



City of Biggs

Agenda Item Staff Report For the Regular City Council Meeting: October 8, 2013

TO: Honorable Mayor and Members of the City Council
FROM: City Administrator
SUBJECT: Approval of Emergency Operations Plan

Council is asked to consider the Emergency Operations Plan (EOP) and authorize the Mayor to sign the letter of promulgation, and authorize the Mayor, Council Members and Staff to sign the record of concurrence.

Background

Through grant funds the Butte County Office of Emergency Services provided a new EOP (Emergency Operations Plan for the City of Biggs. This effort began approximately one year ago and involved the Mayor and City Staff in the formation of the plan. Due to the size of the EOP document, the plan was previously sent to Council electronically.

LETTER OF PROMULGATION

To: Officials and Employees of the City of Biggs

The preservation of life and property is an inherent responsibility of all levels of government. As disasters occur in devastating form at any time, the City of Biggs must provide safeguards, which will save lives and minimize property damage through planning, preparedness measures and training. Sound emergency plans carried out by knowledgeable and well-trained personnel can and will minimize losses.

The City of Biggs Emergency Operations Plan (EOP) establishes an Emergency Management Organization and assigns functions and tasks consistent with California's Standardized Emergency Management Systems (SEMS) and the National Incident Management System (NIMS). Both systems provide for the integration and coordination of efforts within Biggs. These systems were adopted by both the State and Federal Government following disasters where lack of coordination resulted in greater losses than necessary. It is very valuable to the City of Biggs that our plan works in conjunction with SEMS and NIMS.

The city's plan was developed for use by City of Biggs employees with emergency service responsibility. Input was sought from agencies inside and outside of Biggs that have a coordination role in providing emergency services. These include the Butte County Office of Emergency Management and the California Emergency Management Agency (Cal EMA). Our plan provides direction on emergency response from onset, through an extended response, and into the recovery process.

Once adopted, this plan is an extension of the California Emergency Plan. It will be reviewed and tested periodically and revised as necessary to meet changing conditions.

The Biggs City Council gives its full support to this Emergency Operations Plan and urges all employees to read the plan, understand it, know your role and be prepared to provide extraordinary support to the citizens of Biggs when needed.

Recommendation:

Authorize the Mayor to sign the letter of promulgation, and authorize the Mayor, Council Members and Staff to sign the record of concurrence.

Mark Sorensen, City Administrator