

**Fiscal Year 12 Budget Study Session #3: June 6, 2011**  
**City of Biggs**

First session focus: Big picture, assumptions  
Focus on General Fund, street funds, personnel costs

Second session: Enterprise funds, consultants, updates  
Expenditure cuts and additions

**Big Picture Updates:**

- o COPS grant is in May Revise, booking fees are not.

**Changes from Draft 3 to Draft 4:**

1. Reduced police contract expense \$5000, planning & engineering to \$30k each.
2. Added \$2000 expense for booking fees -- conservative estimate.
3. K9 is in @ \$1500, SRO in at \$7500 (half the FY11 level).
4. \$30k is in as requested by fire dept for fire engine replacement and "opticom" light bar.
5. Reduced E-Civis subscription from \$18k to \$3k.
6. 3CORE annual membership increased from \$1500 to \$3500.
7. Adjusted waterline project fund (44) and bridge project (131) to known receivables.
8. \$1800 is set aside for replacement of two PC's.
9. \$3000 is in for BCHall tables and chairs.
10. \$550 for city logo shirts for council and professional staff.
11. \$5000 Recycling grant expense added in to Parks.

**Critical questions to be decided:**

1. Shall we fund K9 and SRO?
2. Shall we set aside general funds for future fire engine replacement?
3. Shall we proceed with General Plan Update @ \$80k/yr?
4. Shall we set aside for specific reserves as we did last year?
5. Confirm: shall we set planning and engineering consultants at \$30k?  
Started at \$30k last two years, was \$60k in previous years. Ended up closer to \$50k.

**Not so critical, but discretionary:**

6. Shall we continue membership in 3CORE at \$2000 increased cost?
7. Shall we continue to handle office custodial in-house? Contract was \$2000.

**SUMMARY OF 2011-12 BUDGET (Draft 5 for Budget Workshop #3 - June 6)**

Fund Account or Object #	Description	Beginning Fund Balance	Budgeted Revenue as adjusted	Budgeted Expenses as adjusted	Operating Surplus (Deficit)	Transfers In	Transfers Out	Projected Ending Balance
<b>DISCRETIONARY FUNDS</b>								
<b>010</b>	<b>General Operating Fund</b>	<b>312,105</b>	<b>525,415</b>	<b>593,203</b>	<b>(67,788)</b>	<b>169,870</b>	<b>0</b>	<b>414,187</b>
<b>214</b>	General Plan Update	(256,512)	0	82,193	(82,193)			(338,705)
	<b>Sub-Total - General Fund</b>	<b>55,593</b>	<b>525,415</b>	<b>675,396</b>	<b>(149,981)</b>	<b>169,870</b>	<b>0</b>	<b>75,482</b>
<b>011</b>	Building & Equipment Reserve	115,988	700	18,500	(17,800)			98,188
<b>012</b>	Fire Engine Replacement Reserve	57,609	0	0	0			57,609
<b>013</b>	Bridge Replacement Reserve	70,362	0	0	0			70,362
<b>014</b>	Regional Detention Basin Reserve	16,309	0	0	0			16,309
<b>016</b>	Street Maintenance Project Reserve	50,000	0	0	0			50,000
<b>145</b>	1939 Firetruck Restoration Reserve	3,255	0	100	(100)			3,155
	<b>Total General fund Discretionary Funds</b>	<b>369,116</b>	<b>526,115</b>	<b>693,996</b>	<b>(167,881)</b>	<b>169,870</b>	<b>0</b>	<b>371,105</b>
<b>STREET FUNDS</b>								
<b>22</b>	Combined Gas Tax (HUTA)	21,579	45,453	18,761	26,692			48,271
<b>27</b>	Prop 42 Congestion Relief	27,384	18,025	13,735	4,290			31,674
<b>080</b>	TDA / LTF - Street Maint.	21,943	41,245	44,520	(3,275)			18,668
<b>090</b>	TDA / STA - Transit	371	7,697	7,645	52			423
<b>092</b>	RSTP (State Exchange)	24,643	10,599	250	10,349			34,992
	<b>Total Street Funds</b>	<b>95,920</b>	<b>123,019</b>	<b>84,910</b>	<b>38,109</b>	<b>0</b>	<b>0</b>	<b>134,029</b>
<b>PROJECT AND PROGRAM FUNDS</b>								
<b>31-39</b>	Development Impact Fees	16,327	0	0	0			16,327
<b>125</b>	04 HOME Grant	14,387	0	0	0			14,387
<b>126</b>	HOME 2007	(226)	0	0	0			(226)
<b>131</b>	CalTrans 6th St Bridge Rehab	(5,251)	20,000	10,000	10,000			4,749
<b>150</b>	82 CDBG Grant	2,482	0	0	0			2,482
<b>165</b>	CDBG Misc Revenue (Sec I)	46,010	0	0	0			46,010
<b>170</b>	CDBG Program Income (Sec III)	220,824	5,000	3,000	2,000			222,824
<b>174</b>	Downtown Visual Plan II (Tri-C)	8,387	0	0	0			8,387
<b>176</b>	Library ADA Design	(19,169)	0	0	0			(19,169)
<b>177</b>	Community Hall Remodel Project	(8,652)	0	0	0			(8,652)
<b>196</b>	old CDBG HOME & well	33,547	0	0	0			33,547
<b>200</b>	NBE CFD (Community Facilities District)	13,372	18,050	18,060	(10)			13,362
	<b>Total Project and Program Funds</b>	<b>322,038</b>	<b>43,050</b>	<b>31,060</b>	<b>11,990</b>	<b>0</b>	<b>0</b>	<b>334,028</b>
<b>ENTERPRISE OPERATING FUNDS</b>								
<b>030</b>	Sewer Operating Fund	(30,932)	216,030	235,567	(19,537)			(50,469)
<b>040</b>	Water Operating Fund	171,463	363,600	202,765	160,835		120,000	212,298
<b>050</b>	Electric Operating Fund	1,329,805	2,549,450	2,082,517	466,933		169,870	1,626,868
<b>060</b>	Solid Waste Operating Fund	25,623	147,002	136,261	10,741			36,364
	<b>Total Enterprise Operating Funds</b>	<b>1,495,959</b>	<b>3,276,082</b>	<b>2,657,110</b>	<b>618,972</b>	<b>0</b>	<b>289,870</b>	<b>1,825,061</b>
<b>ENTERPRISE CAPITAL AND RESERVE FUNDS</b>								
<b>105</b>	Sewer Improvement Fund	(84,878)	58,320	47,163	11,157		4,000	(77,721)
<b>106</b>	Sewer Bond Reserve	44,124	0	0	0	4,000		48,124
<b>044</b>	Waterline Project	68,973	20,000	197,000	(177,000)	100,000		(8,027)
<b>110</b>	Water Improvement Fund	22,523	105,500	25,058	80,442			102,965
<b>112</b>	Water Bond Reserve	126,116	200	0	200	20,000		146,316
<b>051</b>	Public Benefits (Electric Efficiency Program)	91,007	60,000	65,988	(5,988)			85,019
<b>052</b>	GOR - Funds Held in Reserve at NCPA	549,872	1,500	0	1,500			551,372
<b>053</b>	CAISO - Funds Held in Reserve at Cal ISO	57,397	150	0	150			57,547
<b>100</b>	Electric Improvement Fund	124,913	2	20,000	(19,998)			104,915
	<b>Total Improvement Funds</b>	<b>1,000,047</b>	<b>245,672</b>	<b>355,209</b>	<b>(109,537)</b>	<b>124,000</b>	<b>4,000</b>	<b>1,010,510</b>
	<b>GRAND TOTAL ALL FUNDS</b>	<b>3,283,080</b>	<b>4,213,938</b>	<b>3,822,286</b>	<b>391,652</b>	<b>293,870</b>	<b>293,870</b>	<b>3,674,732</b>