

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Steve Speights and City Clerk Roben Dewsnap.

1. **COMMUNITY PARTICIPATION:** Resident Jon Crawford advised Council of a public safety issue of motorcycles driving fast around town.
2. **PUBLIC HEARING:** Conditional Use Permit #CUP2013-01.

City Planner Scott Friend stated Chris Swanson was requesting permission to accommodate the seasonal occupancy of up to four recreational vehicles for temporary use at an existing business, Swanson Timber Products, located at 2984 Seventh Street. This does comply with the recent approved ordinance.

Mayor Frith opened the hearing to the public.

Proponents: Chris Swanson, property owner, asked council to approve the permit. He felt he had met all the required conditions and stated his neighbors were in favor of this permit.

Mr. Friend presented a citizen letter of support to council.

Opponents: Jon Crawford stated his concern about the new ordinance allowing compensation to the owner of the property. He felt this would be considered a business rather than just helping out a friend. He stated his concerns about the fairness to other residents in the community. He felt the utility fees should be consistent with a residential fee per unit and that no compensation be paid to the property owner.

Proponent's rebuttal: Chris Swanson stated the impact on the City would be very minimal. The recreational vehicles would actually be occupied 25 to 30 days.

Opponent's rebuttal: Jon Crawford was concerned about the precedence this action would set for the rest of the City's commercial properties.

Mayor Frith closed the hearing to the public.

Council discussed what the sewer and water fees should be.

Motion/Second that the City Council determines the project is Categorically Exempt from further environmental review pursuant to the California Environmental Quality Act (CEQA) and meets the requirements of Section 15311, Accessory Structures of the State CEQA Guidelines as a Class 11 exemption. (Sheppard/Busch, MCU)

Motion/Second that the City Council adopts the findings contained in the staff report and presented as Attachment D, and approves Conditional Use Permit #2013-01, a request to allow the temporary occupation of four recreational vehicles on a season basis, subject to the Conditions of Approval presented as Attachment C. (Sheppard/Busch, MCU)

3. **CONSENT CALENDAR:**
 - A. Approval of Council Minutes for Regular Meeting of October 8, 2013.
 - B. Approval of warrants: #8426- 8436; Z00922 - Z00940, and 27447 - 27504 for the month of October 2013 in the amount of \$311,632.22.

- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of September 2013.
- D. Acknowledge receipt of Gridley-Biggs Animal Control Report for the month of September 2013.
- E. Acknowledge receipt of Biggs Fire Department Report for the month of September 2013.

Councilmember Arnold asked to pull item A from the consent calendar. In regards to Section 4.A. concerning the inspection at 343 C Street, he asked that his concerns over the number of buildings allowed be included in the minutes.

Motion/Second to approve Consent Calendar with the corrections to item A.
(Arnold/Thompson, MCU)

4. DEPARTMENT REPORTS:

- A. Planning / Code Enforcement: Mr. Friend reviewed the Activity Report for September / October 2013.
- B. Engineering: City Engineer Steve Speights stated he would be retiring and introduced Brian Martin as his replacement. Mr. Speights then reviewed the monthly activity report.

C. Public Safety

- 1. Verbal Update. Mayor Frith discussed safety enforcement issues in the City.
- 2. Fire Department Grant Match Request.

Captain Todd Tindill asked Council to consider appropriation of up to \$3,500 as a match to a State grant for fire department-related personal protection equipment. This amount had already been budgeted.

Motion/Second to approve Resolution No. 2013-29 by reading of title only, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG13016 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2014 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978." (Thompson/Sheppard, MCU)

- D. Sutter Butte Flood Control Agency (SBFCA). Vice Mayor Sheppard reported on the SBFCA Meeting he attended.
- E. Pubic Works. Items already discussed.
- F. Electric. Mayor Frith reported on electric issues pertaining to the City of Biggs.
- G. BCAG. Council Member Busch reported on the BCAG meeting he attended.
- H. Air Quality. Council Member Thompson gave a report on the Air Quality meeting.
- I. Solid Waste. The City clean up day was discussed and Mayor Frith stated he observed about half of the intake from last year.
- J. Mosquito Abatement. Vice Mayor Frith gave a verbal report.

K. Other commission reports. Mr. Sorensen reported on the SCORE training conference he attended.

L. City Attorney.

1. City Attorney Request for Proposals.

City Attorney Greg Einhorn presented a Request for Proposals for city attorney services. Council discussed the proposed hiring process time schedule.

Motion/Second to direct staff to move forward with the Request for Proposals.
(Frith/Sheppard, MCU)

2. Duties of Employee Relations Councilor and Access to Information.

Mr. Einhorn reviewed the changes to the memorandum from the last council meeting relating to Duties of Employee Relations Councilor and Access to Information.

Council discussed what type of employee information they should have access to, which council members should have access to the information, and the possibility of holding a closed session each month to discuss employee issues.

Mr. Einhorn advised Council that under the Brown Act, there would be a problem holding a closed session concerning employees with a body that is not responsible for the hiring, firing and disciplining the employees.

After much discussion, no decision was made and Council agreed to have this item brought back for discussion and final approval.

Mayor Frith suggested also determining where this policy would be housed.

M. City Administrator.

1. Blackboard Connect.

Mr. Sorensen stated staff recently discovered that the Blackboard Connect Service had been discontinued. The service was originally purchased by Gridley Police Department for Gridley and Biggs. The vendor supplied a quote of \$1,927 per year for the service for the City of Biggs. Another option was Voice Broadcasting Company which would charge \$50 to \$100 per use. Mr. Sorensen would investigate what other agencies were using.

2. Waste Water Quality Update.

Mr. Sorensen provided a waste water quality update report to council.

3. Purchase Authority for Waste Water Aerators.

Mr. Sorensen informed Council the final two aerators had failed and asked Council to grant purchase authority to him for the repair of, or for the replacement of two waste water aerators, installation labor and materials.

Motion/Second to authorize the City Administrator to purchase and install two (2) 3 HP VaraCorp Turbine Aeration units with the cost of materials and labor not to exceed \$14,000, and to increase the Sewer Operating Fund expense budget line item 030-1232 "Plant & pump repair & maintenance" by \$14,000 to accommodate the purchase." (Frith/Thompson, MC; Noes: Sheppard)

4. Budget Review Quarter 1, 2013-2014.

Mr. Sorensen provided a brief overview of the status of the major operating funds at the conclusion of the first quarter of fiscal year 2013-2014, as of September 30, 2013.

5. **INFORMATIONAL:** None

6. **CLOSED SESSION:** Council adjourned to closed session at 9:30 p.m. for a Conference with Labor Negotiators.

7. **RESUME REGULAR SESSION:** Council resumed regular session at 10:30 p.m. with no announcement.

8. **ADJOURNMENT:** The regular meeting was adjourned at 10:30 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8437	00	11/05/13	21of24	10/16/13	10/31/13			11-13	1934.60	589.55	83.27	1261.78
8438	00	11/01/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	B31101		1144.57
8438	01	11/01/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	1B31101		1874.82
8438	02	11/01/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	2B31101		438.46
										TOTAL FOR VENDOR BOA01:		3457.85
8439	00	11/01/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	B31101		376.98
8439	01	11/01/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	1B31101		151.20
										TOTAL FOR VENDOR EDD01:		528.18
8440	00	11/01/13	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	11-13	INVOICE NO.:	B31101		2504.32
8441	00	11/20/13	22of24	11/01/13	11/15/13			11-13	1769.90	539.72	115.27	1114.91
										TOTAL FOR VENDOR PUB01:		2504.32
8442	00	11/18/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	B31118		1234.47
8442	01	11/18/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	1B31118		1899.56
8442	02	11/18/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	2B31118		444.24
										TOTAL FOR VENDOR BOA01:		3578.27
8443	00	11/18/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	B31118		418.07
8443	01	11/18/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	1B31118		153.18
										TOTAL FOR VENDOR EDD01:		571.25
8444	00	11/18/13	VENDOR	PAYMENT	-----	LAB02	Laborers Local 185	11-13	INVOICE NO.:	B31118		96.00
										TOTAL FOR VENDOR LAB02:		96.00
8445	00	11/18/13	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	11-13	INVOICE NO.:	B31118		2514.00
8446	00	11/25/13	11of12	11/01/13	11/30/13			11-13	300.00	25.95	.00	274.05
8447	00	11/25/13	11of12	11/01/13	11/30/13			11-13	300.00	25.95	.00	274.05
										TOTAL FOR VENDOR PUB01:		2514.00
8448	00	11/25/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	B31125		.00
8448	01	11/25/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	1B31125		186.00
8448	02	11/25/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	11-13	INVOICE NO.:	2B31125		43.50
										TOTAL FOR VENDOR BOA01:		229.50
8449	00	11/25/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	B31125		.00
8449	01	11/25/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	11-13	INVOICE NO.:	1B31125		15.00
Z00941	00	11/05/13	21of24	10/16/13	10/31/13			11-13	1907.13	602.33	1304.80	.00
Z00942	00	11/05/13	21of24	10/16/13	10/31/13			11-13	316.05	27.34	288.71	.00
Z00943	00	11/05/13	21of24	10/16/13	10/31/13			11-13	1832.13	442.78	1389.35	.00
Z00944	00	11/05/13	21of24	10/16/13	10/31/13			11-13	1690.72	529.23	1161.49	.00
Z00945	00	11/05/13	21of24	10/16/13	10/31/13			11-13	2651.21	807.04	1844.17	.00
Z00946	00	11/05/13	21of24	10/16/13	10/31/13			11-13	3291.67	884.72	2406.95	.00
Z00947	00	11/05/13	21of24	10/16/13	10/31/13			11-13	2698.73	926.99	1771.74	.00
Z00948	00	11/20/13	22of24	11/01/13	11/15/13			11-13	2011.77	631.67	1380.10	.00
Z00949	00	11/20/13	22of24	11/01/13	11/15/13			11-13	306.38	26.50	279.88	.00
Z00950	00	11/20/13	22of24	11/01/13	11/15/13			11-13	1832.13	442.78	1389.35	.00
Z00951	00	11/20/13	22of24	11/01/13	11/15/13			11-13	1442.65	475.76	966.89	.00
Z00952	00	11/20/13	22of24	11/01/13	11/15/13			11-13	2651.21	807.03	1844.18	.00
Z00953	00	11/20/13	22of24	11/01/13	11/15/13			11-13	3291.67	884.72	2406.95	.00
Z00954	00	11/20/13	22of24	11/01/13	11/15/13			11-13	3215.92	1153.93	2061.99	.00
Z00955	00	11/25/13	11of12	11/01/13	11/30/13			11-13	300.00	25.95	274.05	.00
Z00956	00	11/25/13	11of12	11/01/13	11/30/13			11-13	300.00	25.95	274.05	.00
Z00957	00	11/25/13	11of12	11/01/13	11/30/13			11-13	300.00	25.95	274.05	.00
									34343.87	9901.84	21517.24	16419.16

2008-51

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
11-13	027505	11/13/13	NCPA (Northern CA Power Agency)		141,464.00	.00	141,464.00	Automatic Generated Check
	027506	11/13/13	AFL01 (Aflac)		352.08	.00	352.08	Automatic Generated Check
	027507	11/13/13	AME00 (American Express)		98.08	.00	98.08	Automatic Generated Check
	027508	11/13/13	ARA01 (Aramark Uniform Services)		337.08	.00	337.08	Automatic Generated Check
	027509	11/13/13	ATT02 (AT&T)		332.78	.00	332.78	Automatic Generated Check
	027510	11/13/13	CAL02 (Cal Rural Water Assoc.)		485.00	.00	485.00	Automatic Generated Check
	027511	11/13/13	DEG07 (Eleanor Degler)		202.56	.00	202.56	Automatic Generated Check
	027512	11/13/13	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	027513	11/13/13	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	027514	11/13/13	GRI04 (City of Gridley)		64,609.08	.00	64,609.08	Automatic Generated Check
	027515	11/13/13	GRIHE (Gridley Herald)		1,159.00	.00	1,159.00	Automatic Generated Check
	027516	11/13/13	HAR18 (Debra Harrell)		85.30	.00	85.30	Automatic Generated Check
	027517	11/13/13	HAU03 (Jacob & Jedidiah Haury)		217.32	.00	217.32	Automatic Generated Check
	027518	11/13/13	IND03 (Industrial Power Products)		65.68	.00	65.68	Automatic Generated Check
	027519	11/13/13	PAC02 (PacifiCom)		81.71	.00	81.71	Automatic Generated Check
	027520	11/13/13	PGE01 (PACIFIC GAS & ELECTRIC CO)		64.33	.00	64.33	Automatic Generated Check
	027521	11/13/13	PIN03 (Ana Pineda)		220.00	.00	220.00	Automatic Generated Check
	027522	11/13/13	PMC01 (PMC, Inc.)		17,281.76	.00	17,281.76	Automatic Generated Check
	027523	11/13/13	QUI01 (Quill Corporation)		17.73	.00	17.73	Automatic Generated Check
	027524	11/13/13	SEI01 (Roy R. Seiler, CPA)		1,499.56	.00	1,499.56	Automatic Generated Check
	027525	11/13/13	STA05 (State Water Resources Contro		5,351.00	.00	5,351.00	Automatic Generated Check
	027526	11/13/13	WAS04 (Waste Management)		13,736.09	.00	13,736.09	Automatic Generated Check
	027527	11/13/13	YUB01 (City of Yuba City)		1,513.00	.00	1,513.00	Automatic Generated Check
	027528	11/26/13	ADV02 (Advanced Document Concepts)		14.84	.00	14.84	Automatic Generated Check
	027529	11/26/13	AIR00 (Airtgas-NCN, Inc.)		162.86	.00	162.86	Automatic Generated Check
	027530	11/26/13	AME06 (American Fidelity Assurance)		178.50	.00	178.50	Automatic Generated Check
	027531	11/26/13	BER05 (Lindsey Berkowitz)		300.00	.00	300.00	Automatic Generated Check
	027532	11/26/13	BUS01 (John Busch)		32.52	.00	32.52	Automatic Generated Check
	027533	11/26/13	CAL02 (Cal Rural Water Assoc.)		250.00	.00	250.00	Automatic Generated Check
	027534	11/26/13	CED01 (CED - SACRAMENTO)		38.88	.00	38.88	Automatic Generated Check
	027535	11/26/13	COM04 (Comcast)		122.43	.00	122.43	Automatic Generated Check
	027536	11/26/13	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	027537	11/26/13	DON00 (Don's Shoes)		160.16	.00	160.16	Automatic Generated Check
	027538	11/26/13	GCS02 (GCS Environmental Equipment		704.26	.00	704.26	Automatic Generated Check
	027539	11/26/13	ICM01 (ICMA)		624.00	.00	624.00	Automatic Generated Check
	027540	11/26/13	KIM01 (KIMBALL MIDWEST)		712.21	.00	712.21	Automatic Generated Check
	027541	11/26/13	MAT00 (Marlee Mattos)		143.18	.00	143.18	Automatic Generated Check
	027542	11/26/13	MAX01 (Maximum Security Systems)		211.48	.00	211.48	Automatic Generated Check
	027543	11/26/13	MEX01 (Meyers Nave)		200.00	.00	200.00	Automatic Generated Check
	027544	11/26/13	NEW02 (Eunice Newsom)		220.00	.00	220.00	Automatic Generated Check
	027545	11/26/13	NOR10 (Northern California Gloves)		26.88	.00	26.88	Automatic Generated Check
	027546	11/26/13	VOID (Reversed Check)		.00	.00	.00	Ck# 027546 Reversed
	027547	11/26/13	PRI02 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	027548	11/26/13	PUB02 (Calif Public Employees')		9,765.52	.00	9,765.52	Automatic Generated Check
	027549	11/26/13	RDB01 (R&DB Associates)		1,630.00	.00	1,630.00	Automatic Generated Check
	027550	11/26/13	RIG01 (Right Way Pest Control)		119.00	.00	119.00	Automatic Generated Check
	027551	11/26/13	SEL02 (Select Janitorial Services,		206.00	.00	206.00	Automatic Generated Check
	027552	11/26/13	SOR02 (Mark Sorensen)		932.16	.00	932.16	Automatic Generated Check
	027553	11/26/13	UNI04 (Univar USA Inc)		3,874.14	.00	3,874.14	Automatic Generated Check
	027554	11/26/13	VAR02 (VaraCorp LLC)		10,284.00	.00	10,284.00	Automatic Generated Check
	027555	11/26/13	WRI01 (Wright One Electric)		1,268.00	.00	1,268.00	Automatic Generated Check
Total for Bank Account 1010 ----->					285,926.96	.00	285,926.96	
Grand Total of all Bank Accounts ----->					285,926.96	.00	285,926.96	



City of Gridley Gridley-Biggs Police Department



GARY D. KEELER
Chief of Police

MONTHLY COUNCIL REPORT CITY OF BIGGS OCTOBER. 2013

ARREST AND CRIME SUMMARY

TYPE	THIS MONTH	YEAR TO DATE- 2013
NUMBER OF ARRESTS	6	71
ADULTS	6	71
JUVENILE	0	0
TYPE OF ARRESTS	6	71
MISDEMEANOR	5	59
FELONY	1	12
NUMBER OF CRIMES REPORTED	6	122
FELONY	2	31
MISDEMEANOR	4	81

RSVP/RESERVE SUMMARY

	THIS MONTH	YEAR TO DATE-2013
# OF RESERVE HOURS	112	560
# OF RSVP HOURS	20	164

INCIDENT SUMMARY

	THIS MONTH	YEAR TO DATE-2013
TOTAL INCIDENTS	131	1,688
BATTERY	1	20
BURGLARY	0	11
DECEASED PERSON	1	1
VANDALISM	0	9
STOLEN VEHICLE	0	7
ROBBERY	0	0
PUBLIC INTOXICATION	0	3
PATROL REQUEST	4	27
MEDICAL AID	0	18
HOMICIDE	0	0
TOTAL 911 CALLS	11	168
- LANDLINE	3	64
- CELLULAR	8	95

TRAFFIC SUMMARY

TYPE	CURRENT MONTH	YEAR TO DATE-2013
<i>TOTAL ACCIDENTS</i>	0	5
ACCIDENT FATALITY	0	0
ACCIDENT PERSONAL INJURY	0	0
ACCIDENT PEDESTRIAN	0	0
ACCIDENT PROPERTY DAMAGE	0	3
HIT AND RUN PDO	0	1
HIT AND RUN INJURY	0	0
NAME EXCHANGE	0	1
<i>TOTAL TRAFFIC CITATIONS</i>	5	63
MOVING VIOLATIONS	2	29
NON-MOVING VIOLATIONS	2	16
SPEEDING VIOLATIONS	0	7
PARKING CITATIONS	0	1
D.U.I ARRESTS	1	2
TRAFFIC STOPS	24	381

COMMENTS:

--

**GRIDLEY BIGGS POLICE DEPARTMENT
CITY OF BIGGS MONTH IN REVIEW
OCTOBER. 2013**

PERSONNEL

- 10/3/2013 Chief Keeler met with Butte County Grand Jury.
- 10/5-10/6/2013 GBPD officers assisted Chico PD for Hmong New Year.
- 10/7/2013 Chief Keeler attended Gridley City Council meeting.
- 10/9/2013 Chief Keeler & Asst. Chief Price attended Safety meeting.
- 10/10/2013 Bureau of Corrections conducted an audit of holding cells.
- 10/12/2013 GBPD personnel participated in the Gridley "Safety First Event".
- 10/16/2013 Chief Keeler went to Community Corrections Partnership meeting in Oroville.
- 10/17/2013 GBPD attended a NVGIN meeting.
- 10/17/2013 Officer Smith participated in Catalyst public awareness detail.
- 10/25/2013 GBPD personnel participated in Butte County District Attorney checkpoint detail in Chico.
- 10/29/2013 Chief Keeler spoke at Gridley Kiwanis luncheon.

NOTES

Response times for this month are as follows:

- Priority 1 Events that involve injury, are life threatening or in progress
- Priority 2 Events that involve property loss or damage
- Priority 3 Events that do not involve injury, threat of life, property loss or damage.
-
- Priority 1 3 minutes
- Priority 2 4 minutes
- Priority 3 7 minutes

Biggs Fire Department

Report on Conditions

October 2013

Biggs area incidents	County	City
Medical emergency	8	8
False alarm	0	1
Traffic collision	3	0
Public assist	0	1
Structure fire	0	0
Vehicle fire	1	0
Vegetation fire	2	0
Total	14	10
Local area total	24	

Engine 73 also responded to Gridley for; one vehicle fire (1), two structure fires (2), three traffic collisions (3), one false alarm (1) and one public assist (1). Engine 73 responded to Richvale for; one vegetation fire (1), one vehicle fire (1) and two traffic collisions (2). Engine 73 responded to Palermo twice for vegetation fires (2). Our engine also responded to Gridley three times (3) and Durham twice (2) to cover those vacated stations. The total of local and regional emergency responses was forty three (43) incidents during October.

The fire season in northern California typically ends in October. This year a very long fire season began early, in April, and has extended thru October. As the season winds down CAL FIRE personnel who have had seasonal promotions return to their home stations. We are looking forward to a few returning.

The City of Biggs fire engine, E273, typically now in a reserve role was rented by CAL FIRE over the long summer. We will receive about \$6,000 as reimbursement under the "Assistance by Hire" rental rate. These funds will help offset the maintenance costs of the fire engine.

Our new volunteer personnel are progressing thru their preliminary required training and will be outfitted with safety gear as the time approaches for them to begin responding to emergencies and participating in local fire training.

Our community will benefit from the increased responders. Typically we should see about one third of our volunteer firefighters available to respond on average.

Biggs Fire Department

Report on Conditions

November 2013

Biggs area incidents	County	City
Medical emergency	3	6
False alarm	3	0
Traffic collision	0	0
Public assist	1	2
Structure fire	1	0
Vehicle fire	1	0
Vegetation fire	1	0
Total	10	8
Local area total	18	

Engine 73 also responded to Gridley for; one medical aid (1), one traffic collision (1), one hazardous material (1), one swift water rescue (1) and two public assists (2). Engine 73 responded to Richvale for one traffic collision (1). Our engine also responded to Gridley three times (3), Durham twice (2), Live Oak once (1), Thermalito once (1) and North Chico once (1) to cover those vacated stations. The total of local and regional emergency responses was thirty three (33) incidents during November.

CAL FIRE / Butte County Fire, Fire Chief George Morris announced his upcoming retirement in November. Chief Morris as CAL FIRE Butte Unit Chief also serves as Chief of; Biggs, Butte County, Gridley and Paradise fire departments. Chief Morris has served CAL FIRE for forty years. As Unit Chief / County Fire Chief, Chief Morris led the department thru trying fiscal times continuing to provide a high level of service in spite of a period of rotational brownouts of Butte County Fire engine companies. Chief Morris strengthened the County volunteer program by incorporating recommended improvements from the ranks of both volunteer and career fire personnel as well as key recommendations from a study commissioned by the Butte County Board of Supervisors. Serving as interim Unit Chief will be Assistant Chief Greg McFadden. Chief McFadden has been serving as CAL FIRE Butte Unit Administrative Chief and is well prepared to lead our combined departments.

Please remember to keep your smoke detector in good working condition. Residential structure fires increase in the cold winter months. A smoke detector in WORKING order can provide an early warning of a fire and save your family.

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of August 31, 2013. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

September 25, 2013
Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
August, 2013

Pooled Cash and Investments:

Bank of America:

General Checking Accounts	\$ 1,119,628.63
---------------------------	-----------------

Local Agency Investment Fund:

Fund Account Balance	\$ 1,596,323.44
----------------------	-----------------

Total Pooled Cash and Short Term Investments	\$ 2,715,952.07
--	-----------------

=====

Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve	\$ 131,348.00
Available Reserve	\$ 493,937.00
Total Reserve	\$ 625,285.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement, Balancing Account, Current Balance	\$ 77,113.00
--	--------------

Total Other Investments	\$ 702,398.00
-------------------------	---------------

=====

See Accountant's Compilation Report

ROY R. SEILER
CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of September 30, 2013. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

October 15, 2013
Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
September, 2013

Pooled Cash and Investments:

Bank of America:

General Checking Accounts \$ 1,105,712.95

Local Agency Investment Fund:

Fund Account Balance \$ 1,596,323.44

Total Pooled Cash and Short Term Investments \$ 2,702,036.39

=====

Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve \$ 131,348.00

Available Reserve \$ 491,496.00

Total Reserve \$ 622,844.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,
Balancing Account, Current Balance \$ 77,138.00

Total Other Investments \$ 699,982.00

=====

See Accountant's Compilation Report

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841

Fax: 530-934-8849

City of Biggs,
Biggs, California

I have compiled the accompanying recaps of discretionary funds and funds with restricted uses (cash balances), for the City of Biggs, as of September 30, 2013. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

October 15, 2013
Roy R. Seiler, CPA

City of Biggs
 Recap of Discretionary Funds
 CASH BALANCE
 Committed Vs. Uncommitted Funds
 (Unaudited)

<u>Fund No.</u>	<u>Fund Name</u>	<u>Unaudited CASH Balance as of September 30, 2013</u>	<u>Net Available</u>
<u>Cash Balances of Funds Available for Commitment:</u>			
010	General Fund	188,581	
	Less 40% of Budgeted Revenues, 492,695 Minimum Reserve	(197,078)	(8,497)
011	Building and Equipment Reserve		115,164
012	Fire Engine Replacement Reserve		90,092
013	Bridge Replacement Reserve		52,112
016	Street Maintenance Reserve		152,468
145	1939 Fire Engine Restoration Reserve		3,009
165	CDBG Miscellaneous Program Income		40,849
214	General Plan Update		34,673
050	Electric Fund	1,529,623	
052	Electric Fund NCPA GOR, Uncommitted Reserve	491,496	
	Subtotal	2,021,119	
	Less 40% of Budgeted Revenues, 2,513,300 Minimum Reserve	(1,005,320)	1,015,799
Subtotal			1,495,669
<u>Cash Balances of "Restricted Funds with Negative Balances:</u>			
030	Sewer Fund		(85,957)
040	Water Fund		(12,972)
105	Sewer Improvement		(105,576)
107	WWTP-Phase One		(216,567)
108	WWTP-Phase Two		(67,217)
131	Sixth Street Bridge		(116,516)
-4707	CFD N. Biggs Estate		(6,710)
217	E McCain		(110)
Subtotal			(611,625)
Net Computed Uncommitted Cash Reserves			884,044

Note there are several on going projects, some of which have negative fund balances
 This may be due to timing, underfunding or other issues.

City of Biggs
CASH BALANCE
Funds with Restricted Uses
(Unaudited)

Unaudited
CASH
Balance
as of
September 30, 2013

014	Regional Detention Basin Reserve	16,431	
017	Public Works Facility Reserve	17,588	
022	Gas Tax	88,888	
030	Sewer Fund	(85,957)	
031	Drainage Fund Impact Fee	4,938	
032	Road Dev. Impact Fee	3,855	
033	Parks and Recreation Impact Fee	6,639	
034	Gen Gov. Impact Fee	456	
035	Police Dev. Impact Fee	70	
036	Fire Dev. Impact Fee	490	
040	Water Fund	(12,972)	
051	Electric Fund, Public Benefits	89,052	
054	GHG Credits	65,252	
060	Solid Waste	5,973	
080	TDA/LTF Street Funds	47,111	
090	TDA/STA SB 620 Funds	2,258	
092	RSTP/STIP Exchange	55,653	
100	Electric Improvement	239,233	
105	Sewer Improvement	(105,576)	
106	Sewer Bond Reserve	52,220	
107	WWTP-Phase One	(216,567)	
108	WWTP-Phase Two	(67,217)	
110	Water Improvement	105,666	
112	Water Reserve	138,085	
125	HOME	46,142	
131	Sixth Street Bridge	(116,516)	Ongoing Project
150	CDBG , 1982	49	
170	CDBG, 1994	58,159	
196	01 STBG	29,140	
Trust Funds			
200	CFD N. Biggs Estates	(4,707)	
202	Fourth Street Apts	5,982	
207	SunWest	4,688	
210	Betzler/Summit	8,642	
217	E McCain	(110)	
230	HomeTown Cele	430	
245	Sunwest Expansion	11,026	
Total, For Reference Only		494,494	