

# City of Biggs

City Administrator agenda item request for the next  
( X ) Regular ( ) Adjourned Regular ( ) Special Meeting

Meeting Date: January 23, 2012 6:00PM

Date: January 16, 2012  
To: Honorable Mayor and Members of the City Council  
From: City Administrator  
Subject: City History Project (Direct Staff)

City Administrator will introduce the city historian intern and seek guidance as to project objectives and process.

## **Background**

The City Council agreed in early 2011 to step up efforts to obtain internship assistance for various city projects. We are fortunate to have the services of a Chico State graduate student in history, Rebecca Feldstein, for up to 135 hours this semester.

Rebecca's goal is to learn about Biggs' past by collecting and studying documents and other artifacts, and by conducting oral interviews of long-time residents. She is creating a digital archive of documents and will provide an index for future accessibility by interested parties via the internet. She also intends to complete her work with a summary history essay about Biggs, and recommendations about future archives and displays of Biggs' historical legacy.

Currently the city administrator is providing Rebecca general guidance in her work from a Biggs perspective, and she is utilizing technical guidance from Chico State professional resources. Council may wish to designate a Council member or committee to guide and support Rebecca.

## **Recommendation**

Discuss preferences for project process and objectives, direct staff accordingly.

## **Fiscal Impact**

Less than \$2000 in expense reimbursements.