



City of Biggs

Agenda Item Staff Report for the Regular City Council Meeting: March 19, 2012 6:00PM

DATE: March 15, 2012
TO: Honorable Mayor and Members of the City Council
FROM: Pete Carr, City Administrator
SUBJECT: Application for 2012 CDBG Grant (Public Hearing/Action)

Council will consider citizen comments on the proposed application for CDBG funding, and will consider approving the application by resolution.

Background:

The City Council recently directed staff to prepare an application for CDBG (Community Development Block Grant) funding to accomplish homeowner assistance and Library access projects. The application is ready for public comment, approval and submission to the State HCD (Housing and Community Development) office.

The City has prepared an application under the guidelines of 2012 CDBG Super-NOFA. The new Super-NOFA has combined all previous NOFA's, so that there is one application process and one contract between the City and the State. Due to these changes, the application maximum has increased to \$2 million per applicant. The City's application consists of the following activities:

- General Program Administration \$22,500
- Homebuyer Assistance with Rehab Program \$200,000
- 10% Set Aside Activity – ADA Improvements at City Library \$100,000

Discussion items for program:

1. Interest rate for program loan (current program norm 0-2%)
2. Down payment requirement (current program norm 0-3% or flat \$1,000)
3. Limit on Rehabilitation amount (no current norm established)

Terms are 30 years deferred - payment due upon sale, transfer of title or change of use (i.e., no longer primary residence)

Consultant Lorie Adams of Adams Ashby Group will present a summary of the grant application and be available for the Council discussion.

Attachments (2):

1. CDBG Grant Application for City of Biggs, 2012 (provided electronically and posted on City website)
2. Resolution 2012-01

Requested Action:

- Open Public Hearing
- Receive Public Comment(s)
- Close Public Hearing.
- Adopt Resolution
- Direct staff to submit application

Recommendation:

Receive comments, then approve the proposed CDBG grant application by adopting Resolution 2012-01 and authorizing staff to submit the application to the State.

Fiscal Impact:

No new impact; \$3500 grant application preparation and submission has already been authorized and funded.

RESOLUTION NO. 2012-01

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AN APPLICATION FOR FUNDING AND THE EXECUTION OF A GRANT AGREEMENT AND ANY AMENDMENTS THERETO FROM THE GENERAL/NATIVE AMERICAN ALLOCATION OF THE STATE CDBG PROGRAM

BE IT RESOLVED by the City Council of the City of Biggs as follows:

SECTION 1:

The City Council has reviewed and hereby approves an application for \$322,500 for the following activities:

- General Program Administration \$22,500
- Homebuyer Assistance with Rehab Program \$200,000
- 10% Set Aside Activity – ADA Improvements at City Library \$100,000

SECTION 2:

The City has determined that federal Citizen Participation requirements were met during the development of this application.

SECTION 3:

No cash match is required for this application.

SECTION 4:

The City Administrator is hereby authorized and directed to sign this application and act on the City's behalf in all matters pertaining to this application.

SECTION 5:

If the application is approved, the City Administrator is authorized to enter into and sign the grant agreement and any subsequent amendments with the State of California for the purposes of this grant.

SECTION 6:

If the application is approved, the City Administrator is authorized to sign Funds Requests and other required reporting forms.

I HEREBY CERTIFY that the foregoing **RESOLUTION** was duly introduced, passed and adopted at a regular meeting of the City Council of the City of Biggs, held on the 19th of March 2012, by the following vote:

AYES: COUNCILMEMBER _____

NOES: COUNCILMEMBER _____

ABSENT: COUNCILMEMBER _____

ABSTAIN: COUNCILMEMBER _____

ATTEST:

APPROVED:

Roben Dewsnup
CITY CLERK

Roger L. Frith
MAYOR