



CITY OF BIGGS
PLANNING STAFF REPORT

3016 Sixth Street
P.O. Box 1134
Biggs, CA 95917

PHONE: (530) 868-5493
FAX: (530) 868-5239

DATE: March 08, 2013
TO: Honorable Mayor and Members of the City Council
FROM: Scott Friend, AICP City Planner
SUBJECT: City of Biggs 2012 General Plan and Housing Element Annual Report

REQUEST

The Planning Department requests that the City Council review and approve the 2012 City of Biggs General Plan and Housing Element Annual Report and authorize staff to submit the report to the Governor's Office of Planning and Research and the Department of Housing and Community Development (HCD) as required by Government Code Section 65400(b).

DISCUSSION

The City of Biggs Planning Department has prepared the 2012 General Plan and Housing Element Annual Progress Report pursuant to the requirements of the California Govt. Code Section 65400(b), which requires that the City analyze and report on its efforts to implement its adopted General Plan and implement the City's Housing Element. The Annual Progress Report numerically documents that City's progress towards meeting the City's Regional Housing Needs Allocation housing goals and to remove governmental restraints associated with the development of housing in the City.

The City of Biggs 2009-2014 Housing Element was adopted by the Biggs City Council on May 3, 2010. The element was certified as meeting the requirements of the State of California in February 2010 and submitted to the Housing and Community Development Department (HCD) following its adoption by the City Council. As a result, the City of Biggs' 2009-2014 Housing Element is adopted and certified by the State and outlines the City's plan to meet its RHNA targets for the planning period.

Government Code Section 65400(a)(2) states the following:

"After the legislative body (Biggs City Council) has adopted all or part of a general plan, the planning agency (Biggs Planning Department) shall do both of the following:

(1) Investigate and make recommendations to the legislative body regarding reasonable and practical means for implementing the general plan or element of the general plan, so that it will serve as an effective guide for orderly growth and development, preservation and conservation of open-space land and natural resources, and the efficient expenditure of public funds relating to the subjects addressed in the general plan.

(2) Provide an annual report to the legislative body, the Office of Planning and Research, and the Department of Housing and Community Development that includes all of the following:

- Status of the General Plan and progress in its implementation;
- Progress made in meeting the City's share of Regional Housing Needs;
- Local efforts to remove governmental constraints to the maintenance, improvement, and development of housing;
- The degree to which the City's approved general plan complies with the State's general plan guidelines, and
- The date of the last revision to the general plan."

Therefore, pursuant to Government Code Section 65400, this information has been compiled in the City of Biggs 2012 General Plan and Housing Element Annual Progress Report. It is noted that the Government Code mandates that the information regarding the Housing Element portion of the General Plan be reported on forms prescribed by the Department of Housing and Community Development. As such, these forms are included as an attachment to the Annual Report document.

ENVIRONMENTAL REVIEW

Not Applicable.

PUBLIC COMMENT

None received to date.

FISCAL IMPACT

None.

RECOMMENDATION

Staff recommends that the City Council review the attached 2012 City of Biggs General Plan and Housing Element Annual Progress Report and approve a motion accepting the Annual Report and directing staff to forward the report to the Office of Planning and Research and Housing and Community Development Department pursuant to Government Code Section 65400(a)(2).

Attachments (2):

- submittal letter and statement of accuracy



City of Biggs
Planning Department
465 C Street / P.O. Box 1134
Biggs, CA 95917

Date: March 8, 2013

To: **Department of Housing and Community Development**
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

Governor's Office of Planning and Research
P. O. Box 3044
Sacramento, CA 95812-3044

RE: **City of Biggs, California – California Government Code Section 65400
Annual General Plan and Housing Element Progress Report**

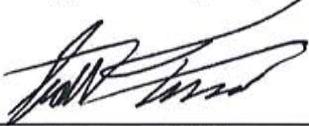
To Whom It May Concern:

Pursuant to Section 65400 of the Government Code, the City of Biggs hereby submits its annual general plan report and housing element progress report. Attached with this letter of transmittal, please find the following item(s):

- City of Biggs, California - General Plan Annual Report and Housing Element progress report and completed Statement of Accuracy for calendar year 2012.

Please feel free to contact the City of Biggs Planning Department at 465 C Street, Biggs, CA 95917 if you have any comments.

Sincerely,
Scott Friend
City of Biggs Planning Department

By: 

Scott Friend, AICP
City Planner (contract)

cc: Project File
Mark Sorensen, City Administrator (w/out attachments)



City of Biggs

2012 City of Biggs General Plan / Housing Element
Annual Report

Submitted By:
City of Biggs Planning Department
465 C Street / P.O. Box 1134
Biggs, CA 95917

March 2013

**Department of Housing and
Community Development
ANNUAL HOUSING ELEMENT PROGRESS REPORT**

City or County Name:

City of Biggs

Mailing Address:

City of Biggs
465 C Street / P.O. Box 1134
Biggs, CA 95917

Contact Person: Mark Sorensen Title: City Administrator
Phone: (530) 868-0100 FAX: (530) 868-5239 E-mail: mark@biggs-ca.gov
Reporting Period by Calendar Year: from January 1, 2012 to December 31, 2012

These forms and tables, including the **Certificate of Accuracy** are due to the Department of Housing and Community Development (HCD) and the Governor's Office of Planning and Research (OPR) on or before April 31, 2013. Submit separate reports directly to both HCD and OPR (Government Code Section 65400) at the addresses listed below:

Department of Housing and Community Development
Division of Housing Policy Development
P.O. Box 952053
Sacramento, CA 94252-2053

-and-

Governor's Office of Planning and Research
P. O. Box 3044
Sacramento, CA 95812-3044

CERTIFICATION OF ACCURACY

The undersigned in the capacity of City Administrator on behalf of the City of Biggs has reviewed the information provided in the forms and report contained herein, and certifies, to the best of his knowledge, that the information that has been provided herein is true and correct.

Mark Sorensen, City Administrator

March 8, 2013

CA Department of Housing and Community Development (HCD)

**Housing Element Implementation
Annual Progress Report Form**

Reporting Year 2012



BACKGROUND AND PURPOSE OF THE GENERAL PLAN ANNUAL REPORT

General – State Law and local planning

California Government Code Section 65400(a)(2) mandates that all cities and counties submit to their legislative bodies an annual report on the status of the General Plan and progress in its implementation. Only charter cities are exempt from the requirement to prepare Progress Reports, pursuant to Government Code Section 65700. A copy of this Progress Report must also be sent to the Governor's Office of Planning and Research (OPR) and the Department of Housing and Community Development (HCD).

The intent is to ensure that the General Plan directs all land use decisions and remains an effective guide for future development. Because the role of the General Plan is to act as a "constitution" for the long-term physical development of a community and because it is required to be updated periodically to reflect current circumstances, it is critical that local planning agencies periodically review the General Plan and its implementation. The report is a tool for doing this.

The main purpose and most important function of the report is to provide local legislative bodies with information regarding implementation of their General Plan. The report must be presented to the local legislative body for their review and acceptance. This is typically done by placing the report on a regular meeting agenda as a consent or discussion item.

City of Biggs – Growth and the General Plan

The *City of Biggs General Plan 1997-2015* was adopted by the City Council in January of 1998. Since the Plan's adoption, the City has seen fluctuations in development interest within Biggs, as evidenced by the receipt of Land Use Entitlement Applications. After an increase in development and entitlement requests in 2005-2006 (which included annexation proposals, zone change requests, and land division requests), there was a sharp decrease in 2007, which continued to decline through 2012.

The reasons for the increased interest and subsequent decline of development in Biggs are varied, but are most directly related to the "real estate bubble" and current depressed state of the economy.

These and other market forces including the large number of foreclosed properties and the general depressed conditions of the local job market, have resulted in a flat to declining rate of growth in the City and a continued reduction in the overall number of applications submitted to the City for development through the 2012 reporting period. As a result of these conditions, the City has not seen any real interest from groups seeking to leverage the opportunities that exist in the City for new development. The City of Biggs continues to engage in dialogue with various alternative energy providers but has not been successful in securing any real projects as a result. It is anticipated that this interest will continue due in part to the pending requirements for alternative energy components to power portfolios, the City's position as a local agency power provider and member of NCPA and the available land resources surrounding the City suitable for these types of ventures.



Regardless of development interest within the City and the current state of the economy, the City's General Plan remains a valid and useful document, and the Goals and Policies of the Plan were advanced through the actions of the City throughout the 2012 calendar year.

While the Plan remains adequate, it is now over a decade old. Thus, in 2008, the City approved a contract to update the General Plan to reflect changing market dynamics, an evolving community vision and new and changed priorities that have surfaced since the Plan was adopted in 1998.

In late 2008, as part of the General Plan Update process, an administrative draft Background Report was prepared and public meetings were held to gain community input into the process. In early 2009, a Preferred Land Use Alternative was selected by the City Council. Shortly thereafter, the Council decided to suspend the General Plan Update process due to lack of funding. The General Plan Update effort was restarted by the City in 2010 and in 2011 the City completed a draft document. The City then initiated the preparation of an Environmental Impact Report in support of the Plan Update effort in March 2011. The City anticipates the certification of the Environmental Impact Report and adoption of the draft General Plan Update in 2013.

City of Biggs 2009-2014 Housing Element

The City of Biggs *2009-2014 Housing Element* (Housing Element or HE) was adopted by the City Council on May 3rd, 2010. The HE was drafted during the second half of 2009 and was conditionally certified by the State Department of Housing and Community Development in February of 2010. Following its adoption by the City Council in May, staff submitted the Housing Element to the State of California Housing and Community Development Department for final certification.

The Housing Element outlines the Goals, Policies and Programs of the City in relation to the provision of housing, addresses the City's success in implementing the previous Housing Element and provides a detailed demographic and analytical evaluation of how the City is planning to accommodate its share of the regions housing during the planning period (2009-2014). The primary components of the Plan remain consistent with the City's previous Housing Element. The finding of the Plan suggest that the City has made strides toward the achievement of accommodating its regional fair share of the affordable housing needs and will continue to move toward meeting the goals of the Element during the next 5-year plan period.

EXECUTIVE SUMMARY

As described in this report, the City of Biggs General Plan remains a useful and valuable tool to assist the City in providing policy direction for City decision makers and information for City residents and interested parties.

In that context and in terms of the City of Biggs and its General Plan, this report concludes the following:

- The City of Biggs General Plan remains a valid and useful document, which continues to provide guidance and direction for the City as intended. However, as previously stated, the document is over a decade old and the City will need to



prioritize completion of the General Plan Update Environmental Impact Report and adoption of the draft General Plan effort in order to better reflect current conditions, new state planning requirements, and the evolving vision of the City and its residents.

- In comparing the current City of Biggs General Plan projections to the current setting, it can be summarized that the main thrust of the General Plan projections were, and continue to be, correct in that the Plan recognized that limited new residential development would be necessary to meet projected demand.
- The adoption of new requirements (generally resulting from outside legislation) have created new topical areas, which are addressed as part of the General Plan Update.
- There is detailed information about the City and surrounding area in all of the elements of the current City of Biggs General Plan. Much of the overarching, supporting, and descriptive information (setting, et cetera) remains accurate and therefore useful. However, the draft General Plan Update will incorporate new setting information in order to reflect changes that have occurred since the Plan's adoption, as well as revise and renew growth projections. Changes to the Land Use and supporting elements will be reflected in the goals, objectives and policies of the updated Plan such that the revised document can serve to provide a platform from which informed land use decision are made.
- The 2009-2014 Housing Element concludes that the City is making progress towards meeting its regional housing needs allocations and has the land supply available to meet its targets in the planning horizon (2009-2014).



I. IS THE GENERAL PLAN SERVING TO MEET ITS OWN GOALS?

With regard to Land Use, all of the Policies and Programs set forth by the City of Biggs General Plan stem from **Goal 1.1**, as follows:

"Maintain and promote the qualities which make Biggs a desirable community."

A determination of whether Goal 1.1 is being met may be subjective, but there are objective measures as well. One metric to determine whether a community is desirable is whether there is a presence of growth interests. The section below titled DEVELOPMENT ACTIVITY 2012 (beginning on page 15) summarizes the development applications and activity that has occurred over the last year. Prior to that is a review of the stage set by the current General Plan.

General Plan Land Use Projections

The *City of Biggs General Plan 1997-2015* makes projections for both population and land use demands. The first section, Land Use, includes the following under its Population and Demographics heading:

"The 1977 Biggs General Plan anticipated that the growth rates of the 1960's and early 1970's would continue. This led to a belief that the population of Biggs would increase from a 1975 level of 1,377 persons to 2,200 by 1995. In fact, the 1995 population of Biggs was 1,640... the growth rate for the period from 1990 through 1996 was the lowest since Biggs incorporated in 1903..."

...During the decade of 1980 to 1990 the population growth rate was about 1.2 percent per year. Over the longer thirty year term of 1970 through 1997 the City population grew at a rate of approximately 1.45% annually... It is expected that the growth rate in Biggs will fall between one and two percent during the next 18 years as families are attracted to Biggs by affordable housing and the desire to raise children in a small town setting."

That same General Plan section contained Projected Land Use Demands, which included the following:

"Based upon a 2% annual growth rate, the City will need housing for an additional 702 residents by the year 2015. Given an average household size of 3.03 persons, Biggs will need approximately 231 new homes to satisfy the community's housing needs."

It is noteworthy that the 2.0% growth rate assumed within this General Plan is optimistic. Unless regional conditions change significantly in coming years an average growth rate of 1% to 1.5% annually is more likely. However, planning for a 2% growth rate ensures that the General Plan will accommodate development should economic conditions within the region improve."

Current Setting

The *2009-2014 City of Biggs General Plan Housing Element* states that between 1990 and 2000, the City's population increased by 13.4 percent, this equates to a 1.3 percent



average annual increase. This growth rate was higher than that for the County during the same period, which was 1.0 percent. From 2000 to 2010, the City experienced a slow decrease in population from 1,793 to 1,707. A review of the population and growth figures from the California Department of Finance suggests that the population of Biggs continued to decrease from 1,707 in 2010 to 1,696 in 2012.

The 2009-2014 Housing Element identified 16 vacant residential parcels within the developed portion of the City with the potential to provide for residential growth opportunities.

The largest parcel of land available for residential development within the developed City areas was 2.75 acres of a larger 6.57-acre R-1 zoned parcel constrained due to bisection by an irrigation canal. The only other parcels over an acre in size are two abutting R-3 parcels totaling 4.25 acres. The available residential land analysis identified 3.68 acres of R-1 zoned land, 2.26 acres of R-2 zoned land, and 4.25 acres of R-3 zoned land. The Housing Element 2009-2014 identified the realistic residential unit capacity by zoning district as 13, 19, and 68 units, respectively, totaling 100 units. There are various other parcels over two acres in size existing within the City, but these are designated for uses other than residential by the General Plan or zoning ordinance.

The limited availability of residential land within the developed portion of the City is also true within the City's adopted sphere of influence (SOI). While numerous vacant parcels exist within the adopted SOI, few are available for development or have the potential to provide for any substantial measure of growth in their current configurations. Few parcels that are outside the city limit boundary but inside the SOI are larger than five acres in size, and most would not be considered to serve for long-term growth planning in that they are generally not contiguous to existing development, not suitable because of size (not large enough), or are constrained by other issues including availability to market, physical properties, or current use(s) that determine suitability.

It can be concluded that the projections framed by the current General Plan regarding housing requirement needs accurately estimated the current setting, in that there is not a great supply of land within or surrounding the City boundary which would serve to provide for any long-term housing stock needs, should the City desire an increase in growth options.

Regional Housing Needs

A Regional Housing Needs Plan (RHNP) is mandated by the State of California (Government Code, Section 65584) for regions to address housing issues and needs based on future growth projections for the area. The State of California also establishes the number of total housing unit need for each region. In this area, the RHNP is developed by the Butte County Association of Governments (BCAG), and allocates to cities and the unincorporated county their "fair share" of the region's projected housing needs. The RHNP allocates "fair share" needs based on household income groupings over the five-year planning period for each specific jurisdiction's Housing Element. The RHNP, which covers a span of 7½ years, also identifies and quantifies the existing housing needs for each jurisdiction.

The intent of the RHNP is to ensure that local jurisdictions address not only the needs of their immediate areas but also provide their share of housing needs for the entire region.



Additionally, a major goal of the RHNP is to assure that every community provides an opportunity for a mix of affordable housing to all economic segments of its population. The RHNP jurisdictional allocations are made to ensure that adequate sites and zoning are provided to address existing and anticipated housing demands during the planning period and that market forces are not inhibited in addressing the housing needs for all facets of a particular community.

Based on projections found in the BCAG *Draft Butte County Regional Housing Needs Plan, January 1, 2007 – June 30, 2014*, the City will need to provide 77 housing units affordable to very-low and low-income households over the plan horizon. In addition, the City will have to provide 78 housing units available to moderate and above-moderate income households. A total of 155 new housing units meeting the above noted income groupings are suggested to be constructed within the City of Biggs by 2014, according to the RHNA.

The 2009-2014 Housing Element counted the two pending residential projects in Biggs totaling 109 units toward meeting the RHNA. North Biggs Estates, acquired by the Community Housing Improvement Program (CHIP) in 2008, is currently being developed with 56 new affordable single-family residential units. At this time, site improvements have been installed in the project area and the Final Map has been recorded. A Community Facilities District (CFD) has been established for the North Biggs Estates project, as required by the conditions of project approval. The CFD will provide funding for expenses such as landscaping costs, drainage costs, street lights, etc. The Summit Estates tentative subdivision map was approved and annexed in 2008, and consists of 53 market-rate (above moderate) single-family lots; however, no further improvements have been made to the Summit Estates project area in furtherance of the project.

The available residential site inventory completed as part of the 2009-2014 Housing Element demonstrates the capacity for 68 very low and low income units, as well 32 moderate and above moderate units.

Between the pending projects within the City, and the available residential land for development, the City has the capacity to exceed its regional housing needs allocation by 47 low and very low income units, and 7 moderate or above moderate units.

Summary

In comparing the General Plan's projections to the current setting, it is concluded that the General Plan projections were correct in that they identified that new residential development would be required to meet demand. The City's Housing Element identifies some new requirements (resulting from outside legislation) that have created new targets for the City to meet, and through the required internal consistency will work in concert to support the General Plan to address those goals. It is then concluded that the General Plan is serving to meet its own goals. Upon initiation of unit construction in the North Biggs Estates project, it is anticipated that the City will meet or approach its targeted unit allocation for the very-low and low income housing ranges pursuant to the Updated Regional Housing Needs Plan (RHNP).



II. ADEQUACY OF THE CURRENT CITY OF BIGGS GENERAL PLAN

Government Code § 65302 states that "*the General Plan shall consist of a statement of development policies and shall include a diagram or diagrams and text setting forth objectives, principles, standards, and plan proposals.*" The General Plan must include the seven elements described below in this report.

For one of the required Elements, the Housing Element, the Government Code is very specific about contents, requirements and frequency of adoption. The requirements for the other six elements are less specific. The Government Code requires that the Housing Element must be reviewed and adopted or re-adopted at least every 5 years while the other elements of the Plan should be revised "as needed" to keep information current. The City of Biggs General Plan contains all seven of the required Elements comprising a legally adequate General Plan. As indicated previously in this report, all Elements of the General Plan with the exception of the Housing Element (adopted in 2010) were adopted in 1998 and remain valid and functional today.

The City of Biggs' General Plan was consistent with state requirements when it was adopted in 1998 and remains consistent with state requirements to this day. The Housing Element was updated in 2009 and adopted in 2010. The remainder of the plan will be updated as part of the City's pending General Plan Update project.

Usefulness of the Plan

The General Plan has been described by the courts as "*the constitution for development*" (of a jurisdiction). All development approvals must be consistent with the General Plan. Therefore, a General Plan is useful if it provides up-to-date information, goals, policies and implementing actions that are consistent with current city growth policies and which are physically and economically feasible to implement.

The Biggs General Plan elements are listed below, with a brief description of what they include, followed by a brief discussion and summary regarding currency and what has been done in the City of Biggs in the 2012 calendar year to ensure that the goals, policies, and programs set forth within the General Plan have been addressed:

LAND USE ELEMENT:

"A land use element which designates the proposed general distribution and general location and extent of the uses of the land for housing, business, industry, open space...and other categories of public and private uses of land. [It]...shall include a statement of the standards of population and building intensity recommended for the various districts..."

There are two goals listed within the Land Use Element of the Biggs General Plan, as follows:

- Maintain and promote the qualities which make Biggs a desirable community.
- Promote economic growth within the City of Biggs to ensure employment opportunities and goods and services are available within the community.



These goals contain several Policies and Programs which generally seek to assure adequate land supply, address blighted buildings, and assure that new buildings are aesthetically pleasing. Within that framework, Staff has been working on the following items throughout the 2012 calendar year to ensure that the goals set forth in the Biggs General Plan have been addressed:

- The City continues to be active in enforcing its Code Enforcement program in 2012 with a focus on fences, property and building maintenance and foreclosed structure issues. (PROGRAM 1.1.2)
- The City has completed and adopted a planning study identified as Phase II of the Downtown Visual Master Planning process. This effort tiered off of the City of Biggs Downtown Visual Master Plan Phase I adopted in 2009. This effort seeks to further refine the design standards for the downtown and review potential project structures for design enhancements. (POLICY 1.1.C; PROGRAM 1.4.1)
- The City continues to utilize and pursue State and Federal grant funds for several activities and infrastructure improvements, including well-upgrade projects, the Sixth Street bridge replacement effort and the upgrading of the City's Wastewater Treatment Plant. (PROGRAM 1.4.2)

Summary/Conclusion: The Land Use Element is useful and adequate in its characterization of the nature of the City, and the Plan's overarching goals and policies. The Land Use Plan has been amended twice since its adoption with both changes being small changes facilitating the implementation of broader General Plan goals and policies. No amendments were made in 2012. Although the Land Use Element, including its Land Use Plan, provides meaningful, useful, and appropriate guidance to the City, as part of the General Plan Update effort, the Land Use Element will likely undergo revisions in order to reflect current conditions, new state planning requirements, and the up-to-date vision of the City and its residents.

CIRCULATION ELEMENT:

"A circulation element consisting of the general location and extent of existing and proposed major thoroughfares, transportation routes, terminals, and other local public utilities and facilities, all correlated with the land use element of the plan..."

There are five goals listed within the Circulation Element of the Biggs General Plan, as follows:

- Plan and develop roadways in an orderly and visually attractive manner which enhances the community and provides for the movement of people and goods within the City of Biggs.
- Ensure that circulation improvements are adequate to serve transportation demands of new development within Biggs.
- Accomplishment of on-going maintenance of roadways in an efficient and cost-effective manner.
- Provide safe, convenient, and attractive routes for pedestrians and bicyclists of all ages throughout Biggs.



- Minimize the impacts of the Union Pacific Railroad Company tracks on the City and its residents.

These goals contain several Policies and Programs which generally seek to enhance the movement of goods and people throughout the City, provide safe walking routes for residents, maintain and improve the quality of the roadways within the City, etc. During the 2012 calendar year, the City has taken the following measures to advance the policies and programs under these goals:

- The City of Biggs continues to pursue grant funding to upgrade and maintain City roadways. The City continues to seek funding through programs to include CDBG and PTA grant programs and is pursuing funding in the next funding cycle through the safe routes-to-school program. (GOAL 2.1; POLICY 2.1.A; POLICY 2.4.A, B, and C)
- The City has completed the environmental review and analysis effort for a planned project to replace the existing Sixth Street bridge structure with a newer, modern bridge meeting State seismic standards. The City is currently awaiting phase III funding approval for the project from the California Department of Transportation (Caltrans). (PROGRAM 2.1.5)
- The City's draft General Plan contains updated Street Standards and incorporates Complete Streets elements not previously incorporated into the City's existing General Plan. (Goal 2.2 and policies and programs 2.2.A – 2.2.F)

Summary/Conclusion: The Circulation Element in the General Plan is devised and designed to support Land Use Plan and policies for both current uses and future growth. The Circulation Element has not been substantially amended since its adoption and the goals, objectives and policies of the Element remain valid. The Circulation Plan within the Element continues to serve to facilitate the implementation of the Land Use Plan and the assumptions and projections supporting its designations of streets and roadways remain accurate and provide for a legally adequate and viable plan. However, as part of the draft General Plan Update, the Element will undergo revision in order to reflect the changed vision of the City, changing current conditions, and new applicable regulatory changes.

COMMUNITY ENHANCEMENT ELEMENT:

The Community Enhancement Element is an optional element of the Biggs General Plan. This element is intended to maintain and enhance the community's existing character, preserve cultural and historical resources, and provide cultural, social, and recreational services, all of which make Biggs a desirable place to live.

There are five goals listed within the Community Enhancement Element of the Biggs General Plan, as follows:

- Maintain the small town character that makes Biggs a special place to live.



- Maintain and enhance the City's character and visual appearance in order to create a quality future community.
- Maintain and enhance the historic resources, qualities and character of the City of Biggs.
- Biggs shall provide ample recreational facilities and opportunities for all members of the community.
- The City shall maintain a system of basic social services which meet the needs of existing and future members of the community.

The City of Biggs has undertaken the following work efforts in 2012 to advance the programs and policies of the Community Enhancement Element. Some of these work efforts include the following:

- The City continues to implement the Interim Design Guidelines included within the Community Character Element of the General Plan (PROGRAM 3.2.2)
- The City continues to be active in enforcing its Code Enforcement program in 2012 with a focus on fences, property and building maintenance and foreclosed structure issues. (PROGRAM 1.1.2)

Summary/Conclusion: The Community Enhancement Element in the General Plan is envisioned and designed to maintain and enhance the community's existing character, and to reflect the desires of the City to make the City of Biggs aesthetically pleasing and well-designed. The Community Enhancement Element has not been amended since its adoption and the goals, objectives and policies of the Element remain valid. However, as part of the pending adoption of the General Plan Update, the Element could undergo revisions in order to reflect the changing vision of the City, its current conditions, and new applicable regulatory framework.

PUBLIC FACILITIES ELEMENT:

Various aspects of public facilities are considered within the Public Facilities Element. While state law requires the general plan to address domestic water service issues, requirements regarding other facilities are not clearly or specifically defined. This element considers the range of public facilities which the City must provide to support existing and future urban land uses.

There are six goals listed within the Community Enhancement Element of the Biggs General Plan, as follows:

- Ensure that public facilities are planned and constructed in a comprehensive and efficient manner and that new development provides for facilities on an equitable basis.
- Ensure an ample supply of high quality water and adequate treatment and distribution facilities are available to meet the present and future needs of the City.
- Develop and properly maintain facilities to transport, treat, and discharge wastewater in a safe and sanitary manner.



- Provide for the collection, transport and discharge of stormwater in a safe manner and protect people and property from flooding.
- Ensure that electrical service facilities are adequate to meet the needs of current and future residents and those facilities are maintained and operated in a safe and efficient manner.
- Ensure that solid waste disposal and recycling services are adequate to meet the needs of current and future residents of the City.

These goals contain several Policies and Programs which generally seek to maintain and enhance public facilities provided to the City of Biggs. These facilities include water supply facilities, wastewater disposal facilities, storm drainage facilities, electrical utility service facilities, and solid waste management. During the 2009 calendar year, the City has taken the following measures to advance the policies and programs under these goals:

- The City has converted to and partially implemented a "telemetry read" system to increase efficiency of Staff for the reading of electricity and water meters. (GOAL 4.1)
- The City completed a major effort to inspect the condition of a majority of the City's sewer lines using state-of-the-art remote camera systems to identify system operational concerns and to improve overall system reliability, identify and function. (POLICY 4.2.A)
- The City is continuing its effort to leverage and utilize grant monies through the Federal Stimulus Package and other available financial programs in an effort to upgrade and enhance process by which the City treats and discharges its municipal wastewater to meet new State water quality discharge standards. (PROGRAM 4.3.A)

During the 2012 calendar year, the City has taken the following measures to advance the policies and programs under these goals:

- Slightly amended recently approved plans to upgrade the City wastewater treatment plant (WWTP) to include a proposed headworks to be upstream of the existing pump station at the southeast corner of the City Corporation Yard.

OPEN SPACE AND CONSERVATION ELEMENT:

"A conservation element for the conservation, development and utilization of natural resources including water...soils, rivers...and other natural resources."

There are four goals listed within the Open Space and Conservation Element of the Biggs General Plan, as follows:

- Promote and protect the continued viability of agriculture surrounding Biggs.
- Minimize impacts to wildlife and wildlife habitat as new development occurs within Biggs.



- Maintain and protect air quality within the City of Biggs at acceptable levels as defined by state and federal standards.
- Protect the quantity and quality of community water supplies and avoid degradation of water quality downstream from Biggs.

The following work efforts were undertaken or advanced in 2012 to implement the programs and policies of the Open Space and Conservation Element. Some of these work efforts included the following:

- The City continued to refine plans to upgrade and/or modify its existing wastewater treatment and disposal process to meet increasingly stringent waste discharge standards and continued to seek explore options to secure loan and grant monies to facilitate its efforts. The City recently amended already approved plans to upgrade the City WWTP to include a proposed headworks to be upstream of the existing pump station at the southeast corner of the City Corporation Yard. Also, in 2012 the City began the process of design and environmental evaluation of another WWTP project that would cease the current practice of discharging treated effluent into Lateral K. Treated effluent would instead be disposed of with a land application process. (PROGRAM 5.4.2)
- The City continued its active maintenance program to ensure that safe, clean and reliable potable water is available to City residents. (PROGRAM 5.4.4)
- The City continues to support and participate in efforts to develop the Butte Regional Habitat Conservation Plan/Natural Community Conservation Plan currently under preparation by the Butte County Association of Governments. (Goal 5.2; Policy 5.2A, B, D).

Summary/Conclusion: The Open Space and Conservation Element remains useful and relevant and has served the City over its last period of increased development interest and activity, and the recent decrease. The Element has not been amended since its adoption and the goals, objectives and policies of the Element remain valid. However, as part of the pending General Plan Update, the Element undergoes revisions in order to reflect the changed vision of the City, updated current conditions, and new applicable regulatory framework. Additionally, the pending update will be consistent with the update to the Butte County General Plan's Habitat Conservation Plan.

NOISE ELEMENT:

"A noise element which shall identify and appraise noise problems in the community. [It] shall...analyze and quantify, to the extent practicable...current and projected noise levels for all of the following sources...[including highways, industrial uses, and others identified by Council as contributing to the community noise environment]. Noise contours shall be shown for all of these sources...The noise contours shall be used as a guide for establishing a pattern of land uses in the land use element..."

There is one goal listed within the Noise Element of the Biggs General Plan, as follows:



- Protect City residents from the harmful and annoying effects of exposure to excessive noise and protect industrial land uses from encroachment by noise sensitive land uses.

Summary/Conclusion: The Noise Element contains standards and guidelines that protect both existing noise generating uses and new potentially noise sensitive land uses. The Noise Element contained within the General Plan has been used by staff on a number of occasions and has provided valuable guidance and policy direction for the City. The Noise Element contained within the Plan is current and accurate, and remains useful and legally adequate.

PUBLIC HEALTH AND SAFETY ELEMENT:

"A safety element for the protection of the community from any unreasonable risks associated with the effects of [...earthquakes, dam failures, subsidence, liquefaction and other known geologic hazards]. It shall also address evacuation routes, peakload water supply requirements..."

There are seven goals listed within the Public Health and Safety Element of the Biggs General Plan, as follows:

- To ensure that the City and involved local agencies are able to effectively respond to emergency situations which may threaten the people or property of the Biggs community.
- Minimize the risk of personal injury and property damage resulting from flooding.
- Protect people and property within the City of Biggs against fire related loss and damage.
- Ensure that police services within the City of Biggs are adequate to protect both people and property in the community.
- Minimize the threat of personal injury and property damage due to seismic and geologic hazards.
- Minimize the risk of personal injury, property damage, and environmental degradation resulting from the use, transport, disposal, and release/discharge of hazardous materials.
- Minimize the potential for hazards related to rail service in and around the City of Biggs.

There have been work efforts within the City in 2012 to advance the programs and policies of the Public Health and Safety Element. Some of these work efforts include the following:

- The City continues to implement its adopted Emergency Response Plan, which documents and records the City's procedures to address disaster or emergency events which could occur within Biggs, including regional flooding, volcanic activity, hazardous materials incidents, dam failure, approaching wildland fire, seismic activity, etc. (PROGRAM 6.1.2)
- The City continued to receive law enforcement services from the Biggs-Gridley Police Department under the operational and costs provisions of the



City's recently negotiated contract with the City of Gridley which has resulted in significant cost savings to the City and the continued provision of a high quality, community appropriate level of law enforcement services. (Goal 6.4; Program 6.4.3)

- The City has continued to aggressively and actively participate in efforts to address local and regional flood issues and has undertaken unanticipated labor costs to prepare and provide information documenting the City's topographical conditions for a determination of flood hazard levels. The City continued to participate in the Sutter Butte Flood Protection Control Authority and is actively engaged on behalf of City residents in on-going efforts by the Army Corps of Engineers (ACOE) and Department of Water Resources (DWR) to expand the flood protection infrastructure in the region. (Goal 6.2; Policy 6.2A; Policy 6.2.1)

Summary/Conclusion: The Public Health and Safety Element contains information and goals, policies and objectives regarding emergency preparedness, flood hazards, fire and police protection, and hazardous waste and materials. The Element has not been amended since its adoption and remains a current, useful and adequate Element of the Plan. As part of the pending adoption of the General Plan Update, this Element undergoes multiple revisions in order to reflect the updated vision of the City, new conditions, and new applicable regulatory framework. Additionally, the Element will be updated to include the changes in the flood status of the Biggs area, as well as the evolving nature of the police and fire departments.

HOUSING ELEMENT:

"The housing element shall consist of an identification and analysis of existing and projected housing needs and a statement of goals, policies, quantified objectives, financial resources, and scheduled programs for the preservation, improvement, and development of housing. [It] shall identify adequate sites for housing, including rental housing, factory-built housing, and mobile homes, and shall make adequate provision for the existing and projected needs of all economic segments of the community... (§65580)." "Each local government shall review its housing element as frequently as appropriate...but not less than every five years." (§65588)

Summary/Conclusion: As the 2009-2014 Housing Element was adopted in May 2010, the applicable Housing Element during 2009 was the 2004-2009 Housing Element. The Housing Element was at that time, the most recently adopted Element of the General Plan. The 2004-2009 Element was adopted by the City in 2004 and was subsequently approved by the State Housing and Community Development Department. Generally, Housing Elements provide information and policy guidance on issues to include affordable housing, housing for special needs groups and identifies potential programs that the City utilizes to help fill under-served housing needs in the community.

The 2009-2014 Housing Element contains 12 policies and 25 programs designed to establish the City's approach to the planning of housing in the City. Because of issues related to the general state of the local, regional and national economies, the City has not seen any substantial housing-related planning projects nor has there been any new housing constructed in the City.



The 2009-2014 Housing Element functioned as a useful and adequate Element of the Plan over the course of the past year.

Overall Summary

The City of Biggs adopted its General Plan in January of 1998 and the document has been providing policy guidance and direction in a meaningful way since its adoption. The General Plan Land Use Map was amended two times in 2006 with both amendments being minor in nature and not resulting in any changes or shifts in Plan vision or policy direction. Both amendments furthered the implementation of various goals and objectives of the Plan.

There have been no amendments to the Plan proposed, considered or approved in the previous year. While various setting discussions and statistical information contained within the Plan have changed following its adoption, the Plan continues to be legally-adequate and to responsibly and sufficiently represent the policy direction of the City. However as mentioned previously, because the City is in the process of updating its General Plan, significant changes are expected to occur which may result in new Goals, Policies, and Programs being analyzed in the 2013 annual report.

DEVELOPMENT ACTIVITY 2012

As discussed above, 2012 saw a continued reduction in the levels of development activity and interest following what had been a substantial increase in development and entitlement-related activities during the 2004-2006 periods.

In 2012, the City of Biggs Planning Department processed one (1) non-fence related development applications. The project consisted of a Home Occupation Permit for a home-base business. **Table 1** (below) is a summary of applications submitted to the City through the 2012 calendar year.

The City did not process any General Plan Amendments, Lot Mergers, Subdivision Maps, Tentative Maps or Annexation requests in 2012.



Table 1: City of Biggs Land Use Entitlement Actions & Related Applications - 2012

APPLICATION TYPE	NUMBER OF APPLICATIONS	STATUS
CONDITIONAL USE PERMIT	0	n/a
GENERAL PLAN AMENDMENT	0	n/a
LOT LINE ADJUSTMENT	0	n/a
LOT MERGER	0	n/a
CHANGE OF ZONE	0	n/a
FENCE	6	6 -Approved
VARIANCE	0	n/a
TENTATIVE MAP	0	n/a
HOME OCCUPATION PERMIT	1	Approved
USE PERMIT	0	n/a
ANNEXATION	0	n/a
MERGER BY DEED	0	n/a
SITE PLAN REVIEW	0	n/a

Summary

As the real estate market continued to stagnate throughout the majority of Northern Sacramento Valley communities, the City of Biggs has experienced a slowing in total development activity and application levels experienced in the mid- to late-2000's to a level today resulting in almost no substantial development activity within the City in 2012.

As indicated previously in this report, the City of Biggs General Plan continues to provide meaningful direction to elected officials, city staff, landowners, citizens and parties interested in the future of the City. Through the end of the calendar year 2012, the Plan has remained essentially unchanged in its direction and policy foundations from the time of its adoption in 1998. The Plan was not amended in 2012, and there were no changes to land uses or to the goals, objectives and policies of the Plan.

Although the General Plan is pending a comprehensive update, the current General Plan continues to provide accurate and useful policy guidance for the City. The document is adequate and functional, and succeeds in meeting its own goals, policies, and programs and in serving the needs of the City of Biggs.



REFERENCES

1. *City of Biggs General Plan 1997-2015*
2. *2009-2014 City of Biggs General Plan Housing Element*
3. *2012 City of Biggs Planning Department Application Processing Log*
4. *Draft Butte County Regional Housing Needs Plan, January 1, 2007 – June 30, 2014*, Butte County Association of Governments (December 2007).
5. California Department of Finance, Demographic Research Unit, E-5 Report, (2012).
6. Website, State of California: Governor's Office of Planning and Research. Various pages; <http://www.opr.ca.gov/>

ANNUAL ELEMENT PROGRESS REPORT Housing Element Implementation

(CCR Title 25 §6202)

Jurisdiction City of Biggs
Reporting Period 1/1/2012 - 12/31/2012

Table A

Annual Building Activity Report Summary - New Construction Very Low-, Low-, and Mixed-Income Multifamily Projects

1	2	3	4			5	5a	6		7	8
			Affordability by Household Incomes					Assistance Programs for Each Development	Deed Restricted Units		
Project Identifier (may be APN No., project name or address)	Unit Category	Tenure R=Rentler O=Owner	Very Low-Income	Low-Income	Moderate-Income	Above Moderate-Income	Total Units per Project	Est. # Infill Units*	See Instructions	See Instructions	Note below the number of units determined to be affordable without financial or deed restrictions and attach an explanation how the jurisdiction determined the units were affordable. Refer to instructions.
			0	0	0	0	0	0			
(9) Total of Moderate and Above Moderate from Table A3			▶	▶	▶	▶	0	0			
(10) Total by income Table A/A3			▶	▶	▶	▶	0	0			
(11) Total Extremely Low-Income Units*							0	0			

* Note: These fields are voluntary

**ANNUAL ELEMENT PROGRESS REPORT
Housing Element Implementation**
(CCR Title 25 §6202)

Jurisdiction City of Biggs
Reporting Period 1/1/2012 - 12/31/2012

**Table A2
Annual Building Activity Report Summary - Units Rehabilitated, Preserved and Acquired pursuant
to GC Section 65583.1(c)(1)**

Please note: Units may only be credited to the table below when a jurisdiction has included a program in its housing element to rehabilitate, preserve or acquire units to accommodate a portion of its RHNA which meet the specific criteria as outlined in GC Section 65583.1(c)(1)

Activity Type	Affordability by Household Incomes				(4) The Description should adequately document how each unit complies with subsection (c)(7) of Government Code Section 65583.1
	Extremely Low-Income*	Very Low-Income	Low-Income	TOTAL UNITS	
(1) Rehabilitation Activity	0	0	0	0	
(2) Preservation of Units At-Risk	0	0	0	0	
(3) Acquisition of Units	0	0	0	0	
(5) Total Units by Income	0	0	0	0	

* Note: This field is voluntary

**Table A3
Annual building Activity Report Summary for Above Moderate-Income Units
(not including those units reported on Table A)**

	1. Single Family	2. 2 - 4 Units	3. 5+ Units	4. Second Unit	5. Mobile Homes	6. Total	7. Number of infill units*
No. of Units Permitted for Moderate						0	
No. of Units Permitted for Above Moderate						0	

* Note: This field is voluntary

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction: City of Biggs
 Reporting Period: 1/1/2012 - 12/31/2012

Table C
 Program Implementation Status

Program Description (By Program Names)	Name of Program	Objective	Deadline in H.E.	Status of Program Implementation
<p>Program 1.1 – Housing Inspection: Implement a building inspection program for health and safety standards and building code violations. Particular attention shall be given to housing units identified as dilapidated in the 2004 Housing Condition Survey. The owners of buildings in need of rehabilitation will be notified of options and programs available to address building issues.</p> <p>Program 1.2 – Housing Rehabilitation: Continue to apply for Community Development Block Grant (CDBG) funding and apply for funding from HOME and CalHome programs. The Housing Rehabilitation Program shall be publicized through the development of informational material made available at City Hall, the City's quarterly newsletter and the library.</p> <p>Program 1.3 – Housing Condition Survey: During the next Housing Element Update process, the City will conduct a</p>		<p>Continue the code enforcement program and explore options for the establishment of a Housing Condition Inspection Program. Buildings found to be in violation of health and safety standards and/or building codes will be targeted for rehabilitation to meet current codes and standards.</p> <p>Continue the Housing Rehabilitation Program to provide financial assistance to eligible owner and renter households for housing rehabilitation.</p> <p>Maintain a current inventory of housing</p>	<p>Jan-11</p> <p>As NOFAs are released.</p> <p>During preparation</p>	<p>Housing Programs Progress Report - Government Code Section 65583. Describe progress of all programs including progress in removing regulatory barriers as identified in Housing Element.</p> <p>The City has been active in utilizing the Code Enforcement program to combat blight and sub-standard buildings. Through study sessions with the City Council, the City has adopted procedures to allow Code Enforcement to be more aggressive in the assessment of fines for substandard buildings which has resulted in abatement of known issues in the City. Additionally, the City is working with the County on a joint-inspection process to address building code violations in the City.</p> <p>This program was not implemented due to a lack of State funding in 2010 and 2011.</p> <p>It is anticipated that the City will implement this program in 2013 during preparation of the next Housing Element</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction: City of Biggs
 Reporting Period: 1/1/2012 - 12/31/2012

housing condition survey in order to assess housing conditions in the City and determine the need for rehabilitation.	conditions within the City.	of the next Housing Element.	Update.
<p><u>Program 1.4 – General Plan and Housing Element Periodic Review and Update:</u> Review the General Plan and Housing Element on an annual basis as part of the City's General Plan Annual Report to evaluate the effectiveness of the Element in achieving goals and objectives and update the data in the Element on a continual basis. Provide annual reports as to the effectiveness of the Housing Element to the Biggs City Council and the Department of Housing and Community Development, as required by Government Code Section 65400.</p>	<p>Maintain a General Plan, including the Housing Element that contains current data and is effective in implementing housing goals.</p>	<p>Annually</p>	<p>The City most recently prepared, reviewed, and submitted its General Plan and Housing Element annual progress reports in May 2010. The City continues to utilize this opportunity to review the effectiveness of its adopted goals, policies, and programs, as well as consider any updates that may be needed.</p>
<p><u>Program 1.5 – Zoning Ordinance Review and Update:</u> Review the Zoning Ordinance on an ongoing basis to determine the effectiveness of the Ordinance in achieving goals and objectives and update the data in the General Plan and its compliance with State law.</p>	<p>Maintain a Zoning Ordinance that contains current data and is effective in implementing housing goals.</p>	<p>Ongoing</p>	<p>The City continually evaluates all of its codes and ordinances to determine if development impediments exist. During the past five years, the City has initiated five (5) amendments to the City Code to address new housing laws and to address topics related to the currency of the contents of the City Code.</p>
<p><u>Program 1.6 – Design Review Evaluation:</u> Review of the design review process annually to determine if the process has a negative impact on residential development. If the process is determined to constrain residential development, the City shall initiate actions to address these constraints.</p>	<p>The City's Zoning Ordinance requires a design review of all development proposals, with some exceptions. The objective of this program is to minimize discretionary aspects of the design review process and provide clear guidance for developers.</p>	<p>Annually</p>	<p>No projects during the reporting period were proposed which required or necessitated the application of the City's Design Review program. As such, the project was not an impediment to development and did not negatively impact the processing of an application to the City.</p>
<p><u>Program 1.7 – Multifamily Housing:</u> Currently, the City allows for the development of single-family homes in the</p>	<p>Continue to explore alternative methods for</p>		<p>The City of Biggs did not receive any requests to construct on land designated with the R-3 zoning designation. As</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p>high density zoning district (R-3). The City will consider amending the Zoning Ordinance to require a CUP for single-family development in the R-3 zoning district so that these remaining sites can be used to accommodate multi-family housing.</p>	<p>increasing the City's affordable housing stock.</p>	<p>Jan-12</p>	<p>such, no land was utilized for a land use type or at a density below what would be allowed under the R-3 zone district.</p>
<p>Program 2.1 – First-Time Homebuyers: Apply annually for HOME and CDBG funding for the continuation of this program.</p>	<p>Continue the First-Time Homebuyers Program to assist lower-income households purchase a home.</p>	<p>Ongoing/ Annually</p>	<p>This program was not implemented due to a lack of State funding in 2012 and due to a lack of program participants in past program years.</p>
<p>Program 2.2 – Farmworker Housing: The City shall amend its Zoning Ordinance so that it conforms to State law regarding farmworker housing for six or fewer persons. The City shall consider measures to encourage the production of housing for permanent and migrant farmworkers. Such measures include funding development, developer identification, maintaining an inventory of suitable sites, site development, and ensuring zoning and development standards that would facilitate a variety of housing types for farmworker housing needs.</p>	<p>Provide for the development of suitable housing for farmworkers. Farmworkers typically have special housing needs due to their lower incomes and the seasonal nature of their work. As a result, farmworkers often have a more difficult time finding suitable housing. California Health and Safety Code Section 17021.5 states that employee housing for farmworkers accommodating six or fewer workers shall be considered a residential use and shall not require any special approvals that are not required of a</p>	<p>Jan-12</p>	<p>Incomplete. This program is required by law and will be continued to ensure the City provides an amendment to the Zoning Ordinance so that it conforms to State law regarding farmworker housing for six or fewer persons.</p>

**Annual Element Progress Report
Housing Element Implementation
(CCR Title 25 §6202)**

Jurisdiction City of Biggs
Reporting Period 1/1/2012 - 12/31/2012

<p><u>Program 2.3 – Large Household Housing:</u> The City will consider a program to provide incentives such as fee reductions, modifications to development standards, and financial incentives for the development of rental housing units with four or more bedrooms.</p>	<p>family dwelling of the same type in the same zone. Currently, the City's Zoning Ordinance does not explicitly allow for agricultural employee housing within zoning districts in the City.</p> <p>Renter households with six or more persons do not have an adequate number of dwelling possibilities in the City. The number of large rental housing units is limited in the City, and as such large renter households cannot obtain adequate housing.</p>	<p>Ongoing</p>	<p>The City has not received any development proposals for large household housing, with four or more bedrooms, during the period of time following the adoption of the past Housing Element and has not been approached by any prospective developers of this type of housing. This program is appropriate and required by law and will be continued to ensure incentives are offered for the production of large household housing within the City as part of the Housing Element update.</p>
<p><u>Program 2.4 – Infill Development:</u> The City will maintain a database of vacant and underutilized residential land and the constraints to the development of that land. This information shall be made available to the public by the City.</p>	<p>The supply of developable land zoned for higher-density residential use is a limiting constraint to the development of higher-density housing in the City. Identification of vacant and underutilized residential land and its development potential will help to determine the residential development</p>	<p>Ongoing</p>	<p>All units constructed within the past five years have been on infill lots within the City limits and fee exemptions have been utilized on a majority of these lots.</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p><u>Program 2.5 – Second Units:</u> Encourage the development of second dwelling units and allow the following incentives on a case by case basis: the reduction of parking requirements; enhanced processing times, and impact fee reduction. Provide educational materials regarding second units in the form of brochures at City Hall and the public library.</p>	<p>potential in the City and assist in identifying ways to remove the constraints. An adequate second dwelling unit housing supply to meet the needs of the expanding Biggs population.</p>	<p>Ongoing</p>	<p>Although the City made information available in 2012, no second units were proposed for construction.</p>
<p><u>Program 2.6 – Development Processing System Review</u> Annually monitor the development processing/review procedures on an ongoing basis, and make changes as required to minimize the time required for review by the City as much as feasible. This reduction in time will reduce the cost to developers and may increase housing production in the City.</p>	<p>Minimize processing time for development permits, especially those for affordable residential projects and those that conform to City development requirements. Complex processing procedures in permit issuance can be an obstacle in housing development especially for affordable housing projects that are under tight timelines imposed by state and federal funding programs.</p>	<p>Annually</p>	<p>The City has not adopted any major new zoning, building, or site development ordinances following the adoption of the Development Code in 1997. Due to the low volume of permits issued by the City and the City's use of on-call staffing allowing for flexible staffing to accommodate its needs in process projects, time constraints on project processing are minimal within the City.</p>
<p><u>Program 2.7 – State and Federal Housing Programs</u> Coordinate with county, state and federal resources to obtain any available sources of funding for the development of affordable housing units. Actively pursue</p>	<p>To provide support and assistance to affordable housing developers to help meet the needs of</p>	<p>Ongoing</p>	<p>The City did not secure any state or federal monies in 2012 that could be used to support the development of affordable housing.</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

City of Biggs

Jurisdiction _____

Reporting Period 1/1/2012 - 12/31/2012

<p>all potential funding sources available to the City. This activity will be updated bi-annually. The City will assist and support applications for funding for affordable housing development. There are a number of state and federal programs which provide low-cost financing or subsidies for the production of low and moderate income housing. Certain programs require an application and participation by the local public agency, other programs are for use by non profit housing corporations and housing authorities, and the remaining programs require application and direct participation by a private developer. The City will determine which programs will be most beneficial for housing production in the City and then directly or indirectly pursue those programs. Programs in which the City will consider are: State Predevelopment Loan Program (PDLP); Multifamily Housing Program (MHP); Rural Development Assistance Program; State Joe Serna Farmworker Grant Program (FWHG); USDA Rural Development, Section 515 Program; USDA Rural Development,</p>	<p>existing and future residents.</p>		
<p>Program 2.8 – Density Bonus Program The City's Zoning Ordinance shall be amended to adhere to the 2004 statutory modifications to the state density bonus law. The City will amend its Zoning Ordinance to offer a density bonus in accordance with the state density bonus law of up to 35 percent.</p>	<p>The production of additional low and moderate income housing.</p>	<p>Jan-12</p>	<p>Incomplete. This program is required by law and will be continued to ensure the City provides an amendment to the Zoning Ordinance so that it conforms to State law. However, a provision of Government Code 65915 allows for density bonuses to be granted regardless of the presence of an adopted ordinance.</p>
<p>Program 2.9 – Planned Development Provide informational materials and staff resources to describe the Planned Development process and its possibilities, identify areas of the City that may be rezoned as Planned Development Districts, and identify possible development incentives for a Planned Development such as density bonuses and development standard modifications.</p>	<p>Encourage Planned Developments in the North Area and South Area Residential Special Planning Districts as discussed in the City's General Plan. The City permits Planned</p>	<p>Jan-12</p>	<p>Following adoption of the General Plan, the City has approved one development project within the North Area PD district area.</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p>Program 2.10 – Substandard Lot Development Variance The City shall allow the owners of the existing substandard lots to apply for a variance to allow development on lots not meeting the minimum required lot size. The City shall support such requests for a variance to the minimum lot size, when no public health and safety issues are found.</p>	<p>Development Districts, which allows for flexibility in the use and design of land and structures. This flexibility may include the alteration of setback requirements, height limits, sign requirements, building coverage limits, off-street parking, density and intensity limits, etc. These districts are areas for the development of a mix of different housing types, including live-work units, apartments, and single-family dwellings.</p>	<p>As requested.</p>	<p>Ongoing. Since the adoption of the Housing Element, none of the 16 vacant small residentially zoned parcels have been proposed for development.</p>
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Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p><u>Program 2.11 – Emergency Shelters/ Transitional and Supportive Housing:</u> The City’s Zoning Ordinance shall be amended as necessary to adhere to State legislation regarding the allowance of emergency shelters, transitional and supportive housing by right in the M-1 zoning district. Both transitional and supportive housing will be allowed as a permitted use subject only to the same restrictions on residential uses contained in the same type of structure. In addition, the City will evaluate the potential for adopting development standards consistent with Government Code Section 65583(a)(4), which may include lighting, on-site management, maximum number of beds or persons to be served nightly by the facility, off-street parking based on demonstrated need, and security during hours that the emergency shelter is in operation. The City will continue to support local and regional public assistance programs for the homeless, such as those sponsored by the Butte County Continuum of Care.</p>	<p>this time. This program was developed to allow these lots to apply for a variance to allow for development on a lot less than 7,200 square feet.</p>	<p>Jan-12</p>	<p>The City of Biggs Planning Department is currently working on a series of revisions to the City’s Zoning Ordinance. One of the revisions currently contemplated by this action in the modification of the M-1 zone district pursuant to the requirements of Govt. Code Section 65583.a.4. Staff currently anticipates that this amendment will be presented to the Biggs City Council for consideration in mid- to late-2013.</p>
<p><u>Program 2.12 – Single-Room Occupancy Units</u> The City will update its Zoning Code to include a definition for SROs in the same zone(s) where types of units are allowed.</p>	<p>The provision of emergency shelters and transitional and supportive housing resources for homeless and nearly homeless persons as required by State law.</p>	<p>Aug-12</p>	<p>The City of Biggs Planning Department is currently working on a series of revisions to the City’s Zoning Ordinance. One of the revisions currently contemplated by this action in the modification of the M-1 zone district pursuant to the requirements of Govt. Code Section 65583.a.4. Staff currently anticipates that this amendment will be presented to the Biggs City Council for consideration in mid- to late-2013.</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction: City of Biggs
 Reporting Period: 1/1/2012 - 12/31/2012

<p>Program 2.13 – Extremely Low-Income Households The City shall continue to work with the private sector, non profit agencies, and to secure funds through state and federal programs for development of new lower-income housing and rehabilitation of existing lower-income households. As funding becomes available, the City will prioritize a portion of the funds to encourage the development of housing (i.e. SROs) for extremely low-income households. In addition, the City will consider incentives or regulatory concessions to encourage the development of SROs.</p>	<p>To encourage and facilitate supportive housing and single-room occupancy units (SROs).</p>	<p>Annually</p>	<p>There was no affordable housing proposed in the City in 2012. Further, the City did not secure any state or federal monies in 2012 that could be used to support the development of affordable housing.</p>
<p>Program 2.14 – At Risk Units The City shall maintain a list of all dwellings within the city that are subsidized by government funding or low-income housing developed through local regulations or incentives. The list shall include at least: the number of units, the type of government program, and the date on which the units may convert to market-rate dwellings. The City will require all property owners to provide at least 2 years notice prior to the conversion of any units for lower-income households to market-rate units in any of the following circumstances: the units were constructed with the aid of government funding; the project was granted a density bonus the project received other incentives. Such notice shall be given at least to the following: the City; HCD; Butte County Housing Authority; Residents of at-risk units; and any others deemed appropriate.</p>	<p>Preservation of affordable units in the City.</p>	<p>Ongoing</p>	<p>All subsidized affordable housing in the City is administered by the Butte County Housing Authority, as such these units are not at-risk of market rate conversion.</p>
<p>Program 2.15 – Residential Care Facilities The City shall amend Chapter 14.100 Residential Use Table, of the Biggs Municipal Code to allow for small care facilities having less than 6 persons as a by-right Permitted Principal Use and to</p>	<p>Revise Zoning Ordinance to establish Residential Care Facilities as use that are Principally</p>	<p>Jan-12</p>	<p>The City of Biggs Planning Department is currently working on a series of revisions to the City's Zoning Ordinance. One of the revisions currently contemplated by this action in the modification of the M-1 zone district pursuant to the</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p>allow large care facilities having 7 or more persons as a permitted use subject to the approval and issuance of a conditional use permit by 2011.</p>	<p>Permitted or permitted via a Use Permit in residential zone districts.</p>		<p>requirements of Govt. Code Section 65583.a.4. Staff currently anticipates that this amendment will be presented to the Biggs City Council for consideration in mid- to late-2013.</p>
<p>Program 3.1 – Housing Discrimination and Housing Equal Opportunity Continue to coordinate and refer interested persons to the appropriate agencies such as the Community Legal Information Center, Mediation Center of the North Valley, Butte County Housing Authority, and Legal Services of Northern California. The City will act as an independent third party to discrimination complaints. The City will support equal housing opportunity programs by continuing to provide informational fair housing brochures in English and Spanish that will be available to the public at City Hall, the library, and other public places.</p>	<p>Prevent housing discrimination and promote equal housing opportunities.</p>	<p>Ongoing</p>	<p>The City received no reports of discrimination in 2012. Fair housing information is available in the lobby of City Hall and at the library.</p>
<p>Program 3.2 – Removal of Housing Constraints for Persons with Disabilities. The City will annually evaluate whether there are constraints on the development, maintenance and improvement of housing intended for persons with disabilities. The analysis will include a monitoring of existing land use controls, permit and processing procedures and building codes. If any constraints are found in these areas, the City will initiate actions to address these constraints, including removing the constraints or providing reasonable accommodation for housing intended for persons with disabilities.</p>	<p>Identify and remove possible governmental constraints to the development of housing for persons with disabilities.</p>	<p>Annual Review</p>	<p>No constraints to the development of housing for persons with disabilities were identified in 2012. The City will continue to review and address constraints to development as they are identified.</p>
<p>Program 4.1 – Implement State Energy Conservation Standards The City will request that the Butte County Development Services Building Division will be responsible for implementing the state's energy conservation standards. This includes checking of building plans and other written documentation showing compliance and the</p>	<p>Promote energy and resource conservation wherever possible. Applicants for building permits must show compliance with the</p>	<p>Ongoing</p>	<p>The City of Biggs, through its use of the Butte County Building Division for building permitting and plan check services, has adopted all current California Building and Energy Codes (as required) including Title 24 of the Energy Code addressing energy and resource conservation.</p>

Annual Element Progress Report
 Housing Element Implementation
 (CCR Title 25 §6202)

Jurisdiction City of Biggs
 Reporting Period 1/1/2012 - 12/31/2012

<p>inspection of construction to ensure that the dwelling units are constructed according to those plans.</p>	<p>state's energy conservation requirements at the time building plans are submitted.</p>	<p>Ongoing</p>	
<p>Program 4.2 – Biggs Municipal Utility, Home Energy Efficiency Rebate Program The Home Energy Efficiency Rebate Program will continue to promote energy reduction and conservation by providing rebates for the installation and usage of energy efficient appliances, insulation materials, windows, energy audits, weatherization, and other energy saving techniques.</p>	<p>The Biggs Municipal Utility will promote energy and resource conservation wherever possible.</p>		<p>The City of Biggs has partnered with 2 property owners in the City to partially offset costs associated with the installation solar panels on existing houses and continues to actively seek opportunities to educate and assist residents with energy efficiency upgrades.</p>