

Call To Order

The regular council meeting was called to order at 6:07 p.m. by Mayor Frith. Vice Mayor Thompson and Councilmembers Arnold, Bottorff and Sheppard were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer David Swartz and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None.

2. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meetings of April 18, 2011, May 16, 2011 and Special Meetings of May 2, 2011, June 6, 2011 and June 13, 2011.
- B. Approval of warrants: #25290 - 25373; #7934-7957; Z00463 - Z00475 for month of May 2011 in the amount of \$278,841.66.
- C. Acknowledge receipt of revised Accountant's recap of discretionary funds and monthly cash and investment report as of March 31, 2011.
- D. Acknowledge receipt of Police Department Report for May 2011.
- E. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for May 2011.
- F. Acknowledge receipt of Biggs Fire Department Report for May 2011.
- G. Approval of proposed Grant Search Subscription Contract with E-Civis of \$3,000 per year.
- H. Approval of letter to Rep. Wally Herger for Mayor's signature and distribution to Congressional representative.
- I. Approval of *RESOLUTION NO. 2011-13* by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA0144) FOR SERVICES FROM JULY 1, 2011 TO JUNE 30, 2012."
- J. Approval of *RESOLUTION NO. 2011-14* by reading of title only, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ACCEPTING COMPLETION OF THE USDA WATER PROJECT."

City Administrator Pete Carr asked to pull item I from the consent calendar because the CalFire contract was not yet complete.

Motion/Second to approve the consent calendar with item I removed.  
(Thompson/Bottorff, MCU)

3. DEPARTMENT REPORTS:

A. Planning:

1. City Planner Scott Friend reviewed the Department Activity Report – May 2011 / June 2011 included in the agenda packet.
2. Mr. Friend asked council to approve a resolution approving the 2011 update to the Biggs Area Bicycle Transportation Plan document. The city is required to adopt a Bicycle Transportation Plan every five years to remain eligible to apply for grants and to receive funds from the Caltrans Bicycle Transportation Account.

Items being added to the map in the agenda were a change in a current B-line stop and nine bicycle parking spaces that were recently located in the downtown area.

*RESOLUTION NO. 2011-15* "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AN UPDATE TO THE BIGGS AREA BICYCLE TRANSPORTATION PLAN (And a determination that is exempt from CEQA)." (Bottorff/Thompson, MCU)

3. Mr. Friend asked council to approve the 2010 City of Biggs General Plan and Housing Element Annual Report.

Motion/Second accepting the Annual Report and directing staff to forward the report to the Office of Planning and Research and Housing and Community Development Department pursuant to Government Code Section 65400(a)(2) with the city administrator signing on the council's behalf. (Thompson/Bottorff, MCU)

B. Engineering:

1. City Engineer David Swartz reviewed the activity report and project updates included in the agenda packet.
2. Mr. Swartz stated the city received a notice of violation for the Waste Water Treatment Plant and a request for a compliance schedule to submit to the regional water board to address the notice of violation.

Councilmember Bottorff asked if land was available if the city chose a zero discharge plant and Mr. Carr stated he had been in contact with one land owner that would be willing to sell.

Vice Mayor Thompson wanted more information on land use.

Mr. Carr stated the Regional Water Board was asking for a letter of compliance by July 30, 2011. The cost to produce the letter would be \$7,913.25.

Motion/Second to approve the appropriation of approximately \$8,000 for CEC to prepare and submit a compliance schedule. (Frith/Arnold, MCU)

3. Mr. Carr stated council agreed last month in concept to submit a Safe Routes to School Grant application and the public works committee worked with Mike Vasquez on what the scope of the work should be. Mr. Vasquez drafted a map included in the agenda packet depicting the proposed new sidewalks.

Motion/Second to direct staff and Public Works Committee to complete and submit the 2011 Federal Cycle 3 Safe Routes to School Application requesting funding for the construction project as described in the staff report and as depicted on the map. (Thompson/Sheppard, MCU)

- C. Public Safety. Assistant Police Chief Dean Price stated there was a minor setback for the K-9 unit. The dog failed in the environmental level and a replacement dog has been found. The new detective is Scott Smallwood and Alberto Rodriguez is the school resource officer. Scott Olsgard will move to BNTIF. Sergeant Kahn will be assigned for the 4<sup>th</sup> of July Celebration.
- D. Flood Control. Councilmember Bottorff stated the Sutter Butter Flood Control Agency was finishing up with the budget.

- E. Public Works. Nothing to report.
- F. Mayor Frith gave a report on different issues having to do with electric.
- G. Vice Mayor Thompson gave a report on BCAG and Air Quality
- H. Solid Waste. Councilmember Arnold stated much of the trash produced in the county is being sent to Glenn County for the co-generation plant.
- I. Other commission reports. Councilmember Sheppard reported on the Mosquito Abatement meeting he attended.
- J. City Administrator.

Mr. Carr reviewed changes made to the draft budget since council last met.

- Pers medical insurance costs increased 2.8% rather than the 10% assumed.
- Electric Fund Payment In-lieu of Taxes transfer to General Fund will be 6% of electric operating revenues.
- The water bond debt service will be paid from Water Capital Improvement with transfers from the Water Operating Fund as needed.
- An \$8,000 transfer from Solid Waste Operating Fund to Street Maintenance Reserve represents the solid waste utility's contribution toward street maintenance due to the impact of waste collection trucks on city streets.

*RESOLUTION NO. 2011-16* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED '2011-2012 BUDGET, CITY OF BIGGS'." (Thompson/Bottorff, MCU)

*RESOLUTION NO. 2011-17* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE 'GANN' APPROPRIATION LIMIT FOR FISCAL YEAR 2011-12." (Thompson/Bottorff, MCU)

- 4. **INFORMATIONAL:** Councilmember Bottorff would be attending SCORE in Anderson and Councilmember Sheppard would attend the levee tour and the League of CA meeting in Rancho Cordova.
- 5. **EXECUTIVE SESSION:** Council adjourned to executive session at 7:42 p.m.
- 6. **RESUME REGULAR MEETING:** Council resumed the regular council meeting at 8:54 p.m.

- A. Pursuant to Government Code § Return to work: Code Enforcement

Motion/Second to Direct City Administrator to work with Code Enforcement Officer to accommodate her job position during the period of time she is on DMV restriction. City Administrator to use discretion in hours and may include leave of absence from Code Enforcement inspection/observation activities. Re-evaluate in 60 days. (Thompson/Bottorff, MC; Noes: Frith & Sheppard)

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING

June 20, 2011

- B. Pursuant to Government Code §54957 Public Employment: Appointment  
Title: City Engineer

Motion/Second to direct City Administrator to accept resignation of city engineer or issue termination of city engineer appointment to California Engineering Company effective June 21, 2011. (Frith/Sheppard, MC; Noes: Bottorff)

Motion/Second to appoint Bennett Engineering Services as city engineer and direct City Administrator to coordinate a 30 day transition period for engineering work. (Sheppard/Thompson, MC; Noes: Bottorff)

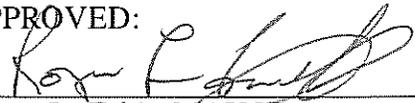
Vice Mayor Thompson disclosed she is employed at the Biggs School District and the Butte County School Board of Education.

7. **ADJOURNMENT:** Meeting was adjourned at 9:01 p.m.

ATTEST:

  
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Roben Dewsnup, CITY CLERK

APPROVED:

  
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Roger L. Frith, MAYOR