

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice-mayor Thompson, Councilmembers Arnold, Bottorff and Sheppard were present. Staff present: Interim City Administrator Tom Lando, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Steve Speights and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None

2. PROCLAMATION:

Mayor Frith presented a proclamation to Pete Carr expressing appreciation and recognition for his outstanding service as city administrator.

Members of Biggs Community Action Volunteers (BCAV) presented a Certificate of Appreciation to Mr. Carr for his support of BCAV.

3. SPECIAL BUSINESS: Proposed Budget Fiscal Year 2012-2013

Interim City Administration Tom Lando referred to a memo which listed inter fund transfers. He stated the budget was in good shape.

Motion/Second to adopt *Resolution No. 2012-09* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED '2012-2013 BUDGET, CITY OF BIGGS'."
(Thompson/Bottorff, MCU)

Motion/Second to adopt *Resolution No. 2012-10* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE "GANN" APPROPRIATION LIMIT FOR FISCAL YEAR 2012-2013."
(Thompson/Bottorff, MCU)

Motion/Second to adopt *Resolution No. 2012-11* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CONFIRMING INTER-FUND LOAN FOR WASTE WATER TREATMENT AND DISCHARGE SYSTEM."
(Thompson/Sheppard, MCU)

4. CONSENT CALENDAR:

- A. Approval of warrants: #26219 – 26315; #8180 – 8204; Z00648 - Z00660 for month of May 2012 in the amount of \$355,463.12.
- B. Acknowledge receipt of accountant's Monthly Cash and Investments Report for April 2012.
- C. Acknowledge receipt of Police Department Report for April 2012.
- D. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for April 2012.
- E. Acknowledge receipt of Biggs Fire Department Report for April and May 2012.
- F. Authorize Interim City Administrator to sign engagement letter with Donald R. Reynolds, CPA, for Fiscal Year 2012 audit.
- G. Approve leaving the current USDA grant application for the Biggs Community Hall on file with USDA, which will be held for the next Federal fiscal year which begins October 1st.

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

1. City Planner Scott Friend reviewed the activity report for May/June included in the agenda.
2. Mr. Friend presented a proposed contract between the City of Biggs and Butte County for building services through 2015.

Motion/Second to approve contract with the City of Biggs and the County of Butte for building services as presented. (Thompson/Arnold, MCU)

3. Mr. Friend requested Council approve a letter of support for the continuation of the Butte County Abandoned Vehicle Abatement Authority (AVA) and placement of an item on the November 6, 2012 general election ballot.

It was noted to change the name on the letter to Chairman Lambert rather than Connelly.

Motion/Second to approve the letter of support with the noted name change. (Bottorff/Sheppard, MCU)

B. Engineering:

1. City Engineer Steve Speights reviewed the activity report for May/June included in the agenda packet.
2. Mr. Speights informed council there was a strip of pavement on Bannock Street that has deteriorated and will not be replaced entirely with the SunWest improvements. The contractor, Duke Sherwood Contracting, Inc, has given a reasonable price to replace this section of pavement.

Motion/Second to approve the reconstruction of the section on Bannock Street at the approved expenditure of \$9,000 to \$12,000 that coincides with the improvements at SunWest. (Frith/Arnold, MCU)

3. Mr. Speights stated the city agreed to adopt a Sanitary Sewer Management Plan (SSMP) which was started in 2008, but was never completed. He was asking Council to approve Task Order Scope and Fee Estimate # 11 for Bennett Engineering in the amount of \$4500, rather than the \$8043 quoted on the staff report, and approve the SSMP.

Motion/Second to approve Task Order Scope and Fee Estimate # 11 the amount of \$4500 and approve the SSMP for the City of Biggs and direct staff to certify its completion in the State database . (Thompson/Frith, MCU)

4. Mr. Speights asked council to authorize Bennett Engineering to perform city administrative tasks associated with the treatment plant improvement project.

Motion/Second to approve Task Order Scope and Fee Estimate # 12 of \$12,648 for Administration of the Sewer Treatment Plant Improvement Project. (Bottorff/Sheppard, MCU)

- C. Public Safety. Assistant Chief Dean Price gave an update on the Gridley-Biggs Police Department.
- D. Sutter Butte Flood Control Agency (SBFCA). Nothing to report.
- E. Pubic Works. Councilmember Arnold suggested holding a road priority workshop.
- F. Electric. Mayor Frith informed council resources were secured until 2013. LEC would be coming on line.
- G. BCAG/Air Quality. Councilmember Sheppard attended the BCAG and Air Quality meetings and had nothing to report.
- H. Solid Waste. Nothing to report.
- I. Mosquito Abatement. Councilmember Sheppard reported the mosquito population was increasing.
- J. Other commission reports. Mayor Frith had the opportunity to give a welcome address at the Memorial Day Activity at the cemetery. He had been invited to attend the Centennial celebration at the Rice Experiment Station.
- K. City Administrator:
 - 1. Mr. Lando reported on the City Administrator Recruitment and suggested council decides who would handle the electric commission responsibilities. Adds for recruitment would be placed starting tomorrow and would close on July 9th. A closed session could be set for July 13th for review of applications and a closed session on the 20th to interview selected applicants. Compensation for the position would be \$86,755. Vice Mayor Thompson stated she would like to recuse herself from the discussion.
 - 2. Mayor Frith asked council to approve the Amended and Restated Market Purchase Program Agreement.

Motion/Second to adopt *Resolution No. 2012-12* "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, APPROVAL OF THE AMENDED AND RESTATED MARKET PURCHASE PROGRAM AGREEMENT."
(Thompson/Bottorff, MCU)
 - 3. Mr. Lando informed council the City would share the cost with Chris Swanson to replace a fence that Mr. Swanson shared with the City substation yard.
 - 4. Mr. Lando informed council the City was waiting for the contract from Butte County for the tax sale of 3069 Eighth Street.

6. INFORMATIONAL:

7. ADJOURNMENT: Meeting was adjourned at 9:05 p.m.

ATTEST:


Roben Dewsnup, CITY CLERK

APPROVED:


Roger L. Frith, MAYOR