City of Biggs

Agenda Item Staff Report
For the Regular City Council Meeting:
June 10, 2014

TO: Honorable Mayor and Members of the City Council

FROM: City Administrator

SUBJECT: Purchase Authority – Surveying Services

Council is asked to consider granting purchase authority for surveying services on the right-of-way associated with the 2nd Street Well.

Background:
In October 2012 the city experienced an equipment failure at the 2nd Street well and there was a need to identify the location for permits. This brought up a question of the city's property rights at the location. Later we found indications that the well is located in a right of way that was dedicated circa 1889. More recently, staff wanted to identify the exact legal location of the well within the right-of-way to consider the concept of expanding the well house to create a better location for well equipment. The City received an estimate of $3,000 to provide the survey services. County review, approval and recording fees are estimated to be $1,000.

The surveyor would set monuments on the easterly and westerly termini of the 50-foot right of way; set temporary stakes along the northern line of the right of way in the vicinity of the 2nd street well house; submit the survey report to Butte County Public Works for approval; record the record of survey with the County Recorder.

Recommendation:
Authorize the City Administrator to purchase survey services and pay County fees not to exceed a total of $6,000.

_____
Mark Sorensen, City Administrator

RICHARD F. SANNAR
PROFESSIONAL LAND SURVEYOR
556 LITTLE AVENUE GRIDLEY, CA 95948
TEL. (530) 680-7212

PROPOSAL & CONTRACT
FOR
BENNETT ENGINEERING SERVICES

I, Richard F. Sannar, a duly licensed Land Surveyor in the State of California, propose to perform a boundary survey for Bennett Engineering Services (client) of a 50 foot-wide public right of way adjacent to the southerly boundary of Butte County Assessor's Parcel 001-130-004, which is comprised of a portion of Lot or Block 10 and all of Lot or Block 11 of the Pitts Addition to the Town site of Biggs, located in Butte County, California. The details of this proposal are as follows:

1. I propose to perform a boundary survey to locate or set monuments at the southwest and southeast corners of said Lot or Block 11. I also propose to locate or set monuments on the southerly boundary of said Pitts Addition at the easterly and westerly termini of said 50 foot-wide right of way. My fee for this service is **$3,000**, which is due and payable at the time the corner monuments are set.

2. I also agree to set temporary stakes along the northerly line of said 50 foot-wide right of way in the vicinity of the City of Biggs well house and adjacent fenced yard as needed to further define said northerly right of way boundary in the area north of the well house.

3. As required by the Land Surveyor's Act, I will prepare a Record of my Survey for filing in the office of the Butte County Recorder. Prior to filing, the Record of Survey must be submitted to the Butte County Surveyor in the Land Development Section of the Butte County Department of Public Works for review. The county requires a deposit of $800 to perform this review. If time billed for the review is less than the deposit, the county will return the balance. If the review time billed exceeds the deposit the client will be billed for the difference. It is understood that the payment of the deposit and supplemental fee (if any) is the client's responsibility.

4. After review by the Butte County Surveyor, the original map will be submitted to the Butte County Recorder for filing. This fee is estimated to be $35. The payment of the filing fee is also the responsibility of the client.

If you find this proposal satisfactory, please sign in the space provided below. This proposal is void if not signed by all parties within 30 days of the date of