



City of Biggs

Agenda Item Staff Report for the Regular City Council Meeting: January 23, 2012 6:00PM

DATE: January 11, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Pete Carr, City Administrator
SUBJECT: City Priorities for 2011 and 2012 (Action)

Council will review accomplishments from 2011 and set priorities for the year ahead.

Background

Each year in January the Council decides top priorities for the city for the coming year, given limited resources, and directs staff accordingly. Ideally the priorities are in alignment with the General Plan and the "Building a Better Biggs" five-year plan, and reflect all projects known at the start of the year.

Attachments (2):

City Project Priorities 2011 – Completion review
City Project Priorities 2012 – Staff Draft

Recommendation:

Direct staff.

Fiscal Impact of Recommendation:

Depends on projects selected.

CITY PROJECT PRIORITIES 2011
City of Biggs

Approved by Council Feb 2011

Red indicates % complete
Prog = accomplished as much progress as possible

Bold items are top priority must-do

Priorities	More Important	Less Important
More Urgent	Extend police services contract by Mar 1 100%	Complete Personnel Manual, implement new pay system and safety program 100%
	Identify lower cost medical insurance by Aug 15 100%	Implement credit card options for utility customers 100%
	Adjust water rates Feb/Mar 100%	Report obligated vs unobligated fund balances quarterly; develop plan and show trend toward 40% reserves. 100%
	NCPA Alternatives Analysis 50%	Replant trees, transform downtown appearance with citizen participation Prog
	Redefine project and obtain financing for WWTP Upgrade (wastewater treatment plant) Prog	Post-fireworks traffic exit plan. 100%
	Complete CalTrans approval: Sixth Street Bridge replacement Prog	Complete nuisance code changes, implement effectively. 90%
	Post-WWTP analysis: Sewer fund and rate analysis 25%	
Less Urgent	Complete sidewalk repair project 100%	<i>Added:</i> Solid waste service upgrades. 100%
	Replace damaged gutter valleys 30%	RPS Procurement & Enforcement Policy 100%
	Implement utility charges for all properties 100%	Solar Installs Process and Net Metering 100%
	Establish plan for alternative energy site here. Prog	Bid custodial and Public Works tasks 100%
	RFQ City Engineering and auditor 100%	Plan and implement school zone safety measures Prog
	Complete GP Update policy document 100%	Provide emergency power for storm drain lift station on Seventh 75%
	Seek grants for storm drains, sidewalks, paving, Library ADA, Biggs Community Hall, jail plan Prog	Seek interns for PW and admin projects 100%
	Prop 26 analysis on ops and finances 100%	Review/revise existing construction standards Prog @ PW Committee
		Truck Routes – routes and signage 100%

CITY PROJECTS REQUIRING COUNCIL/VOLUNTEER EFFORT:

The following are priorities for the City, but limited staffing resources and competing priorities will make these impossible to accomplish without significant citizen involvement.

It is understood each will require some level of coordination, support and/or approval from city staff and council.

- Transform downtown appearance consistent with Downtown Visual Master Plan – clean, planters, benches, etc. **Planters & benches**
- Establish plan for Trent St Playground, seeking funding and volunteer workers.
- Repair tennis courts.
- Start Biggs recreation programs – leverage assistance from YMCA or other?
Zumba, policy for use of facility
- City “Golden Rose” Award to recognize outstanding improvement of properties.
- Develop a tree replacement plan for residential areas of B St.
- Explore potential, obstacles, opportunities for rail-side ped/bike trail to Gridley.
Completed Bike Plan
- Complete Public Works policy & procedure manual (probably 20% complete now).
- Get to 100% complete on emergency operations procedures and checklists (probably 80% complete now, always needs updating).
- Get teen center occupied and running