

Call To Order

The regular council meeting was called to order at 6:15 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnap.

2. CLOSED SESSION:

- A. Closed session pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Assessor parcel numbers 022-140-004
Agency negotiator: Mark Sorensen
Negotiating parties: M. Robert & Phyllis J. Ching
- B. Closed session pursuant to Government Code Section 54956.8
CONFERENCE WITH REAL PROPERTY NEGOTIATORS
Property: Assessor parcel numbers 022-140-009, 022-140-010, 022-140-011
Agency negotiator: Mark Sorensen
Negotiating parties: Biggs Business Trust, et al.

3. RESUME REGULAR SESSION: Council resumed regular session at 6:30 p.m. with no announcement.

1. COMMUNITY PARTICIPATION: Resident Mary Frith expressed her appreciation to council for their support with National Night Out.

4. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting July 8, 2014.
- B. Approval of warrants: 8532 – 8542, Z01091 – Z01109, and 27956 – 28103 for the months of June and July 2014 in the amount of \$1,230,295.22.
- C. Acknowledge receipt of Gridley-Biggs Police Department Report for the months of June and July 2014.
- D. Acknowledge receipt of Accountant's Compilation Report as of May 2014.
- E. Approve Resolution No. 2014-16, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE 'GANN' APPROPRIATION LIMIT FOR FISCAL YEAR 2014-2015."
- F. Informational: Authority to modify or amend waste water debt documents due to increase in construction costs.

Motion/Second to approve the consent calendar as presented. (Thompson/Arnold, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

Planning / Code Enforcement: Mr. Friend reviewed the Activity Report for July 2014 / August 2014 included in the agenda packet.

Mayor Frith allowed additional public comment by Jeffrey Donnelly. He stated he had been hired by Green Carbon Nexus and would be working with Thor Baily to bring business to Biggs. He would like to give a presentation to council at a later date.

B. Engineering:

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report included in the agenda packet.
2. Policy for Approving Construction Contract Change Orders.

Mr. Martin asked Council to approve a policy that provides the city administrator and the city engineer the authority to approve construction contract change orders.

Motion/Second to authorize the city administrator and the city engineer to approve construction contract change orders in an amount not to exceed \$50,000 each with a summary report of said change order provided to the Council at the next Council meeting. (Sheppard/Arnold, MCU)

3. Task Order No. 23 to the Engineering Services Agreement Dated June 11, 2011.

Mr. Martin informed Council the Engineering Services Contract Schedule of Fees is proposed to be increased from \$93 to \$105 per hour with special city assignments from \$108 to \$120 per hour. The contract fee for Fiscal Year 2014-2015 would remain at \$30,000.

Motion/Second to authorize the city administrator to execute Task Order No. 23. (Frith/Thompson, MCU)

4. Task Order No. 24 in the amount of \$93,161 and authorize the City Administrator to execute the Task Order.

Mr. Martin asked council to approve an additional \$93,161 for the Sixth Street Bridge Construction Project due to additional engineering construction management, site documentation and permit coordination for additional construction work and permit changes.

Motion/Second to approve Task Order No. 24 in the amount of \$93,161. (Arnold/Thompson, MC, Noes: Busch)

C. Public Safety. Police Chief Dean Price and Fire Captain John Sprague gave verbal updates to Council

D. Sutter Butte Flood Control Agency (SBFCA). No regular meeting to report on.

E. Pubic Works. Discussed earlier in meeting.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. Verbal report by Councilmember Busch.

H. Air Quality. Verbal report by Councilmember Busch.

I. Solid Waste. No report.

J. Mosquito Abatement. Vice Mayor Sheppard reported West Nile Virus is still spreading.

K. Other commission reports. None.

L. City Administrator.

1. Contract for Services with Schwartz & McPherson Law Firm. Mr. Sorensen asked Council to consider authorizing a contract for services with Schwartz & McPherson Law Firm to assist in the purchase of three parcels of vacant land for a municipal wastewater treatment plant.

Motion/Second to Authorize Mayor and City Administrator to contract for services with Schwartz & McPherson Law Firm. (Sheppard/Arnold, MCU)
2. Project Approval – Acquire Land for Second Street Well Site.

Mr. Sorensen asked Council to consider granting him the authority to move forward with a project to acquire additional land for the Second Street well site.

Motion/Second to authorize the city administrator to proceed with the project to acquire additional land for the Second Street well site, not to exceed \$12,000. (Arnold/Thompson, MCU)
3. Issuance of a Request for Proposals to Demolish and Remove the City-Owned Residential Dwelling at 3069 Eighth Street.

Mr. Sorensen requested authorization and direction from Council to prepare and circulate a Request for Proposal (RFP) for services to demolish and remove the city-owned residential dwelling at 3069 Eighth Street.

Motion/Second direct staff to issue an RFP. (Frith/Sheppard, MCU)
4. Review of Municipal Code Section 10.30.

Mr. Sorensen asked Council to review the City's utility billing policies and direct staff regarding future discussion areas and/or desired changes to the Municipal Code.

Council agreed to continue with the City's practice to request a deposit of 3 times the average monthly electric charges and to raise the minimum deposit to \$150. Council discussed the option of re-establishing a deposit if the account goes to shut-off. Mr. Sorensen would bring this item back for Council approval.
- 5 Northern California Joint Pole Association Membership.

Mr. Sorensen asked Council to consider authorizing the City of Biggs to join the Northern California Joint Pole Association.

Motion/Second to approve Resolution No. 2014-18 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS SEEKING CITY MEMBERSHIP IN THE NORTHERN CALIFORNIA JOINT POLE ASSOCIATION AND DIRECTING STAFF TO SUBMIT APPLICATION." (Thompson/Sheppard, MCU)

6. Parking Violations and Fee Schedule.

Mr. Sorensen asked Council to consider approving an Ordinance to affect changes to City Municipal Code related to parking violations and to approve changes to the associated fee schedule.

Council agreed to strike item 7 – Advertising Sign from the Resolution.
Council suggested changing No. 8 on the Parking Violation Citation to Blocking a Driveway.

Council discussed parking recreational vehicles on the road.

Motion/Second to adopt Resolution No. 2014-19 “A RESOLUTION OF THE CITY OF BIGGS ADOPTING PARKING VIOLATION FINE SCHEDULE.”
(Frith/Thompson, MCU)

Motion/Second to introduce first reading of Ordinance No. 402 with noted changes
“AN ORDINANCE OF THE CITY OF BIGGS AMENDING CHAPTER 8.15 OF THE BIGGS MUNICIPAL CODE TO SET FORTH PARKING VIOLATIONS.” (Frith/Sheppard, MCU)

6. **INFORMATIONAL:** No report.

7. **ADJOURNMENT:** The regular meeting was adjourned at 10:50 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

Month End Warrant Register

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8543	00	08/01/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	B40801			1153.40
8543	01	08/01/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	1B40801			1878.38
8543	02	08/01/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	2B40801			439.30
TOTAL FOR VENDOR BOA01:												3471.08
8544	00	08/01/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	B40801			384.22
8544	01	08/01/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	1B40801			151.48
TOTAL FOR VENDOR EDD01:												535.70
8545	00	08/01/14	VENDOR PAYMENT	-----	PUB01	PERS-Retirement Syst	08-14	INVOICE NO.:	B40801			2654.85
TOTAL FOR VENDOR PUB01:												2654.85
8546	00	08/18/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	B40818			1163.35
8546	01	08/18/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	1B40818			1876.76
8546	02	08/18/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	2B40818			438.92
TOTAL FOR VENDOR BOA01:												3479.03
8547	00	08/18/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	B40818			388.00
8547	01	08/18/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	1B40818			151.35
TOTAL FOR VENDOR EDD01:												539.35
8548	00	08/18/14	VENDOR PAYMENT	-----	LAB02	Laborers Local 185	08-14	INVOICE NO.:	B40818			96.00
TOTAL FOR VENDOR LAB02:												96.00
8549	00	08/18/14	VENDOR PAYMENT	-----	PUB01	PERS-Retirement Syst	08-14	INVOICE NO.:	B40818			2654.85
8550	00	08/29/14	8of12 08/01/14	08/31/14			08-14	300.00	25.95		.00	274.05
8551	00	08/29/14	8of12 08/01/14	08/31/14			08-14	300.00	25.95		.00	274.05
TOTAL FOR VENDOR PUB01:												2654.85
8552	00	08/21/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	1B40821			186.00
8552	01	08/21/14	VENDOR PAYMENT	-----	BOA01	BANK OF AMERICA, NT&	08-14	INVOICE NO.:	2B40821			43.50
TOTAL FOR VENDOR BOA01:												229.50
8553	00	08/21/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	B40821			.00
8553	01	08/21/14	VENDOR PAYMENT	-----	EDD01	Employment Developme	08-14	INVOICE NO.:	1B40821			15.00
8554	00	-----	This Warrant is VOID	VOID	-----	VOID VOID VOID	-----	INVOICE NO.:	NOT APPLICABLE			.00
Z01110	00	08/05/14	15of24 07/16/14	07/31/14			08-14	312.83	27.07		285.76	.00
Z01111	00	08/05/14	15of24 07/16/14	07/31/14			08-14	1907.13	599.13		1308.00	.00
Z01112	00	08/05/14	15of24 07/16/14	07/31/14			08-14	1832.13	440.72		1391.41	.00
Z01113	00	08/05/14	15of24 07/16/14	07/31/14			08-14	1502.97	480.14		1022.83	.00
Z01114	00	08/05/14	15of24 07/16/14	07/31/14			08-14	2651.21	794.43		1856.78	.00
Z01115	00	08/05/14	15of24 07/16/14	07/31/14			08-14	1952.90	583.23		1369.67	.00
Z01116	00	08/05/14	15of24 07/16/14	07/31/14			08-14	3291.67	880.05		2411.62	.00
Z01117	00	08/05/14	15of24 07/16/14	07/31/14			08-14	2851.97	979.74		1872.23	.00
Z01118	00	08/20/14	16of24 08/01/14	08/15/14			08-14	319.28	27.62		291.66	.00
Z01119	00	08/20/14	16of24 08/01/14	08/15/14			08-14	1907.13	599.12		1308.01	.00
Z01120	00	08/20/14	16of24 08/01/14	08/15/14			08-14	1832.13	440.72		1391.41	.00
Z01121	00	08/20/14	16of24 08/01/14	08/15/14			08-14	1487.89	477.00		1010.89	.00
Z01122	00	08/20/14	16of24 08/01/14	08/15/14			08-14	2651.21	794.42		1856.79	.00
Z01123	00	08/20/14	16of24 08/01/14	08/15/14			08-14	1827.09	545.17		1281.92	.00
Z01124	00	08/20/14	16of24 08/01/14	08/15/14			08-14	3291.67	880.05		2411.62	.00
Z01125	00	08/20/14	16of24 08/01/14	08/15/14			08-14	2973.29	1032.97		1940.32	.00
Z01126	00	08/29/14	8of12 08/01/14	08/31/14			08-14	300.00	25.95		274.05	.00
Z01127	00	08/29/14	8of12 08/01/14	08/31/14			08-14	300.00	25.95		274.05	.00
Z01128	00	08/29/14	8of12 08/01/14	08/31/14			08-14	300.00	25.95		274.05	.00
									34092.50	9711.33	23833.07	14223.46

23,206.49

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
08-14	028104	08/13/14	AFL01 (Aflac)		352.08	.00	352.08	Automatic Generated Check
	028105	08/13/14	APP03 (Applied Industrial Technolog		92.22	.00	92.22	Automatic Generated Check
	028106	08/13/14	BAS01 (Basic Laboratory Inc)		304.00	.00	304.00	Automatic Generated Check
	028107	08/13/14	CEN02 (Central Valley Salinity Coal		7,500.00	.00	7,500.00	Automatic Generated Check
	028108	08/13/14	COR01 (CORBIN WILLITS SYSTEM INC)		65.00	.00	65.00	Automatic Generated Check
	028109	08/13/14	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	028110	08/13/14	FRIO2 (Roger L. Frith)		634.83	.00	634.83	Automatic Generated Check
	028111	08/13/14	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	028112	08/13/14	GRI01 (Gridley Honda, Inc.)		9.41	.00	9.41	Automatic Generated Check
	028113	08/13/14	GRI04 (City of Gridley)		59,039.67	.00	59,039.67	Automatic Generated Check
	028114	08/13/14	HOM01 (Home Depot Credit Service)		1,043.31	.00	1,043.31	Automatic Generated Check
	028115	08/13/14	IND03 (Industrial Power Products)		493.69	.00	493.69	Automatic Generated Check
	028116	08/13/14	JCN00 (J C Nelson Supply Co)		205.13	.00	205.13	Automatic Generated Check
	028117	08/13/14	LAK02 (Lakeview Petroleum)		868.58	.00	868.58	Automatic Generated Check
	028118	08/13/14	MAC01 (Mac's Hardware & Rental)		15.98	.00	15.98	Automatic Generated Check
	028119	08/13/14	NOR02 (North Valley Barricade, Inc.		45.15	.00	45.15	Automatic Generated Check
	028120	08/13/14	NOR05 (NORMAC)		418.20	.00	418.20	Automatic Generated Check
	028121	08/13/14	PBM01 (PBM Supply & Mfg., Inc.)		36.41	.00	36.41	Automatic Generated Check
	028122	08/13/14	PIT01 (PITNEY BOWES, INC.)		53.90	.00	53.90	Automatic Generated Check
	028123	08/13/14	PUR02 (Purchase Power)		1,641.98	.00	1,641.98	Automatic Generated Check
	028124	08/13/14	REN01 (Rental Guys)		1,673.15	.00	1,673.15	Automatic Generated Check
	028125	08/13/14	VOID (Reversed Check)		.00	.00	.00	Ck# 028125 Reversed
	028126	08/13/14	UNI04 (Univar USA Inc)		4,493.34	.00	4,493.34	Automatic Generated Check
	028127	08/13/14	VER00 (Verizon Wireless)		160.45	.00	160.45	Automatic Generated Check
	028128	08/13/14	WAS04 (Waste Management)		11,972.11	.00	11,972.11	Automatic Generated Check
	028129	08/13/14	YUB01 (City of Yuba City)		4,171.20	.00	4,171.20	Automatic Generated Check
	028130	08/13/14	SMI26 (Emileigh Smith & Santiago Ma		305.00	.00	305.00	Automatic Generated Check
	028131	08/13/14	TOW01 (Townsend Fencing Inc)		1,475.00	.00	1,475.00	Automatic Generated Check
	028132	08/13/14	SCH03 (Schwartzter & McPherson Law F		5,000.00	.00	5,000.00	Automatic Generated Check
	028133	08/26/14	ADV02 (Advanced Document Concepts)		34.88	.00	34.88	Automatic Generated Check
	028134	08/26/14	AME06 (American Fidelity Assurance)		78.12	.00	78.12	Automatic Generated Check
	028135	08/26/14	BEN02 (Bennett Engineering Services)		96,708.23	.00	96,708.23	Automatic Generated Check
	028136	08/26/14	BEN17 (Sarah M Benton)		475.32	.00	475.32	Automatic Generated Check
	028137	08/26/14	CAL08 (California Diesel & Power)		790.20	.00	790.20	Automatic Generated Check
	028138	08/26/14	COM04 (Comcast)		122.43	.00	122.43	Automatic Generated Check
	028139	08/26/14	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	028140	08/26/14	ESC01 (Escudero Web Services)		206.25	.00	206.25	Automatic Generated Check
	028141	08/26/14	LAK02 (Lakeview Petroleum)		1,249.72	.00	1,249.72	Automatic Generated Check
	028142	08/26/14	LAU01 (Laughlin and Spence)		1,646.00	.00	1,646.00	Automatic Generated Check
	028143	08/26/14	LEA01 (League of California Cities)		25.00	.00	25.00	Automatic Generated Check
	028144	08/26/14	MAR04 (Stephanie Martinez)		192.50	.00	192.50	Automatic Generated Check
	028145	08/26/14	MAT00 (Marlee Mattos)		86.71	.00	86.71	Automatic Generated Check
	028146	08/26/14	MAX01 (Maximum Security Systems)		103.75	.00	103.75	Automatic Generated Check
	028147	08/26/14	NOR15 (Northern CA Joint Pole Assoc		725.00	.00	725.00	Automatic Generated Check
	028148	08/26/14	OFF01 (Office Depot)		73.96	.00	73.96	Automatic Generated Check
	028149	08/26/14	PAC02 (PacifiCom)		327.60	.00	327.60	Automatic Generated Check
	028150	08/26/14	PBM01 (PBM Supply & Mfg., Inc.)		361.52	.00	361.52	Automatic Generated Check
	028151	08/26/14	PGE01 (PACIFIC GAS & ELECTRIC CO)		44.32	.00	44.32	Automatic Generated Check
	028152	08/26/14	PMC01 (PMC, Inc.)		17,946.27	.00	17,946.27	Automatic Generated Check
	028153	08/26/14	PRA01 (Paul Pratt)		396.57	.00	396.57	Automatic Generated Check
	028154	08/26/14	PRI02 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	028155	08/26/14	PUB02 (Calif Public Employees')		9,262.93	.00	9,262.93	Automatic Generated Check
	028156	08/26/14	QUI01 (Quill Corporation)		171.08	.00	171.08	Automatic Generated Check
	028157	08/26/14	RIG01 (Right Way Pest Control)		123.00	.00	123.00	Automatic Generated Check
	028158	08/26/14	SEL02 (Select Janitorial Services,		213.00	.00	213.00	Automatic Generated Check
	028159	08/26/14	TIN02 (Jaime Tinoco)		220.00	.00	220.00	Automatic Generated Check
	028160	08/26/14	VSP01 (Vision Service Plan-(CA))		84.90	.00	84.90	Automatic Generated Check
	028161	08/26/14	WES02 (WREGIS)		25.05	.00	25.05	Automatic Generated Check
	028162	08/29/14	SHA01 (Shasta Constructors, Inc.)		64,864.23	.00	64,864.23	Automatic Generated Check
Total for Bank Account 1010 ----->					303,201.13	.00	303,201.13	
Grand Total of all Bank Accounts ----->					303,201.13	.00	303,201.13	

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs July, 2014

City of Biggs Animal Control

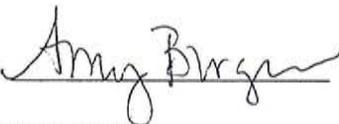
Total calls for service: 15

RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
		Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats LICENSED in jurisdiction	122	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter July 1, 2014 (carried over from May 31, 2014)	2	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	6	6
	1. Dogs and cats captured by Animal Control Officers	5	6
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public G1 THROUGH G5	0	0
	4. Dogs and cats impounded for animal bite quarantines ARE	1	0
	5. Dogs and cats transferred from another shelter MUTUALLY EXCLUSIVE	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	5	6
	1. Dogs and cats reclaimed by owner	2	0
	2. Dogs and cats adopted by new owners H1 THROUGH H6	1	2
	3. Dogs and cats euthanized ARE	1	3
	4. Dogs and cats died of other causes MUTUALLY EXCLUSIVE	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
	6. Dogs and cats transferred to another shelter	1	0
	I. Dead dogs and cats collected (excluding F, G, and H above)	0	1
J. Dogs and cats on hand in the shelter July 31, 2014 (to be carried over to August 1, 2014)	3	0	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	1	
		Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	1
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	1
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
	a. Other domestics (excluding cats)	0	
b. Wild	0		

Other Animals Picked up: 1 heron

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: 

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or
Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740
FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly July, 2014

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	0	1
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	0	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	0	1
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by:

Amy Burgess

Date:

8/8/14

Amy Burgess
 Gridley-Biggs Animal Control Officer
 685 Kentucky Street
 Gridley, CA 95948
 530-846-4825

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841

Fax: 530-934-8849

City of Biggs,
Biggs, California

I have compiled the accompanying recaps of discretionary funds and funds with restricted uses (cash balances), for the City of Biggs, as of June 30, 2014. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

September 2, 2014
Roy R. Seiler, CPA

City of Biggs
 Recap of Discretionary Funds
CASH BALANCE
 Committed Vs. Uncommitted Funds
 (Unaudited)

<u>Fund No.</u>	<u>Fund Name</u>	<u>Unaudited CASH Balance as of June 30, 2014</u>	<u>Net Available</u>
<u>Cash Balances of Funds Available for Commitment:</u>			
010	General Fund	373,113	
	Less 40% of Budgeted Revenues, 492,695 Minimum Reserve	<u>(197,078)</u>	176,035
011	Building and Equipment Reserve		123,197
012	Fire Engine Replacement Reserve		104,571
013	Bridge Replacement Reserve		41,055
016	Street Maintenance Reserve		171,141
145	1939 Fire Engine Restoration Reserve		3,009
165	CDBG Miscellaneous Program Income		67,169
214	General Plan Update		30,458
050	Electric Fund	<u>1,448,082</u>	
052	Electric Fund NCPA GOR, Uncommitted Reserve	<u>530,890</u>	
	Subtotal	<u>1,978,972</u>	
	Less 40% of Budgeted Revenues, 2,513,300 Minimum Reserve	<u>(1,005,320)</u>	<u>973,652</u>
Subtotal			1,690,287
<u>Cash Balances of "Restricted Funds with Negative Balances:</u>			
030	Sewer Fund		(44,688)
105	Sewer Improvement		(88,666)
107	WWTP-Phase One		(299,005)
108	WWTP-Phase Two		(104,545)
131	Sixth Street Bridge		(74,314)
217	E McCain		(110)
Subtotal			<u>(611,328)</u>
Net Computed Uncommitted Cash Reserves			1,078,959

Note there are several on going projects, some of which have negative fund balances
 This may be due to timing, underfunding or other issues.

City of Biggs
CASH BALANCE
Funds with Restricted Uses
(Unaudited)

Unaudited
CASH
Balance
as of
June 30, 2014

014	Regional Detention Basin Reserve	16,431
017	Public Works Facility Reserve	17,588
022	Gas Tax	114,911
030	Sewer Fund	(44,688)
031	Drainage Fund Impact Fee	48,182
032	Road Dev. Impact Fee	37,618
033	Parks and Recreation Impact Fee	64,779
034	Gen Gov. Impact Fee	11,229
035	Police Dev. Impact Fee	1,286
036	Fire Dev. Impact Fee	4,784
040	Water Fund	13,454
051	Electric Fund, Public Benefits	105,625
054	GHG Credits	51,470
060	Solid Waste	6,166
080	TDA/LTF Street Funds	63,025
090	TDA/STA SB 620 Funds	4,497
092	RSTP/STIP Exchange	68,164
100	Electric Improvement	281,477
101	Electric Dev. Impact Fee	27,569
104	Water Dev. Impact Fee	138,187
105	Sewer Improvement	(88,666)
106	Sewer Bond Reserve	52,220
107	WWTP-Phase One	(299,005)
108	WWTP-Phase Two	(104,545)
110	Water Improvement	58,130
111	Sewer Dev. Impact Fee	72,390
112	Water Reserve	138,085
125	HOME	48,302
131	Sixth Street Bridge	(74,313)
150	CDBG , 1982	49
170	CDBG, Program Income III	61,935
196	01 STBG	7,731
Trust Funds		
200	CFD N. Biggs Estates	5,309
202	Fourth Street Apts	5,982
207	SunWest	4,688
210	Betzler/Summit	8,642
217	E McCain	(110)
230	HomeTown Cele	6
245	Sunwest Expansion	11,026
Total, For Reference Only		939,610

ROY R. SEILER
CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

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ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of June, 2014. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

September 2, 2014
Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
June, 2014

Pooled Cash and Investments:

Bank of America:

General Checking Accounts \$ 2,121,773.91

Local Agency Investment Fund:

Fund Account Balance \$ 1,599,293.78

Total Pooled Cash and Short Term Investments \$ 3,721,067.69

=====
Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve \$ 117,810.00

Available Reserve \$ 530,890.00

Total Reserve \$ 648,700.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,
Balancing Account, Current Balance \$ 77,341.00

Total Other Investments \$ 726,041.00

=====
See Accountant's Compilation Report

Biggs Fire Department

Report on Conditions

July 2014

Biggs area incidents	County	City
Medical emergency	5	10
False Alarm	0	0
Traffic collision	1	0
Public assist	0	1
Structure fire	0	0
Vehicle fire	0	0
Vegetation fire	0	0
Hazardous material	0	0
Check control burn	1	0
Hazardous condition	1	0
Refuse fire	0	0
Smoke check	0	0
Fireworks	3	0
Total		
Local area total	22	

Engine 73 also responded to Gridley for three Structure fires (3), one Medical aid (1), and one Vegetation fire (1), to Oroville for two Vegetation fires (2), one Medical aid (1), to Richvale for one Vegetation fire (1), two Traffic collisions (2) and one Structure fire (1), assisted El Medio for one Vegetation fire (1) and Sutter County for one Vegetation fire (1). Engine 73 also provided coverage to Richvale (1) and Oroville (1) each once during the month of July. The total of local and regional emergency responses was thirty eight (38) incidents during July.

The Biggs July 4th was again another success. No major incidents occurred locally during the day of the event.

Many large wildland fire incidents occurred in the month of July. Our local firefighters responded to numerous fires throughout the state.

Biggs Fire Department

Report on Conditions

August 2014

Biggs area incidents	County	City
Medical emergency	6	11
False Alarm	0	0
Traffic collision	0	0
Public assist	0	0
Structure fire	0	0
Vehicle fire	0	0
Vegetation fire	4	0
Hazardous material	0	0
Check control burn	0	0
Hazardous condition	0	0
Refuse fire	0	0
Smoke check	0	0
Fireworks	1	0
Total		
Local area total	22	

Engine 73 also responded to Gridley for one Structure fire (1), one Medical aid (1), one Vegetation fire (1), one Traffic collision (1), to Oroville for one water rescue (1) and to Richvale for one Medical aid (1) and one Vehicle fire (1). The total of local and regional emergency responses was twenty nine (29) incidents during August.

Many large wildland fire incidents continued throughout the month of August as a result of lightning storms and very dry conditions. Our local firefighters were committed to these incidents for weeks at a time.

Station 73 Firefighter Nick Upton promoted to a permanent Firefighter II in the Riverside Unit. Congratulations to Nick.

We would like to remind people to continue to use caution when clearing property and doing residential dooryard burning. Burn permits are required in the City of Biggs and the Burn Ban remains in effect in the unincorporated areas of Butte County.



City of Biggs

Agenda Item Staff Report For the Regular City Council Meeting: September 9, 2014

TO: Honorable Mayor and Members of the City Council
FROM: City Administrator
SUBJECT: 2014 Local Agency Biennial Notice

Council is asked to approve the 2014 Local Agency Biennial Notice.

Background:

The Political Reform Act requires every local government agency to review its conflict of interest code biennially. A conflict of interest code tells public officials, governmental employees, and consultants what financial interests they must disclose on their Statement of Economic Interests (Form 700).

The City Attorney has reviewed the current conflict of interest code and does not recommend any amendment at this time.

Recommendation:

Approve the 2014 Local Agency Biennial Notice.

Mark Sorensen, City Administrator

2014 Local Agency Biennial Notice

Name of Agency: City of Biggs
Mailing Address: P O Box 307, Biggs, CA 95917
Contact Person: Mark Sorensen Phone No: 530-868-0100
E-Mail: mark@biggs-ca.gov

Accurate disclosure is essential to monitor whether officials have conflicts of interest and to help ensure public trust in government. The biennial review examines current programs to ensure that the agency's code includes disclosure by those agency officials who make or participate in making governmental decisions.

This agency has reviewed its conflict of interest code and has determined that (check one box):

An amendment is required. The following amendments are necessary:

(Mark all that apply.)

- Include new positions (including consultants) that must be designated
- Revise disclosure categories
- Revise the titles of existing positions
- Delete positions that no longer make or participate in making governmental decisions
- Other *(describe)* _____

The code is currently under review by the code reviewing body.

No amendment is required. (If your code is more than five years old, amendments may be necessary.)

Verification

This agency's conflict of interest code accurately designates all positions that make or participate in the making of governmental decisions. The disclosure categories assigned to those positions accurately require the disclosure of all investments, business positions, interests in real property, and sources of income that may foreseeably be affected materially by the decisions made by those holding designated positions. The code includes all other provisions required by Government Code Section 87302.

Signature of Chief Executive Officer

09/05/2014
Date

Complete and return this notice regardless of how recently your code was approved or amended. Please return this notice no later than **October 1, 2014**, or by the date specified by your agency, if earlier, to:

(PLACE RETURN ADDRESS OF THE CODE REVIEWING BODY HERE)

PLEASE DO NOT RETURN THIS FORM TO THE FPPC

CONFLICT OF INTEREST CODE FOR THE CITY OF BIGGS

APPENDIX

Designated Employees

Disclosure Categories

Members of the City Council	All
Members of the City Planning Commission	All
City Administrator	All
Public Works Superintendent	All
City Engineer	All
Consultants*	All

Disclosure Categories

1. Investments, sources of income and business positions in business entities of the type to contract with the District to supply materials, commodities, supplies books, machinery, vehicles or equipment utilized by the agency.
2. Investments, sources of income and business positions in business entities which are contractors, or subcontractors, engaged in the performance of work or services of the type utilized by the District.
3. Investments, sources of income and business positions in entities such as banks or savings and loans.
4. Investments and business positions in, and income from, entities in which the City is empowered to invest its funds.
5. Interests in real property (or interests in real property used for commercial leasing purposes).

*Consultants shall be included in the list of designated employees and shall disclose pursuant to the broadest disclosure category in the code subject to the following limitation:

The Mayor or City Administrator, as Mayor's designee, may determine in writing that a particular consultant, although a "designated position", is hired to perform a range of duties that is limited in scope thus is not required to fully comply with the disclosure requirements in this section. Such written determination shall include a description of the consultant's duties and, based upon that description, a statement of the extent of disclosure requirements. The written determination is a public record and shall be retained for public inspection in the same manner and location as this conflict of interest code.

CONFLICT OF INTEREST CODE OF THE CITY OF BIGGS

The Political Reform Act, Government Code §§ 81000 et seq., requires state and local government agencies to adopt and promulgate Conflict of Interest Codes. The Fair Political Practices Commission has adopted a resolution, 2 Cal. Code of Regulations Section 18730, which contains terms of a standard Conflict of Interest Code, which can be incorporated by reference and which may be amended by the Fair Political Practices Commission. Such code, together with the attached Appendix in which officials and employees are designated and disclosure categories are set forth, are hereby incorporated by reference and constitute the Conflict of Interest Code of the City of Biggs.

Pursuant to Section 4(A) of the Standard Code, designated employees shall file statements of economic interest with the City. The City shall make the statements of economic interests available for inspection and reproduction pursuant to Government Code § 81008.