

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Busch and Thompson were present. Council Member Arnold arrive at 6:33 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Brian Martin and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None

2. PRESENTATIONS:

A. Proclamation for Child Abuse Prevention Month.

Mayor Frith presented Margie Ruegger, Executive Director of the Child Abuse Prevention Council with a proclamation proclaiming April 2015 as Child Abuse Prevention Month.

B. Annual Audit of Fiscal Year Ending June 30, 2014.

Don Reynolds, independent auditor for the City of Biggs, issued an unqualified opinion on the fiscal year audit ending June 30, 2014.

Motion/Second accept the annual audit report. (Thompson/Arnold, MCU)

Mayor Frith informed Council of an item that needed to be added to the agenda for closed session discussion.

Motion/Second to add a closed session item to the agenda regarding a letter from Thomas Edgar dated April 10, 2015. (Frith/Arnold, MCU)

3. CONSENT CALENDAR:

A. Approval of Council Minutes for Regular Meeting of March 10, 2015.

B. Approval of warrants: #4620- 8630; Z01243 - Z01261, and 28544 - 28614 for the month of March 2015 in the amount of \$1,859,344.14.

C. Acknowledge receipt of Animal Control Report for February 2015.

D. Acknowledge receipt of Police Department Report for the months of February and March 2015.

Motion/Second to accept the consent calendar. (Thompson/Busch, MCU)

4. DEPARTMENT REPORTS:

A. Planning / Code Enforcement:

1. Activity Report: No report.

2. City of Biggs 2014 General Plan and Housing Element Annual Report.

City Administrator Mark Sorensen stated the Planning Department requested that Council review the 2014 City of Biggs General Plan and Housing Element Annual Progress Report and approve a motion accepting the Annual Report.

Motion/Second to accept the 2014 City of Biggs General Plan and Housing Element Annual Progress Report and direct staff to forward the report to the Office of Planning and Research pursuant to Government Code Section 65400(a)(2). (Frith/Thompson, MCU)

3. Annexation of Wastewater Land Application Project Property.

Mr. Sorensen stated the Planning Department was asking Council to provide direction to begin the process of pre-zoning and annexing the three properties being pursued by the City to accommodate the wastewater land application project and allocate sufficient funds to the project.

Motion/Second to move forward with re-zoning the project site and preparing the required documentation associated with this request and allocate funds for the completion of this task. (Sheppard/Frith, MCU)

B. Engineering

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report for March/April 2015.
2. Task Order No. 29 to the Engineering Services agreement Dated June 11, 2011 for Phase 2 of the Wastewater Treatment Plant Improvement Project.

Mr. Martin stated Task Order No. 29 would consist of the phase 2 design of the wastewater treatment plant.

Motion/Second to approve Task Order No. 29 to the City Engineer Contract with Bennett Engineering Services dated June 11, 2011 for Design Services for the Phase 2 Wastewater Improvement Project in an amount not to exceed \$546,691 and authorize the City Administrator to execute said Task Order. (Sheppard/Thompson, MCU)

3. Task Order No. 31 to the Engineering Services Agreement dated June 11, 2011 for the Preparation of a Funding Application for Water Meters in the City of Biggs.

Mr. Martin stated Task Order No. 31 would entail preparing a funding application for water meters for the City of Biggs.

Motion/Second to authorize the City Administrator to execute Task Order No. 31 for the preparation of a funding application for water meters for the City in the amount of \$11,730. (Thompson/Sheppard, MCU)

4. Consideration of SRF Funding for WWTP Phase 2 Land Acquisition.

Mr. Martin asked Council to consider changing the WWTP Phase 2 Funding from USDA Funding to a State Revolving Fund. The move would save the City a significant amount of money in total financing costs.

Motion/Second to switch from USDA funding to SRF funding for the Phase 2 WWTP land acquisition costs. (Arnold/Thompson, MCU)

- C. Public Safety. Councilmember Arnold stated his concerns about the excessive speed of some vehicles around the school. Mr. Sorensen would check into installing 20 miles per hour speed limit signs.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Mayor Frith.
- G. BCAG. Verbal report by Councilmember Busch.
- H. Air Quality. Verbal report by Councilmember Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.
- K. SCORE. Verbal report by Councilmember Busch.
- L. LAFCo. Verbal report by Councilmember Busch.
- M. Other commission reports. Mayor Frith reported on meetings he and other council members attended which included a meeting with State Representatives and a Cal Water Commissions Public Hearing regarding Prop 1 surface storage funding.
- N. City Administrator. Demolition or Disposition of 3069 Eighth Street, Biggs.

Mr. Sorensen asked Council to consider the bid of \$52,198 for the demolition of 3069 Eighth Street, Biggs, California.

After discussion, Council agreed to table this item to another meeting.

- 5. **INFORMATIONAL:** Council discussed possible safety hazards at two locations on B Street.
- 6. **CLOSED SESSION:** Council adjourned to closed session at 8:50 p.m.
- 7. **RESUME REGULAR SESSION:** Council resumed regular session at 9:15 p.m.
- 8. **ADJOURNMENT:** Council adjourned the meeting at 9:15 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
8631	00	04/03/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	B50401		1116.59
8631	01	04/03/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	1B50401		1852.52
8631	02	04/03/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	2B50401		433.26
											TOTAL FOR VENDOR BOA01:	3402.37
8632	00	04/03/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	B50401		366.33
8632	01	04/03/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	1B50401		134.47
											TOTAL FOR VENDOR EDD01:	500.80
8633	00	04/03/15	VENDOR PAYMENT	-----		PUB01	PERS-Retirement Syst	04-15	INVOICE NO.:	B50401		2665.53
											TOTAL FOR VENDOR PUB01:	2665.53
30041	00	04/16/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	B50416		1135.68
30041	01	04/16/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	1B50416		1857.46
30041	02	04/16/15	VENDOR PAYMENT	-----		BOA01	BANK OF AMERICA, NT&	04-15	INVOICE NO.:	2B50416		434.40
											TOTAL FOR VENDOR BOA01:	3427.54
30042	00	04/16/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	B50416		361.28
30042	01	04/16/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	1B50416		134.82
											TOTAL FOR VENDOR EDD01:	496.10
30043	00	04/16/15	VENDOR PAYMENT	-----		LAB02	Laborers Local 185	04-15	INVOICE NO.:	B50416		99.00
											TOTAL FOR VENDOR LAB02:	99.00
30044	00	04/16/15	VENDOR PAYMENT	-----		PUB01	PERS-Retirement Syst	04-15	INVOICE NO.:	B50416		2665.53
30068	00	04/28/15	4of12	04/01/15	04/30/15			04-15	300.00	25.65	.00	274.35
30069	00	04/28/15	4of12	04/01/15	04/30/15			04-15	300.00	25.65	.00	274.35
											TOTAL FOR VENDOR PUB01:	2665.53
30070	00	04/28/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	B50428		.00
30070	01	04/28/15	VENDOR PAYMENT	-----		EDD01	Employment Developme	04-15	INVOICE NO.:	1B50428		13.50
											TOTAL FOR VENDOR EDD01:	13.50
30071	00	04/28/15	VENDOR PAYMENT	-----		USB01	US Bank	04-15	INVOICE NO.:	B50428		.00
30071	01	04/28/15	VENDOR PAYMENT	-----		USB01	US Bank	04-15	INVOICE NO.:	1B50428		186.00
30071	02	04/28/15	VENDOR PAYMENT	-----		USB01	US Bank	04-15	INVOICE NO.:	2B50428		43.50
Z01262	00	04/03/15	7of24	03/16/15	03/31/15			04-15	309.60	26.48	283.12	.00
Z01263	00	04/03/15	7of24	03/16/15	03/31/15			04-15	1907.13	597.78	1309.35	.00
Z01264	00	04/03/15	7of24	03/16/15	03/31/15			J4-15	1832.13	415.11	1417.02	.00
Z01265	00	04/03/15	7of24	03/16/15	03/31/15			J4-15	1586.51	514.04	1072.47	.00
Z01266	00	04/03/15	7of24	03/16/15	03/31/15			04-15	2651.21	802.00	1849.21	.00
Z01267	00	04/03/15	7of24	03/16/15	03/31/15			04-15	1751.60	531.70	1219.90	.00
Z01268	00	04/03/15	7of24	03/16/15	03/31/15			04-15	3291.67	871.49	2420.18	.00
Z01269	00	04/03/15	7of24	03/16/15	03/31/15			04-15	2954.13	1022.93	1931.20	.00
Z01270	00	04/20/15	8of24	04/01/15	04/15/15			04-15	283.80	24.27	259.53	.00
Z01271	00	04/20/15	8of24	04/01/15	04/15/15			04-15	1907.13	597.78	1309.35	.00
Z01272	00	04/20/15	8of24	04/01/15	04/15/15			04-15	1832.13	415.11	1417.02	.00
Z01273	00	04/20/15	8of24	04/01/15	04/15/15			04-15	1834.73	574.95	1259.78	.00
Z01274	00	04/20/15	8of24	04/01/15	04/15/15			04-15	2651.21	802.00	1849.21	.00
Z01275	00	04/20/15	8of24	04/01/15	04/15/15			04-15	1696.70	516.36	1180.34	.00
Z01276	00	04/20/15	8of24	04/01/15	04/15/15			04-15	3291.67	901.44	2390.23	.00
Z01277	00	04/20/15	8of24	04/01/15	04/15/15			04-15	2826.43	967.01	1859.42	.00
Z01278	00	04/28/15	4of12	04/01/15	04/30/15			04-15	300.00	25.65	274.35	.00
Z01279	00	04/28/15	4of12	04/01/15	04/30/15			04-15	300.00	25.65	274.35	.00
Z01280	00	04/28/15	4of12	04/01/15	04/30/15			04-15	300.00	25.65	274.35	.00
									34107.78	9708.70	23850.38	14048.57

22,994.91

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
04-15	30041	04/16/15	BOA01 (BANK OF AMERICA, NT&SA)		(3,427.54)	.00	(3,427.54)	Ck# 030041 Reversed
	028615	04/08/15	BIG14 (City of Biggs)		500,000.00	.00	500,000.00	Automatic Generated Check
	030001	04/08/15	NCPA (Northern CA Power Agency)		115,453.00	.00	115,453.00	Automatic Generated Check
	030002	04/08/15	AME00 (American Express)		35.22	.00	35.22	Automatic Generated Check
	030003	04/08/15	ATT02 (AT&T)		330.83	.00	330.83	Automatic Generated Check
	030004	04/08/15	VOID (Reversed Check)		.00	.00	.00	Ck# 030004 Reversed
	030005	04/08/15	BUS01 (John Busch)		126.54	.00	126.54	Automatic Generated Check
	030006	04/08/15	BUT03 (Butte Auto Parts)		148.40	.00	148.40	Automatic Generated Check
	030007	04/08/15	BUT26 (BUTTE REGIONAL TRANSIT)		1,822.50	.00	1,822.50	Automatic Generated Check
	030008	04/08/15	CAL12 (CAL ELECTRO INC)		283,622.50	.00	283,622.50	Automatic Generated Check
	030009	04/08/15	CLA03 (Clark & Sons)		504.18	.00	504.18	Automatic Generated Check
	030010	04/08/15	COD01 (Code Publishing Co., Inc.)		304.85	.00	304.85	Automatic Generated Check
	030011	04/08/15	COS01 (Cost U Less Plumbing & Roote		125.00	.00	125.00	Automatic Generated Check
	030012	04/08/15	DEL01 (Preferred Benefit)		516.88	.00	516.88	Automatic Generated Check
	030013	04/08/15	FLEG02 (Flex Account Administration)		208.33	.00	208.33	Automatic Generated Check
	030014	04/08/15	FRI02 (Roger L. Frith)		174.16	.00	174.16	Automatic Generated Check
	030015	04/08/15	GEC01 (GE Capital)		129.00	.00	129.00	Automatic Generated Check
	030016	04/08/15	GRI04 (City of Gridley)		59,039.67	.00	59,039.67	Automatic Generated Check
	030017	04/08/15	HAR05 (Harshbarger Ace Hardware)		233.91	.00	233.91	Automatic Generated Check
	030018	04/08/15	HAR06 (Harris Tree Service)		900.00	.00	900.00	Automatic Generated Check
	030019	04/08/15	HELO3 (HELENA CHEMICAL COMPANY)		139.59	.00	139.59	Automatic Generated Check
	030020	04/08/15	IND03 (Industrial Power Products)		766.24	.00	766.24	Automatic Generated Check
	030021	04/08/15	IRW01 (Candis Irwin)		146.57	.00	146.57	Automatic Generated Check
	030022	04/08/15	LES02 (Les Schwab Tire Center Inc)		38.81	.00	38.81	Automatic Generated Check
	030023	04/08/15	MAC01 (Mac's Hardware & Rental)		15.98	.00	15.98	Automatic Generated Check
	030024	04/08/15	MET01 (Metal Works)		357.46	.00	357.46	Automatic Generated Check
	030025	04/08/15	NOR05 (NORMAC)		410.16	.00	410.16	Automatic Generated Check
	030026	04/08/15	OFF00 (OFFICE DEPOT)		49.31	.00	49.31	Automatic Generated Check
	030027	04/08/15	PAC02 (PacifiCom)		84.00	.00	84.00	Automatic Generated Check
	030028	04/08/15	PIT01 (PITNEY BOWES, INC.)		145.13	.00	145.13	Automatic Generated Check
	030029	04/08/15	PMC01 (PMC, Inc.)		8,823.78	.00	8,823.78	Automatic Generated Check
	030030	04/08/15	QUI04 (Gregory Quirarte)		24.87	.00	24.87	Automatic Generated Check
	030031	04/08/15	REN01 (Rental Guys)		455.86	.00	455.86	Automatic Generated Check
	030032	04/08/15	ROCO1 (The Rock Yard, Inc.)		1,009.96	.00	1,009.96	Automatic Generated Check
	030033	04/08/15	SCH23 (Sierra Schwartz)		176.41	.00	176.41	Automatic Generated Check
	030034	04/08/15	SEI01 (Roy R. Seiler, CPA)		809.93	.00	809.93	Automatic Generated Check
	030035	04/08/15	SIE02 (Sierra Foothill Laboratory,		3,150.00	.00	3,150.00	Automatic Generated Check
	030036	04/08/15	UNI04 (Univar USA Inc)		5,829.67	.00	5,829.67	Automatic Generated Check
	030037	04/08/15	VER00 (Verizon Wireless)		80.53	.00	80.53	Automatic Generated Check
	030038	04/08/15	VER02 (Juan M Torres Vera)		220.00	.00	220.00	Automatic Generated Check
	030039	04/08/15	WAS04 (Waste Management)		11,666.55	.00	11,666.55	Automatic Generated Check
	030040	04/08/15	YUB01 (City of Yuba City)		3,523.60	.00	3,523.60	Automatic Generated Check
	030045	04/16/15	YBS01 (US Bank)		3,427.54	.00	3,427.54	Automatic Generated Check
	030046	04/17/15	ADV02 (Advanced Document Concepts)		13.76	.00	13.76	Automatic Generated Check
	030047	04/17/15	AFL01 (Aflac)		470.02	.00	470.02	Automatic Generated Check
	030048	04/17/15	ALL01 (All Metals Supply, Inc.)		792.01	.00	792.01	Automatic Generated Check
	030049	04/17/15	ALL04 (All Cal Equipment Services I		545.00	.00	545.00	Automatic Generated Check
	030050	04/17/15	AME06 (American Fidelity Assurance)		78.12	.00	78.12	Automatic Generated Check
	030051	04/17/15	BEN02 (Bennett Engineering Services		59,276.06	.00	59,276.06	Automatic Generated Check
	030052	04/17/15	BUT04 (Butte County Clerk Recorder)		13.00	.00	13.00	Automatic Generated Check
	030053	04/17/15	CDF01 (Depart of Forestry & Fire Pr		35,648.37	.00	35,648.37	Automatic Generated Check
	030054	04/17/15	COS01 (Cost U Less Plumbing & Roote		6,600.00	.00	6,600.00	Automatic Generated Check
	030055	04/17/15	DIV01 (Division of the State Archit		16.20	.00	16.20	Automatic Generated Check
	030056	04/17/15	EIN01 (Gregory P. Einhorn)		5,450.00	.00	5,450.00	Automatic Generated Check
	030057	04/17/15	INT01 (Interstate Sales)		143.81	.00	143.81	Automatic Generated Check
	030058	04/17/15	MAX02 (Max's Diesel Repair)		1,449.72	.00	1,449.72	Automatic Generated Check
	030059	04/17/15	PAC02 (PacifiCom)		845.68	.00	845.68	Automatic Generated Check
	030060	04/17/15	PGE01 (PACIFIC GAS & ELECTRIC CO)		59.73	.00	59.73	Automatic Generated Check
	030061	04/17/15	PRA01 (Paul Pratt)		149.40	.00	149.40	Automatic Generated Check
	030062	04/17/15	PUR02 (Purchase Power)		420.99	.00	420.99	Automatic Generated Check
	030063	04/17/15	REY01 (Donald R. Reynolds, CPA)		4,250.00	.00	4,250.00	Automatic Generated Check
	030064	04/17/15	SEL02 (Select Janitorial Services,		213.00	.00	213.00	Automatic Generated Check
	030065	04/17/15	STA06 (State Board of Equalization)		847.72	.00	847.72	Automatic Generated Check
	030066	04/17/15	TOM02 (Charles & Mary Beth Tomsic)		181.00	.00	181.00	Automatic Generated Check
	030067	04/17/15	WES02 (WREGIS)		675.00	.00	675.00	Automatic Generated Check
	030072	04/29/15	IIMC (IIMC)		155.00	.00	155.00	Automatic Generated Check
	030073	04/29/15	NCPA (Northern CA Power Agency)		104,423.00	.00	104,423.00	Automatic Generated Check
	030074	04/29/15	BUT04 (Butte County Clerk Recorder)		13.00	.00	13.00	Automatic Generated Check
	030075	04/29/15	BUT25 (372 BUTTES/CENTER STATE P&S)		253.20	.00	253.20	Automatic Generated Check
	030076	04/29/15	COM04 (Comcast)		127.43	.00	127.43	Automatic Generated Check
	030077	04/29/15	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	030078	04/29/15	KNE02 (Shane Kneeland & Miriam Guti		150.00	.00	150.00	Automatic Generated Check
	030079	04/29/15	LAK02 (Lakeview Petroleum)		2,014.76	.00	2,014.76	Automatic Generated Check
	030080	04/29/15	MAX01 (Maximum Security Systems)		300.47	.00	300.47	Automatic Generated Check
	030081	04/29/15	MCC12 (Lisa McConnell)		117.20	.00	117.20	Automatic Generated Check
	030082	04/29/15	NAT06 (National Meter & Automation,		3,213.38	.00	3,213.38	Automatic Generated Check
	030083	04/29/15	NOR10 (Northern California Gloves)		192.32	.00	192.32	Automatic Generated Check
	030084	04/29/15	PAC02 (PacifiCom)		42.00	.00	42.00	Automatic Generated Check
	030085	04/29/15	PRI02 (PLIC - SBD Grand Island)		114.85	.00	114.85	Automatic Generated Check
	030086	04/29/15	PUB02 (Calif Public Employees')		10,080.93	.00	10,080.93	Automatic Generated Check
	030087	04/29/15	REN01 (Rental Guys)		219.45	.00	219.45	Automatic Generated Check
	030088	04/29/15	RES01 (Reserve Account)		800.00	.00	800.00	Automatic Generated Check
	030089	04/29/15	RIG01 (Right Way Pest Control)		123.00	.00	123.00	Automatic Generated Check
	030090	04/29/15	SEI01 (Roy R. Seiler, CPA)		734.33	.00	734.33	Automatic Generated Check
	030091	04/29/15	VSP01 (Vision Service Plan-(CA))		84.90	.00	84.90	Automatic Generated Check
Total for Bank Account 1010 ----->					1,243,226.14	.00	1,243,226.14	
Grand Total of all Bank Accounts ----->					1,243,226.14	.00	1,243,226.14	



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Arrest and Incident Summary Activity for April:

	Monthly	Year Total
• Adult Arrests	5	35
• Juvenile Arrests	0	0
• Misdemeanor Arrests	5	31
• Felony Arrests	0	5
• Felony Crimes Reported	1	9
• Misdemeanor Crimes	5	34
• Total Incidents	155	672
• Battery	0	4
• Burglary	1	4
• Deceased Person	0	1
• Vandalism	0	2
• Stolen Vehicle	0	8
• Robbery	0	0
• Public Intoxication	1	3
• Patrol Request	1	8
• Medical Aid	1	9
• Area Checks	17	69
• Pedestrian Checks	5	36
• Disturbing the Peace	3	9
• Total 911 Calls	235	832
• Total Accidents	0	2
• Name Exchanges	1	1
• Total Traffic Citations	13	53
• DUI Arrests	0	1
• Traffic Stops	52	180
• Extra Help Hours	162.50	1,002.08
• RSVP Hours	8	43

Personnel Training and Meetings for April:

- 04/06/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 04/06/15 – Council & City Staff participated in a Study Session with Waste Management on CPI Adjustment
- 04/07/15 – Mayor Hall and City Staff met with Beale AFB staff to discuss an electric utility service contract
- 04/07/15 – Chief Price participated in the BINTF Budget committee meeting in Oroville
- 04/08/15 – Chief Price attended the monthly City of Biggs Police Services Meeting
- 04/08/15 – Administrator/Chief Price attended the Gridley Public Works meeting in Gridley
- 04/08/15 – Council & City Staff participated in a Study Session regarding the WWTP Solar Project
- 04/14/15 – Sergeant Rodney Harr attended the City of Biggs Council Meeting
- 04/15/15 – Mayor Hall and City Staff met with Beale AFB staff to discuss an electric utility service contract
- 04/20/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 04/20/15 – Council & City Staff participated in a Study Session with Waste Management on the service contract
- 04/22-04/23/15 – Offices Khan, Lara and Steen attended drug recognition evaluation training in Willows
- 04/24/15 – Administrator/Chief Price met with City of Biggs staff regarding their Municipal Services Review report
- 04/27-05/01/15 – Chief Price attended POST Executive Development Course in San Diego (Week #2)
- 04/28/15 – Sergeant Scott Smallwood presented Officer Roberts to the Noon Exchange Officer of the Year awards

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 2 Minutes

Priority 2- 2 Minutes

Priority 3- 2 Minutes

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs April 2015

City of Biggs Animal Control

Total calls for service: 9

		Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0	
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0	
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0
	E. Total number of dogs and cats LICENSED in jurisdiction	112	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter April 1, 2015 (carried over from March 31, 2015)	3	2
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	3	4
	1. Dogs and cats captured by Animal Control Officers	3	4
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0
	3. Dogs and cats surrendered by the public G1 THROUGH G5	0	0
	4. Dogs and cats impounded for animal bite quarantines ARE	0	0
	5. Dogs and cats transferred from another shelter MUTUALLY EXCLUSIVE	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	4	2
	1. Dogs and cats reclaimed by owner	2	0
	2. Dogs and cats adopted by new owners H1 THROUGH H6	0	0
	3. Dogs and cats euthanized ARE	2	2
	4. Dogs and cats died of other causes MUTUALLY EXCLUSIVE	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0
6. Dogs and cats transferred to another shelter	0	0	
I. Dead dogs and cats collected (excluding F, G, and H above)	1	2	
J. Dogs and cats on hand in the shelter April 30, 2015 (to be carried over to May 1, 2015)	1	2	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	0	
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0
	a. Licensed	0	0
	b. Vaccinated only	0	0
	c. Neither licensed or vaccinated (but owned)	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	
	a. Other domestics (excluding cats)	0	
b. Wild	0		

Other Animals Picked up:

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: 

Name: Amy Burgess

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or
Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740
FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly April 2015

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	0	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	0	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: Amy Burgess

Date: 5/4/15

Amy Burgess
Gridley-Biggs Animal Control Officer
685 Kentucky Street
Gridley, CA 95948
530-846-4825

ROY R. SEILER
CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of February 28, 2015. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

April 21, 2015

Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
February, 2015

Pooled Cash and Investments:

Bank of America:

General Checking Accounts \$ 1,974,863.49

Local Agency Investment Fund:

Fund Account Balance \$ 1,602,176.80

Total Pooled Cash and Short Term Investments \$ 3,577,040.29

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Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve \$ 148,759.00

Available Reserve \$ 519,880.00

Total Reserve \$ 668,639.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,
Balancing Account, Current Balance \$ 82,313.00

Total Other Investments \$ 750,952.00

=====

See Accountant's Compilation Report

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of March 31, 2015. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

April 21, 2015

Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
March, 2015

Pooled Cash and Investments:

<u>Bank of America:</u>		
General Checking Accounts		\$ 1,027,832.21
<u>Local Agency Investment Fund:</u>		
Fund Account Balance		\$ 1,102,176.80
Total Pooled Cash and Short Term Investments		\$ 2,130,009.01
		=====

Other Investments:

<u>Northern California Power Authority (NCPA)</u>		
Reflects Latest Available Balance		
General Operating Reserve (GOR):		
Committed Reserve	\$ 148,759.00	
Available Reserve	\$ 519,880.00	
Total Reserve		\$ 668,639.00
Reflects Latest Available Balance		
California Independent System Operators (CAISO):		
Scheduling Coordination Program Agreement, Balancing Account, Current Balance		\$ 82,313.00
Total Other Investments		\$ 750,952.00
		=====

See Accountant's Compilation Report

ROY R. SEILER
CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

City of Biggs,
Biggs, California

I have compiled the accompanying recaps of discretionary funds and funds with restricted uses (cash balances), for the City of Biggs, as of March 31, 2015. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

April 21, 2015

Roy R. Seiler, CPA

City of Biggs
 Recap of Discretionary Funds
CASH BALANCE
 Committed Vs. Uncommitted Funds
 (Unaudited)

<u>Fund No.</u>	<u>Fund Name</u>	<u>Unaudited CASH Balance as of March 31, 2015</u>	<u>Net Available</u>
<u>Cash Balances of Funds Available for Commitment:</u>			
010	General Fund	361,373	
	Less 40% of Budgeted Revenues, 658,530 Minimum Reserve	(263,412)	97,961
011	Building and Equipment Reserve		129,809
012	Fire Engine Replacement Reserve		140,638
013	Bridge Replacement Reserve		19,661
016	Street Maintenance Reserve		189,814
145	1939 Fire Engine Restoration Reserve		3,013
165	CDBG Miscellaneous Program Income		67,256
214	General Plan Update		26,693
050	Electric Fund	139,649	
052	Electric Fund NCPA GOR, Uncommitted Reserve	519,880	
	Subtotal	659,529	
	Less 40% of Budgeted Revenues, 2,545,553 Minimum Reserve	(1,018,221)	(358,692)
Subtotal			316,153
<u>Cash Balances of "Restricted Funds with Negative Balances:</u>			
017	SR2S		(1,218)
105	Sewer Improvement		(147,519)
107	WWTP-Phase One		(426,607)
108	WWTP-Phase Two		(90,967)
131	Sixth Street Bridge		(255,870)
200	CFD N. Biggs Estates		(8,743)
217	E McCain		(110)
Subtotal			(931,034)
Net Computed Uncommitted Cash Reserves			(614,881)

Note there are several on going projects, some of which have negative fund balances
 This may be due to timing, underfunding or other issues.

City of Biggs
CASH BALANCE
Funds with Restricted Uses
(Unaudited)

Unaudited
CASH
Balance
as of
March 31, 2015

014	Regional Detention Basin Reserve	16,452
017	Public Works Facility Reserve	17,612
022	Gas Tax	156,084
030	Sewer Fund	91,955
031	Drainage Fund Impact Fee	82,356
032	Road Dev. Impact Fee	64,300
033	Parks and Recreation Impact Fee	110,725
034	Gen Gov. Impact Fee	19,742
035	Police Dev. Impact Fee	2,247
036	Fire Dev. Impact Fee	8,178
040	Water Fund	128,965
051	Electric Fund, Public Benefits	128,947
054	GHG Credits	132,787
060	Solid Waste	5,434
017	SR2S	(1,218)
080	TDA/LTF Street Funds	84,781
090	TDA/STA SB 620 Funds	2,422
092	RSTP/STIP Exchange	68,143
100	Electric Improvement	124,052
101	Electric Dev. Impact Fee	27,587
104	Water Dev. Impact Fee	138,276
105	Sewer Improvement	(147,519)
106	Sewer Bond Reserve	52,288
107	WWTP-Phase One	(426,607)
108	WWTP-Phase Two	(90,967)
110	Water Improvement	152,216
111	Sewer Dev. Impact Fee	72,437
112	Water Reserve	138,264
125	HOME	56,063
131	Sixth Street Bridge	(255,870)
150	CDBG , 1982	49
170	CDBG, Program Income III	66,396
196	01 STBG	7,741
Trust Funds		
200	CFD N. Biggs Estates	(8,743)
202	Fourth Street Apts	5,989
207	SunWest	4,694
210	Betzler/Summit	8,653
217	E McCain	(110)
230	HomeTown Cele	58
245	Sunwest Expansion	11,040
Total, For Reference Only		1,055,899