

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Council Member Busch were present. Council Members Arnold and Thompson were absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Scott Friend, City Engineer Brian Martin and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None

2. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting of April 14, 2015.
- B. Approval of warrants: 8631- 8633; Z01262 – Z01280, 28615, and 30001 – 30091 for the month of April 2015 in the amount of \$1,280,269.62.
- C. Acknowledge receipt of Police Department Report for April 2015.
- D. Acknowledge receipt of Animal Control Report for April 2015.
- E. Acknowledge receipt Accountant's Report for the months of February and March 2015.

Motion/Second to accept the consent calendar. (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

3. BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG) JOINT POWERS AGREEMENT.

John Clark, with Butte County Association of Governments, requested approval of a Resolution to extend the joint powers agreement for two years.

Motion/Second to approve Resolution No. 2015-10, "A RESOLUTION OF THE CITY OF BIGGS APPROVING AN EXTENSION OF THE TERM OF THE JOINT POWERS AGREEMENT ESTABLISHING THE BUTTE COUNTY ASSOCIATION OF GOVERNMENTS (BCAG)." (Busch/Sheppard, MCU; Absent: Arnold and Thompson)

4. DEPARTMENT REPORTS:

A. Planning / Code Enforcement:

- 1. Activity Report: City Planner Scott Friend reviewed the planning department/code enforcement activity report for April/May 2015.
- 2. Building Plans Review, Permitting and Inspection Services: Professional Services Contract Renewal – Amendment #1.

Mr. Friend asked Council to approve a five year extension of the existing contract between the City of Biggs and the Butte County Building Division for continued building permits, plans review and inspection services.

Motion/Second to approve a five year extension of the existing Professional Services Contract between the City of Biggs and Butte County for Building Plans Review, Permitting and Inspection Services through the adoption of Amendment #1 to the current Revenue Contract with the County. (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

B. Engineering

1. Department Activity Report: City Engineer Brian Martin reviewed the monthly activity report for April/May 2015.
2. Task Order No. 32 to the Engineering Services agreement Dated June 11, 2011 for Sixth Street Bridge Project.

Mr. Martin stated additional work was required for construction management during the latter part of the Sixth Street Bridge Project. He said CalTrans had already approved reimbursement for \$91,500.

Motion/Second to approve Task Order No. 32 in the amount of \$91,500 and authorize the City Administrator to execute the Task Order. (Sheppard/Frith, MCU: Absent: Arnold and Thompson)

C. Public Safety. Verbal report by Police Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. Verbal report by Councilmember Busch.

H. Air Quality. Verbal report by City Attorney Greg Einhorn and Councilmember Busch.

I. Solid Waste. No report.

J. Mosquito Abatement. No report.

K. SCORE. Councilmember Busch would like to attend a SCORE training meeting in October.

L. LAFCo. Verbal report by Councilmember Busch.

M. Other commission reports. No reports.

N. City Administrator.

1. 3Core Economic Development District Membership Contract for Services and Cash Match for Fiscal Year 2015-2016.

Mr. Sorensen asked Council to approve a contract for services between 3CORE, Inc. and the City of Biggs.

Motion/Second to authorize the City Administrator to sign the contract for services between 3CORE, Inc. and the City of Biggs for Economic Planning and Coordination Activities and expend funds in the amount of \$4,500.00 in fiscal year 2015-2016. (Frith/Busch, MCU; Absent: Arnold and Thompson)

2. Acceptance of Quitclaim Deed of Interest in Parcels APN 022-140-009, 022-140-010, and 022-140-011.

Mr. Sorensen asked Council to consider passing a resolution to allow the City of Biggs to accept in the interest in real property conveyed by quitclaim deed from Fisko Ventures, LLC.

Motion/Second to approve Resolution 2015-09 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ACCEPTING A QUITCLAIM DEED FROM FISKO VENTURES, LLC (GRANTOR) FOR ALL OF GRANTOR'S INTEREST IN REAL PROPERTY IN THREE LEGAL PARCELS (BUTTE COUNTY APN 022-140-009, 022-140-010, AND 022-140-011." (Sheppard/Frith, MCU; Absent: Arnold and Thompson)

3. LAFCO Letter of Support.

Mr. Sorensen asked Council to consider drafting a letter of opposition to Senate Bill 239 which seeks to alter the method by which a city might contract out for services.

Motion/Second to direct the City Administrator to prepare a letter of opposition to SB 239 for the mayor's signature. (Busch/Sheppard, MCU; Absent: Arnold and Thompson)

4. Consideration of and update to the Safety Recognition Program.

Mr. Sorensen asked Council to consider updating the Employee Safety Recognition Program with the following changes:

- Program ending with the 4th Quarter 2015.
- Replace \$40 gift card with \$40 bonus as taxable income and paid via the payroll process.
- Articulate a stated public purpose and corresponding value to the public within the definition of the program.
- Additional requirement that all OSHA and Cal-OSHA reporting and logs must be complete and up to date to qualify for the bonus.
- Additional requirement that all Public Works tail-gate safety meeting records must be complete and up to date to qualify for the bonus.

Motion/Second to authorize the City Administrator to formulate with the City Attorney and Employee Relations Council Member a new Safety Recognition Program and immediately enact the program with the suggested changes. (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

5. INFORMATIONAL: None

6. CLOSED SESSION: Council adjourned to closed session at 8:34 p.m.

A. Closed session pursuant to Government Code §54957.6.

CONFERENCE WITH LABOR NEGOTIATORS

Agency designated representatives: City Administrator, City Attorney and Vice Mayor Sheppard. Employee Organization: Laborers Local 185

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING

May 12, 2015

- B. Closed session pursuant to Government Code §54956.9(d)(2).
CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION
City of Biggs vs Mesa Asset Management (Case Number 164070)

- 7. **RESUME REGULAR SESSION:** Council resumed regular session 8:50 p.m. No announcement.
- 8. **ADJOURNMENT:** Council adjourned the meeting at 8:50 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Council Members Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Brian Martin, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: None

2. PUBLIC HEARING:

Report of Delinquent Fees Related to Utility Charges for Collection on Property Tax Roll.

City Administrator Mark Sorensen asked Council to approve a resolution authorizing delinquent utility charges be levied against property taxes with Butte County. There are two adjustments to be made to Exhibit A. The first parcel amount listed will be reduced due to a recent payment on the account and the last parcel number listed should be 001-181-006 rather than 001-181-004 due to a recent parcel split.

Mayor Frith opened the hearing to the public.

1. Proponents. None
2. Opponents. Resident Leo Ferko questioned fines he had received from the City.
3. Opponents Rebuttal. None

Mayor Frith closed the hearing to the public.

Motion/Second to approve Resolution No. 2015-11 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AND CONFIRMING THE REPORT OF DELINQUENT UTILITY CHARGES AND AUTHORIZING THE CITY CLERK TO TAKE NECESSARY ACTIONS TO EFFECTUATE THE LEVY OF DELINQUENT CHARGES IDENTIFIED IN THE REPORT" with stated corrections. (Sheppard/Arnold,MCU)

3. 4TH OF JULY:

Brain Bassett reported to Council on the upcoming 4th of July event. He asked Council if the City would cover the event for general liability.

Motion/Second to designate the 4th of July event as a City sponsored event only to the extent necessary to obtain insurance. (Frith/Busch, MCU)

4. CONSENT CALENDAR:

- A. Approval of warrants: Z01281 – Z01299, 30092 – 30157, 50158 and 50159 for the month of May 2015 in the amount of \$511,049.00.
- B. Acknowledge receipt of Animal Control Report for May 2015.
- C. Acknowledge receipt of Accountant's Report for the month of April 2015.

Motion/Second to accept the consent calendar. (Sheppard/Thompson, MCU)

5. DEPARTMENT REPORTS:

A. Planning / Code Enforcement: Activity Report – May/June 2015.

Councilmember Arnold stated concerns about safety around a house on Tenth Street.

B. Engineering

1. Department Activity Report: City Engineers Brian Martin and Matt Wheeler reviewed the monthly activity report for May/June 2015.

2. Task Order No. 33 to the Engineering Services agreement Dated June 11, 2011.

Mr. Martin asked Council to approve Task Order No. 33 which would authorize Bennett Engineering Services to provide professional services to the City of Biggs for FY 2015-2016 at a cost of \$30,000. However, the standard engineer duties would increase from \$108 to \$113 per hour and special city assignments would increase from \$120 to \$128 per hour. Other services would be billed at Bennett's standard rate schedule.

Motion/Second to ask Bennett Engineering for a one year extension of the current rates. (Sheppard/Busch, MCU)

C. Public Safety. Verbal report by Police Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Mayor Frith.

G. BCAG. Verbal report by Councilmember Busch.

H. Air Quality. Verbal report by Councilmember Thompson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. Verbal report by Councilmember Busch.

L. LAFCo. Verbal report by Councilmember Busch.

M. Other commission reports. No report.

N. City Administrator.

1. Consider Awarding Contract for Demolition at 3069 Eighth Street, Biggs.

Mr. Sorensen asked Council to consider awarding the contract for demolition at 3069 Eighth Street.

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING

June 9, 2015

Motion/Second to award the contract for demolition at 3069 Eighth Street, Biggs, to Walberg, Inc. for \$52,138. (Arnold/Busch, MCU)

2. Water Drought Response.

Mr. Sorensen asked Council to direct staff on the response to the state drought related mandates.

Council gave direction to Mr. Sorensen for suggested changes to the proposed draft ordinance.

3. Budget Modification and Transfer from Water Operating to Water Bond Reserve Account.

Mr. Sorensen asked Council to consider approving a budget modification and transfer.

Motion/Second to approve a Fiscal Year 2014-2015 budget modification and transfer in the amount of \$19,550 from Water Operating Fund 040 to Water Bond Reserve Fund 112. (Thompson/Arnold, MCU)

6. **INFORMATIONAL:** Mayor Frith and Vice Mayor Sheppard attended a celebration at CHIP Housing, North Biggs Estates.

7. **CLOSED SESSION:** Council adjourned to closed session at 10:30 p.m.

A. CONFERENCE WITH REAL PROPERTY NEGOTIATORS

Government Code Section 54956.8:

- Property: Rio Bonito Park (APNs 022-170-032 and 022-170-040)
- Agency negotiators: Bo Sheppard and Mark Sorensen
- Negotiating party: Biggs Unified School District
- Under negotiation: terms of Rio Bonito Park lease

B. Closed session pursuant to Government Code §54957.6.

CONFERENCE WITH LABOR NEGOTIATOR RE: UNREPRESENTED EMPLOYEE

Agency Representative: Greg Einhorn, City Attorney

Unrepresented Employee: City Administrator, Mark Sorensen

8. **RESUME REGULAR SESSION:** Council resumed regular session at 11:00 p.m.

A. Council directed staff.

B. Item continued to next Regular Council Meeting.

9. **ADJOURNMENT:** Council adjourned the meeting at 11:01 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Arrest and Incident Summary Activity for May:

	Monthly	Year Total
• Adult Arrests	8	43
• Juvenile Arrests	2	2
• Misdemeanor Arrests	8	39
• Felony Arrests	2	7
• Felony Crimes Reported	2	11
• Misdemeanor Crimes	9	43
• Total Incidents	199	871
• Battery	2	6
• Burglary	3	7
• Deceased Person	0	1
• Vandalism	0	2
• Stolen Vehicle	0	8
• Robbery	0	0
• Public Intoxication	0	3
• Patrol Request	1	9
• Medical Aid	2	11
• Area Checks	27	96
• Pedestrian Checks	4	40
• Disturbing the Peace	1	10
• Total 911 Calls	214	1,046
• Total Accidents	0	2
• Name Exchanges	1	1
• Total Traffic Citations	18	71
• DUI Arrests	1	2
• Traffic Stops	72	252
• Extra Help Hours	224.5	1,226.58
• RSVP Hours	8	43

Personnel Training and Meetings for May:

- 05/04/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 05/05/15 – The police department held part-time dispatcher oral interviews
- 05/06/15 – City Staff met with NCPA staff regarding the electric utility operations of the City of Gridley
- 05/07/15 – Staff participated in the City of Gridley Public Works Meeting
- 05/08/15 – Administrator/Chief Price attended the Quarterly Administrator’s Meeting in Oroville
- 05/12/15 – City staff attended a Meet & Greet with the California Division of Boating and Waterways Commission at the Gridley Boat Ramp
- 05/16/15 – Police Department personnel participated in the annual Red Suspenders celebration.
- 05/18/15 – Dispatcher Carrillo, Detective Bassett and Officer Rodriguez provided education to Biggs High School on the topic of “Don’t text and Drive”
- 05/18/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 05/20/15– Chief Price conducted dispatcher applicant interviews
- 05/21/15 – Chief Price attended the BINTF and Law Enforcement Administrator’s Meetings in Oroville
- 05/26/15 – Police Department personnel provided a local Girl Scout tour of the police department
- 05/27/15 – Dispatcher Stopplemore, Dispatcher Rekers and Officer Smith participated in a car seat event Gridley
- 05/28/15 – Administrator/Chief Price & Finance Director Michaelis held budget meetings with department heads
- 05/29/15– Administrator/Chief Price & Finance Director Michaelis held budget meetings with department heads

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 2 Minutes

Priority 2- 3 Minutes

Priority 3- 3 Minutes



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Arrest and Incident Summary Activity for June:

	Monthly	Year Total
• Adult Arrests	12	55
• Juvenile Arrests	0	2
• Misdemeanor Arrests	11	50
• Felony Arrests	1	8
• Felony Crimes Reported	1	12
• Misdemeanor Crimes	18	61
• Total Incidents	152	1,023
• Battery	3	9
• Burglary	0	7
• Deceased Person	0	1
• Vandalism	4	6
• Stolen Vehicle	0	8
• Robbery	0	0
• Public Intoxication	1	4
• Patrol Request	2	11
• Medical Aid	0	11
• Area Checks	20	116
• Pedestrian Checks	10	50
• Disturbing the Peace	4	14
• Total 911 Calls	223	1,269
• Total Accidents	0	2
• Name Exchanges	0	1
• Total Traffic Citations	14	85
• DUI Arrests	1	3
• Traffic Stops	28	280
• Extra Help Hours	332.5	1,559.08
• RSVP Hours	8	43

Personnel Training and Meetings for June:

- 06/01/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 06/04/15 – Chief Price attended the California Police Chiefs Assoc. Board Meeting as a Regional Representative
- 06/09/15 – Administrator/Chief Price attended the City of Biggs Council Meeting
- 06/12/15 – Chief Price attended the Butte College Law Enforcement Academy Graduation Ceremony in Chico
- 06/15/15 – Administrator/Chief Price attended the City of Gridley Council Meeting
- 06/17/15 – Chief Price attended a GBPD Dispatcher meeting in Gridley
- 06/18/15 – Chief Price attended the monthly Butte Interagency Narcotics Task Force (BINTF) Meeting in Oroville
- 06/19/15 – Chief Price attended the Oath of Office Ceremony for the 2015/2016 butte County Grand Jury in Oroville
- 06/22/15 – Chief Price along with Mayor Hall and Council Member Stiles attended a tour of the Butte County Jail
- 06/23/15 – Administrator/Chief Price & Finance Director Michaelis held budget meetings with department heads
- 06/25/15 – Administrator/Chief Price & Finance Director Michaelis held budget meetings with department heads
- 06/25/15 – IT Manager Hensley attended the Butte County Regional Dispatch Consolidation meeting in Oroville
- 06/26/15 – Chief Price recognized his 20th year anniversary in law enforcement as a peace officer

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 2 Minutes

Priority 2- 3 Minutes

Priority 3- 3 Minutes

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs June 2015

City of Biggs Animal Control

Total calls for service: 7

			Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0		
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0		
			Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0	0
	E. Total number of dogs and cats LICENSED in jurisdiction	120	0	0
CANINE AND FELINE RABIES CONTROL	F. Dogs and cats on hand in the shelter June 1, 2015 (carried over from May 31, 2015)	1	0	0
	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	1	11	11
	1. Dogs and cats captured by Animal Control Officers	1	11	11
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	0	0
	3. Dogs and cats surrendered by the public G1 THROUGH G5	0	0	0
	4. Dogs and cats impounded for animal bite quarantines ARE	0	0	0
	5. Dogs and cats transferred from another shelter MUTUALLY EXCLUSIVE	0	0	0
	H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F. plus 1 to 6 below)	2	11	11
	1. Dogs and cats reclaimed by owner	2	0	0
	2. Dogs and cats adopted by new owners H1 THROUGH H6	0	5	5
	3. Dogs and cats euthanized ARE	0	6	6
	4. Dogs and cats died of other causes MUTUALLY EXCLUSIVE	0	0	0
	5. Dogs and cats stolen, escaped, etc.	0	0	0
	6. Dogs and cats transferred to another shelter	0	0	0
	I. Dead dogs and cats collected (excluding F, G, and H above)	0	0	0
	J. Dogs and cats on hand in the shelter June 30, 2015 (to be carried over to July 1, 2015)	0	0	0
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)	0	0	0
			Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0	0
	a. Licensed	0	0	0
	b. Vaccinated only	0	0	0
	c. Neither licensed or vaccinated (but owned)	0	0	0
	d. Strays	0	0	0
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below)	0	0	0
a. Other domestics (excluding cats)	0	0	0	
b. Wild	0	0	0	

Other Animals Picked up: 4 1091D Herons

		Dogs	Cats
ANIMAL QUARANTINES	L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	
	O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized.	0	
AGENCY ADMIN.	P. Number of animal control officers employed in jurisdiction	1	
	Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825		

Completed by:

Signature: 

Name: Amy Farr

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or
Authorized representative:

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740

FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly June 2015

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	0	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	0	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated	0	0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0
	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
Agency Administration	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: *Amy Farr*

Date: 7/9/15

Amy Farr
 Gridley-Biggs Animal Control Officer
 685 Kentucky Street
 Gridley, CA 95948
 530-846-4825