

Call To Order

The regular council meeting was called to order at 6:00 p.m. by Mayor Frith. Vice Mayor Thompson, Councilmembers Arnold, Bottorff and Sheppard were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Steve Speights and City Clerk Roben Dewsnap.

**1. COMMUNITY PARTICIPATION:** None

**2. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of November 21, 2011.
- B. Approval of warrants: #25749 - 25812; #8077 - 8086; Z00546 - Z00562 for month of November 2011 in the amount of \$309,757.83.
- C. Acknowledge receipt of Accountant's monthly cash and investment report for October 2011 and November 2011; a recap of discretionary funds, and funds with restricted uses as of September 30, 2011 with committed vs. non-committed analysis.
- D. Acknowledge receipt of Police Department Report for November 2011.
- E. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for November 2011.
- F. Acknowledge receipt of Biggs Fire Department Report for November 2011.
- G. Acknowledge GO165 (Government Order #165) electric distribution infrastructure and equipment audit by outside visitor, and acknowledge receipt of department superintendent response.
- H. Approve Lot Line Adjustment Plat for SunWest Milling.
- I. Authorize Public Works to repair the City aerial boom lift truck.
- J. Authorize Mayor to sign letter indicating City support for and commitment to the County hazard mitigation planning process, as required by FEMA and Cal-EMA.

City Administrator Pete Carr asked to remove item 2. I from consent for discussion. He informed council that the Publics Works Department received a third quote from Terex in Stockton for \$7700 but his recommendation to use AllCal still stands.

Motion/Second to adopt the consent calendar with the adjustment to item I.  
(Thompson/Arnold, MC: Noes: Frith)

**3. DEPARTMENT REPORTS:**

A. Planning:

- 1. City Planner Scott Friend reviewed the November / December activity report included in the agenda packet.
- 2. Mr. Friend asked council for authorization to proceed forward with the environmental process for the General Plan Update by writing the Environmental Impact Report (EIR). Mr. Friend presented three options: 1 - Immediate Initiation of Project, 2 - Delayed Project Initiation, or 3 - No Action.

Mr. Carr stated \$70,000 was budgeted this fiscal year for this project, and that the EIR process should be funded to completion or not started at all.

Motion/Second to go with option 1 to immediately initiate the (EIR).  
(Thompson/Bottorff, MC; Noes: Sheppard)

B. Engineering:

1. City Engineer Steve Speights reviewed the activity report in the agenda packet.
2. City Engineer Orin Bennett gave a brief summary to council of the Waste Water Treatment Plant Planning Study and recommended using land disposal as the best option for Biggs. This plan will save approximately 400 labor hours per year, save about \$10,000 a year in equipment replacement costs, save \$8000 a year in energy costs and will cost about \$2 million less in construction costs from the other alternatives. The city would no longer need to have a discharge permit to surface water which would be the biggest value of the land disposal alternative.

Motion/Second to accept revised final study and direct staff to return to Council with a work plan to implement the land disposal alternative and proceed with funding applications. (Thompson/Bottorff, MCU)

C. Public Safety. Nothing to report.

D. Councilmember Bottorff reported on the Sutter Butte Flood Control Meeting he attended.

E. Councilmember Arnold reported the Waste Water Treatment Plant was discussed as well as the Super NOFA, a CDBG Grant at the Public Works Committee Meeting.

F. Mayor Frith noted a letter would be going back to the California Energy Commission concerning the GO165 audit.

G. Vice Mayor Thompson reported on the BCAG/Air Quality Meetings she attended. Biggs was scheduled to host this meeting on April 26, 2012.

H. Solid Waste. Nothing to report.

I. Councilmember Sheppard reported on Mosquito Abatement. Mayor Frith enter into the record a letter from the Butte County Mosquito Vector Control District to the city council stating Councilmember Sheppard had attended all 12 meetings for the year 2011.

J. Other commission reports. None

K. City Administrator.

1. Mr. Carr reviewed the Renewable Portfolio Procurement and Enforcement staff report with council. There is a state requirement that 33% of the energy the city retails come from a green source by 2020. He stated there is also a timeline that needs to be met for incremental improvements along the way. The city is currently at 12%. The city is required to have an enforcement program and procurement plan and the enforcement program must be in place by January 1, 2012. Mr. Carr suggested approving a procurement plan and adopting by resolution the enforcement program.

*RESOLUTION NO. 2011-26* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING A PROGRAM FOR ENFORCEMENT OF THE RENEWABLE PORTFOLIO STANDARDS PROGRAM." (Frith/Thompson, MCU)

2. Rate Increase for Solid Waste Hauling and Disposal Contract – Mr. Carr stated the city’s past practice was to apply the same rate increase to the customers as Waste Management applied to the city contract. He said the city does not necessarily have to

pass the same cost on to the customers. He presented three options to council which included: A. Passing the entire increase on to the customer; B. Absorbing the entire increase; or C. Pass on a portion of the increase of 4.9% rather than the 6% increase.

Motion/Second to accept option C for the raising of Solid Waste Rates.  
(Arnold/Bottorff, MCU)

3. Mr. Carr asked Council to consider two proposed designs for signage at Biggs Community Hall. Council agreed on the larger sign and felt the words “Facility Rentals” should be omitted.

4. Miscellaneous Verbal Updates

- a. Mr. Carr stated he and Mayor Frith were approached by a T V show program assistant producer which features small towns with an interesting story. The cost to feature Biggs would be \$24,000. Council agreed the cost was too high.
- b. Mr. Carr stated the server needs to be replaced so he will issue an RFP for the replacement.
- c. A citizen of Biggs anonymously paid a \$400 utility bill for another customer as a Christmas Gift.

4. INFORMATIONAL:

5. ADJOURNMENT: Meeting was adjourned at 8:15 p.m.

ATTEST: Roben Dewsnap  
Roben Dewsnap, CITY CLERK

APPROVED: Roger L. Frith  
Roger L. Frith, MAYOR