

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

July 8, 2014

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Busch and Arnold were present. Council Member Thompson was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnap.

1. **COMMUNITY PARTICIPATION:** Brian Bassett updated Council on the 4th of July event.

3. **DEPARTMENT REPORTS:**

Council moved item 3.B. forward.

B. Engineering: Department Activity Report.

City Engineer Brian Martin began his report with the Phase I Wastewater Plant Improvement Project and stated the project had been awarded on June 26th to CalElectro, Inc. of Redding, California.

Andrew Meredith, of the International Brotherhood of Electrical Workers, stated his concerns about the City awarding the bid to CalElectro at a special meeting rather than holding the item over to the July 8th regular council meeting.

Council explained there were certain timelines that needed to be met.

Mr. Martin reviewed the remainder of the activity report.

2. **CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of June 10, 2014 and Special Meeting of June 26, 2014.
- B. Approval of warrants: 8518-8530, Z01072 – Z01090 for the month of June 2014 in the amount of \$36,878.69.
- C. Acknowledge receipt of Biggs Fire Department Report for the month of June 2014.
- D. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of May 2014.
- E. Acknowledge receipt of Animal Control Report for the month of May 2014.

Vice Mayor Sheppard pointed out an error in item 4.L.2. of the June 10, 2014 minutes, and stated it should read Council Member Thompson rather than Council Mayor Thompson.

Motion/Second to approve the Consent Calendar with the stated correction.
(Sheppard/Frith, MCU; Absent: Thompson)

3. **DEPARTMENT REPORTS:** Continued

A. Planning:

- 1. Planning / Code Enforcement: Mr. Friend reviewed the Activity Report for June 2014 / July 2014 and asked council to disregard everything in item 3, as events had changed since the report had been printed.

2. PMC Agreement for Services – City Planner and Code Enforcement.

Mr. Friend stated the City of Biggs has contracted with PMC for planning and code enforcement activities for many years and presented an agreement to extend those services for Fiscal Year 2014-2015.

Motion/Second to authorize the Mayor to sign the Agreement for Professional Consulting services for Planning and Code Enforcement activities with PMC for the 2014-2015 fiscal year. (Arnold/Sheppard, MCU; Absent: Thompson)

3. Purchase Authority for Biological Services from PMC.

Mr. Friend stated since the sighting of a Giant Garter Snake within the Sixth Street Bridge project area, PMC's biologist assigned to the project has been visiting the site each day to confirm the lack of Giant Garter Snakes and a biologist will be required to be onsite every morning for one hour.

Motion/Second to authorize the City Administrator and the Mayor to purchase biological services from PMC and their subcontractors in an amount not to exceed \$30,000 and to execute any related task orders or contracts. (Sheppard/Arnold, MCU; Absent: Thompson)

C. Public Safety. No report.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Pubic Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. No report.

H. Air Quality. No report.

I. Solid Waste. Council Member Arnold reported the Solid Waste name had been changed to Butte County Integrated Solid Waste Management Local Task Force.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. Other commission reports. Council Member Arnold reported he attended the Abandoned Vehicle Abatement Service Authority Meeting.

L. City Administrator.

1. Fire Protection Agreement with CalFire.

Mr. Sorensen presented the 2014-2015 fire protection agreement with CalFire to Council for approval.

Motion/Second to approve Resolution No. 2014-13, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA02479) FOR SERVICES FROM JULY 1, 2014 TO JUNE 30, 2015." (Frith/Sheppard, MCU; Absent: Thompson)

2. Surplus Fire Engines.

Mr. Sorensen asked Council to consider retention or disposal options of the two fire engines no longer needed for front line service – a 1973 International and a 1998 HME.

Motion/Second to sell both fire engines and place the proceeds into the fire engine reserve account for the purchase of a fire apparatus in the future.
(Arnold/Sheppard, MCU; Absent: Thompson)

3. Extension of Law Enforcement Services Agreement.

Mr. Sorensen asked Council to consider granting authority to the mayor to sign an extension of the Law Enforcement Services Agreement with the City of Gridley.

Motion/Second to authorize the mayor to sign the extension of the police services agreement. (Frith/Sheppard, MCU; Absent: Thompson)

4. Butte County Local Hazard Mitigation Plan.

Mr. Sorensen asked Council to consider adopting the Butte County Local Hazard Mitigation Plan by resolution.

Motion/Second to approve Resolution No. 2014-14; “RESOLUTION OF THE CITY OF BIGGS ADOPTING THE BUTTE COUNTY LOCAL HAZARD MITIGATION PLAN.” (Arnold/Sheppard, MCU; Absent: Thompson)

5. MOU (Memorandum of Understanding) between the City of Biggs and Laborers Local 185.

Mr. Sorensen presented the MOU to Council for consideration.

Motion/Second to approve the MOU with Laborers Local 185 and authorize the mayor to sign the agreement. (Sheppard/Busch, MCU; Absent: Thompson)

6. Fiscal Year 2014-2015 Budget Approval.

Mr. Sorensen presented the Fiscal Year 2014-2015 Budget to Council for approval by resolution.

Motion/Second to adopt Resolution No. 2014-15 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE PROPOSED BUDGET FOR THE CITY OF BIGGS ENTITLED ‘2014-2015 BUDGET, CITY OF BIGGS’.” (Sheppard/Arnold, MCU; Absent: Thompson)

4. **INFORMATIONAL:** Mr. Sorensen updated Council on property the City was considering purchasing for the WWTP land acquisition project.

5. **ADJOURNMENT:** The regular meeting was adjourned at 8:37 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8532	00	07/02/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	B40701		1256.57
8532	01	07/02/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	1B40701		1942.38
8532	02	07/02/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	2B40701		454.26
TOTAL FOR VENDOR BOA01:												3653.21
8533	00	07/02/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	B40701		424.76
8533	01	07/02/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	1B40701		156.65
TOTAL FOR VENDOR EDD01:												581.41
8534	00	07/02/14	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	07-14	INVOICE NO.:	B40701		2517.96
TOTAL FOR VENDOR PUB01:												2517.96
8535	00	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	B40716		1265.27
8535	01	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	1B40716		1944.90
8535	02	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	2B40716		454.86
TOTAL FOR VENDOR BOA01:												3665.03
8536	00	07/16/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	B40716		421.20
8536	01	07/16/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	1B40716		156.84
TOTAL FOR VENDOR EDD01:												578.04
8537	00	07/16/14	VENDOR	PAYMENT	-----	LAB02	Laborers Local 185	07-14	INVOICE NO.:	B40716		96.00
TOTAL FOR VENDOR LAB02:												96.00
8538	00	07/16/14	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	07-14	INVOICE NO.:	B40716		2742.84
8539	00	07/16/14	7of12	07/01/14	07/31/14			07-14	300.00	25.95	.00	274.05
8540	00	07/16/14	7of12	07/01/14	07/31/14			07-14	300.00	25.95	.00	274.05
TOTAL FOR VENDOR PUB01:												2742.84
8541	00	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	B40716		.00
8541	01	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	1B40716		186.00
8541	02	07/16/14	VENDOR	PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	07-14	INVOICE NO.:	2B40716		43.50
TOTAL FOR VENDOR BOA01:												229.50
8542	00	07/16/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	B40716		.00
8542	01	07/16/14	VENDOR	PAYMENT	-----	EDD01	Employment Developme	07-14	INVOICE NO.:	1B40716		15.00
Z01091	00	07/03/14	13of24	06/16/14	06/30/14			07-14	295.41	25.55	269.86	.00
Z01092	00	07/03/14	13of24	06/16/14	06/30/14			07-14	1907.13	599.13	1308.00	.00
Z01093	00	07/03/14	13of24	06/16/14	06/30/14			07-14	1840.06	442.38	1397.68	.00
Z01094	00	07/03/14	13of24	06/16/14	06/30/14			07-14	1608.53	502.45	1106.08	.00
Z01095	00	07/03/14	13of24	06/16/14	06/30/14			07-14	2651.21	794.43	1856.78	.00
Z01096	00	07/03/14	13of24	06/16/14	06/30/14			07-14	2085.72	624.67	1461.05	.00
Z01097	00	07/03/14	13of24	06/16/14	06/30/14			07-14	3291.67	880.05	2411.62	.00
Z01098	00	07/03/14	13of24	06/16/14	06/30/14			07-14	3139.30	1105.82	2033.48	.00
Z01099	00	07/18/14	14of24	07/01/14	07/15/14			07-14	308.31	26.67	281.64	.00
Z01100	00	07/18/14	14of24	07/01/14	07/15/14			07-14	1907.13	599.12	1308.01	.00
Z01101	00	07/18/14	14of24	07/01/14	07/15/14			07-14	1832.13	440.72	1391.41	.00
Z01102	00	07/18/14	14of24	07/01/14	07/15/14			07-14	1769.84	552.85	1216.99	.00
Z01103	00	07/18/14	14of24	07/01/14	07/15/14			07-14	2651.21	794.42	1856.79	.00
Z01104	00	07/18/14	14of24	07/01/14	07/15/14			07-14	1808.91	549.85	1259.06	.00
Z01105	00	07/18/14	14of24	07/01/14	07/15/14			07-14	3291.67	880.05	2411.62	.00
Z01106	00	07/18/14	14of24	07/01/14	07/15/14			07-14	3270.14	1170.02	2100.12	.00
Z01107	00	07/16/14	7of12	07/01/14	07/31/14			07-14	300.00	25.95	274.05	.00
Z01108	00	07/16/14	7of12	07/01/14	07/31/14			07-14	300.00	25.95	274.05	.00
Z01109	00	07/16/14	7of12	07/01/14	07/31/14			07-14	300.00	25.95	274.05	.00
									35158.37	10117.93	24492.34	14627.09

23,043.61

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
06-14	027956	06/02/14	SHA01 (Shasta Constructors, Inc.)		124,877.50	.00	124,877.50	Automatic Generated Check
	027957	06/03/14	ABL01 (Able Home Services, Inc.)		7,827.00	.00	7,827.00	Automatic Generated Check
	027958	06/11/14	NCPA (Northern CA Power Agency)		107,386.00	.00	107,386.00	Automatic Generated Check
	027959	06/11/14	AFL01 (Aflac)		352.08	.00	352.08	Automatic Generated Check
	027960	06/11/14	AME00 (American Express)		76.45	.00	76.45	Automatic Generated Check
	027961	06/11/14	BAS01 (Basic Laboratory Inc)		257.68	.00	257.68	Automatic Generated Check
	027962	06/11/14	COR03 (Demetrio Corona)		220.00	.00	220.00	Automatic Generated Check
	027963	06/11/14	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	027964	06/11/14	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	027965	06/11/14	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	027966	06/11/14	GRI04 (City of Gridley)		59,039.67	.00	59,039.67	Automatic Generated Check
	027967	06/11/14	GRI08 (Gridley Country Ford)		244.16	.00	244.16	Automatic Generated Check
	027968	06/11/14	GRIHE (Gridley Herald)		148.50	.00	148.50	Automatic Generated Check
	027969	06/11/14	HAR05 (Harshbarger Ace Hardware)		941.39	.00	941.39	Automatic Generated Check
	027970	06/11/14	KIM01 (KIMBALL MIDWEST)		61.79	.00	61.79	Automatic Generated Check
	027971	06/11/14	LAK02 (Lakeview Petroleum)		1,305.58	.00	1,305.58	Automatic Generated Check
	027972	06/11/14	MAC01 (Mac's Hardware & Rental)		235.95	.00	235.95	Automatic Generated Check
	027973	06/11/14	NAC01 (Nacho's Electric)		312.78	.00	312.78	Automatic Generated Check
	027974	06/11/14	NOR05 (NORMAC)		102.50	.00	102.50	Automatic Generated Check
	027975	06/11/14	PAC02 (PacifiCom)		1,028.13	.00	1,028.13	Automatic Generated Check
	027976	06/11/14	PRIO3 (Printworx)		140.59	.00	140.59	Automatic Generated Check
	027977	06/11/14	PUR02 (Purchase Power)		420.99	.00	420.99	Automatic Generated Check
	027978	06/11/14	R&B01 (R & B Company)		1,039.86	.00	1,039.86	Automatic Generated Check
	027979	06/11/14	RES01 (Reserve Account)		800.00	.00	800.00	Automatic Generated Check
	027980	06/11/14	SCORE (Small Cities Organized Risk		6,522.00	.00	6,522.00	Automatic Generated Check
	027981	06/11/14	SEI01 (Roy R. Seiler, CPA)		398.40	.00	398.40	Automatic Generated Check
	027982	06/11/14	SIG02 (Signs and Graphic Design)		215.54	.00	215.54	Automatic Generated Check
	027983	06/11/14	UNI04 (Univar USA Inc)		4,909.72	.00	4,909.72	Automatic Generated Check
	027984	06/11/14	VER00 (Verizon Wireless)		126.71	.00	126.71	Automatic Generated Check
	027985	06/11/14	WAS04 (Waste Management)		11,175.11	.00	11,175.11	Automatic Generated Check
	027986	06/11/14	WON01 (Wondries Fleet Group)		16,605.40	.00	16,605.40	Automatic Generated Check
	027987	06/11/14	YUB01 (City of Yuba City)		4,378.60	.00	4,378.60	Automatic Generated Check
	027988	06/20/14	ADV02 (Advanced Document Concepts)		36.67	.00	36.67	Automatic Generated Check
	027989	06/20/14	ALL04 (All Cal Equipment Services I		2,292.79	.00	2,292.79	Automatic Generated Check
	027990	06/20/14	APP03 (Applied Industrial Technolog		197.43	.00	197.43	Automatic Generated Check
	027991	06/20/14	BAS01 (Basic Laboratory Inc)		6,198.76	.00	6,198.76	Automatic Generated Check
	027992	06/20/14	COM04 (Comcast)		122.43	.00	122.43	Automatic Generated Check
	027993	06/20/14	ESC01 (Escudero Web Services)		168.75	.00	168.75	Automatic Generated Check
	027994	06/20/14	FRA01 (Franchise Tax Board)		61.30	.00	61.30	Automatic Generated Check
	027995	06/20/14	JCN00 (J C Nelson Supply Co)		594.91	.00	594.91	Automatic Generated Check
	027996	06/20/14	MAT17 (Richard Mattos)		150.00	.00	150.00	Automatic Generated Check
	027997	06/20/14	NAT06 (National Meter & Automation,		5,912.50	.00	5,912.50	Automatic Generated Check
	027998	06/20/14	NOR10 (Northern California Gloves)		43.54	.00	43.54	Automatic Generated Check
	027999	06/20/14	PAC02 (PacifiCom)		156.50	.00	156.50	Automatic Generated Check
	028000	06/20/14	PER17 (Matthew & Julie Perez)		222.20	.00	222.20	Automatic Generated Check
	028001	06/20/14	PGE01 (PACIFIC GAS & ELECTRIC CO)		45.13	.00	45.13	Automatic Generated Check
	028002	06/20/14	PMC01 (PMC, Inc.)		14,098.13	.00	14,098.13	Automatic Generated Check
	028003	06/20/14	REN01 (Rental Guys)		451.53	.00	451.53	Automatic Generated Check
	028004	06/20/14	RIG01 (Right Way Pest Control)		123.00	.00	123.00	Automatic Generated Check
	028005	06/20/14	SEL02 (Select Janitorial Services,		206.00	.00	206.00	Automatic Generated Check
	028006	06/20/14	SMI23 (Travis & Amy Smith)		150.00	.00	150.00	Automatic Generated Check
	028007	06/20/14	SOR02 (Mark Sorensen)		243.53	.00	243.53	Automatic Generated Check
	028008	06/20/14	TRA02 (Sara Tracy & James Faria)		80.25	.00	80.25	Automatic Generated Check
	028077	07/17/14	UNI01 (United Rentals (North Americ		(906.77)	.00	(906.77)	Ck# 028077 Reversed
Total for Bank Account 1010 ----->					386,444.54	.00	386,444.54	
Grand Total of all Bank Accounts ----->					386,444.54	.00	386,444.54	

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-14	028009	07/01/14	SHA01 (Shasta Constructors, Inc.)		142,979.52	.00	142,979.52	Automatic Generated Check
	028010	07/02/14	AME06 (American Fidelity Assurance)		178.50	.00	178.50	Automatic Generated Check
	028011	07/02/14	BUT02 (Butte County Treasurer)		7,622.94	.00	7,622.94	Automatic Generated Check
	028012	07/02/14	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	028013	07/02/14	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	028014	07/02/14	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	028015	07/02/14	MAX01 (Maximum Security Systems)		103.75	.00	103.75	Automatic Generated Check
	028016	07/02/14	PRIO2 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	028017	07/02/14	PUB02 (Calif Public Employees')		9,261.92	.00	9,261.92	Automatic Generated Check
	028018	07/02/14	VSP01 (Vision Service Plan-(CA))		84.90	.00	84.90	Automatic Generated Check
	028019	07/02/14	AME00 (American Express)		543.71	.00	543.71	Automatic Generated Check
	028020	07/02/14	ATT02 (AT&T)		325.81	.00	325.81	Automatic Generated Check
	028021	07/02/14	BEN02 (Bennett Engineering Services		58,388.43	.00	58,388.43	Automatic Generated Check
	028022	07/02/14	BUT03 (Butte Auto Parts)		69.70	.00	69.70	Automatic Generated Check
	028023	07/02/14	CAS06 (Rafael Castillo)		220.00	.00	220.00	Automatic Generated Check
	028024	07/02/14	FAI00 (Fairhill Backflow)		200.00	.00	200.00	Automatic Generated Check
	028025	07/02/14	GRI01 (Gridley Honda, Inc.)		135.01	.00	135.01	Automatic Generated Check
	028026	07/02/14	GRI08 (Gridley Country Ford)		300.98	.00	300.98	Automatic Generated Check
	028027	07/02/14	GRIHE (Gridley Herald)		142.00	.00	142.00	Automatic Generated Check
	028028	07/02/14	HAR05 (Harshbarger Ace Hardware)		661.00	.00	661.00	Automatic Generated Check
	028029	07/02/14	MAT00 (Marlee Mattos)		84.44	.00	84.44	Automatic Generated Check
	028030	07/02/14	NOR02 (North Valley Barricade, Inc.		68.26	.00	68.26	Automatic Generated Check
	028031	07/02/14	NOR05 (NORMAC)		177.29	.00	177.29	Automatic Generated Check
	028032	07/02/14	OFF01 (Office Depot)		25.34	.00	25.34	Automatic Generated Check
	028033	07/02/14	PAC02 (PacifiCom)		367.37	.00	367.37	Automatic Generated Check
	028034	07/02/14	PIT01 (PITNEY BOWES, INC.)		145.13	.00	145.13	Automatic Generated Check
	028035	07/02/14	STA03 (STATE CONTROLLER'S OFFICE)		17.85	.00	17.85	Automatic Generated Check
	028036	07/02/14	SWA01 (Swanson Timber Company)		9.55	.00	9.55	Automatic Generated Check
	028037	07/02/14	TRIO3 (Tri-City Powered Equipment)		18.65	.00	18.65	Automatic Generated Check
	028038	07/02/14	UNI01 (United Rentals (North Americ		182.75	.00	182.75	Automatic Generated Check
	028039	07/02/14	UNI04 (Univar USA Inc)		5,905.94	.00	5,905.94	Automatic Generated Check
	028040	07/02/14	VIL04 (Ubaldo Villegas)		220.00	.00	220.00	Automatic Generated Check
	028041	07/17/14	AFL01 (Aflac)		352.08	.00	352.08	Automatic Generated Check
	028042	07/17/14	ALL02 (Alliant Insurance Services)		950.00	.00	950.00	Automatic Generated Check
	028043	07/17/14	BUT04 (Butte County Clerk Recorder)		39.00	.00	39.00	Automatic Generated Check
	028044	07/17/14	BUT10 (Butte County Public Health D		534.00	.00	534.00	Automatic Generated Check
	028045	07/17/14	BUT26 (BUTTE REGIONAL TRANSIT)		1,822.50	.00	1,822.50	Automatic Generated Check
	028046	07/17/14	CAL08 (California Diesel & Power)		7,300.70	.00	7,300.70	Automatic Generated Check
	028047	07/17/14	COS01 (Cost U Less Plumbing & Roote		3,500.00	.00	3,500.00	Automatic Generated Check
	028048	07/17/14	CWE01 (CWEA Membership)		156.00	.00	156.00	Automatic Generated Check
	028049	07/17/14	DUE04 (Esteban Miguel Duenas)		414.20	.00	414.20	Automatic Generated Check
	028050	07/17/14	HER18 (Adrian Ramirez Hernandez)		126.94	.00	126.94	Automatic Generated Check
	028051	07/17/14	ITR01 (Itron, Inc.)		944.89	.00	944.89	Automatic Generated Check
	028052	07/17/14	JAC03 (Jackson's Glass Co)		211.90	.00	211.90	Automatic Generated Check
	028053	07/17/14	MAX01 (Maximum Security Systems)		245.80	.00	245.80	Automatic Generated Check
	028054	07/17/14	NOR02 (North Valley Barricade, Inc.		761.64	.00	761.64	Automatic Generated Check
	028055	07/17/14	OFF00 (OFFICE DEPOT)		5.47	.00	5.47	Automatic Generated Check
	028056	07/17/14	PAR03 (ParcelQuest)		1,199.00	.00	1,199.00	Automatic Generated Check
	028057	07/17/14	PGE01 (PACIFIC GAS & ELECTRIC CO)		47.94	.00	47.94	Automatic Generated Check
	028058	07/17/14	QUI01 (Quill Corporation)		21.47	.00	21.47	Automatic Generated Check
	028059	07/17/14	RIG01 (Right Way Pest Control)		123.00	.00	123.00	Automatic Generated Check
	028060	07/17/14	SCORE (Small Cities Organized Risk		47,704.00	.00	47,704.00	Automatic Generated Check
	028061	07/17/14	SEL02 (Select Janitorial Services,		213.00	.00	213.00	Automatic Generated Check
	028062	07/17/14	WAS02 (Hayden Wasser)		742.28	.00	742.28	Automatic Generated Check
	028063	07/17/14	WAS04 (Waste Management)		11,175.11	.00	11,175.11	Automatic Generated Check
	028064	07/17/14	ADV02 (Advanced Document Concepts)		39.88	.00	39.88	Automatic Generated Check
	028065	07/17/14	BEN02 (Bennett Engineering Services		65,872.85	.00	65,872.85	Automatic Generated Check
	028066	07/17/14	CAS07 (Casey's Auto Repair)		48.00	.00	48.00	Automatic Generated Check
	028067	07/17/14	CFP01 (Depart of Forestry & Fire Pr		36,928.26	.00	36,928.26	Automatic Generated Check
	028068	07/17/14	CLA03 (Clark & Sons)		964.92	.00	964.92	Automatic Generated Check
	028069	07/17/14	DIV01 (Division of the State Archit		10.20	.00	10.20	Automatic Generated Check
	028070	07/17/14	EFF00 (Efficiency Services Group LL		400.00	.00	400.00	Automatic Generated Check
	028071	07/17/14	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	028072	07/17/14	PHI01 (Phil's Heating & Air Conditi		375.42	.00	375.42	Automatic Generated Check
	028073	07/17/14	PMC01 (PMC, Inc.)		6,232.25	.00	6,232.25	Automatic Generated Check
	028074	07/17/14	REN01 (Rental Guys)		903.23	.00	903.23	Automatic Generated Check
	028075	07/17/14	SEI01 (Roy R. Seiler, CPA)		1,531.20	.00	1,531.20	Automatic Generated Check
	028076	07/17/14	STA06 (State Board of Equalization)		1,134.47	.00	1,134.47	Automatic Generated Check
	028077	07/17/14	UNI01 (United Rentals (North Americ		906.77	.00	906.77	Automatic Generated Check
	028078	07/17/14	WAS04 (Waste Management)		571.43	.00	571.43	Automatic Generated Check
	028079	07/17/14	UNI04 (Univar USA Inc)		906.77	.00	906.77	Automatic Generated Check
	028080	07/25/14	NCPA (Northern CA Power Agency)		83,945.00	.00	83,945.00	Automatic Generated Check
	028081	07/25/14	SHA01 (Shasta Constructors, Inc.)		129,679.11	.00	129,679.11	Automatic Generated Check
	028082	07/31/14	NCPA (Northern CA Power Agency)		94,276.00	.00	94,276.00	Automatic Generated Check
	028083	07/31/14	AME00 (American Express)		122.49	.00	122.49	Automatic Generated Check
	028084	07/31/14	AME06 (American Fidelity Assurance)		178.50	.00	178.50	Automatic Generated Check
	028085	07/31/14	ATT02 (AT&T)		331.48	.00	331.48	Automatic Generated Check
	028086	07/31/14	COM04 (Comcast)		122.43	.00	122.43	Automatic Generated Check
	028087	07/31/14	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	028088	07/31/14	COS01 (Cost U Less Plumbing & Roote		800.00	.00	800.00	Automatic Generated Check
	028089	07/31/14	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	028090	07/31/14	GRI04 (City of Gridley)		59,039.67	.00	59,039.67	Automatic Generated Check
	028091	07/31/14	HAR05 (Harshbarger Ace Hardware)		486.54	.00	486.54	Automatic Generated Check
	028092	07/31/14	MED02 (Kevin Medeiros)		750.00	.00	750.00	Automatic Generated Check
	028093	07/31/14	PRA01 (Paul Pratt)		42.88	.00	42.88	Automatic Generated Check
	028094	07/31/14	PRIO2 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	028095	07/31/14	PUB02 (Calif Public Employees')		9,262.93	.00	9,262.93	Automatic Generated Check
	028096	07/31/14	RDB01 (R&DB Associates)		9,418.00	.00	9,418.00	Automatic Generated Check
	028097	07/31/14	SCR01 (David & Vickie Scruby)		225.00	.00	225.00	Automatic Generated Check
	028098	07/31/14	SEI01 (Roy R. Seiler, CPA)		1,218.00	.00	1,218.00	Automatic Generated Check
	028099	07/31/14	SOR02 (Mark Sorensen)		705.97	.00	705.97	Automatic Generated Check
	028100	07/31/14	SPE03 (Justine Speegle & Edward Rai		49.84	.00	49.84	Automatic Generated Check
	028101	07/31/14	USA01 (Underground Service Alert)		152.94	.00	152.94	Automatic Generated Check
	028102	07/31/14	VSP01 (Vision Service Plan-(CA))		84.90	.00	84.90	Automatic Generated Check

REPORT.: Aug 06 14 Wednesday
RUN....: Aug 06 14 Time: 15:45
Run By.: Roben Dewsnup

City of Biggs
Month End Cash Disbursements Report
Report for 07-14 BANK ACCOUNT 1010

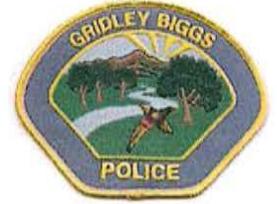
PAGE: 002
ID #: PY-CD
CTL.: BIG

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
07-14	028103	07/31/14	WAS02 (Hayden Wasser)		7.72	.00	7.72	Automatic Generated Check
			Total for Bank Account 1010	----->	820,807.07	.00	820,807.07	

Grand Total of all Bank Accounts -----> 820,807.07 .00 820,807.07
=====



Monthly Council Report



City of Biggs

Dean A. Price
Chief of Police

Arrest and Incident Summary Activity for June:

	Monthly	Year Total
• Adult Arrests	9	66
• Juvenile Arrests	0	9
• Misdemeanor Arrests	8	60
• Felony Arrests	1	15
• Felony Crimes Reported	0	20
• Misdemeanor Crimes	9	47
• Total Incidents	150	859
• Battery	1	8
• Burglary	0	8
• Deceased Person	0	1
• Vandalism	0	7
• Stolen Vehicle	1	6
• Robbery	0	0
• Public Intoxication	0	0
• Patrol Request	4	12
• Medical Aid	0	1
• Area Checks	12	87
• Pedestrian Checks	9	41
• Disturbing the Peace	2	22
• Total 911 Calls	261	1,522
• Total Accidents	1	5
• Name Exchanges	0	0
• Total Traffic Citations	12	53
• DUI Arrests	1	1
• Traffic Stops	40	227
• Extra Help Hours	769.25	3,498.75
• RSVP Hours	2	63

Personnel Training and Meetings for June:

- 06/02/14 – Chief Price attended the City of Gridley Council Meeting
- 06/03/14 – Police Officers & Dispatchers (1/2) participated in professional training for the subjects of racial profiling, domestic violence and tactical communication at Yuba College
- 06/04/14 – Officer Mitchell attended Law Enforcement Training Managers' meeting in Tehama County
- 06/05/14 – Police Officers & Dispatchers (1/2) participated in professional training for the subjects of racial profiling, domestic violence and tactical communication
- 06/09/14 – Chief Price participated in the City of Gridley Budget Hearings with City Council
- 06/10/14 – Chief Price attended the City of Biggs Council Meeting
- 06/18/14 – Department personnel participated in Detective Interviews for the Gridley-Biggs Police Department
- 06/19/14 – Chief Price attended the BINTF and Law Enforcement Administrator's Meetings in Oroville
- 06/19/14 – Sergeant Smallwood & Chief Price attended the North Valley Gang Information Network Meeting in Oroville

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 3 Minutes

Priority 2- 5 Minutes

Priority 3- 5 Minutes



Monthly Council Report

City of Biggs



Dean A. Price
Chief of Police

Arrest and Incident Summary Activity for July:

	Monthly	Year Total
• Adult Arrests	13	79
• Juvenile Arrests	0	9
• Misdemeanor Arrests	11	71
• Felony Arrests	1	16
• Felony Crimes Reported	1	21
• Misdemeanor Crimes	10	57
• Total Incidents	167	1,026
• Battery	4	12
• Burglary	1	9
• Deceased Person	0	1
• Vandalism	3	10
• Stolen Vehicle	0	6
• Robbery	0	0
• Public Intoxication	0	0
• Patrol Request	1	13
• Medical Aid	0	1
• Area Checks	10	97
• Pedestrian Checks	12	53
• Disturbing the Peace	3	25
• Total 911 Calls	237	1,759
• Total Accidents	0	5
• Name Exchanges	0	0
• Total Traffic Citations	7	60
• DUI Arrests	0	1
• Traffic Stops	39	266
• Extra Help Hours	570.25	4,069
• RSVP Hours	3	66

Personnel Training and Meetings for July:

- 07/07/14 – Chief Price attended the City of Gridley Council Meeting
- 07/08/14 – Chief Price attended the City of Biggs Council Meeting
- 07/09/14 – Police Department personnel received Valley Toxicology training
- 07/15/14 – Chief Price participated as a member of the COG's Unrepresented Group in Labor Negotiations
- 07/17/14 – Chief Price participated via teleconference in the California Police Chief's Assoc. Training Committee
- 07/17/14 – Sergeant Smallwood & staff attended the North Valley Gang Information Network Meeting in Oroville
- 07/18/14 – Chief Price attended the California Sierra Chief's Association Meeting in Elk Grove
- 07/21-07/25/14 – Officer Smith attended the California Gang Officers Association conference in Anaheim
- 07/24/14 – Officers Olsgard, Smith & Johnson attended Butane Hash Oil Investigations training in Redding
- 07/27-07/31/14 – Officers Lara & Khan attended Basic Traffic Collision training in Concord
- 07/31/14 – Chief Price spoke to the Gridley Rotary Club luncheon

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 3 Minutes

Priority 2- 4 Minutes

Priority 3- 3 Minutes

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of May, 2014. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

July 22 2014
Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
May, 2014

Pooled Cash and Investments:

Bank of America:

General Checking Accounts \$ 1,706,160.61

Local Agency Investment Fund:

Fund Account Balance \$ 1,599,293.78

Total Pooled Cash and Short Term Investments \$ 3,305,454.39

=====

Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve \$ 117,810.00

Available Reserve \$ 530,890.00

Total Reserve \$ 648,700.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,
Balancing Account, Current Balance \$ 77,341.00

Total Other Investments \$ 726,041.00

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See Accountant's Compilation Report

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841

Fax: 530-934-8849

City of Biggs,
Biggs, California

I have compiled the recap of Appropriations Limitations Worksheets for the City of Biggs, for the 2014-2015 fiscal year. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

July 22, 2014
Roy R. Seiler, CPA

**Appropriations Limit
City of Biggs
Fiscal Year 2014-2015**

Article XIII B Appropriations Limit (Gann Appropriation Limit)

Background and calculations

Article XIII B of the California State Constitution, more commonly known as the Gann or "Prop 4" Appropriation Limit, was adopted by California voters in 1980. The Gann Limit places limits on the amount of Tax proceeds that government agencies can receive and appropriate each year.

The Appropriation limit is based on actual appropriations during the 1978-79 fiscal year, and is adjusted each year using the growth in population and inflation. The City's limit is adopted each year via resolution by the City Council.

In 1990, Proposition 111 made changes to the manner in which the Appropriations Limit is calculated by allowing government agencies choice of annual growth factors. Proposition 111 also provides for the exclusion from the limit capital expenditures for fixed assets of \$100,000 or more in value that have an expected life of ten years or more.

See Accompanying Compilation Report

**Appropriations Limit
City of Biggs
Fiscal Year 2014-2015**

Resolution Summary:

Prior Year Appropriation Limitation	\$	2,323,285.64
1. Population Growth%		-0.24%
2. Personal Income Growth %		-0.23%
Annual Adjustment	\$	(23,106.82)
Current Year Appropriation Limitation	\$	2,298,486.52
Subject Appropriation for GANN	\$	445,456.00
Appropriations Remaining or (over limit) of Prop 4 GANN Appropriation	\$	1,853,030.52
Percentage Remaining or (over limit) of Prop 4 GANN Appropriation		81%

See Accompanying Compilation Report

**Appropriations Limit
City of Biggs
Computation Worksheet
Fiscal Year 2014-2015**

	Amount	Source
A. Last Year's Limit	\$ 2,321,593.34	Fiscal Year 2013-2014
Adjustment, per Reynolds AUP	<u>\$ 1,692.30</u>	
A. Last Year's Limit, as Adjusted	\$ 2,323,285.64	
B. Adjustment Factors		
1. Population Growth%	-0.24%	*Information provided by California Dept. of Finance
2. Personal Income Growth %	-0.23%	*Information provided by California Dept. of Finance
Population converted to a ratio	(-.23+100)/100 =.9977	
Per Capita converted to a ratio	(-.24+100)/100 =.9976	
Calculation Factor for FY 09/10	.9977X.9976= .9953	
Total Adjustment %	-0.009953	
C. Annual Adjustment \$	\$ (23,106.82)	
D. Other Adjustments:		
Lost Responsibility (-)	\$ -	
Transfer to private (-)	\$ -	
Transfer to fees (-)	\$ -	
Assumed Responsibility (+)	<u>\$ -</u>	
Sub-total	<u>\$ -</u>	
E. Total Adjustments	\$ (23,106.82)	
F. This Year's Limit	\$ 2,298,486.52	Fiscal Year 2014-2015
Appropriations FY 2014-2015	\$ 13,576,710.00	
Less Adjustments to GANN Limit :		
Transfers from prior year revenues	\$ 588,384.00	
Non Local Tax and Project funding	\$ 8,743,800.00	
Non Tax Utility Appropriations	\$ 3,743,400.00	
Securred tax, Utility District	\$ 18,000.00	
Franchise Fees	\$ 12,000.00	
Electric Meter Charges (In Gen Fund)	\$ 25,520.00	
Fines/Forfeitures	\$ 150.00	
Adjustments to GANN Limit (Non-Tax)	\$ 13,131,254.00	
Subject Appropriation for GANN	\$ 445,456.00	
FY 2014-2015 GANN Limit	\$ 2,298,486.52	
Appropriations Remaining or (over limit) of Prop 4 GANN Appropriation	\$ 1,853,030.52	
Percentage Remaining or (over limit) of Prop 4 GANN Appropriation	81%	

See Accompanying Compilation Report



City of Biggs

Agenda Item Staff Report For the Regular City Council Meeting: August 12, 2014

TO: Honorable Mayor and Members of the City Council

FROM: City Administrator

SUBJECT: Authority to modify or amend waste water debt documents.
Informational Item

Background:

In 2013 a State Revolving Fund (SRF) attorney and the bond council worked through an issue where the SRF believed that it was necessary for the City of Biggs and the USDA to modify or amend one or more prior USDA debt documents. The SRF interpreted certain language as an obstacle to adding additional layers of parity debt to sewer revenues. The primary goal of such a modification would be to clearly allow additional layers of parity debt.

In 2013 Council approved the attached resolution number 2013-28 to enable the City Administrator to revise, amend or modify any debt agreements to resolve this conflict.

The recent increase in the loan amount due to higher than expected construction costs and the addition of an amount for contingencies triggered a need to modify the previous USDA Loan modification.

The bond council is currently drafting the new agreement addendum and we expect to execute that addendum this month.

Mark Sorensen, City Administrator

RESOLUTION NO. 2013-28

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO REVISE, MODIFY AND/OR AMEND ONE OR MORE OF THE CITY'S UNDERLYING DEBT AGREEMENTS IN ORDER FOR THE CITY'S CURRENT WWTP PROJECT AND FINANCING TO PROCEED

WHEREAS, the City of Biggs (City) is currently working to secure financing for the development and construction of a new waste water treatment plant facility (WWTP) to serve the City.

WHEREAS, the WWTP project is vital and necessary to the City.

WHEREAS, the City is operating with and has underlying debt obligations incurred for projects undertaken and completed prior to the current WWTP project; the financing sought for the new WWTP facility will result in an additional layer of City debt.

WHEREAS, the City's bond counsel has determined (and the United States Department of Agriculture has agreed) that the additional layer of debt is allowable; however, the State Revolving Fund has requested or may request a revision, modification or amendment to one or more of the City's current underlying debt agreements in order for the WWTP financing to proceed.

NOW, THEREFORE, the City Council of the City of Biggs does hereby resolve as follows:

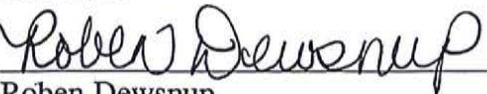
1. The City Administrator is authorized to revise, modify and/or amend one or more of the City's current underlying debt agreements in order for the WWTP project financing to proceed. This includes the authority to revise, amend and/or modify any document related to the above-referenced prior loans and debts.

2. The City Administrator shall report any such revisions, modifications and/or amendments to the City Council as soon as practicable.

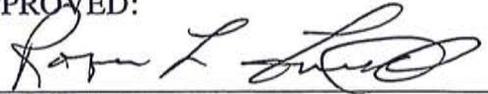
I HEREBY CERTIFY that the foregoing **RESOLUTION** was duly introduced, passed and adopted at a regular meeting of the City Council of the City of Biggs, held on the 10th day of September, 2013 by the following vote:

AYES:	COUNCILMEMBER	<u>Frith, Thompson, Arnold & Sheppard</u>
NOES:	COUNCILMEMBER	_____
ABSENT:	COUNCILMEMBER	<u>Busch</u>
ABSTAINED:	COUNCILMEMBER	_____

ATTEST:


Roben Dewsnup
CITY CLERK

APPROVED:


Roger L. Frith
MAYOR