered

Biggs has developed a portfolio of programs for its residential and non-residential customers to encourage energy conservation and to meet its long-term reduction goals. These include:

1. **Keep Your Cool Program:** This third-party program is offered by the City of Biggs through a partnership with The Bay Area Gasket Guy. The goal of this program is to deliver a comprehensive program of prescriptive and calculated demand-side management measures within the food service and grocery industries where commercial refrigeration equipment represents a significant portion of energy demand. The first phase of this program concentrated on the replacement of worn, ineffectual refrigerator door gaskets, strip curtains and auto closers.
2. **Commercial Energy Audits:** The City of Biggs offers free, customized commercial energy audits, including lighting assessment, HVAC assessment, equipment assessment and a review of energy usage. Specific recommendations to improve energy efficiency and reduce energy use are provided.
3. **Commercial Energy Rebate Program:** The City of Biggs offers customized demand-side management incentive programs to commercial customers, focusing on peak load reduction and energy savings. Generous rebates and comprehensive technical support are available to commercial customers to promote the installation of energy efficient lighting, HVAC, refrigeration, equipment and controls.
4. **Investment Grade Audit Program:** The City of Biggs offers, free of charge, Investment Grade Audits for all school district buildings as a way to support the district in acquiring grant funding for energy efficiency retrofits.
5. **Education Services:** The City of Biggs supports the 3-12 Solar Schoolhouse Program by funding teacher participation in the “Summer Institute for Educators” and by supplying Solar Schoolhouse Educational Tools for classroom use.
6. **Residential Energy Rebate Program:** The City of Biggs manages a comprehensive residential demand-side management incentive program, focusing on peak load reduction and energy savings. Generous rebates are available to residential customers for weatherization measures such as attic/wall insulation, dual pane windows, shade screens, radiant barriers and cool roof products. Biggs offers rebates for measures that reduce summer cooling load such as high efficiency HVAC, whole house fans and attic fans. Biggs also offers rebates for Energy Star refrigerators and lighting controls.

Table 2 summarizes the claimed impacts from the City of Biggs FY 2010 energy conservation program efforts. The largest amount of claimed savings was for non-residential lighting. These savings came through a lighting project within the Biggs school district. Non-residential lighting accounts for 92% of all the claimed gross energy savings for the City of Biggs. A variety of residential measures accounted for the remaining claimed program savings.

**Table 2: FY 2010 Summary of Program Impacts**

<b>Program Sector</b>	<b>Category</b>	<b>Units Installed</b>	<b>Net Demand (kW)</b>	<b>Net Peak (kW)</b>	<b>Gross Annual (kWh)</b>
Appliances	Res Clothes Washer				
HVAC	Res Cooling	5	1	1	408
Appliances	Res Dishwashers				
Lighting	Res Refrigeration	2	-	-	2,137
HVAC	Res Shell	7	1	1	1,304
Water Heat	Water Heating				
HVAC	Non-Res Cooling				
HVAC	Non-Res Heating				
Lighting	Non-Res Lighting	227	13	-	42,248
Refrigeration	Non-Res Refrigeration				
HVAC	Non-Res Shell				
Other	Other				
<b>TOTAL</b>		<b>241</b>	<b>15</b>	<b>2</b>	<b>46,097</b>

## **1.3 Evaluation Priorities**

Evaluation priorities are generally based on a combination of relative size of the savings achieved as well as the degree of uncertainty with *ex ante* estimates of the savings. The cost of different evaluation approaches also is a key element in determining priorities. Normally, these considerations lead to having EM&V efforts directed toward a subset of program offerings. However, the number of participants within the City's energy conservation programs is not large and therefore the EM&V efforts are directed toward all of the program offerings.

## 2 Impact Evaluation

The primary objectives of an impact analysis are to assess demand and energy savings from a utility's portfolio of energy conservation programs. An impact evaluation verifies measure installations, identifies key energy assumptions and provides the research necessary to calculate defensible and accurate savings attributable to the program.

None of the measures installed or projects completed in FY 2010 are complex. In all cases, the evaluation consisted of NCI staff reviewing all invoices and supporting documentation for completeness and accuracy.

### 2.1 Methodology

NCI staff requested from the City of Biggs a copy of the FY 2010 E3 calculator, which included detailed measure information claimed for FY 2010, as well as copies of all invoices and supporting calculations. The E3 calculator information was used as the identifier of each specific measure claimed, the number of installations, and the expected energy savings. The mix of measures included both deemed measures as well as custom measures.

The expected energy savings from the deemed measures was accepted as reasonable. The supporting calculations for the non-deemed measures were reviewed for reasonableness. Some of the documentation was difficult to follow as much of it consisted of hand written formulas and assumptions scattered across several pages. NCI found that the calculations and assumptions were reasonable, but recommend that this supporting documentation be better organized in the future. The limited number of measures involved kept this issue from becoming a problem.

Once the measures were identified and the claimed measure savings deemed to be reasonable, the NCI team then reviewed each invoice to insure that the measures claimed matched those installed. For the most part, invoices matched the measures claimed. However, this was not true in all cases.

#### 2.1.1 Summary of Verified Energy Savings

Table 3 identifies the energy and demand impacts claimed by the City of Biggs in FY 2010 along with the measures verified as being installed. The overall realization rates, which is the percentage of verified savings to claimed savings, is nearly 100 percent for both energy and demand. Differences were found with A/C replacement and window replacement. All other measure installations matched.

For the two measures in question, the only issue was a rounding of the installed units value. For the A/C unit, the number of tons/unit is the measurement unit. A/C units are generally measured in one-half ton increments and the unit in questions was a 2.5 ton unit. Within E3, this 2.5 ton unit was rounded to be a 3 ton unit. Rounding was also the issue with the window replacement measure. The unit of measure is per 100 square feet of window installed. Generally, these are measured to the level of one significant decimal. The amount actually installed was 5.3 units of window, or 530 square feet of window area. Within E3, this 5.3 window replacement unit was rounded to 5.0.

**Table 3: FY 2010 Claimed and Verified Measure Impacts**

Customer Sector	Measure	Annual kWh Savings	Demand Savings (kW) per unit	Units Installed	Claimed kWh	Claimed kW	Verified Units Installed	Verified kWh	Verified kW	Realization kWh	Realization kW
Residential	Ceiling Vintage to R38 Insulation-Batts	159	0.18	1.6	254	0.3	1.6	254	0.3	100%	100%
Residential	Programmable Thermostat	(216.00)	(0.41)	1.00	(216.00)	(0.41)	1.00	(216.00)	(0.41)	100%	100%
Residential	Whole House Fan with Air Conditioning	(6.00)	(0.01)	1.00	(6.00)	(0.01)	1.00	(6.00)	(0.01)	100%	100%
Residential	14 SEER (11.99 EER)- Split System Early Replacement	210	0.49	3.0	630	1.5	2.5	525	1.2	83%	83%
Residential	Refrigerator, Side Mount Freezer Early Replacement	191	0.03	1.0	191	0.0	1.0	191	0.0	100%	100%
Residential	Refrigerator Recycling	1,946	0.30	1.0	1,946	0.3	1.0	1,946	0.3	100%	100%
Residential	Window Replacement: Clear Windows Early Replacement	210	0.20	5.0	1,050	1.0	5.3	1,113	1.1	106%	106%
Commercial	4' Super T8 (2 lamp) replaces 4' 2-lamp T12	103	0.05	106.0	10,918	5.1	106.0	10,918	5.1	100%	100%
Commercial	Delamp 4' 2 lamp T12 w/vintage ballast	206	0.10	38.0	7,828	3.6	38.0	7,828	3.6	100%	100%
Commercial	Delamp 4' 1 lamp T12 w/vintage ballast	92	0.04	71.0	6,532	3.1	71.0	6,532	3.1	100%	100%
Commercial	50W HPS replaces 300W Halogen	1025	0.25	4.0	4,100	1.0	4.0	4,100	1.0	100%	100%
Commercial	13W CFL replaces 100W incandescent	356.7	0.09	7.0	2,497	0.6	7.0	2,497	0.6	100%	100%
Commercial	50 & 70W HPS replace 300W Halogen & 150W MH	10373	2.38	1.0	10,373	2.4	1.0	10,373	2.4	100%	100%
<b>TOTAL</b>					<b>46,097</b>	<b>18.4</b>		<b>46,055</b>	<b>18.2</b>	<b>99.9%</b>	<b>99.0%</b>



## City of Biggs

### Agenda Item Staff Report for the Regular City Council Meeting: January 24, 2011 6:00PM

DATE: January 10, 2011  
TO: Honorable Mayor and Members of the City Council  
FROM: Pete Carr, City Administrator/Finance  
SUBJECT: Annual City Investment Policy Review (Approval)

Council will review city investment policy, consistent with requirements of City Policy and Procedures Manual and with California Government Code Section 53600 et.seq.

#### **Background**

City practice is consistent with policy manual, with the exception that the State no longer requires reports identified in Policy V.3. City banks with Bank of America and invests with the State Local Agency Investment Fund (LAIF).

Attachment: Investment Policy from Policies and Procedures Manual.

#### **Recommendation**

Approve policy as is.

#### **Fiscal Impact**

N/A

# CITY OF BIGGS – POLICIES AND PROCEDURES MANUAL

## INVESTMENT POLICY

### **I. Purpose:**

To establish policies and procedures regarding the investment of city funds in compliance with the provisions of Government Code Sections 53600 et. seq.

### **II. Policy:**

The City of Bigg's cash management program assumes that the Finance Director, acting in the role of City Treasurer, will strive to maximize the yield on temporarily idle cash balances. However, this goal of maximizing interest income is subject to the following three general criteria.

#### **1. Legality:**

The deposit and investment practices of local agencies are controlled by state statutory provisions which define eligible types of investments and provide insurance and collateralization requirements for local agency deposits. Only those investments allowed by state statute and the State Constitution will be used the Bigg's investment program.

#### **2. Safety of Principal:**

A primary consideration when investing public funds is to protect the principal amount invested. This consideration relates to both the deposit and investment of the city's funds. In this regard, the city's funds will be invested only in investment instruments issued by the United States Treasury or agencies which are federally backed or sponsored or by the State of California. Deposits may be made in investment instruments in banks or savings and loans in amounts which are fully covered by insurance provided by the Federal Deposit Insurance Corporation (FDIC) or collateralized as require by State statute. Deposits will be made only in banks located within the State of California and only the largest statewide and local banks will be allowed collateralization in lieu of FDIC insurance coverage.

#### **3. Liquidity:**

The amount of city funds invested shall be guided by and coordinated with the need to maintain adequate liquidity to meet the city's cash flow requirements.

### **III. Eligible Investments:**

Investments of city funds may be made in any of the following investment instruments:

1. Securities of the United States Government or its agencies;
2. Certificates of Deposit or Time Deposits placed with commercial banks, savings and loan companies and/or thrift and loan companies insured by the FDIC and/or collateralized as required by state statute;
3. State of California Local Agency Investment Fund (LAIF) Demand Deposits;

## CITY OF BIGGS – POLICIES AND PROCEDURES MANUAL

4. Repurchase Agreements issued by Federal or State of California commercial bank, savings and loan companies and/or thrift and loan companies secured by securities of the United States Government or its agencies;
5. Passbook Savings Account and/or Money Market Account Demand Deposits insured by the FDIC;
6. Bonds issued by the State of California; or
7. Money Market Funds as allowed by California Government Code Section 53601k.

### **IV. Maturities Provisions:**

#### **1. Maturities Over One Year:**

A maximum of fifteen percent (15%) of the city's cash may be invested in instruments with maturities of over one (1) year, at the Finance Director's discretion, in accordance with the investment criteria set forth above. The Finance Director may invest more than fifteen percent (15%) of the city's cash in instruments with maturities of more than one (1) year if he or she determines that adequate liquidity is available and yield appears to be favorable.

#### **2. Maturities of Five Years or More:**

The Finance Director may invest in instruments with maturities of over five years only if the City Council has granted express authority to make the investment either specifically or as part of an investment program no less than three months prior to the investment (Government Code Section 53635).

### **V. Reporting Requirements:**

#### **1. Investment Policy:**

Upon initial preparation and annually thereafter, at the City Council's January Regular Meeting, the Finance Director shall submit the city's Investment Policy to the City Council for consideration and approval. Any changes to an adopted Investment Policy shall be submitted to the Council for consideration and action.

#### **2. Reporting of Investments:**

The Finance Director shall provide a monthly report to the City Council which shows the manner in which city funds were invested for the month preceding.

#### **3. Reporting to the California Debt Advisory Commission**

Pursuant to the provisions of state statute, the Finance Director shall submit the following reports to the Commission:

**CITY OF BIGGS – POLICIES AND PROCEDURES MANUAL**

1. Copies of the City of Biggs Investment Policy no later than sixty (60) days after the close of the second quarter of each calendar year (August 31) and within sixty (60) days after any subsequent amendments; and
2. Copies of the City of Biggs Investment Portfolio Reports for the second and fourth quarter of each calendar year within sixty (60) days of the close of each quarter (August 31 and February 28 respectively).

**VI. Interest Allocation**

Consistent with Government Code Section 53647 and direction from Council, interest earned, whether from bank accounts or from investments, will be allocated as follows:

1. To each fund based on the pro-rata share of the principal amount each fund has contributed to the overall investment or account city-wide for the general, capital improvement reserve, trust, gas tax, and public benefits funds, and any other funds as required by law to be allocated interest income.
2. All other interest income, including from utility operating funds and CDBG project funds, will be applied to the general fund.

**STATUTORY REFERENCE:** California Government Code Sections 53600 et. seq.

**APPROVED BY CITY COUNCIL (DATE):** February 22, 2010

**ATTEST:** \_\_\_\_\_  
Roben Dewsnup, City Clerk

# City of Biggs

## MEMORANDUM

---

TO: Honorable City Council Members (Meeting Jan. 24, 2011)

FROM: Marlee Mattos, Accounts Clerk

DATE: Jan. 13, 2011 *PAC 1-14-11*

SUBJECT: Authorization to Write Off Old Utility Bills

---

**Requested Action:**

Council authorize the City Administrator to write off old, uncollectible utility account billings.

**Recommendations:**

Authorize action

**Alternatives:**

None

**Financial Impacts:**

\$3,849.24, mostly allocated to utility funds

**Background:**

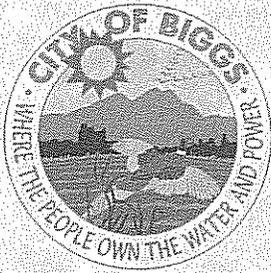
Periodically the City of Biggs reviews utility billing for collection, tax lien collection, and write off. There are old accounts in the billing system that warrant being written off. These accounts include two where the owner of the account has declared bankruptcy, four accounts that are beyond the statute of limitations for collection and two which fall below the threshold for collection.

These accounts continually show up on the past due account listing and billings and must periodically be removed manually.

Account listing is attached.

Last Name	First	Acct.	Electric				Water			Sewer			Shut-offs		Public		Balance	W/O Reason
			Water	Electric	Surchg	Sewer	Refuse	Penalties & Interest	Improvement	Improvement	Improvement	Improvement	Collections	Benefits	Last chg.			
Rothchild	Winzona	ROT 6	292.95	43.75		189.84	140.28	72.18	25.50	47.17			1.26	12/21/2010	812.93	Bankruptcy		
Hammill	Sarah	HAM 10	648.68	96.88	0.11	420.36	330.23	271.12	70.13	125.40			5.07	10/21/2010	1967.98	Bankruptcy		
Bissell	Randy	BIS 6		183.02				31.83			200.00			1/13/2003	414.85	Statute Lim.		
Galbreath	Tammi	GAL 5						56.74							56.74	Too Small		
Ladara	Michael	LAD 5									90.53			6/25/1999	90.53	Statute Lim.		
Mattos	Cheryl	MAT 10						16.50			200.00			9/25/2001	216.50	Statute Lim.		
Thompson	Christina	THO 50		42.70	0.08			20.61			200.00			3/23/2001	263.39	Statute Lim.		
Vierra	Carolyn	VIE 1		24.20	0.03								2.09	10/5/2006	26.32	Too Small		
															0.00			
															0.00			
			941.63	390.55	0.22	610.20	470.51	468.98	95.63	172.57	690.53	8.42			3849.24			

RESOLUTION NO. 2011-01



RESOLUTION OF THE CITY COUNCIL  
OF THE CITY OF BIGGS  
EXPRESSING APPRECIATION AND  
RECOGNITION FOR SERVICE RENDERED BY  
WILLIAM THEBACH  
AS BUTTE COUNTY MOSQUITO AND  
VECTOR CONTROL BOARD  
REPRESENTATIVE FOR THE CITY OF BIGGS



\*\*\*\*\*

WHEREAS, William "Bill" Thebach was duly appointed by the City Council of the City of Biggs over fifty years ago to serve as a member of board of directors of the Butte County Mosquito Abatement District; and

WHEREAS, Mr. Thebach also served as a member and mayor of the City Council during much of that same half century; and

WHEREAS, during this time Mr Thebach has dedicated many hours to serve the community of Biggs and the people of Butte County, and in the course of said service has distinguished his reputation as the standard-bearer for faithful meeting attendance; and

WHEREAS, this dedication has contributed significantly in enabling the County of Butte and the City of Biggs in achieving many advances in public health.

NOW, THEREFORE, BE IT RESOLVED AND ORDERED that the City Council of the City of Biggs, does hereby unanimously express appreciation for the conscientious and outstanding work accomplished on behalf of the City of Biggs by Bill Thebach.

BE IT FURTHER RESOLVED that a certified copy of this Resolution, appropriately framed, be presented to Bill Thebach in appreciation of the invaluable service he has rendered to the County of Butte and the City of Biggs over the past half century.

\*\*\*\*\*

I HEREBY CERTIFY that the foregoing Resolution was duly introduced, passed and adopted at the regular meeting of the City Council of the City of Biggs, held on the 24<sup>th</sup> day of January, 2011, by the following vote:

AYES: COUNCILMEMBER \_\_\_\_\_  
NOES: COUNCILMEMBER \_\_\_\_\_  
ABSTAIN: COUNCILMEMBER \_\_\_\_\_

ATTEST:  
  
\_\_\_\_\_  
Roben Dewsnup  
City Clerk

APPROVED:  
  
\_\_\_\_\_  
Roger L. Frith  
Mayor

RESOLUTION NO. 2011-02

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS  
APPOINTING A MUNICIPAL EMPLOYEE RELATIONS OFFICER AND  
ALTERNATES FOR THE CITY OF BIGGS.

\*\*\*\*\*

WHEREAS, pursuant to City of Biggs Employer-Employee Relations Resolution No. 11 (1975 Series), Government Code §3507, establishes a City of Biggs Municipal Employee Relations Officer; and

WHEREAS, the City Council of the City of Biggs has the authority under Government Code §3507 to name a city employee or city councilmember to said Municipal Employee Relations position;

NOW THEREFORE, BE IT RESOLVED by the City Council of the City of Biggs that Councilmember Bo Sheppard be hereby designated as the Municipal Employee Relations Officer for the City of Biggs effective immediately; and

BE IT FURTHER RESOLVED that Vice Mayor Angela Thompson and the City Administrator be authorized to carry out the duties, responsibilities and authority of said office.

\*\*\*\*\*

I HEREBY CERTIFY that the foregoing RESOLUTION was duly introduced, passed and adopted at a special meeting of the City Council of the City of Biggs, held on the 24<sup>th</sup> day of January, 2011, by the following vote:

AYES: COUNCILMEMBER \_\_\_\_\_

NOES: COUNCILMEMBER \_\_\_\_\_

ABSENT: COUNCILMEMBER \_\_\_\_\_

ABSTAIN: COUNCILMEMBER \_\_\_\_\_

ATTEST:

APPROVED:

\_\_\_\_\_  
Roben Dewsnup  
CITY CLERK

\_\_\_\_\_  
Roger L. Frith  
MAYOR

RESOLUTION NO. 2011-03

RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS  
APPOINTING THE REPRESENTATIVE AND ALTERNATE  
TO THE BOARD OF DIRECTORS OF SCORE  
(Small Cities Organized Risk Effort)

\*\*\*\*\*

**WHEREAS**, Article VIII of the Joint Powers Agreement creating SCORE requires the governing body of each member entity appoint one Representative and one Alternate to the Board of Directors, and

**WHEREAS**, by previous Actions and Resolutions, the City has appointed a representative and an alternate to the Board of Directors, and

**NOW, THEREFORE**, the City Council of the City of Biggs does hereby resolve that Councilmember Mike Bottorff is hereby appointed to serve as the City's Representative on the Board of Directors of SCORE.

**BE IT FURTHER RESOLVED** that City Administrator Pete Carr, is hereby appointed as the Alternate to the City's Representative on the Board of Directors of SCORE.

\*\*\*\*\*

**I HEREBY CERTIFY** that the foregoing **RESOLUTION** was duly introduced, passed and adopted at a regular meeting of the City Council of the City of Biggs, held on the 24<sup>th</sup> of January, 2011, by the following vote:

AYES: COUNCILMEMBER \_\_\_\_\_  
NOES: COUNCILMEMBER \_\_\_\_\_  
ABSENT: COUNCILMEMBER \_\_\_\_\_  
ABSTAIN: COUNCILMEMBER \_\_\_\_\_

ATTEST:

APPROVED:

\_\_\_\_\_  
Roben Dewsnup  
CITY CLERK

\_\_\_\_\_  
Roger L. Frith  
MAYOR