



# City of Biggs

## Agenda Item Staff Report For the Regular City Council Meeting: September 10, 2013

TO: Honorable Mayor and Members of the City Council  
FROM: City Administrator  
SUBJECT: Vendor Agreement Review Schedule

### **Background:**

The city has many contractual agreements in place for professional and other services. Generally, agreements are renegotiated on an as-needed, case-by-case basis, if at all. The City established a schedule in 2007 and last updated the schedule in 2011 (attached).

### **Recommendation:**

Review and provide direction on any changes needed in the Vendor Agreement Review Schedule.

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Mark Sorensen, City Administrator

# Rebidding Vendor Agreements -- Proposed Cycle

## City of Biggs

Updated Jan 2011

Fiscal Year

Done
Not Done
In Progress

	Last bid	2007-08	08-09	09-10	10-11	11-12
City Engineer	1998				X	
City Planner	2002					X
City Attorney	1998					X
Finance Advisor (CPA)	2008	X		X		
Building Custodial		X		service discontinued		
Copier/Printer	2007	X				X
Other data processing equipment	2005		X			
Uniform & mat cleaning services	?	X			X	
Internet provider	?	X		X		X
Telephone provider	2007	X			X	
Cell phone/radio provider	2007		X		X	
Financial software Systems (MOMS)	2007			X		
Pest control			X			X
Police services	2007			X	X	
Fire protection	N/A					
Animal control				X	X	
Electric maintenance			X			X
Electricity (NCPA)	N/A		X		X	
Self-insurance pool (SCORE)				X		
Bank Services	?	X			X	
Financial auditor	2006					
Chemical supplier		X			X	
Pension benefits	N/A					
Medical insurance (PERS)	1993			X	X	
Dental insurance			X		X	X
Vision insurance			X		X	X
Other benefits providers		X	EAP	Life		X
Security system		X			X	
Trash hauling	2005				X	
General Plan Consultant	2006			X		
Fuel vendor for PW vehicles						X

S:\admin docs\RFP rebid schedule.xls