

Call To Order

The regular council meeting was called to order at 5:00 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold and Busch were present. Council Member Thompson arrived at 5:15 p.m. Staff present: City Administrator Mark Sorensen, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnup. City Attorney Greg Einhorn arrived at 6:30 p.m.

1. **COMMUNITY PARTICIPATION:** Resident Steve Thompson stated he works for Assemblyman Logue and wanted to inform council about a future water bond.

6. M. 2. Purchase Authorization for Services from a Bond Council.

City Administrator Mark Sorensen asked council for purchase authority for bond council.

Motion/Second to authorize the city administrator to contract with and purchase services of a bond council necessary to satisfy the State Water Resources Control Board and USDA, not to exceed \$5,000. (Sheppard/Arnold, MCU; Absent: Thompson)

2. **PRESENTATION:** Fifth Cycle Housing Element Update Project 2014 – 2022. Mike Martin of PMC conducted a public workshop to initiate the City's 5<sup>th</sup> Cycle Housing Element update process; provide information about the Regional Housing Needs Assessment numbers provided to the City by the California Housing and Development Department; provide an overview of the various components of the update process and the resulting Housing Element document and to solicit input from the Council and the public in regard to how the City is doing in meeting its statutory obligations related to housing. Public comment regarding the City of Biggs General Plan EIR was also welcomed.
3. **CLOSED SESSION:** Council adjourned to closed session at 5:45 p.m. for a conference with real property negotiators.
4. **RESUMED REGULAR SESSION:** Council resumed the regular session at 6:10 p.m. with no announcement.
6. M. 1. Letter regarding CARB diesel engine regulations.

Mayor Frith stated a letter writing committee of three was created to draft a letter in regard to CARB diesel engine regulations and Alliance for California Business.

**RECESS:** 6:25 p.m.

**RESUMED REGULAR SESSION:** 6:30 p.m.

1. **COMMUNITY PARTICIPATION:**

Resident John McVey asked for more police patrol on Third and Trent Street because individuals are driving fast and not stopping at the stop sign. He also noted the stoplight on Highway 99 was not working properly.

5. **CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of November 12, 2013.
- B. Approval of warrants: #8437– 8449; Z00941 – Z00957, and 27505 – 27555 for the month of November 2013 in the amount of \$322,414.63.

- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of October 2013.
- D. Acknowledge receipt of Biggs Fire Department Report for the months of October and November 2013.
- E. Acknowledge receipt of Accountant's Compilation Report for the months of August and September 2013, Recap of Discretionary Funds Committed Vs. Uncommitted Funds as of September 30, 2013, and Funds with Restricted Uses as of September 30, 2013.

Mayor Frith pointed out that item 4.J. of the November 12, 2013 minutes should read "Vice Mayor Sheppard" rather than "Vice Mayor Frith."

Motion/Second to approve Consent Calendar with the correction to the minutes.  
(Frith/Thompson, MCU)

## 6. DEPARTMENT REPORTS:

### A. Planning / Code Enforcement:

- 1. Mr. Friend reviewed the Activity Report for November / December 2013.

- 2. Accessory Structures

Mr. Friend stated staff had prepared information which is intended to start a discussion about the adequacy and appropriateness of the City's existing standards for accessory structures. Staff has reviewed the municipal codes of the communities around Biggs on how they deal with accessory structures.

Mayor Frith suggested allowing one structure with specified height and square footage. Council Member Thompson didn't feel the City should place restrictions on property owners if the structure is pleasing.

Mr. Friend advised council a permit is not required if the structure is 120 square feet or under and meets height and setback requirements. If the lot abuts an alley, no rear yard setback is required.

Council Member Arnold stated his concerns with decreased property value due to neighboring accessory structures. He would like to see more restrictions on lots that abut an alley.

Council Member Thompson suggested deleting structures above 12 feet.

Council Member Busch and Thompson did not support larger setbacks.

Mr. Friend would bring back an amendment according to Council's suggestions.

- 3. Implementation of the 2009-2014 Housing Element Programs.

Mr. Friend referred to the five programs which require amendments to the City's Zoning Ordinance in order to comply with State Law. These code amendments would come back next month as a public hearing.

- B. Engineering: City Engineer Brian Martin reviewed the monthly activity report which included the Sixth Street Bridge, Wastewater Treatment Plant and MUN evaluation.
- C. Public Safety – Assistant Chief Dean Price reported there had been an increase in burglaries. He advised residents report incidents either by calling or emailing.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Pubic Works. No report.
- F. Electric. No report.
- G. BCAG. No report.
- H. Air Quality. No report.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. Other commission reports. No reports.
- L. City Attorney. Duties of Employee Relations Councilor and Access to Information.

City Attorney Greg Einhorn felt it might be helpful for Council to review an independent analysis of the duties of the employee relations councilor. He provided an article from Western City magazine "A City Council Member's Role with Respect to Individual City Employees" which encapsulates the laws and practical aspects of Council's role. He stated the city administrator is responsible for employee monitoring and can brief council generally on complaints during a closed session.

Council felt this article reinforced their wishes to ensure the city administrator was completing employee evaluations.

This policy would be brought back for final review.

M. City Administrator.

3. Vehicle Use Policy.

Mr. Sorensen stated Council was being asked to consider establishing a vehicle use policy. It is common for public and private organization to establish policies related to the proper use of vehicles owned by the agency, and to address IRS taxable benefit issues.

Mayor Frith suggested a one mile limitation for breaks and lunch, and take home vehicles should be limited to employees living within the city limits, unless on call.

7. **INFORMATIONAL:** Council Member Arnold asked that Council Member Thompson report on meetings she attends as a member of the hospital JPA. He suggested council discuss a possible response to the hospital name change at the next council meeting.

8. **ADJOURNMENT:** The regular meeting was adjourned at 8:55 p.m.

ATTEST:

APPROVED:

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Roben Dewsnup, CITY CLERK

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Roger L. Frith, MAYOR

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8450	00	12/02/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	B31202		1238.05
8450	01	12/02/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	1B31202		1911.96
8450	02	12/02/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	2B31202		447.18
											TOTAL FOR VENDOR BOA01:	3597.19
8451	00	12/02/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	B31202		411.29
8451	01	12/02/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	1B31202		154.19
											TOTAL FOR VENDOR EDD01:	565.48
8452	00	12/02/13	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	12-13	INVOICE NO.:	B31202		2514.00
											TOTAL FOR VENDOR PUB01:	2514.00
8453	00	12/17/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	B31217		1222.57
8453	01	12/17/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	1B31217		1910.62
8453	02	12/17/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	2B31217		446.84
											TOTAL FOR VENDOR BOA01:	3580.03
8454	00	12/17/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	B31217		407.46
8454	01	12/17/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	1B31217		154.08
											TOTAL FOR VENDOR EDD01:	561.54
8455	00	12/17/13	VENDOR	PAYMENT	-----	LAB02	Laborers Local 185	12-13	INVOICE NO.:	B31217		96.00
											TOTAL FOR VENDOR LAB02:	96.00
8456	00	12/17/13	VENDOR	PAYMENT	-----	PUR01	PERS-Retirement Syst	12-13	INVOICE NO.:	B31217		2516.74
8457	00	12/27/13	12of12	12/01/13	12/31/13			12-13	300.00	25.95	.00	274.05
8458	00	12/27/13	12of12	12/01/13	12/31/13			12-13	300.00	25.95	.00	274.05
											TOTAL FOR VENDOR PUB01:	2516.74
8459	00	12/27/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	B31227		.00
8459	01	12/27/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	1B31227		186.00
8459	02	12/27/13	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	12-13	INVOICE NO.:	2B31227		43.50
											TOTAL FOR VENDOR BOA01:	229.50
8460	00	12/27/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	B31227		.00
8460	01	12/27/13	VENDOR	PAYMENT	-----	EDD01	Employment Developme	12-13	INVOICE NO.:	1B31227		15.00
Z00958	00	12/05/13	23of24	11/16/13	11/30/13			12-13	1907.13	601.07	1306.06	.00
Z00959	00	12/05/13	23of24	11/16/13	11/30/13			12-13	261.23	22.60	238.63	.00
Z00960	00	12/05/13	23of24	11/16/13	11/30/13			12-13	1855.91	447.74	1408.17	.00
Z00961	00	12/05/13	23of24	11/16/13	11/30/13			12-13	1744.25	537.12	1207.13	.00
Z00962	00	12/05/13	23of24	11/16/13	11/30/13			12-13	2651.21	798.11	1853.10	.00
Z00963	00	12/05/13	23of24	11/16/13	11/30/13			12-13	1751.60	525.52	1226.08	.00
Z00964	00	12/05/13	23of24	11/16/13	11/30/13			12-13	3291.67	884.72	2406.95	.00
Z00965	00	12/05/13	23of24	11/16/13	11/30/13			12-13	3107.37	1099.33	2008.04	.00
Z00966	00	12/20/13	24of24	12/01/13	12/15/13			12-13	2014.94	631.30	1383.64	.00
Z00967	00	12/20/13	24of24	12/01/13	12/15/13			12-13	258.00	22.32	235.68	.00
Z00968	00	12/20/13	24of24	12/01/13	12/15/13			12-13	1832.13	442.78	1389.35	.00
Z00969	00	12/20/13	24of24	12/01/13	12/15/13			12-13	1665.08	517.06	1148.02	.00
Z00970	00	12/20/13	24of24	12/01/13	12/15/13			12-13	2651.21	798.10	1853.11	.00
Z00971	00	12/20/13	24of24	12/01/13	12/15/13			12-13	1895.64	569.97	1325.67	.00
Z00972	00	12/20/13	24of24	12/01/13	12/15/13			12-13	3291.67	884.72	2406.95	.00
Z00973	00	12/20/13	24of24	12/01/13	12/15/13			12-13	2954.13	1032.08	1922.05	.00
Z00974	00	12/27/13	12of12	12/01/13	12/31/13			12-13	300.00	25.95	274.05	.00
Z00975	00	12/27/13	12of12	12/01/13	12/31/13			12-13	300.00	25.95	274.05	.00
Z00976	00	12/27/13	12of12	12/01/13	12/31/13			12-13	300.00	25.95	274.05	.00
									34633.17	9944.29	24140.78	14223.58

22,692.05

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
12-13	027556	12/11/13	NCPA (Northern CA Power Agency)		134,591.00	.00	134,591.00	Automatic Generated Check
	027557	12/11/13	AFL01 (Aflac )		352.08	.00	352.08	Automatic Generated Check
	027558	12/11/13	AME00 (American Express)		40.40	.00	40.40	Automatic Generated Check
	027559	12/11/13	ARA01 (Aramark Uniform Services)		337.08	.00	337.08	Automatic Generated Check
	027560	12/11/13	ATT02 (AT&T )		315.59	.00	315.59	Automatic Generated Check
	027561	12/11/13	BUT03 (Butte Auto Parts)		197.46	.00	197.46	Automatic Generated Check
	027562	12/11/13	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	027563	12/11/13	DHS01 (Department of Public Health)		3,900.00	.00	3,900.00	Automatic Generated Check
	027564	12/11/13	DHS02 (California Department of Pub		70.00	.00	70.00	Automatic Generated Check
	027565	12/11/13	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	027566	12/11/13	ESC01 (Escudero Web Services)		225.00	.00	225.00	Automatic Generated Check
	027567	12/11/13	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	027568	12/11/13	GRI01 (Gridley Honda, Inc.)		80.63	.00	80.63	Automatic Generated Check
	027569	12/11/13	GRI04 (City of Gridley)		64,363.98	.00	64,363.98	Automatic Generated Check
	027570	12/11/13	HAR05 (Harshbarger Ace Hardware)		606.14	.00	606.14	Automatic Generated Check
	027571	12/11/13	HOM01 (Home Depot Credit Service)		33.63	.00	33.63	Automatic Generated Check
	027572	12/11/13	LAK02 (Lakeview Petroleum)		823.24	.00	823.24	Automatic Generated Check
	027573	12/11/13	OFF01 (Office Depot)		111.63	.00	111.63	Automatic Generated Check
	027574	12/11/13	PIT01 (PITNEY BOWES, INC.)		419.99	.00	419.99	Automatic Generated Check
	027575	12/11/13	RES01 (Reserve Account)		400.00	.00	400.00	Automatic Generated Check
	027576	12/11/13	ROD01 (Refugio Rodriguez)		220.00	.00	220.00	Automatic Generated Check
	027577	12/11/13	SEI01 (Roy R. Seiler, CPA)		949.58	.00	949.58	Automatic Generated Check
	027578	12/11/13	TRIO5 (Tri-City Technologies)		578.49	.00	578.49	Automatic Generated Check
	027579	12/11/13	VSP01 (Vision Service Plan-(CA))		83.22	.00	83.22	Automatic Generated Check
	027580	12/11/13	WAS02 (Hayden Wasser)		44.25	.00	44.25	Automatic Generated Check
	027581	12/11/13	WAS04 (Waste Management)		13,377.65	.00	13,377.65	Automatic Generated Check
	027582	12/11/13	YUB01 (City of Yuba City)		289.00	.00	289.00	Automatic Generated Check
	027583	12/11/13	SOR02 (Mark Sorensen)		402.28	.00	402.28	Automatic Generated Check
	027584	12/19/13	ADV02 (Advanced Document Concepts)		41.77	.00	41.77	Automatic Generated Check
	027585	12/19/13	AME06 (American Fidelity Assurance)		178.50	.00	178.50	Automatic Generated Check
	027586	12/19/13	BEN02 (Bennett Engineering Services)		21,365.43	.00	21,365.43	Automatic Generated Check
	027587	12/19/13	BUT21 (County of Butte, Trust Fund		300.00	.00	300.00	Automatic Generated Check
	027588	12/19/13	CAL29 (CalPERS)		2,736.00	.00	2,736.00	Automatic Generated Check
	027589	12/19/13	CDF01 (Depart of Forestry & Fire, Pr		32,520.60	.00	32,520.60	Automatic Generated Check
	027590	12/19/13	FRO01 (David Frost)		94.41	.00	94.41	Automatic Generated Check
	027591	12/19/13	MAX01 (Maximum Security Systems)		78.75	.00	78.75	Automatic Generated Check
	027592	12/19/13	NEV03 (Sean & Jeannee Neville)		328.53	.00	328.53	Automatic Generated Check
	027593	12/19/13	OFF00 (OFFICE DEPOT)		53.31	.00	53.31	Automatic Generated Check
	027594	12/19/13	OFF01 (Office Depot)		48.54	.00	48.54	Automatic Generated Check
	027595	12/19/13	PAC02 (PacifiCom)		1,320.00	.00	1,320.00	Automatic Generated Check
	027596	12/19/13	PGE01 (PACIFIC GAS & ELECTRIC CO)		269.11	.00	269.11	Automatic Generated Check
	027597	12/19/13	PMC01 (PMC, Inc.)		14,990.65	.00	14,990.65	Automatic Generated Check
	027598	12/19/13	PUB04 (PUBLICCEO.COM)		150.00	.00	150.00	Automatic Generated Check
	027599	12/19/13	QUI01 (Quill Corporation)		30.59	.00	30.59	Automatic Generated Check
	027600	12/19/13	RIG01 (Right Way Pest Control)		119.00	.00	119.00	Automatic Generated Check
	027601	12/19/13	SAU04 (Ana Maria Saucedo)		234.97	.00	234.97	Automatic Generated Check
	027602	12/19/13	SEL02 (Select Janitorial Services,		206.00	.00	206.00	Automatic Generated Check
	027603	12/19/13	VER00 (Verizon Wireless)		80.88	.00	80.88	Automatic Generated Check
	027604	12/19/13	WAT03 (Tiffany Watkins)		200.00	.00	200.00	Automatic Generated Check
	027605	12/27/13	DHS02 (California Department of Pub		60.00	.00	60.00	Automatic Generated Check
	027606	12/27/13	STA07 (STATE WATER RESOURCES BRD)		170.00	.00	170.00	Automatic Generated Check
Total for Bank Account 1010 ----->					303,035.24	.00	303,035.24	
Grand Total of all Bank Accounts ----->					303,035.24	.00	303,035.24	



# City of Gridley Gridley-Biggs Police Department



**GARY D. KEELER**  
Chief of Police



## MONTHLY COUNCIL REPORT CITY OF BIGGS NOVEMBER, 2013

### ARREST AND CRIME SUMMARY

TYPE	THIS MONTH	YEAR TO DATE- 2013
<b>NUMBER OF ARRESTS</b>	5	76
ADULTS	5	76
JUVENILE	0	0
<b>TYPE OF ARRESTS</b>	5	76
MISDEMEANOR	5	64
FELONY	0	12
<b>NUMBER OF CRIMES REPORTED</b>	7	129
FELONY	3	34
MISDEMEANOR	4	86

### RSVP/RESERVE SUMMARY

	THIS MONTH	YEAR TO DATE-2013
<b># OF RESERVE HOURS</b>	112	672
<b># OF RSVP HOURS</b>	34	198

### INCIDENT SUMMARY

	THIS MONTH	YEAR TO DATE-2013
<b>TOTAL INCIDENTS</b>	103	1,791
BATTERY	0	20
BURGLARY	3	14
DECEASED PERSON	0	1
VANDALISM	0	9
STOLEN VEHICLE	0	7
ROBBERY	0	0
PUBLIC INTOXICATION	0	3
PATROL REQUEST	4	31
MEDICAL AID	0	18
HOMICIDE	0	0
<b>TOTAL 911 CALLS</b>	8	176
- LANDLINE	2	66
- CELLULAR	6	101

## TRAFFIC SUMMARY

TYPE	CURRENT MONTH	YEAR TO DATE-2013
<i>TOTAL ACCIDENTS</i>	1	6
ACCIDENT FATALITY	0	0
ACCIDENT PERSONAL INJURY	0	0
ACCIDENT PEDESTRIAN	0	0
ACCIDENT PROPERTY DAMAGE	0	3
HIT AND RUN PDO	1	2
HIT AND RUN INJURY	0	0
NAME EXCHANGE	0	1
<i>TOTAL TRAFFIC CITATIONS</i>	2	65
MOVING VIOLATIONS	2	31
NON-MOVING VIOLATIONS	0	16
SPEEDING VIOLATIONS	0	7
PARKING CITATIONS	0	1
D.U.I ARRESTS	1	3
TRAFFIC STOPS	23	404

### COMMENTS:

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**GRIDLEY BIGGS POLICE DEPARTMENT  
CITY OF BIGGS MONTH IN REVIEW  
NOVEMBER. 2013**

**PERSONNEL**

- 11/15/2013 Chief Keeler attended Central Sierra Chief's meeting
- 11/13/2013 Mike Hensley attended Jworks Meeting
- 11/13/2013 Mike Hensley attended County Radio Assessment meeting
- 11/20/2013 Chief Keeler attended Community Corrections Meeting
- 11/21/2013 Officers attended monthly gang meeting
- 11/18-11/22/13 Officer Johnson attended FTO School
- 11/22-11/26/13 Officer Olsgard attended CNOA Training

**Response times for this month are as follows:**

- Priority 1 Events that involve injury, are life threatening or in progress
- Priority 2 Events that involve property loss or damage
- Priority 3 Events that do not involve injury, threat of life, property loss or damage.
- Priority 1 3 minutes
- Priority 2 5 minutes
- Priority 3 5 minutes



# City of Gridley Gridley-Biggs Police Department



**GARY D. KEELER**  
Chief of Police



## MONTHLY COUNCIL REPORT CITY OF BIGGS DECEMBER. 2013

### ARREST AND CRIME SUMMARY

TYPE	THIS MONTH	YEAR TO DATE- 2013
<b>NUMBER OF ARRESTS</b>	14	90
ADULTS	14	90
JUVENILE	0	0
<b>TYPE OF ARRESTS</b>	14	90
MISDEMEANOR	10	74
FELONY	4	16
<b>NUMBER OF CRIMES REPORTED</b>	13	142
FELONY	4	38
MISDEMEANOR	9	95

### RSVP/RESERVE SUMMARY

	THIS MONTH	YEAR TO DATE-2013
<b># OF RESERVE HOURS</b>	112	784
<b># OF RSVP HOURS</b>	5	203

### INCIDENT SUMMARY

	THIS MONTH	YEAR TO DATE-2013
<b>TOTAL INCIDENTS</b>	161	2,624
BATTERY	3	23
BURGLARY	2	16
DECEASED PERSON	0	1
VANDALISM	1	10
STOLEN VEHICLE	0	7
ROBBERY	0	0
PUBLIC INTOXICATION	0	3
PATROL REQUEST	0	31
MEDICAL AID	0	18
HOMICIDE	0	0
<b>TOTAL 911 CALLS</b>	23	199
- LANDLINE	11	77
- CELLULAR	12	113

## TRAFFIC SUMMARY

TYPE	CURRENT MONTH	YEAR TO DATE-2013
<i>TOTAL ACCIDENTS</i>	0	6
ACCIDENT FATALITY	0	0
ACCIDENT PERSONAL INJURY	0	0
ACCIDENT PEDESTRIAN	0	0
ACCIDENT PROPERTY DAMAGE	0	3
HIT AND RUN PDO	0	2
HIT AND RUN INJURY	0	0
NAME EXCHANGE	0	1
<i>TOTAL TRAFFIC CITATIONS</i>	7	72
MOVING VIOLATIONS	2	33
NON-MOVING VIOLATIONS	3	19
SPEEDING VIOLATIONS	2	9
PARKING CITATIONS	0	1
D.U.I ARRESTS	0	3
TRAFFIC STOPS	47	451

### COMMENTS:

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**GRIDLEY BIGGS POLICE DEPARTMENT  
CITY OF BIGGS MONTH IN REVIEW  
DECEMBER. 2013**

**PERSONNEL**

- 12/4/2013 Assistant Chief Dean Price attended NCCSIF Risk Management Meeting in Lincoln
- 12/5/2013 Sgt. Smallwood and Officer Smith attended Yuba-Sutter Gang Detail
- 12/05-12/06 Assistant Chief Dean Price attended CPCA Peer Support Training in Sacramento
- 12/09-12/13 Officers Smith and Reusser attended Field Training Officer Course in Windsor
- 12/10/2013 Assistant Chief Dean Price attended City of Biggs Council Meeting
- 12/12/2013 Chief Keeler and Assistant Chief Price attended Butte College Police Academy Graduation in Paradise
- 12/16/2013 Chief Keeler attended City of Gridley Council Meeting
- 12/16/2013 Sgt Smallwood and Officers Mitchell and Smith attended Legislative Update Course in Redding
- 12/17/2013 Sgt. Smallwood attended Catalyst Meeting
- 12/18/2013 Staff attended Chief Keeler's Retirement Luncheon
- 12/30/2013 Officers Johnson and Hensley participated in AVOID 8 DUI Checkpoint in Paradise

**Response times for this month are as follows:**

- Priority 1 Events that involve injury, are life threatening or in progress
- Priority 2 Events that involve property loss or damage
- Priority 3 Events that do not involve injury, threat of life, property loss or damage.
- Priority 1 3 minutes
- Priority 2 4 minutes
- Priority 3 5 minutes

# MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs November, 2013

City of Biggs Animal Control

Total calls for service: 6

RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
		Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats <b>LICENSED</b> in jurisdiction	?	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter November 1, 2013 (carried over from October 31, 2013)	0	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)		
	1. Dogs and cats captured by Animal Control Officers	4	1
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public <b>G1 THROUGH G5</b>	0	0
	4. Dogs and cats impounded for animal bite quarantines <b>ARE</b>	0	0
	5. Dogs and cats transferred from another shelter <b>MUTUALLY EXCLUSIVE</b>	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)		
	1. Dogs and cats reclaimed by owner	0	0
	2. Dogs and cats adopted by new owners <b>H1 THROUGH H6</b>	0	0
	3. Dogs and cats euthanized <b>ARE</b>	0	3
	4. Dogs and cats died of other causes <b>MUTUALLY EXCLUSIVE</b>	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
6. Dogs and cats transferred to another shelter	0	0	
I. Dead dogs and cats collected (excluding F, G, and H above)	0	1	
J. Dogs and cats on hand in the shelter November 30, 2013 (to be carried over to December 1, 2013)	4	0	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	0	
		Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
a. Other domestics (excluding cats)	0		
b. Wild	0		

**Other Animals Picked up:**

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: 

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or  
Authorized representative:

Signature: \_\_\_\_\_

Name (print): \_\_\_\_\_

Title: \_\_\_\_\_

Agency: \_\_\_\_\_

Telephone: \_\_\_\_\_

AFTER ENDORSEMENT  
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section  
California Department of Health Services  
MS 7308  
P.O. Box 997413  
Sacramento, CA 95899-7413

PHONE: (916) 552-9740  
FAX: (916) 552-9725

## Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly November, 2013

		Dogs	Cats
<b>Animal Bite Reporting</b>	<b>A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.</b>	0	0
	<b>1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.</b>	0	0
	<b>a. Licensed</b>	0	0
	<b>b. Vaccinated only.</b>	0	0
	<b>c. Neither Licensed or Vaccinated</b>	0	0
	<b>d. Strays</b>	0	0
	<b>2. OTHER ANIMAL bites reported. Should equal sum of a and b.</b>	0	0
	<b>a. Other domestic (excluding cats.)</b>	0	0
	<b>b. Wild</b>	0	0
<b>Animal Quarantines</b>	<b>L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.</b>	0	0
	<b>N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.</b>	0	0
	<b>O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.</b>	0	0
<b>Agency Administration</b>	<b>P. Number of animal Control Officers Employed in the jurisdiction.</b>	1	

Prepared by: Amy Burgess  
 Date: 12/4/13

**Amy Burgess**  
**Gridley-Biggs Animal Control Officer**  
 685 Kentucky Street  
 Gridley, CA 95948  
 530-846-4825

# MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs December, 2013

City of Biggs Animal Control

Total calls for service: 6

			Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0		
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0		
			Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0	0
	E. Total number of dogs and cats <b>LICENSED</b> in jurisdiction	130	0	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter December 1, 2013 (carried over from November 30, 2013)		4	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)		5	2
	1. Dogs and cats captured by Animal Control Officers		5	2
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)		0	0
	3. Dogs and cats surrendered by the public <b>G1 THROUGH G5</b>		0	0
	4. Dogs and cats impounded for animal bite quarantines <b>ARE</b>		0	0
	5. Dogs and cats transferred from another shelter <b>MUTUALLY EXCLUSIVE</b>		0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)		6	2
	1. Dogs and cats reclaimed by owner		2	0
	2. Dogs and cats adopted by new owners <b>H1 THROUGH H6</b>		0	0
	3. Dogs and cats euthanized <b>ARE</b>		3	2
	4. Dogs and cats died of other causes <b>MUTUALLY EXCLUSIVE</b>		0	0
	5. Dogs and cats stolen, escaped, etc.		0	0
6. Dogs and cats transferred to another shelter		1	0	
I. Dead dogs and cats collected (excluding F, G, and H above)		0	0	
J. Dogs and cats on hand in the shelter December 31, 2013 (to be carried over to January 1, 2014)		3	0	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)		0	0
			Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)		0	0
	a. Licensed		0	0
	b. Vaccinated only		0	0
	c. Neither licensed or vaccinated (but owned)		0	0
	d. Strays		0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)		0	0
a. Other domestics (excluding cats)		0	0	
b. Wild		0	0	

**Other Animals Picked up:**

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Endorsement by local Health Officer or  
Authorized representative:

Signature: 

Signature: \_\_\_\_\_

Name: Amy Burgess

Name (print): \_\_\_\_\_

Title: Animal Control Officer

Title: \_\_\_\_\_

Agency: Gridley-Biggs Animal Control

Agency: \_\_\_\_\_

Telephone: 530-846-4825

Telephone: \_\_\_\_\_

AFTER ENDORSEMENT  
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section  
California Department of Health Services  
MS 7308  
P.O. Box 997413  
Sacramento, CA 95899-7413

PHONE: (916) 552-9740  
FAX: (916) 552-9725

## Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly December, 2013

		Dogs	Cats
<b>Animal Bite Reporting</b>	<b>A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.</b>	<b>0</b>	<b>0</b>
	<b>1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.</b>	<b>0</b>	<b>0</b>
	<b>a. Licensed</b>	<b>0</b>	<b>0</b>
	<b>b. Vaccinated only.</b>	<b>0</b>	<b>0</b>
	<b>c. Neither Licensed or Vaccinated</b>	<b>0</b>	<b>0</b>
	<b>d. Strays</b>	<b>0</b>	<b>0</b>
	<b>2. OTHER ANIMAL bites reported. Should equal sum of a and b.</b>	<b>0</b>	<b>0</b>
	<b>a. Other domestic (excluding cats.)</b>	<b>0</b>	<b>0</b>
	<b>b. Wild</b>	<b>0</b>	<b>0</b>
<b>Animal Quarantines</b>	<b>L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.</b>	<b>0</b>	<b>0</b>
	<b>M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.</b>	<b>0</b>	<b>0</b>
	<b>N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.</b>	<b>0</b>	<b>0</b>
	<b>O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.</b>	<b>0</b>	<b>0</b>
<b>Agency Administration</b>	<b>P. Number of animal Control Officers Employed in the jurisdiction.</b>	<b>1</b>	

Prepared by: Amy Burgess

Date: 1/3/2014

Amy Burgess  
 Gridley-Biggs Animal Control Officer  
 685 Kentucky Street  
 Gridley, CA 95948  
 530-846-4825

# Biggs Fire Department

## Report on Conditions

December 2013

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<b>Biggs area incidents</b>	<b>County</b>	<b>City</b>
Medical emergency	1	8
False alarm	0	4
Traffic collision	1	0
Public assist	0	1
Structure fire	1	1
<b>Total</b>	<b>3</b>	<b>14</b>
<b>Local area total</b>	<b>17</b>	

Engine 73 also responded to Gridley for; one medical aid (1), two traffic collisions (2) and one vegetation fire (1). To Richvale for one structure fire (1). To Thermalito for one medical aid (1) and to Durham for three medical aids (3). Our engine covered Gridley one time (1). The total of local and regional emergency responses was twenty seven (27) incidents during the month of December.

As our new volunteer firefighters progress through their initial training they have been issued personal protective equipment (PPE). The PPE is a complete outfit of the firefighting / rescue safety clothing they will need to perform as 1st responders in our community. The structure "turnout" firefighting gear they initially have received is from the gear stored at the Biggs fire station. The new personnel have been measured for new gear that is being purchased with our matching grant recently accepted. It is important that the PPE properly fit in order to best protect the firefighters from the hazards of firefighting and rescue work they have volunteered to undertake. There are Butte County Volunteer Fire Companies throughout Butte County, serving every community. The local Volunteer Fire Company is Company 74 which primarily serves Biggs, Gridley and the surrounding unincorporated County area. Company 74 is well led by Volunteer Fire Captain Chris Swanson and Volunteer Fire Lieutenant Roger Blancett who both live in Biggs. To our north Company 71 serves Richvale and the surrounding area. Company 64 serves the Oroville area. Company 55 the Bangor area and so it goes throughout all of Butte County. One or two volunteer fire companies are automatically dispatched to emergency incidents based on a standard response plan. For example a house fire in Biggs automatically gets both Company 74 and Company 71 along with the closest three career staffed fire engines one career staffed ladder truck, a career safety officer and a career Battalion Chief. The intent is to get all the personnel and equipment you may need for an emergency as soon as possible from our combination volunteer and career ranks.

Combination volunteer / career fire departments are both very effective and cost efficient.