City of Biggs

Agenda Item for the

Next regular City Council Meeting

August 12 at 6:30pm

To: Honorable Mayor
And Members of the City Council

Date: July 15, 2014

From: Brian Martin, PE – City Engineer

Subject: Task Order No. 23 to the Engineering Services Agreement Dated June 11, 2011

Background

On June 21, 2011, The City entered into a professional services agreement with Bennett Engineering Services for City Engineering Services. In June of 2012, Task Order No. 13 increased the Schedule of Fees for the engineering services contract. The increased fees went into effect on January 1, 2013.

In Task Order No. 23, the Engineering Services Contract Schedule of Fees is proposed to be increased. Standard City Engineer duties will increase from $93 to $105 per hour and Special City Assignments will increase from $108 to $120 per hour. Other services will be billed at Bennett's standard rate schedule.

The total not to exceed Task Order No. 23 amount for City Engineering Services for the Fiscal Year 2014/2015 will remain at $30,000. This is the same amount that has been in effect since the original contract in 2011.

Recommendation

It is recommended that the Council approve Task Order No. 23 and authorize the City Manager to execute the Task Order.

City of Biggs

465 C Street
P·O· Box 307
Biggs, California 95917
Telephone (530) 868-5493
www.biggs-ca.gov

Date: July 8, 2014 TASK ORDER No. 23

Bennett Engineering Services
1082 Sunrise Ave, Ste 100
Roseville, CA 95661

This Task Order authorizes you to provide the professional services described below. Services are to be performed in accordance with the Agreement dated June 21, 2011 between the City of Biggs and Bennett Engineering Services.

Project Name: City Engineer FY 2014/2015 (11416)

Budget: $30,000. To be invoiced at Standard City Engineer Duties in accordance with the attached revised Schedule of Fees in Exhibit "A".

Scope of Work: Services include performing Standard City Engineering duties for Fiscal Year 2014/2015 in accordance with Exhibit A of the City of Biggs Professional Services Agreement dated June 21, 2011.

City of Biggs

Approved:_____ Date:_____
Mark Sorensen, City Administrator

Bennett Engineering Services

Approved:_____ Date:_____
Orin N. Bennett, President

EXHIBIT A: SCHEDULE OF FEES

City of Biggs
City Engineer

The City of Biggs is the size and type of client we serve best. We recognize the budget constraints and offer the following reduced rates:

Standard City Engineer Duties	$105/hour
Special City Assignments	$120/hour
Project Studies and Design	Standard Rates, Below

Rate Schedule | Fiscal Year 2014/2015

Professional Staff

Professional Staff	*Hourly Rate*	*Professional Staff*	*Hourly Rate*
Principal Engineer	$188	Designer IV	$140
Project Manager IV	$175	Designer III	$125
Project Manager III	$162	Designer II	$115
Project Manager II	$155	Designer I	$105
Project Manager I	$148	CAD Tech IV	$120
Engineer VI	$168	CAD Tech III	$110
Engineer V	$160	CAD Tech II	$100
Engineer IV	$152	CAD Tech I	$90
Engineer III	$145	Inspector III	$130
Engineer II	$137	Inspector II	$120
Engineer I	$125	Inspector I	$105
Engineering Tech IV	$125	Administrative	$65
Engineering Tech III	$115	Engineering Intern	$60
Engineering Tech II	$105	Special Technical Consultant	$150
Engineering Tech I	$95	Expert Witness	$375

Additional Rate Information

- Direct expenses & subconsultant costs will be billed at cost plus ten percent (10%).
- Standard hourly rates may not apply to a demand to perform work during an overtime period.
- These rates are for Fiscal Year 2014/2015, beginning July 1, 2014.