



## City of Biggs

### Agenda Item Staff Report for the Regular City Council Meeting: March 10, 2015 6:30PM

DATE: March 10, 2015  
TO: Honorable Mayor and Members of the City Council  
FROM: Mark Sorensen, City Administrator  
SUBJECT: Authorization to purchase services for update of Biological Assessment from PMC

Council is asked to consider granting authorization to purchase services for update of Biological Assessment from Pacific Municipal Consultants (PMC)

#### **Background**

A Biological Assessment (BA) of the proposed WWTP Phase 2 site was previously completed, however, since the completion of that BA modifications were made to the site to avoid construction impacts to identified wetlands. Additionally, there were comments regarding potential impacts to GGS (Giant Garder Snake) in the BA which are in need of revision.

The US Fish & Wildlife Service has requested that the update to the BA occur.

#### **Recommendation:**

Grant authorization to the Mayor and City Administrator to purchase services for an update of the WWTP Phase 2 site Biological Assessment from Pacific Municipal Consultants (PMC) in an amount not to exceed \$8,000.00

---

Mark Sorensen, City Administrator



## MEMORANDUM

**DATE:** March 4, 2015  
**TO:** Mark Sorensen, City of Biggs Administrator  
**FROM:** Summer Pardo, Senior Biologist  
**CC:** Joyce Hunting, Scott Friend, PMC  
**SUBJECT: Biggs Wastewater Treatment Plant USFWS Consultation**

Dear Mr. Sorensen,

We appreciate the opportunity to provide services to complete this important project. I am providing this scope and budget estimate to assist the City with the US Fish and Wildlife Service (USFWS) consultation process for the wastewater treatment plant enhancement project. Please don't hesitate to contact me with any questions or concerns you may have (916) 517-4496.

### PROPOSED SCOPE OF WORK

- Task 1: Update Biological Assessment (BA) report for resubmittal to USFWS.
- Task 2: Coordinate with US Department of Agriculture to provide responses to requests for information (RFI) from the USFWS and facilitate completion of the Section 7 consultation process.

### ASSUMPTIONS

- No more than two RFI responses will be required.
- No additional revisions to the BA will be required.
- No field review with agency personnel will be required.
- No protocol-level surveys for species will be required.

**COST ESTIMATE**

LABOR		Principal Scientist	Senior Assoc.	Senior Biologist	GIS Analyst	Admin.	Total Hours	Task Labor Total
<i>Rates/Hr.</i>		180	125	105	95	65		
Task 1	Update BA Doc.	2	1	24	6	3	36	\$3,770.00
Task 2	Agency Coord.	2	6	16	2	1	29	\$3,295.00
							Other Direct Costs	\$400.00
							<b>TOTAL COST</b>	<b>\$7,215.00</b>