MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

October 14, 2014

Call To Order
The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Busch and Thompson were present. Council Member Arnold was absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** Resident Mary Frith commented on the community clean-up day and the City newsletter.

2. **TRAFFIC ISSUES:** Resident Michael Sherlock asked to discuss the problem of cars traveling at high rates of speed on Fifth Street. He suggested a solution could be to install a four-way stop at Fifth and C Streets. Residents Mary Frith and Steven Sherlock had also observed speeding in this area.

   Mayor Frith suggested adding this item to the next public works committee meeting agenda for further discussion.

3. **CONSENT CALENDAR:**

   A. Approval of Council Minutes for Regular Meeting of September 9, 2014.
   B. Approval of warrants: 8554 – 8564, Z01129 – Z01147, and 28163 – 28218 for the month of September 2014 in the amount of $608,444.16.
   C. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of September, 2014.
   D. Adopt Resolution No. 2014-20 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AGREEMENT NUMBER 14Y-1408 WITH THE STATE OF CALIFORNIA DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT (CSD) DIRECT PAYMENT PROGRAM PROCESSING FOR THE LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM (LIHEAP) WITH THE CITY OF BIGGS, OCTOBER 1, 2014 THROUGH APRIL 30, 2017" by reading of title only.

   Councilmember Busch asked to remove item A from the consent calendar.

   Motion/Second to approve the consent calendar with the exception of item A. (Thompson/Frith, MCU; Absent: Arnold)

   Councilmember Busch questioned the wording in paragraph one, page 3 of the September 9, 2014 minutes.

   Motion/Second to approve item A. (Busch/Thompson, MCU; Absent: Absent)

4. **DEPARTMENT REPORTS:**

   A. Planning.

      1. Planning / Code Enforcement: City Planner Scott Friend reviewed the activity report for September/October 2014.

      2. Downtown-Area Building Safety and Code Enforcement. Mr. Friend stated that he, the City Administrator and two representatives from the Butte County Development Services Department conducted a site walk in the downtown area to evaluate the

exterior physical conditions of all of the buildings located on B Street between Sixth and Seventh Streets. Mr. Friend will send a letter to the property owners when he receives comments back from the County representatives.

3. CHIP Impact Fees Adjustment Request – North Biggs Estates. Mr. Friend stated the Community Housing Improvement Program (CHIP), owner/developer of the North Biggs Estates project, has requested the City of Biggs consider an adjustment to the City's impact fee program to address impact fee amounts for a future multiple family dwelling unit project. Mr. Friend presented a proposed adjusted fee table for multiple family residential.

   Mr. Friend stated if Council supported this, he would bring this item back to them for further discussion. Council supported more discussion of this item.

B. Engineering.

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report which included funding for the wastewater treatment plant, regional board issues and phase I of the wastewater improvement project.

2. Task Order No. 25 to the Engineering Services Agreement. Mr. Martin asked Council to approve Task Order No. 25 to complete the preliminary engineering for the recently approved Safe Routes to School Project in the amount of $90,000.

   Motion/Second to approve Task Order No. 25 in the amount of $90,000 and authorize the city administrator to execute the task order. (Frith/Sheppard, MCU; Absent: Arnold)

3. Sixth Street Bridge Construction Contract No. 13-100.

   Mr. Martin stated the Sixth Street Bridge project had been completed and it was now ready for acceptance.

   Motion/Second to approve Resolution No. 2014-21, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT THE CONSTRUCTION PROJECT ON BEHALF OF THE CITY FOR THE 6TH STREET BRIDGE REPLACEMENT PROJECT." (Frith/Sheppard, MCU; Absent: Arnold)

C. Public Safety. Police Chief Dean Price gave an update on police issues in the City of Biggs.

D. Sutter Butte Flood Control Agency (SBFCA). Vice Mayor Sheppard reported about the meeting he attended.

E. Pubic Works. Council discussed ways to celebrate the completion of the Sixth Street Bridge.

F. Electric. Mayor Frith commented about the annual conference he attended.

G. BCAG. Councilmember Busch reported about the meeting he attended.

H. Air Quality. Councilmember Busch reported about the meeting he attended.

I. Solid Waste. No report.

J. Mosquito Abatement. Vice Mayor Sheppard reported that West Nile Virus was still a problem.

K. Other commission reports. Councilmember Busch stated he attended the SCORE Convention in Lake Tahoe and he would be attending a SCORE meeting in Squaw Valley.

L. City Administrator. Review of Municipal Code Section 10.30.

Mr. Sorensen stated this was the next stage of the review for Municipal Code Section 10.30.

Motion/Second to approve Resolution No. 2014-22 "A RESOLUTION OF THE CITY OF BIGGS ADOPTING MISCELLANEOUS UTILITY FEE SCHEDULE." (Thompson/Sheppard, MCU; Absent: Arnold)

Motion/Second to approve first reading of Ordinance No. 403, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING CHAPTER 10.30 OF THE BIGGS MUNICIPAL CODE TO UPDATE UTILTIY BILLING POLICIES AND PROCEDURES" by reading of title only. (Thompson/Sheppard, MCU; Absent: Arnold)

Mayor Frith suggested changing the wording under Meter Charges in the fee section to "actual incurred" rather than "any incurred" for better clarification.

5. **INFORMATIONAL:** None

6. **CLOSED SESSION:** Council adjourned to closed session at 9:20 p.m.

A. Closed session pursuant to Government Code Section 54957
PUBLIC EMPLOYEE PERFORMANCE EVALUATION (Annual)
Title: City Administrator

B. CONFERENCE WITH LEGAL COUNSEL--EXISTING LITIGATION
Government Code section 54956.9(d)(1)
One Case: Northern California Power Agency, City of Redding, California, City of Roseville, California, and City of Santa Clara, California v. the United States (United States Court of Federal Claims case no. 14-817C)

7. **REGULAR SESSION:** Council resumed regular session at 10:05 p.m.

Council took unanimous action on agenda item 6.B. (Absent: Arnold)

8. **ADJOURNMENT:** The regular meeting was adjourned at 10:08 p.m.

ATTEST:

Roben Dewsnup, CITY CLERK

APPROVED:

Roger L. Frith, MAYOR

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor *** Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8565	00	10/03/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	B41001		1134.03
8565	01	10/03/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	1B41001		1859.10
8565	02	10/03/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	2B41001		434.80
										TOTAL FOR VENDOR BOA01:		3427.93
8566	00	10/03/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	B41001		377.92
8566	01	10/03/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	1B41001		149.93
										TOTAL FOR VENDOR EDD01:		527.85
8567	00	10/03/14	VENDOR PAYMENT	--------		PUB01	PERS-Retirement Syst	10-14	INVOICE NO.:	B41001		2654.85
										TOTAL FOR VENDOR PUB01:		2654.85
8568	00	10/16/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	B41016		1182.68
8568	01	10/16/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	1B41016		1887.24
8568	02	10/16/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	2B41016		441.36
										TOTAL FOR VENDOR BOA01:		3511.28
8569	00	10/16/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	B41016		392.70
8569	01	10/16/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	1B41016		152.20
										TOTAL FOR VENDOR EDD01:		544.90
8570	00	10/16/14	VENDOR PAYMENT	--------		LAB02	Laborers Local 185	10-14	INVOICE NO.:	B41016		96.00
										TOTAL FOR VENDOR LAB02:		96.00
8571	00	10/16/14	VENDOR PAYMENT	--------		PUB01	PERS-Retirement Syst	10-14	INVOICE NO.:	B41016		2657.41
8572	00	10/24/14	10of12	10/01/14	10/31/14			10-14	300.00	25.95	.00	274.05
8573	00	10/24/14	10of12	10/01/14	10/31/14			10-14	300.00	25.95	.00	274.05
										TOTAL FOR VENDOR PUB01:		2657.41
8574	00	10/24/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	B41024		.00
8574	01	10/24/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	1B41024		186.00
8574	02	10/24/14	VENDOR PAYMENT	--------		BOA01	BANK OF AMERICA, NT&	10-14	INVOICE NO.:	2B41024		43.50
										TOTAL FOR VENDOR BOA01:		229.50
8575	00	10/24/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	B41024		.00
8575	01	10/24/14	VENDOR PAYMENT	--------		EDD01	Employment Developme	10-14	INVOICE NO.:	1B41024		15.00
Z01148	00	10/03/14	19of24	09/16/14	09/30/14			10-14	296.70	25.67	271.03	.00
Z01149	00	10/03/14	19of24	09/16/14	09/30/14			10-14	1907.13	599.13	1308.00	.00
Z01150	00	10/03/14	19of24	09/16/14	09/30/14			10-14	1832.13	440.67	1391.46	.00
Z01151	00	10/03/14	19of24	09/16/14	09/30/14			10-14	1412.49	461.28	951.21	.00
Z01152	00	10/03/14	19of24	09/16/14	09/30/14			10-14	2651.21	794.43	1856.78	.00
Z01153	00	10/03/14	19of24	09/16/14	09/30/14			10-14	1934.60	577.69	1356.91	.00
Z01154	00	10/03/14	19of24	09/16/14	09/30/14			10-14	3291.67	880.05	2411.62	.00
Z01155	00	10/03/14	19of24	09/16/14	09/30/14			10-14	2826.43	966.48	1859.95	.00
Z01156	00	10/20/14	20of24	10/01/14	10/15/14			10-14	296.70	25.67	271.03	.00
Z01157	00	10/20/14	20of24	10/01/14	10/15/14			10-14	1907.13	599.12	1308.01	.00
Z01158	00	10/20/14	20of24	10/01/14	10/15/14			10-14	1832.13	440.67	1391.46	.00
Z01159	00	10/20/14	20of24	10/01/14	10/15/14			10-14	1638.69	510.25	1128.44	.00
Z01160	00	10/20/14	20of24	10/01/14	10/15/14			10-14	2651.21	794.42	1856.79	.00
Z01161	00	10/20/14	20of24	10/01/14	10/15/14			10-14	1692.57	506.28	1186.29	.00
Z01162	00	10/20/14	20of24	10/01/14	10/15/14			10-14	3291.67	880.05	2411.62	.00
Z01163	00	10/20/14	20of24	10/01/14	10/15/14			10-14	3069.06	1072.94	1996.12	.00
Z01164	00	10/24/14	10of12	10/01/14	10/31/14			10-14	300.00	25.95	274.05	.00
Z01165	00	10/24/14	10of12	10/01/14	10/31/14			10-14	300.00	25.95	274.05	.00
Z01166	00	10/24/14	10of12	10/01/14	10/31/14			10-14	300.00	25.95	274.05	.00
									34031.52	9704.55	23778.87	14212.82

23,134.73

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
10-14	028219	10/14/14	AFL01 (Aflac)		470.02	.00	470.02	Automatic Generated Check
	028220	10/14/14	AME00 (American Express)		236.80	.00	236.80	Automatic Generated Check
	028221	10/14/14	ATT02 (AT&T)		333.14	.00	333.14	Automatic Generated Check
	028222	10/14/14	BIR03 (Craig & Winifred Birdsong)		150.00	.00	150.00	Automatic Generated Check
	028223	10/14/14	BUT03 (Butte Auto Parts)		60.25	.00	60.25	Automatic Generated Check
	028224	10/14/14	BUT04 (Butte County Clerk Recorder)		292.00	.00	292.00	Automatic Generated Check
	028225	10/14/14	BUT21 (County of Butte, Trust Fund		300.00	.00	300.00	Automatic Generated Check
	028226	10/14/14	BUT26 (BUTTE REGIONAL TRANSIT)		1,822.50	.00	1,822.50	Automatic Generated Check
	028227	10/14/14	CUR01 (L. N. CURTIS & SONS)		383.51	.00	383.51	Automatic Generated Check
	028228	10/14/14	DAV28 (Troy Davis)		144.16	.00	144.16	Automatic Generated Check
	028229	10/14/14	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	028230	10/14/14	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	028231	10/14/14	GEC01 (GE Capital)		171.55	.00	171.55	Automatic Generated Check
	028232	10/14/14	GRI04 (City of Gridley)		1,750.84	.00	1,750.84	Automatic Generated Check
	028233	10/14/14	GRI08 (Gridley Country Ford)		30.50	.00	30.50	Automatic Generated Check
	028234	10/14/14	GRIHE (Gridley Herald)		338.50	.00	338.50	Automatic Generated Check
	028235	10/14/14	HAR05 (Harshbarger Ace Hardware)		742.06	.00	742.06	Automatic Generated Check
	028236	10/14/14	HER12 (Lynda Hernandez)		127.77	.00	127.77	Automatic Generated Check
	028237	10/14/14	IND03 (Industrial Power Products)		635.71	.00	635.71	Automatic Generated Check
	028238	10/14/14	JCN00 (J C Nelson Supply Co)		376.06	.00	376.06	Automatic Generated Check
	028239	10/14/14	LAK02 (Lakeview Petroleum)		228.23	.00	228.23	Automatic Generated Check
	028240	10/14/14	MAC01 (Mac's Hardware & Rental)		15.98	.00	15.98	Automatic Generated Check
	028241	10/14/14	MEY01 (Meyers Nave)		1,446.50	.00	1,446.50	Automatic Generated Check
	028242	10/14/14	MOR02 (Earl More)		90.00	.00	90.00	Automatic Generated Check
	028243	10/14/14	NAT06 (National Meter & Automation,		3,200.34	.00	3,200.34	Automatic Generated Check
	028244	10/14/14	NOR02 (North Valley Barricade, Inc.		340.78	.00	340.78	Automatic Generated Check
	028245	10/14/14	NOR10 (Northern California Gloves)		314.81	.00	314.81	Automatic Generated Check
	028246	10/14/14	OFF01 (Office Depot)		67.50	.00	67.50	Automatic Generated Check
	028247	10/14/14	PAC02 (PacifiCom)		80.00	.00	80.00	Automatic Generated Check
	028248	10/14/14	PGE01 (PACIFIC GAS & ELECTRIC CO)		43.94	.00	43.94	Automatic Generated Check
	028249	10/14/14	PIT01 (PITNEY BOWES, INC.)		145.13	.00	145.13	Automatic Generated Check
	028250	10/14/14	PMC01 (PMC, Inc.)		8,374.94	.00	8,374.94	Automatic Generated Check
	028251	10/14/14	REY01 (Donald R. Reynolds, CPA)		3,300.00	.00	3,300.00	Automatic Generated Check
	028252	10/14/14	SCORE (Small Cities Organized Risk		7,958.00	.00	7,958.00	Automatic Generated Check
	028253	10/14/14	SEI01 (Roy R. Seiler, CPA)		3,537.60	.00	3,537.60	Automatic Generated Check
	028254	10/14/14	SEL02 (Select Janitorial Services,		213.00	.00	213.00	Automatic Generated Check
	028255	10/14/14	UNI04 (Univar USA Inc)		9,141.43	.00	9,141.43	Automatic Generated Check
	028256	10/14/14	VER00 (Verizon Wireless)		92.63	.00	92.63	Automatic Generated Check
	028257	10/14/14	WAS04 (Waste Management)		11,175.11	.00	11,175.11	Automatic Generated Check
	028258	10/14/14	YUB01 (City of Yuba City)		2,955.60	.00	2,955.60	Automatic Generated Check
	028259	10/27/14	NCPA (Northern CA Power Agency)		101,787.00	.00	101,787.00	Automatic Generated Check
	028260	10/27/14	ADV02 (Advanced Document Concepts)		11.55	.00	11.55	Automatic Generated Check
	028261	10/27/14	AME06 (American Fidelity Assurance)		78.12	.00	78.12	Automatic Generated Check
	028262	10/27/14	BEN02 (Bennett Engineering Services		18,480.48	.00	18,480.48	Automatic Generated Check
	028263	10/27/14	BUS01 (John Busch)		146.88	.00	146.88	Automatic Generated Check
	028264	10/27/14	COM04 (Comcast)		122.43	.00	122.43	Automatic Generated Check
	028265	10/27/14	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	028266	10/27/14	COS01 (Cost U Less Plumbing & Roote		3,500.00	.00	3,500.00	Automatic Generated Check
	028267	10/27/14	DAV28 (Troy Davis)		150.00	.00	150.00	Automatic Generated Check
	028268	10/27/14	DIV01 (Division of the State Archit		10.20	.00	10.20	Automatic Generated Check
	028269	10/27/14	ESC01 (Escudero Web Services)		168.75	.00	168.75	Automatic Generated Check
	028270	10/27/14	FLE00 (Fletcher's Plumbing &)		2,069.81	.00	2,069.81	Automatic Generated Check
	028271	10/27/14	GCS02 (GCS Environmental Equipment		448.58	.00	448.58	Automatic Generated Check
	028272	10/27/14	GRI04 (City of Gridley)		59,039.67	.00	59,039.67	Automatic Generated Check
	028273	10/27/14	LAK02 (Lakeview Petroleum)		802.28	.00	802.28	Automatic Generated Check
	028274	10/27/14	MAX01 (Maximum Security Systems)		103.75	.00	103.75	Automatic Generated Check
	028275	10/27/14	NOR02 (North Valley Barricade, Inc.		440.75	.00	440.75	Automatic Generated Check
	028276	10/27/14	PAC02 (PacifiCom)		2,931.32	.00	2,931.32	Automatic Generated Check
	028277	10/27/14	PER03 (Tomas Perez)		151.25	.00	151.25	Automatic Generated Check
	028278	10/27/14	PRI02 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	028279	10/27/14	PUB02 (Calif Public Employees')		9,262.93	.00	9,262.93	Automatic Generated Check
	028280	10/27/14	RES01 (Reserve Account)		800.00	.00	800.00	Automatic Generated Check
	028281	10/27/14	RIG01 (Right Way Pest Control)		123.00	.00	123.00	Automatic Generated Check
	028282	10/27/14	SCH03 (Schwartzer & McPherson Law F		183.90	.00	183.90	Automatic Generated Check
	028283	10/27/14	SHA01 (Shasta Constructors, Inc.)		1,132.87	.00	1,132.87	Automatic Generated Check
	028284	10/27/14	SOR02 (Mark Sorensen)		179.95	.00	179.95	Automatic Generated Check
	028285	10/27/14	STA06 (State Board of Equalization)		1,077.50	.00	1,077.50	Automatic Generated Check
	028286	10/27/14	UNI04 (Univar USA Inc)		787.98	.00	787.98	Automatic Generated Check
	028287	10/27/14	VSP01 (Vision Service Plan-(CA))		84.90	.00	84.90	Automatic Generated Check
	028288	10/27/14	ZEE01 (Zee Medical Co)		325.34	.00	325.34	Automatic Generated Check
	028289	10/27/14	GUI02 (Emma Guillen)		220.00	.00	220.00	Automatic Generated Check
	028290	10/27/14	MUL01 (Nathan Mullenberg)		55.00	.00	55.00	Automatic Generated Check
			Total for Bank Account 1010 ----->		270,723.76	.00	270,723.76	
			Grand Total of all Bank Accounts ----->		270,723.76	.00	270,723.76	

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs September, 2014

City of Biggs Animal Control

Total calls for service: 16

RABIES VACCINATON AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
		Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats **LICENSED** in jurisdiction	120	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter September 1, 2014 (carried over from August 31, 2014)	3	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	3	2
	1. Dogs and cats captured by Animal Control Officers	3	2
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public **G1 THROUGH G5**	0	0
	4. Dogs and cats impounded for animal bite quarantines **ARE**	0	0
	5. Dogs and cats transferred from another shelter **MUTUALLY EXCLUSIVE**	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	3	2
	1. Dogs and cats reclaimed by owner	2	0
	2. Dogs and cats adopted by new owners **H1 THROUGH H6**	0	0
	3. Dogs and cats euthanized **ARE**	1	2
	4. Dogs and cats died of other causes **MUTUALLY EXCLUSIVE**	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
	6. Dogs and cats transferred to another shelter	0	0
	I. Dead dogs and cats collected (excluding F, G, and H above)	0	0
	J. Dogs and cats on hand in the shelter September 30, 2014 (to be carried over to October 1, 2014)	3	0
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	0	
		Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
	a. Other domestics (excluding cats)	0	
	b. Wild	0	

Other Animals Picked up:

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: Amy Burgess

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740
FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly September, 2014

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	0	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	0	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: Amy Burgess

Date: 10/4/14

Amy Burgess
Gridley-Biggs Animal Control Officer
685 Kentucky Street
Gridley, CA 95948
530-846-4825

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs October, 2014

City of Biggs Animal Control

Total calls for service: 12

RABIES VACCINATON AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
		Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats **LICENSED** in jurisdiction	120	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter October 1, 2014 (carried over from September 30, 2014)	3	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	2	3
	1. Dogs and cats captured by Animal Control Officers	2	3
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public **G1 THROUGH G5**	0	0
	4. Dogs and cats impounded for animal bite quarantines **ARE**	0	0
	5. Dogs and cats transferred from another shelter **MUTUALLY EXCLUSIVE**	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	3	3
	1. Dogs and cats reclaimed by owner	0	0
	2. Dogs and cats adopted by new owners **H1 THROUGH H6**	1	0
	3. Dogs and cats euthanized **ARE**	1	3
	4. Dogs and cats died of other causes **MUTUALLY EXCLUSIVE**	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
	6. Dogs and cats transferred to another shelter	1	0
	I. Dead dogs and cats collected (excluding F, G, and H above)	0	0
	J. Dogs and cats on hand in the shelter October 31, 2014 (to be carried over to November 1, 2014)	2	0
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	1	
		Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	1	0
	a. Licensed	1	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
	a. Other domestics (excluding cats)	0	
	b. Wild	0	

Other Animals Picked up:

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: Amy Burgess

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740
FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly October, 2014

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	1	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	1	0
	a. Licensed	1	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: Amy Burgess

Date: 11/4/14

Amy Burgess
Gridley-Biggs Animal Control Officer
685 Kentucky Street
Gridley, CA 95948
530-846-4825

Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police

Arrest and Incident Summary Activity for October:

	Monthly	Year Total
• Adult Arrests	4	91
• Juvenile Arrests	1	10
• Misdemeanor Arrests	5	86
• Felony Arrests	0	19
• Felony Crimes Reported	3	25
• Misdemeanor Crimes	10	76
• Total Incidents	149	1,480
• Battery	1	14
• Burglary	0	9
• Deceased Person	0	1
• Vandalism	1	11
• Stolen Vehicle	0	7
• Robbery	0	0
• Public Intoxication	0	1
• Patrol Request	1	18
• Medical Aid	1	3
• Area Checks	11	126
• Pedestrian Checks	6	70
• Disturbing the Peace	3	31
• Total 911 Calls	231	2,221
• Total Accidents	0	6
• Name Exchanges	0	0
• Total Traffic Citations	11	98
• DUI Arrests	0	1
• Traffic Stops	45	415
• Extra Help Hours	224.50	5,377.25
• RSVP Hours	22	112

Personnel Training and Meetings for October:

10/1-10/3/14 – Sergeant Harr attended Canine Supervisors Course in Reno

10/6/14 – Chief Price attended the City of Gridley Council Meeting

10/7-10/9/14 – Dispatcher Hennessey attended POST Dispatcher training in Tahoe

10/9/14 – Chief Price attended the Butte County Safe Schools Group meeting in Oroville

10/9/14 – Chief Price participated in the California Police Chief's Association Training Committee via teleconference

10/14-10/17/14 – Dispatcher Silvas attended the annual RIMS Conference in Tahoe

10/14/14 – Chief Price attended the City of Biggs Council Meeting

10/15/14 – Chief Price attended the Community Corrections Partnership meeting in Oroville

10/16/14 – Chief Price attended the BINTF and Law Enforcement Administrator's Meetings in Oroville

10/16/14 – Chief Price & staff attended the North Valley Gang Information Network Meeting in Oroville

10/20/14 – Chief Price attended the City of Gridley Council Meeting

10/20-10/24/14 – Detective Johnson attended Methamphetamine Lab Training in Los Angeles

10/21/14 – Officer Roberts attended Arrest Control Technique training at Butte College

10/22/14 – Canine Handler Olsgard attended "Cover your K9" training course in Dublin

10/22-10/24/14 – Sergeant Smallwood attended Internal Affairs Investigation Training in Los Angeles

10/24/14 – Sergeant Harr & Chief Price assisted in the annual Juvenile Justice Detention Audit

10/25/14 – Chief Price participated in the Hells Angels Outlaw Motorcycle Gang Proactivity detail in Cottonwood

10/28/14 – Some City personnel received flu shots courtesy of Orchard Hospital

10/31/14 – Gridley-Biggs police officers assist Chico PD with their Downtown Halloween mutual aid request

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 2 Minutes
Priority 2- 2 Minutes
Priority 3- 3 Minutes

City of Biggs

MEMORANDUM

TO: Honorable City Council Members (Meeting 11/11/14)

FROM: Marlee Mattos, Accounting Tech.

DATE: Oct. 23, 2014

SUBJECT: Authorization to Write Off Uncollectable Utility Bills

Requested Action:

Council authorizes the City Administrator to write off old, uncollectible utility accounts.

Recommendations:

Authorize action

Alternatives:

None

Financial Impacts:

$9,602.69, mostly allocated to utility funds

Background:

Periodically the City of Biggs reviews utility billing for collection, tax lien collection, and write off. There are old accounts in the billing system that warrant being written off. These accounts include two where the owner of the account is deceased, six accounts that are beyond the statute of limitations for collection, four accounts for which we have no social security number, one bankruptcy, one the city agreed to write-off when the city took ownership of the property and six which fall below the threshold for collection.

These accounts continually show up on the past due account listing and billings and must periodically be removed manually.

Account listing is attached.

Acct.	Water	Electric	Electric Surchg	Sewer	Refuse	Penalties & Interest	Water Improvement	Sewer Improvement	Shut-offs Collections	Public Benefits	Last chg.	Balance	W/O Reason
BAN 3						16.50			200.00		8/31/2007	216.50	Statute of Limitations
BAN 6	215.55	374.56	0.48	61.00		237.89	8.50	15.20		16.23	8/31/2007	929.41	Statute of Limitations
BUR 12	1454.25	231.25		1003.44	756.19	434.97	353.05	281.20		6.66	3/6/2013	4521.01	Uncollectable
CAS 32		157.35	0.24			58.90				10.74	7/2/2007	227.23	Statute of Limitations
DUE 1	104.62	238.40	0.17	40.68	28.43	58.49	6.37	11.40		11.55	9/3/2008	500.11	No SS#
EVA 27		36.77									11/6/2013	36.77	Small Balance
FAR 10		678.18	1.03			35.12				19.33	8/23/2012	733.66	No SS#
GIL 1	136.01	33.12	0.04	88.14	65.13	26.89	24.94	24.70		0.95	6/22/2011	399.92	Bankruptcy
HAM 1	621.47	243.85	0.23	379.68	287.42	178.86	184.10	106.40		7.42	7/16/2012	2009.43	Deceased
IGO 1		6.25	0.01		18.95	1.19				2.25	6/30/2008	28.65	Small Balance
MEN 2	188.33	25.00		114.20	70.14	39.70	14.87	26.60		0.72	9/27/2010	479.56	No SS#
MEN 11		5.10									5/24/2013	5.10	Small Balance
MON 10		28.05								2.66	9/12/2011	30.71	Small Balance
MOO 11									9.64		7/1/2014	9.64	Small Balance
NEW 11	85.96	6.00		46.24			16.44	9.50			8/6/2012	164.14	No SS#
RAM 38		10.00				18.32			44.37	0.28	4/24/2007	72.97	Statute of Limitations
SMI 19		17.08									5/7/2012	17.08	Small Balance
STA 9									159.06		4/20/2006	159.06	Statute of Limitations
STO 11		37.56	0.07		6.94	8.64				1.07	4/20/2007	54.28	Deceased
TAL 1		145.99	0.01			28.61				5.53	4/24/2007	180.14	Statute of Limitations
	2720.23	2057.88	2.20	1572.94	1156.12	1088.51	576.96	438.90	200.00	75.85		9602.69	