

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Vice Mayor Sheppard left at 7:09 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Brian Martin and City Clerk Roben Dewsnap.

1. **COMMUNITY PARTICIPATION:** Mary Frith informed Council of two upcoming BCAV events with included a movie and the Christmas Tree Lighting on the 29<sup>th</sup> of November.
2. **PRESENTATION:** Green House Gas Inventory Report.  
This item was postponed to the December agenda.

Mayor Frith asked to move item 6.K. forward and council agreed.

6. K. City Attorney: Status on Acquisition of Real Property for Wastewater Treatment Plant Improvement and Expansion.

City Attorney, Greg Einhorn asked council to consider eminent domain proceedings to acquire property for the Wastewater Treatment Plant Improvement and Expansion Project and asked Council to consider retention of outside counsel to assist him and staff in eminent domain litigation.

Motion/Second to declare intent to adopt a resolution of necessity, direct staff to prepare such resolution, direct staff to set a hearing on such resolution and to provide notice to property owners. (Sheppard/Frith, MCU)

Motion/Second to direct staff to prepare an agreement for outside legal services to assist the city attorney and staff, with the agreement being brought back to council for consideration. (Frith/Thompson, MCU)

Vice Mayor Sheppard left the meeting at 7:09 p.m.

3. **4<sup>th</sup> OF JULY:** Brian Bassett reported on the 4<sup>th</sup> of July Celebration Event and discussed ideas to raise money for next year's firework display and insurance options.
4. **PUBLIC HEARING:** Adoption of Amendments to the City's Utility Billing Policies and Procedures, Incorporating Changes in Utility Fees.

City Administrator Mark Sorensen asked Council to consider approving a second reading and adoption of a revised Municipal Code Section 10.30 via Ordinance No. 403.

Mayor Frith opened the hearing to the public. With no public comments, the hearing was closed to the public.

Motion/Second to approve second reading of Ordinance No. 403, "AN ORDINANCE OF THE CITY OF BIGGS AMENDING CHAPTER 10.30 OF THE BIGGS MUNICIPAL CODE TO SET FORTH UTILITY BILLING POLICIES AND PROCEDURES."  
(Thompson/Arnold, MCU; Absent: Sheppard)

**5. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of October 14, 2014.

- B. Approval of warrants: 8565 – 8575, Z01148 – Z01166, and 28219 – 28290 for the month of October 2014 in the amount of \$308,071.31.
- C. Acknowledge receipt of Gridley-Biggs Animal Control Report for the months of September and October, 2014.
- D. Acknowledge receipt of Gridley-Biggs Police Department Report for the month of October, 2014.
- E. Authorize the City Administrator to write off old, uncollectible utility accounts in the amount of \$9,602.69.

Motion/Second to approve the consent calendar. (Arnold/Busch, MCU; Absent: Sheppard)

**6. DEPARTMENT REPORTS:**

- A. Planning / Code Enforcement: Council received the Planning Department monthly activity report for October/November 2014 in the agenda packet. No comments or questions.
- B. Engineering Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report for October/November 2014.
- C. Public Safety:

- 1. Fire Department Grant Match Request.

Fire Chief John Sprague asked Council to consider approving \$3,492 as a match to a State grant for the fire department-related personal protective equipment.

Motion/Second to approve Resolution No. 2014-23 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG14009 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2015 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978.” (Thompson/Arnold, MCU; Absent: Sheppard)

- 2. Verbal update. Chief Sprague reported Fire Captain Todd Tindall had been promoted to Fire Chief in Fortuna.

Police Chief Dean Price reported on City of Biggs police issues.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Mayor Frith.
- E. Public Works. No report.
- F. Electric. Verbal report by Mayor Frith.
- G. BCAG. No report.
- H. Air Quality. Verbal report by Councilmember Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Mayor Frith.

L. Other commission reports. Councilmember Busch reported he attended a SCORE training meeting.

M. City Administrator.

1. Purchase Authority to Purchase Vehicle Safety Lights.

Mr. Sorensen asked Council to consider authorizing the purchase of vehicle safety lights for existing public works vehicles.

Motion/Second to authorize the city administrator to purchase vehicle safety lights and installation in an amount not to exceed \$5,200. (Frith/Arnold, MCU; Absent: Sheppard)

2. Purchase Authority to Purchase Metrotech Pipe Locator.

Mr. Sorensen asked Council to consider authorizing the purchase of a new Metrotech 810 pipe and cable locator, and service of old pipe locator.

Motion/Second to authorize the city administrator to purchase a Metrotech 810 pipe locator in an amount not to exceed \$3,700. (Service of the old pipe locator would be a separate amount.) (Thompson/Frith, MCU; Absent: Sheppard)

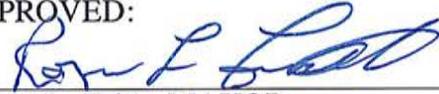
7. INFORMATIONAL: None

8. ADJOURNMENT: The regular meeting was adjourned at 8:37 p.m.

ATTEST:

  
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Roben Dewsnup, CITY CLERK

APPROVED:

  
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Roger L. Frith, MAYOR