

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 17th DAY OF JUNE, 2011, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

AGENDA of the
CITY COUNCIL
CITY OF BIGGS

6:00 p.m. Monday
JUNE 20, 2011
REGULAR MEETING

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meetings of April 18, 2011, May 16, 2011 and Special Meetings of May 2, 2011, June 6, 2011 and June 13, 2011.
- B. Approval of warrants: #25290 - 25373; #7934-7957; Z00463 - Z00475 for month of May 2011 in the amount of \$278,841.66.
- C. Acknowledge receipt of revised Accountant's recap of discretionary funds and monthly cash and investment report as of March 31, 2011.
- D. Acknowledge receipt of Police Department Report for May 2011.
- E. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for May 2011.
- F. Acknowledge receipt of Biggs Fire Department Report for May 2011.
- G. Approval of proposed Grant Search Subscription Contract with E-Civis of \$3,000 per year.
- H. Approval of letter to Rep. Wally Herger for Mayor's signature and distribution to Congressional representatives.
- I. Approval of *RESOLUTION NO. 2011-13* by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA0144) FOR SERVICES FROM JULY 1, 2011 TO JUNE 30, 2012."
- J. Approval of *RESOLUTION NO. 2011-14* by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ACCEPTING COMPLETION OF THE USDA WATER PROJECT."

Action: It is recommended items “A” through “J” be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

3. DEPARTMENT REPORTS:

A. Planning:

1. Department Activity Report – May 2011 / June 2011. (S. Friend)
2. **Discussion/Action:** Adoption of an Update to the City of Biggs Area Bicycle Transportation Plan.

The purpose of the update is to allow the city to maintain and strengthen its eligibility for future grant funding opportunities for bicycle projects.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Staff recommends that the city council review and approve a resolution by reading of title only.

RESOLUTION NO. 2011-15 “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AN UPDATE TO THE BIGGS AREA BICYCLE TRANSPORTATION PLAN.”

3. **Discussion/Action:** City of Biggs 2010 General Plan and Housing Element Annual Report.

The Planning Department requests that the City Council review and approve the 2010 City of Biggs General Plan and Housing Element Annual Report.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Approve a motion accepting the Annual Report and directing staff to forward the report to the Governor’s Office of Planning and Research and the Department of Housing and Community Development (HCD) pursuant to Government Code Section 65400(a)(2).

B. Engineering:

1. Activity Report and Project Update. (M. Vasquez)
2. **Discussion/Action:** Waste Water Treatment utility and permit update.

Compliance Schedule, Zero Discharge Report Update, Groundwater Monitoring Plan
WWTP Facilities Plan Update.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Submit a compliance schedule by July 30th to the Regional Board. Approve staff to provide the above mentioned work in specific phases, beginning with updating the WWTP facilities plan and zero discharge report and monitoring well plan.

3. **Discussion/Action:** 2011 Federal Cycle 3 Safe Routes to School Application.

City Engineer has prepared a Safe Routes to School project application to submit for the 2011 Federal Cycle 3 Safe Routes to School program.

- a. Staff report.
- b. Public comment.
- c. Council discussion.

Recommendation: Direct Staff and the Public Works Committee to complete and submit the 2011 Federal Cycle 3 Safe Routes to School Application requesting funding for the construction project as described in the staff report.

- C. Public Safety – Verbal update. (R. Frith)
- D. Flood Control – Verbal update. (M. Bottorff)
- E. Public Works – Verbal update. (R. Frith and D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG/Air Quality – Verbal update. (A. Thompson)
- H. Solid Waste – Verbal update. (D. Arnold)
- I. Other commission reports. (Council)
- J. City Administrator:

Discussion/Action: Fiscal Year 11-12 Budget Development

City Administrator/Finance Director proposes draft budget for fiscal year 2011-2012 for adoption by City Council.

1. Staff report.
2. Public comment.
3. Council discussion.

Recommendation: Adopt the budget as proposed for fiscal year 2011-2012, and the Gann Limit calculation by resolutions by reading of title only.

RESOLUTION NO. 2011-16 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED ‘2011-2012 BUDGET, CITY OF BIGGS’.”

RESOLUTION NO. 2011-17 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE ‘GANN’ APPROPRIATION LIMIT FOR FISCAL YEAR 2011-12.”

4. INFORMATIONAL:

5. CLOSED SESSION:

A. Pursuant to Government Code §54957 Return to Work: Code Enforcement

B. Pursuant to Government Code §54957 Public Employment: Appointment
Title: City Engineer

Government Code Section 54957
Public Employee Performance Evaluation
Title: City Engineer

Government Code Section 54957
Public Employee Release

Government Code Section 54957.6
Conference with Labor Negotiators
Agency Designated Representative: Pete Carr
Unrepresented Employee: City Engineer

6. RESUME REGULAR MEETING:

ANNOUNCEMENT OF ACTION(S) TAKEN IN CLOSED SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

7. ADJOURNMENT:

Presented by: _____ June 17, 2011
Roben Dewsnup, City Clerk Date