



City of Biggs

Agenda Item Staff Report for the Regular City Council Meeting: July 18, 2011 6:00PM

DATE: July 12, 2011
TO: Honorable Mayor and Members of the City Council
FROM: Pete Carr, City Administrator/Finance
SUBJECT: City Financial Auditor (Discussion/Action)

City Administrator will present the recommendation for selection of outside financial auditor, on behalf of the Selection Committee.

Background

City in May issued a Request for Proposals (RFP) for outside auditor services, and by June 1st received five proposals in response. A selection committee was appointed June 6th, composed of Vice Mayor Thompson, Council Member Bottorff, and the city administrator, with the inside CPA providing review advice.

Committee members reviewed all five proposals and arrived at a consensus recommendation as follows:

1. Don Reynolds, CPA
2. Smith & Newell CPAs (current contractor)
3. Larry Bain, CPA

Mr. Reynolds has a small office in Redding, is or has been the auditor for several SCORE cities and the SCORE board, and was the Biggs auditor in the early '90's with Ken McDonald. Ken still uses Reynolds today and recommends him to Biggs.

Recommendation

Appoint Don Reynolds CPA as the city auditor for up to a three-year term, direct the city administrator to enter into an agreement for final Council approval and Mayor signature.

Fiscal Impact:

Cost savings of \$2000-8,000 dollars compared to budget and FY11 cost for current contractor.