

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard, Councilmember Arnold, Busch and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnup.

1. **COMMUNITY PARTICIPATION:** Downtown property owner Alton Ott stated he had not been contacted by the city planner or the Butte County Inspector about his property violations at 487 & 489 B Street.
2. **PRESENTATION:** Vickie Newlin, Assistant Director of the Water Resources Conservation Department for Butte County gave a presentation on the Sustainable Groundwater Management Act. She asked Council to appoint up to 4 people to meet with an assessment committee on December 11, 2015 to discuss this topic.
3. **PUBLIC HEARING:** Establishing the City of Biggs as a Groundwater Sustainability Agency.
 - A. City Administrator Mark Sorensen asked Council to authorize city staff to pursue development of a City of Biggs Groundwater Sustainability Agency (GSA), authorize the staff to pursue development of a city governance structure, approve how the City as a GSA works with other GSA's, and declare the intent of the City of Biggs to be a GSA by passing Resolution 2015-27.
 - B. Open hearing to public.
 1. Proponents. None
 2. Opponents. None
 - C. Close hearing to public.
 - D. Motion/Second to authorize City staff to pursue development of a City of Biggs GSA, authorize City staff to pursue development of a governance structure with other eligible GSA's within the sub-basin, and Approve Resolution No. 2015-27, "RESOLUTION OF INTENT TO ESTABLISH THE CITY OF BIGGS AS THE GROUNDWATER SUSTAINABILITY AGENCY FOR THAT PORTION OF THE EAST BUTTE GROUNDWATER SUB-BASIN OF THE SACRAMENTO VALLEY GROUNDWATER BASIN COTERMINOUS WITH THE CITY LIMITS OF THE CITY OF BIGGS AND WHICH SHALL BE KNOWN AS THE BIGGS GROUNDWATER SUSTAINABILITY AGENCY." (Frith/Sheppard, MCU)
4. **CONSENT CALENDAR:**
 - A. Approval of Council Minutes for regular meeting of October 13, 2015 and special meeting of October 27, 2015.
 - B. Approval of warrants: 30494 - 30570, Z01374 - Z01392, for the month of October in the amount of \$339,518.87.
 - C. Approve second reading of Ordinance No. 405 by reading of title only, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE AND THE CITY'S ADOPTED ZONE DISTRICT MAP TO PLACE CITY OF BIGGS P-Q PUBLIC OR QUASI-PUBLIC ZONING ON ASSESSOR PARCEL NUMBERS 022-140-009, 010 & 011 WITH THE ANTICIPATION OF THE ANNEXATION OF THE SUBJECT PROPERTIES TO THE CITY OF BIGGS."

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

1. Department Activity Report – October / November 2015. City Planner Scott Friend reviewed the planning/code enforcement activity report.
2. GIS Services and Equipment. Mr. Friend asked Council to consider funding and authorizing the City Administrator to enter into an agreement with the Geographic Information Center (GIC) at Chico State for an annual professional service contract in an amount up to, and not to exceed \$10,000 to allow the GIC to provide professional Geographic Information System (GIS) services to the City. The first scope of work is for the development of a functional GIS system at \$5,000 and the second is for the on-going maintenance and hosting of the system up to \$5,000 a year. Council was also asked to consider GIS Software and Hardware for \$1,750.

Mr. Sorensen stated this item had already been budgeted as part of the general plan update.

Motion/Second to consider the request and approve funding for this task in the amount of up to \$10,000 and requests authorization allowing the City Administrator to pursue the completion of the contracts for these services. (Arnold/Thompson, MCU)

Council would discuss the purchase of software and hardware later.

B. Engineering:

1. Department Activity Report – October / November 2015. City Engineer Trin Campos reviewed the activity report included in the agenda packet.
2. Task Order No. 34 – C Street Well Treatment, Storage Reservoir & Grant Application. Mr. Campos asked Council to consider approving a task order to evaluate the C Street Well condition, identify treatment options, investigate water storage reservoir options, and preparation and submittal of a grant application.

Motion/Second to authorize the City Administrator to execute Task Order No. 34 for the C Street well treatment, storage reservoir and grant application in the amount of \$39,592. (Sheppard, Arnold, MCU)

C. Public Safety.

1. Fire Department Grant Match Request.

Fire Captain Todd Tindill asked Council to consider appropriation of up to \$1,518.75 as a match to a State grant for fire department-related personal protective equipment. He stated this grant would help replace equipment that is being used locally.

Approve Resolution No. 2015-25, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT #7FG15021 FOR SERVICES FROM THE DATE OF LAST SIGNATORY ON PAGE 6 OF THE AGREEMENT TO JUNE 30, 2016 UNDER THE VOLUNTEER FIRE ASSISTANCE PROGRAM OF THE COOPERATIVE FORESTRY ASSISTANCE ACT OF 1978." (Thompson/Sheppard, MCU)

2. Verbal Reports. Captain Tindill and Police Chief Dean Price gave verbal activity reports to Council.

M. Other commission report.

Councilmember Arnold gave a verbal report on the Abandoned Vehicle Abatement (AVA) committee meeting he attended and stated the submittal of reports in a timely manner was of concern to the AVA committee.

- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

- E. Public Works. No report.

- F. Electric. Verbal report by Mayor Frith.

- G. BCAG. Verbal report by Councilmember Busch.

- H. Air Quality. Verbal report by Councilmember Thompson.

- I. Solid Waste. No report.

- J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

- K. SCORE. Verbal report by Councilmember Busch.

- L. LAFCo. Verbal report by Councilmember Busch.

- M. Other commission reports. Councilmember Arnold reported on the League of California Cities Committee Meeting he attended.

N City Administrator.

1. Utilizing Crime Policies for the Purpose of Bonding City Officers and Employees.

Mr. Sorensen asked Council to consider a resolution approving crime policies for the purpose of bonding City officers and employees.

Approve Resolution No. 2015-26, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING GOVERNMENT CRIME POLICIES FOR THE PURPOSE OF BONDING CITY OFFICERS AND EMPLOYEES AND ESTABLISHING POLICY LIMITS." (Frith/Thompson, MCU)

2. Authorization to Purchase Water Well Services.

Mr. Sorensen stated the C Street well has an operational issue that appears to be caused by plugged inlet screens in the well casing. The fix for this issue would include removing the submersible pump, inspect the well casing to determine the condition of the well casing and its inlet screens, and based upon the results of the video inspection, devise a suitable cleaning method, clean the well, flush the well, and reassemble the well.

Motion/Second to authorize the City Administrator to purchase water well professional services in an amount not to exceed \$32,000 with proceeds from Water Improvement Fund 110. (Sheppard/Busch, MCU)

3. Authorization to Issue a Request for Proposals for Solid Waste Disposal Services.

Mr. Sorensen stated the current waste contract is set to expire on January 31, 2016. Mayor Frith suggested requiring fleets that reduce the carbon footprint.

Motion/Second to authorize the City Administrator to issue a Request for Proposals for solid waste disposal services. (Frith/Busch, MCU)

4. Review of Chapter 9.30 Park Rules and Regulations of the Biggs Municipal Code.

Mr. Sorensen asked Council to review Chapter 9.30 Park Rules and Regulations. To better preserve and manage park facilities, staff intends to post park hours of operation. Council also discussed smoking in parks and the use of bounce houses.

6. **INFORMATIONAL:** Mayor Frith suggested Council meet the fourth Tuesday of every month to update policies and procedures, starting in January.

7. **ADJOURNMENT:** Council adjourned the regular meeting at 9:35 p.m.

ATTEST:

APPROVED:

Roben Dewsnup, CITY CLERK

Roger L. Frith, MAYOR

| Period | Check Number | Check Date | Vendor # (Name) | Disc. Terms | Gross Amount | Disc Amount | Net Amount | Check Description |
|---|--------------|------------|-------------------------------------|-------------|--------------|-------------|------------|---------------------------|
| 11-15 | 028617 | 11/18/15 | BIG14 (City of Biggs) | | 131,588.01 | .00 | 131,588.01 | Automatic Generated Check |
| | 030575 | 11/05/15 | NCPA (Northern CA Power Agency) | | 133,731.00 | .00 | 133,731.00 | Automatic Generated Check |
| | 030576 | 11/05/15 | AFL01 (Aflac) | | 431.40 | .00 | 431.40 | Automatic Generated Check |
| | 030577 | 11/05/15 | AME00 (American Express) | | 13.38 | .00 | 13.38 | Automatic Generated Check |
| | 030578 | 11/05/15 | ATT02 (AT&T) | | 345.17 | .00 | 345.17 | Automatic Generated Check |
| | 030579 | 11/05/15 | ATN03 (AT&T) | | 85.75 | .00 | 85.75 | Automatic Generated Check |
| | 030580 | 11/05/15 | BUT03 (Butte Auto Parts) | | 184.38 | .00 | 184.38 | Automatic Generated Check |
| | 030581 | 11/05/15 | CAL02 (Cal Rural Water Assoc.) | | 513.00 | .00 | 513.00 | Automatic Generated Check |
| | 030582 | 11/05/15 | COM04 (Comcast) | | 127.43 | .00 | 127.43 | Automatic Generated Check |
| | 030583 | 11/05/15 | DEL01 (Preferred Benefit) | | 553.13 | .00 | 553.13 | Automatic Generated Check |
| | 030584 | 11/05/15 | DON02 (Ricki Donahoe) | | 6.59 | .00 | 6.59 | Automatic Generated Check |
| | 030585 | 11/05/15 | FGL01 (FGL Environmental) | | 1,600.00 | .00 | 1,600.00 | Automatic Generated Check |
| | 030586 | 11/05/15 | FRI02 (Roger L. Frith) | | 70.60 | .00 | 70.60 | Automatic Generated Check |
| | 030587 | 11/05/15 | GCS02 (GCS Environmental Equipment) | | 1,258.28 | .00 | 1,258.28 | Automatic Generated Check |
| | 030588 | 11/05/15 | GECO1 (GE Capital) | | 129.00 | .00 | 129.00 | Automatic Generated Check |
| | 030589 | 11/05/15 | GRI08 (Gridley Country Ford) | | 1,006.06 | .00 | 1,006.06 | Automatic Generated Check |
| | 030590 | 11/05/15 | HAR05 (Harshbarger Ace Hardware) | | 868.22 | .00 | 868.22 | Automatic Generated Check |
| | 030591 | 11/05/15 | HOM01 (Home Depot Credit Service) | | 260.00 | .00 | 260.00 | Automatic Generated Check |
| | 030592 | 11/05/15 | HOS01 (The Hose Shop, LLC) | | 127.11 | .00 | 127.11 | Automatic Generated Check |
| | 030593 | 11/05/15 | ICM01 (ICMA) | | 712.00 | .00 | 712.00 | Automatic Generated Check |
| | 030594 | 11/05/15 | JAC03 (Jackson's Glass Co) | | 96.34 | .00 | 96.34 | Automatic Generated Check |
| | 030595 | 11/05/15 | LES02 (Les Schwab Tire Center Inc) | | 887.21 | .00 | 887.21 | Automatic Generated Check |
| | 030596 | 11/05/15 | MAC01 (Mac's Hardware & Rental) | | 23.97 | .00 | 23.97 | Automatic Generated Check |
| | 030597 | 11/05/15 | ORO01 (Oroville Safe Lock & Door Co | | 1,660.00 | .00 | 1,660.00 | Automatic Generated Check |
| | 030597 | 11/06/15 | ORO01 (Oroville Safe Lock & Door Co | | (1,660.00) | .00 | (1,660.00) | Ck# 030597 Reversed |
| | 030598 | 11/05/15 | PRIO2 (PLIC - SBD Grand Island) | | 114.85 | .00 | 114.85 | Automatic Generated Check |
| | 030599 | 11/05/15 | QUI01 (Quill Corporation) | | 198.26 | .00 | 198.26 | Automatic Generated Check |
| | 030600 | 11/05/15 | SCORE (Small Cities Organized Risk | | 203.00 | .00 | 203.00 | Automatic Generated Check |
| | 030601 | 11/05/15 | SEIO1 (Roy R. Seiler, CPA) | | 820.13 | .00 | 820.13 | Automatic Generated Check |
| | 030602 | 11/05/15 | SOR02 (Mark Sorensen) | | 513.43 | .00 | 513.43 | Automatic Generated Check |
| | 030603 | 11/05/15 | STE01 (Landscapes by Stentzel) | | 2,250.00 | .00 | 2,250.00 | Automatic Generated Check |
| | 030604 | 11/05/15 | STR01 (Stratti) | | 42.00 | .00 | 42.00 | Automatic Generated Check |
| | 030605 | 11/05/15 | TOR04 (Marissa Torres) | | 111.90 | .00 | 111.90 | Automatic Generated Check |
| | 030606 | 11/05/15 | UNIO4 (Univar USA Inc) | | 1,775.16 | .00 | 1,775.16 | Automatic Generated Check |
| | 030607 | 11/05/15 | VAL01 (Valley Truck & Tractor Co.) | | 58.61 | .00 | 58.61 | Automatic Generated Check |
| | 030608 | 11/05/15 | VSP01 (Vision Service Plan-(CA)) | | 84.90 | .00 | 84.90 | Automatic Generated Check |
| | 030609 | 11/05/15 | WAS04 (Waste Management) | | 16,226.04 | .00 | 16,226.04 | Automatic Generated Check |
| | 030610 | 11/06/15 | ORO01 (Oroville Safe Lock & Door Co | | 2,584.50 | .00 | 2,584.50 | Automatic Generated Check |
| | 030615 | 11/17/15 | ADV02 (Advanced Document Concepts) | | 20.27 | .00 | 20.27 | Automatic Generated Check |
| | 030616 | 11/17/15 | AIRO0 (Airgas-NCN, Inc.) | | 163.61 | .00 | 163.61 | Automatic Generated Check |
| | 030617 | 11/17/15 | AME06 (American Fidelity Assurance) | | 78.12 | .00 | 78.12 | Automatic Generated Check |
| | 030618 | 11/17/15 | BEN02 (Bennett Engineering Services | | 69,290.33 | .00 | 69,290.33 | Automatic Generated Check |
| | 030619 | 11/17/15 | BUS01 (John Busch) | | 78.39 | .00 | 78.39 | Automatic Generated Check |
| | 030620 | 11/17/15 | BUT04 (Butte County Clerk Recorder) | | 13.00 | .00 | 13.00 | Automatic Generated Check |
| | 030621 | 11/17/15 | DOW01 (Downey Brand Attorneys LLP) | | 82.00 | .00 | 82.00 | Automatic Generated Check |
| | 030622 | 11/17/15 | EIN01 (Gregory P. Einhorn) | | 4,080.00 | .00 | 4,080.00 | Automatic Generated Check |
| | 030623 | 11/17/15 | FLE02 (Flex Account Administration) | | 208.33 | .00 | 208.33 | Automatic Generated Check |
| | 030624 | 11/17/15 | GRI04 (City of Gridley) | | 59,039.67 | .00 | 59,039.67 | Automatic Generated Check |
| | 030625 | 11/17/15 | GRIHE (Gridley Herald) | | 447.00 | .00 | 447.00 | Automatic Generated Check |
| | 030626 | 11/17/15 | NAT06 (National Meter & Automation, | | 5,973.80 | .00 | 5,973.80 | Automatic Generated Check |
| | 030627 | 11/17/15 | PGE01 (PACIFIC GAS & ELECTRIC CO) | | 41.62 | .00 | 41.62 | Automatic Generated Check |
| | 030628 | 11/17/15 | PRA01 (Paul Pratt) | | 145.07 | .00 | 145.07 | Automatic Generated Check |
| | 030629 | 11/17/15 | PRE02 (Premier Print & Mail) | | 1,321.29 | .00 | 1,321.29 | Automatic Generated Check |
| | 030630 | 11/17/15 | RIG01 (Right Way Pest Control) | | 123.00 | .00 | 123.00 | Automatic Generated Check |
| | 030631 | 11/17/15 | ROD01 (Refugio Rodriguez) | | 220.00 | .00 | 220.00 | Automatic Generated Check |
| | 030632 | 11/17/15 | SEL02 (Select Janitorial Services, | | 213.00 | .00 | 213.00 | Automatic Generated Check |
| | 030633 | 11/17/15 | SOR02 (Mark Sorensen) | | 104.36 | .00 | 104.36 | Automatic Generated Check |
| | 030634 | 11/17/15 | STA05 (State Water Resources Contro | | 5,458.00 | .00 | 5,458.00 | Automatic Generated Check |
| | 030635 | 11/17/15 | STA07 (State Water Resources Contro | | 170.00 | .00 | 170.00 | Automatic Generated Check |
| | 030636 | 11/17/15 | YUB02 (Yuba City Treasurer) | | 748.20 | .00 | 748.20 | Automatic Generated Check |
| | 030637 | 11/18/15 | MAX01 (Maximum Security Systems) | | 103.75 | .00 | 103.75 | Automatic Generated Check |
| Total for Bank Account 1010 -----> | | | | | 447,723.62 | .00 | 447,723.62 | |
| Grand Total of all Bank Accounts -----> | | | | | 447,723.62 | .00 | 447,723.62 | |

| Warrant Num | P# | Date | Payroll Number | Period Begin | Period End | *** Nbr | Employee or Vendor Name | Cal Prd | Gross Earnings | Tax Withheld | Deductions Withheld | Warrant Amount |
|-------------|----|----------|----------------|--------------|------------|---------|-------------------------|---------|----------------------|--------------|-------------------------|----------------|
| 30572 | 00 | 11/05/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: B51103 | | | 388.52 |
| 30572 | 01 | 11/05/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: 1B51103 | | | 136.52 |
| | | | | | | | | | | | TOTAL FOR VENDOR EDD01: | 525.04 |
| 30573 | 00 | 11/05/15 | VENDOR | PAYMENT | ----- | PUB01 | PERS-Retirement Syst | 11-15 | INVOICE NO.: B51103 | | | 2019.04 |
| | | | | | | | | | | | TOTAL FOR VENDOR PUB01: | 2019.04 |
| 30574 | 00 | 11/05/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: B51103 | | | 1179.31 |
| 30574 | 01 | 11/05/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 1B51103 | | | 1880.70 |
| 30574 | 02 | 11/05/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 2B51103 | | | 439.86 |
| | | | | | | | | | | | TOTAL FOR VENDOR USB01: | 3499.87 |
| 30611 | 00 | 11/16/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: B51116 | | | 407.37 |
| 30611 | 01 | 11/16/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: 1B51116 | | | 139.35 |
| | | | | | | | | | | | TOTAL FOR VENDOR EDD01: | 546.72 |
| 30612 | 00 | 11/16/15 | VENDOR | PAYMENT | ----- | LAB02 | Laborers Local 185 | 11-15 | INVOICE NO.: B51116 | | | 149.00 |
| | | | | | | | | | | | TOTAL FOR VENDOR LAB02: | 149.00 |
| 30613 | 00 | 11/16/15 | VENDOR | PAYMENT | ----- | PUB01 | PERS-Retirement Syst | 11-15 | INVOICE NO.: B51116 | | | 2020.49 |
| | | | | | | | | | | | TOTAL FOR VENDOR PUB01: | 2020.49 |
| 30614 | 00 | 11/16/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: B51116 | | | 1237.37 |
| 30614 | 01 | 11/16/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 1B51116 | | | 1919.92 |
| 30614 | 02 | 11/16/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 2B51116 | | | 449.00 |
| 30640 | 00 | 11/24/15 | 11of12 | 11/01/15 | 11/30/15 | | | 11-15 | 300.00 | 25.65 | .00 | 274.35 |
| 30641 | 00 | 11/24/15 | 11of12 | 11/01/15 | 11/30/15 | | | 11-15 | 300.00 | 25.65 | .00 | 274.35 |
| | | | | | | | | | | | TOTAL FOR VENDOR USB01: | 3606.29 |
| 30642 | 00 | 11/24/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: B51124 | | | .00 |
| 30642 | 01 | 11/24/15 | VENDOR | PAYMENT | ----- | EDD01 | Employment Developme | 11-15 | INVOICE NO.: 1B51124 | | | 13.50 |
| | | | | | | | | | | | TOTAL FOR VENDOR EDD01: | 13.50 |
| 30643 | 00 | 11/24/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: B51124 | | | .00 |
| 30643 | 01 | 11/24/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 1B51124 | | | 186.00 |
| 30643 | 02 | 11/24/15 | VENDOR | PAYMENT | ----- | USB01 | US Bank | 11-15 | INVOICE NO.: 2B51124 | | | 43.50 |
| Z01393 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 283.80 | 24.27 | 259.53 | .00 |
| Z01394 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 1907.13 | 597.78 | 1309.35 | .00 |
| Z01395 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 1832.13 | 415.11 | 1417.02 | .00 |
| Z01396 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 2773.57 | 836.20 | 1937.37 | .00 |
| Z01397 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 1916.30 | 580.59 | 1335.71 | .00 |
| Z01398 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 3708.33 | 1049.93 | 2658.40 | .00 |
| Z01399 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 1093.73 | 362.13 | 731.60 | .00 |
| Z01400 | 00 | 11/05/15 | 21of24 | 10/16/15 | 10/31/15 | | | 11-15 | 2979.67 | 1034.10 | 1945.57 | .00 |
| Z01401 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 267.68 | 22.89 | 244.79 | .00 |
| Z01402 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 1907.13 | 597.78 | 1309.35 | .00 |
| Z01403 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 1832.13 | 415.11 | 1417.02 | .00 |
| Z01404 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 3048.88 | 913.14 | 2135.74 | .00 |
| Z01405 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 1890.33 | 573.32 | 1317.01 | .00 |
| Z01406 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 3708.33 | 1049.93 | 2658.40 | .00 |
| Z01407 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 1093.73 | 362.12 | 731.61 | .00 |
| Z01408 | 00 | 11/20/15 | 22of24 | 11/01/15 | 11/15/15 | | | 11-15 | 3062.68 | 1070.43 | 1992.25 | .00 |
| Z01409 | 00 | 11/24/15 | 11of12 | 11/01/15 | 11/30/15 | | | 11-15 | 300.00 | 25.65 | 274.35 | .00 |
| Z01410 | 00 | 11/24/15 | 11of12 | 11/01/15 | 11/30/15 | | | 11-15 | 300.00 | 25.65 | 274.35 | .00 |
| Z01411 | 00 | 11/24/15 | 11of12 | 11/01/15 | 11/30/15 | | | 11-15 | 300.00 | 25.65 | 274.35 | .00 |
| | | | | | | | | | 34805.55 | 10033.08 | 24223.77 | 13158.15 |

23,354.93



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Arrest and Incident Summary Activity for October:

| | Monthly | Year Total |
|---------------------------|---------|------------|
| • Adult Arrests | 14 | 112 |
| • Juvenile Arrests | 1 | 5 |
| • Misdemeanor Arrests | 12 | 107 |
| • Felony Arrests | 2 | 11 |
| • Felony Crimes Reported | 3 | 19 |
| • Misdemeanor Crimes | 9 | 110 |
| • Total Incidents | 167 | 1725 |
| • Battery | 6 | 20 |
| • Burglary | 0 | 10 |
| • Deceased Person | 0 | 1 |
| • Vandalism | 0 | 9 |
| • Stolen Vehicle | 0 | 5 |
| • Robbery | 0 | 0 |
| • Public Intoxication | 1 | 7 |
| • Patrol Request | 4 | 22 |
| • Medical Aid | 1 | 14 |
| • Area Checks | 14 | 170 |
| • Pedestrian Checks | 7 | 68 |
| • Disturbing the Peace | 6 | 33 |
| • Total 911 Calls | 254 | 2422 |
| • Total Accidents | 1 | 4 |
| • Name Exchanges | 0 | 1 |
| • Total Traffic Citations | 13 | 150 |
| • DUI Arrests | 0 | 4 |
| • Traffic Stops | 34 | 453 |
| • Extra Help Hours | 285.50 | 2580.83 |
| • RSVP Hours | 18.5 | 61.5 |

Personnel Training and Meetings for October:

- 5th - Administrator/Chief Price attended the City of Gridley Council Meeting.
- 6th - Chief Price attended the City of Biggs monthly Police Services Meeting.
- 10th-11th - Officers provided law enforcement mutual aide to Oroville PD for the Hmong Festival.
- 13th – Administrator/Chief Price attended the Biggs City Council Meeting.
- 13th – Department Personnel conducted Safety Dispatcher Recruitment Examinations at City Hall.
- 14th – Chief Price & Sgt. Smallwood attended the Law Enforcement Training Manager’s meeting at Butte College.
- 15th – Chief Price attended the monthly Butte Interagency Narcotics Task Force (BINTF) Meeting in Oroville.
- 15th – Chief Price attended the monthly North Valley Gang Investigator’s Network (NVGIN) Meeting in Gridley.
- 19th – Administrator/Chief Price attended the City of Gridley Council Meeting.
- 22nd - Administrator/Chief Price attended the City of Gridley Safety Committee Meeting at City Hall.
- 28th – Police Department Personnel held Safety Dispatcher Recruitment Oral Interviews at City Hall.
- 30th-31st – Officers provided mutual aid to Chico PD for the Chico Halloween Events.

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1- 3 Minutes

Priority 2- 2 Minutes

Priority 3- 2 Minutes

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES

For Biggs October 2015

City of Biggs Animal Control

Total calls for service: 15

| RABIES VACCINATION AND LICENSING | A. Number of "Actual Cost" rabies public vaccination clinics held | 0 | |
|---|--|------|------|
| | B. Number of animal control citations issued for rabies vaccination and licensing violations | 0 | |
| | | Dogs | Cats |
| | C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics | 0 | 0 |
| | D. Dogs and cats licensed in "Actual Cost" public vaccination clinics | 0 | 0 |
| | E. Total number of dogs and cats LICENSED in jurisdiction | | 132 |
| CANINE AND FELINE RABIES CONTROL | F. Dogs and cats on hand in the shelter October 1, 2015 (carried over from September 30, 2015) | 3 | 0 |
| | G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below) | 3 | 5 |
| | 1. Dogs and cats captured by Animal Control Officers | 1 | 5 |
| | 2. Dogs and cats surrendered by owners (not including those surrendered for quarantine) | 2 | 0 |
| | 3. Dogs and cats surrendered by the public G1 THROUGH G5 | 0 | 0 |
| | 4. Dogs and cats impounded for animal bite quarantines ARE | 0 | 0 |
| | 5. Dogs and cats transferred from another shelter MUTUALLY EXCLUSIVE | 0 | 0 |
| | H. Disposition of dogs and cats entering shelter, TOTAL: (Total should equal sum of F plus 1 to 6 below) | 4 | 5 |
| | 1. Dogs and cats reclaimed by owner | 1 | 0 |
| | 2. Dogs and cats adopted by new owners H1 THROUGH H6 | 0 | 1 |
| | 3. Dogs and cats euthanized ARE | 0 | 4 |
| | 4. Dogs and cats died of other causes MUTUALLY EXCLUSIVE | 0 | 0 |
| | 5. Dogs and cats stolen, escaped, etc. | 0 | 0 |
| 6. Dogs and cats transferred to another shelter | 3 | 0 | |
| I. Dead dogs and cats collected (excluding F, G, and H above) | 0 | 0 | |
| J. Dogs and cats on hand in the shelter October 31, 2015 (to be carried over to November 1, 2015) | 2 | 0 | |
| ANIMAL BITE REPORTING | K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below) | 0 | |
| | | Dogs | Cats |
| | 1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below) | 0 | 0 |
| | a. Licensed | 0 | 0 |
| | b. Vaccinated only | 0 | 0 |
| | c. Neither licensed or vaccinated (but owned) | 0 | 0 |
| | d. Strays | 0 | 0 |
| | 2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below) | 0 | |
| a. Other domestics (excluding cats) | 0 | | |
| b. Wild | 0 | | |

Other Animals Picked up: 1 Egret

| | | Dogs | Cats |
|-----------------------|--|------|------|
| ANIMAL QUARANTINES | L. Number of 30 day quarantines for vaccinated dogs and cats exposed to potentially rabid animals. | 0 | 0 |
| | M. Number of 6 month quarantines for unvaccinated dogs and cats exposed to potentially rabid animals. | 0 | 0 |
| | N. Number of 6 month quarantines for domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals. | 0 | |
| | O. Number of 30 day or 6 month quarantines not completed because the animals were euthanized. | 0 | |
| AGENCY ADMIN. | P. Number of animal control officers employed in jurisdiction | 1 | |
| | Q. Gridley-Biggs Animal Control 685 Kentucky Street, Gridley, CA 95948 530-846-4825 | | |

Completed by:

Signature: 

Name: Amy Farr

Title: Animal Control Officer

Agency: Gridley-Biggs Animal Control

Telephone: 530-846-4825

Endorsement by local Health Officer or
Authorized representative

Signature: _____

Name (print): _____

Title: _____

Agency: _____

Telephone: _____

AFTER ENDORSEMENT
PLEASE FORWARD COMPLETED FORM TO:

Veterinary Public Health Section
California Department of Health Services
MS 7308
P.O. Box 997413
Sacramento, CA 95899-7413

PHONE: (916) 552-9740

FAX: (916) 552-9725

Biggs Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly October 2015

| | | Dogs | Cats |
|------------------------------|---|----------|----------|
| Animal Bite Reporting | A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below. | 0 | 0 |
| | 1. DOG and CAT bites reported. Should equal sum of a, b, c, and d. | 0 | 0 |
| | a. Licensed | 0 | 0 |
| | b. Vaccinated only. | 0 | 0 |
| | c. Neither Licensed or Vaccinated | 0 | 0 |
| | d. Strays | 0 | 0 |
| | 2. OTHER ANIMAL bites reported. Should equal sum of a and b. | 0 | 0 |
| | a. Other domestic (excluding cats.) | 0 | 0 |
| | b. Wild | 0 | 0 |
| Animal Quarantines | L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals. | 0 | 0 |
| | M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals. | 0 | 0 |
| | N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals. | 0 | 0 |
| | O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized. | 0 | 0 |
| Agency Administration | P. Number of animal Control Officers Employed in the jurisdiction. | 1 | |

Prepared by:

Amy Farr

Date:

11/3/15

Amy Farr
Gridley-Biggs Animal Control Officer
685 Kentucky Street
Gridley, CA 95948
530-846-4825

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841

Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

I have compiled the accompanying monthly cash and investment report, for the City of Biggs, as of September 30, 2015. I have not audited or reviewed the accompanying statement and, accordingly, do not express an opinion or provide any assurance about whether the statement is in accordance with accounting principles generally accepted in the United States of America.

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America and for designing, implementing, and maintaining internal control relevant to the preparation and fair presentation of the financial statements.

My responsibility is to conduct the compilation in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants. The objective of a compilation is to assist management in presenting financial information in the form of financial statements without undertaking to obtain or provide any assurance that there are no material modifications that should be made to the financial statements.

I am not independent with respect to the City of Biggs

October 20, 2015

Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
September, 2015

Pooled Cash and Investments:

| | | |
|--|--|-----------------|
| <u>Bank of America/ US Bank:</u> | | |
| General Checking Accounts | | \$ 2,045,180.23 |
| <u>Local Agency Investment Fund:</u> | | |
| Fund Account Balance | | \$ 1,103,147.28 |
| Total Pooled Cash and Short Term Investments | | \$ 3,148,327.51 |
| | | ===== |

Other Investments:

| | | | |
|--|----|------------|------------------------|
| <u>Northern California Power Authority (NCPA)</u> | | | |
| Reflects Latest Available Balance | | | |
| General Operating Reserve (GOR): | | | |
| Committed Reserve | \$ | 148,759.00 | |
| Available Reserve | \$ | 507,911.00 | |
| Total Reserve | | | \$ 656,670.00 |
| Reflects Latest Available Balance | | | |
| California Independent System Operators (CAISO): | | | |
| Scheduling Coordination Program Agreement, Balancing Account, Current Balance | | | \$ 82,493.00 |
| Total Other Investments | | | \$ 739,163.00 ===== |

See Accountant's Compilation Report

ROY R. SEILER
CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841
Fax: 530-934-8849

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

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I am not independent with respect to the City of Biggs

November 10, 2015
Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
October, 2015

Pooled Cash and Investments:

Bank of America/ US Bank:

| | |
|---------------------------|-----------------|
| General Checking Accounts | \$ 2,066,482.47 |
|---------------------------|-----------------|

Local Agency Investment Fund:

| | |
|----------------------|-----------------|
| Fund Account Balance | \$ 1,104,815.90 |
|----------------------|-----------------|

| | |
|--|-----------------|
| Total Pooled Cash and Short Term Investments | \$ 3,171,298.37 |
|--|-----------------|

=====

Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

| | |
|-------------------|---------------|
| Committed Reserve | \$ 148,759.00 |
| Available Reserve | \$ 503,450.00 |
| Total Reserve | \$ 652,209.00 |

Reflects Latest Available Balance

California Independent System Operators (CAISO):

| | |
|--|--------------|
| Scheduling Coordination Program Agreement, Balancing Account, Current Balance | \$ 82,770.00 |
|--|--------------|

| | |
|-------------------------|---------------|
| Total Other Investments | \$ 734,979.00 |
|-------------------------|---------------|

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See Accountant's Compilation Report