



## City of Biggs

Agenda Item for the  
Next regular City Council Meeting  
June 9, 2015 at 6:30pm

To: Honorable Mayor  
And Members of the City Council

Date: June 2, 2015

From: Brian Martin, PE – City Engineer

Subject: Task Order No. 33 to the Engineering Services Agreement Dated June 11, 2011

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### **Background**

On June 21, 2011, The City entered into a professional services agreement with Bennett Engineering Services for City Engineering Services. The task order for City Engineering Services is approved annually by the City Council during its annual budgeting process.

In Task Order No. 33, the Engineering Services Contract Schedule of Fees is proposed to be increased. Standard City Engineer duties will increase from \$108 to \$113 per hour and Special City Assignments will increase from \$120 to \$128 per hour. Other services will be billed at Bennett's standard rate schedule.

The total not to exceed Task Order No. 33 amount for City Engineering Services for the Fiscal Year 2015/2016 will remain at \$30,000. This is the same amount that has been in effect since the original contract in 2011.

### **Recommendation**

It is recommended that the Council approve Task Order No. 33 and authorize the City Administrator to execute the Task Order.

## EXHIBIT A: SCHEDULE OF FEES

### City of Biggs City Engineer

The City of Biggs is the size and type of client we serve best. We recognize the budget constraints and offer the following reduced rates:

Standard City Engineer Duties	\$113/hour
Special City Assignments	\$128/hour
Project Studies and Design	Standard Rates, Below

## Rate Schedule | Fiscal Year 2015/2016

### Professional Staff

<i>Professional Staff</i>	<i>Hourly Rate</i>	<i>Professional Staff</i>	<i>Hourly Rate</i>
Principal Engineer .....	\$199	Designer IV .....	\$152
Project Manager IV .....	\$187	Designer III.....	\$136
Project Manager III.....	\$176	Designer II.....	\$125
Project Manager II.....	\$168	Designer I.....	\$114
Project Manager I.....	\$161	CAD Tech IV .....	\$129
Engineer VI.....	\$176	CAD Tech III .....	\$119
Engineer V .....	\$169	CAD Tech II .....	\$108
Engineer IV .....	\$161	CAD Tech I .....	\$98
Engineer III .....	\$154	Inspector III.....	\$141
Engineer II .....	\$149	Inspector II.....	\$129
Engineer I .....	\$136	Inspector I.....	\$114
Engineering Tech IV .....	\$136	Administrative .....	\$70
Engineering Tech III.....	\$125	Engineering Intern .....	\$64
Engineering Tech II.....	\$114	Special Technical Consultant .....	\$160
Engineering Tech I.....	\$103	Expert Witness.....	\$425

### Additional Rate Information

- ▶ Direct expenses & subconsultant costs will be billed at cost plus ten percent (10%).
- ▶ Standard hourly rates may not apply to a demand to perform work during an overtime period.
- ▶ These rates are for Fiscal Year 2015/2016, beginning July 1, 2015.



# City of Biggs

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P.O. Box 307  
Biggs, California 95917  
Telephone (530) 868-5493  
www.biggs-ca.gov

Date: June 9, 2015

TASK ORDER No. 33

Bennett Engineering Services  
1082 Sunrise Ave, Ste 100  
Roseville, CA 95661

This Task Order authorizes you to provide the professional services described below. Services are to be performed in accordance with the Agreement dated June 21, 2011 between the City of Biggs and Bennett Engineering Services.

**Project Name:** City Engineer FY 2015/2016 (11416)

**Budget:** \$30,000. To be invoiced at Standard City Engineer Duties in accordance with the attached revised Schedule of fees in Exhibit "A".

**Scope of Work:** Services include performing Standard City Engineering duties for Fiscal Year 2015/2016 in accordance with the City of Biggs Professional Services Agreement dated June 21, 2011.

## City of Biggs

Approved: \_\_\_\_\_  
Mark Sorensen, City Administrator

Date: \_\_\_\_\_

## Bennett Engineering Services

Approved: \_\_\_\_\_  
Orin N. Bennett, President

Date: \_\_\_\_\_