



CITY OF BIGGS Staff Report

TO: City of Biggs City Council

FROM: Mark Sorensen, City Administrator
Scott Friend, AICP, City Planner

MEETING DATE: August 12, 2014; 6:30 p.m.
Biggs City Hall, 3016 Sixth Street, Biggs, CA 95917

SUBJECT: Request for Authorization and Direction: Issuance of a Request For Proposals (RFP) to Demolish and Remove the City-Owned Residential Dwelling at 3069 8th Street

Summary:

Staff is requesting authorization and direction from the City Council to prepare and circulate a Request for Proposal (RFP) for services to demolish and remove the city-owned residential dwelling at 3069 8th Street, Biggs, CA, APN 001-173-006 (see **Attachment A – Assessor’s Parcel Map**).

Discussion:

The City owns the parcel addressed as 3069 8th Street (see **Attachment B – Photographs**). The parcel is ±0.26 acres in size and has a ±1,150 square foot house and ±240 square foot garage on the site. Due to the physical conditions of the structures, there are substantial maintenance and safety issues along with potential public health issues associated with the property. Following the direction previously provided by the City Council, staff is proposing that the existing structures be demolished and removed from the site. In order to demolish and remove the buildings, staff is seeking authorization and direction from the Council to prepare and circulate a RFP for demolition and removal services. If the City Council authorizes the preparation of the RFP, the City Administrator, City Attorney, City Planner, and City Engineer will collaborate on the proposal and circulate the RFP within the next 45-days. Following the receipt of responses to the RFP, staff proposes to bring the responsible responses to a sub-committee of the Council for review leading to the presentation of the results of the circulation to the full Council.

Environmental determination:

Not applicable at this time.

Fiscal Impact:

Staff time for the preparation of the RFP, associated staff reports and information, and noticing and review of the RFP and responses. Results of the RFP circulation will be brought before City Council after the deadline for the proposals for subsequent consideration and direction.

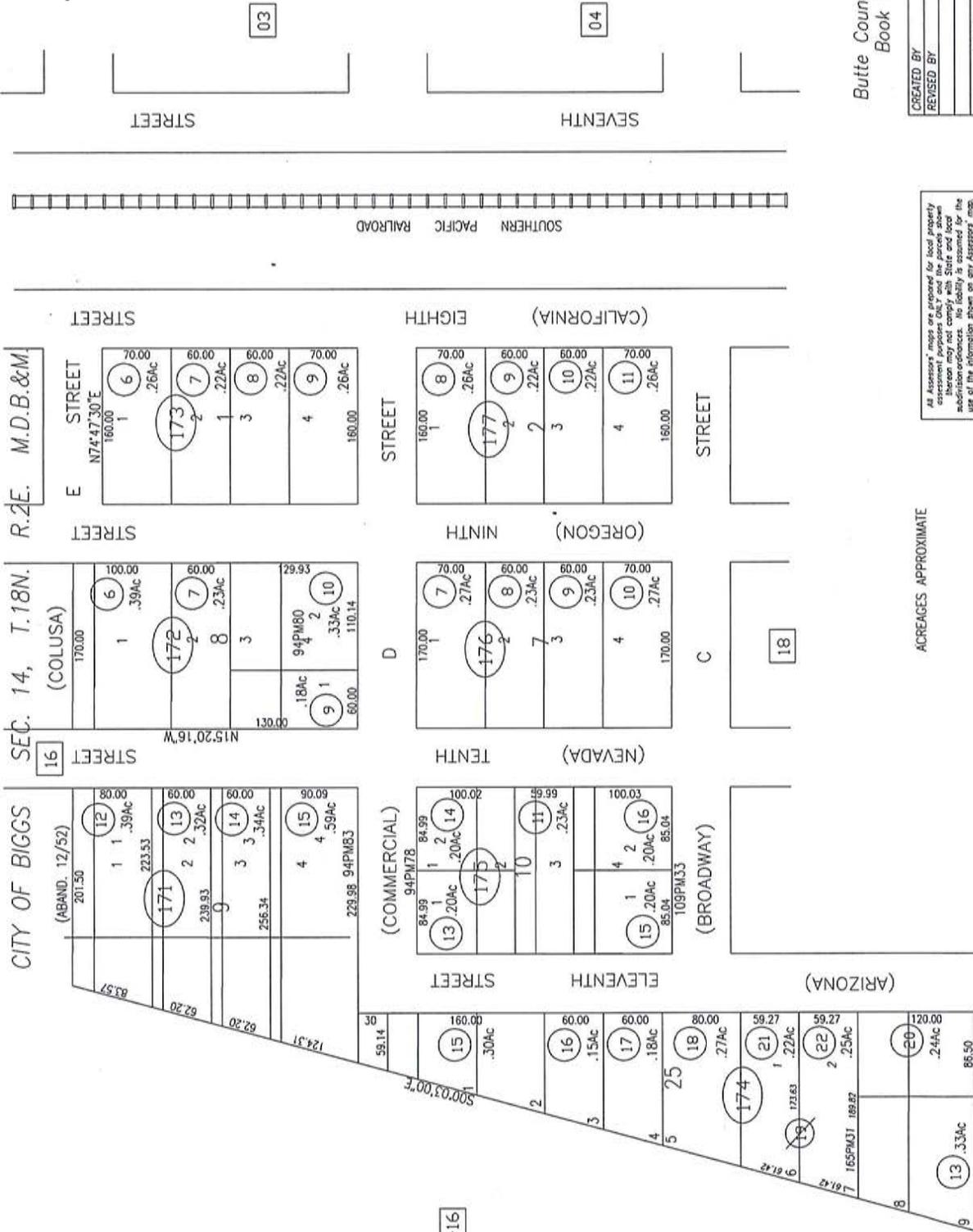
Recommendation:

Staff is recommending that the Council provide staff authorization to prepare and circulate an RFP for services associated with the demolition and removal of the city-owned residential dwelling and associated buildings at 3069 8th Street.

Attachments:

Attachment A – Assessor’s Parcel Map
Attachment B – Photographs

01-17



CREATED BY DBI CREATED ON
 REVISIONS DBI REVISED ON 01-06-2006
 EFFECTIVE 2006-07 ROLL
 Compiled By: The Butte County Assessor's Office

Butte County Assessor's Map
 Book 01, Page 17

ACREAGES APPROXIMATE

CITY OF BIGGS 1 M.O.R. 79

All Assessor's maps are prepared for local property assessment purposes only and the parcels shown thereon may not comply with State and local subdivision laws. The Assessor is not responsible for the use of the information shown on any Assessor's map.

3069 8th St

Residence from near corner of 9th and E Sts



Front of residence from 8th St



South side of residence



North side of residence

