



CITY OF BIGGS

Planning Staff Report

TO: CITY OF BIGGS CITY COUNCIL

FROM: Scott Friend, AICP – City Planner

MEETING DATE: February 9, 2016; 6:30 p.m.
Biggs City Hall, 3016 Sixth Street, Biggs, CA 95917

SUBJECT: City Council Resolution 2016-01: Authorizing Application for Housing Related Parks Grant

REQUEST

As directed by the City Council at their regular meeting on January 12, 2016, staff has prepared an application on behalf of the City of Biggs for the Housing Related Parks Program Grant through the California Department of Housing and Community Development (HCD). As part of the application package, the City must submit an adopted Resolution, officially designating Planning staff as the authorized representative to apply for grant funds. To achieve this, staff is requesting that the City Council review and adopt Resolution 2016-01.

DISCUSSION

The City of Biggs has recently seen the development of 56 new single family residential dwelling units in the North Biggs Estates project. Based upon information provided by the developer, the Community Housing Improvement Program (CHIP), the units constructed in the project meet the criteria established by the Housing and Community Development Department (HCD) of the State of California to qualify as low or very-low income dwelling units due to the qualifying status of the purchasers of the dwellings. As a result, the City of Biggs is eligible to apply for funds to construct new, or make improvements to existing, parks and recreation facilities in the City.

Grant applications are due February 4th to qualify for funding for this cycle and must include a formal resolution adopted by the City Council officially authorizing staff to submit a grant application on behalf of the City of Biggs. A draft resolution has been temporarily included with the city's grant application; however, an adopted resolution must be submitted within 30 days of the due date.

ENVIRONMENTAL REVIEW

Not Applicable.

FISCAL IMPACT

Not Applicable.

RECOMMENDATION

Staff recommends that the City Council adopt Resolution #2016-01 authorizing staff to submit a grant application on behalf of the City of Biggs.

ATTACHMENT(S):

- CC Resolution #2016-01

RESOLUTION NO. 2016-01

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS
AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT**

WHEREAS, the State of California, Department of Housing and Community Development (Department) has issued a Notice of Funding Availability dated October 26, 2015 (NOFA), under its Housing-Related Parks (HRP) Program; and

WHEREAS, the City of Biggs (Applicant) desires to apply for a HRP Program grant and submit the 2015 Designated Program Year Application Package released by the Department for the HRP Program; and

WHEREAS, the Department is authorized to approve funding allocations for the HRP Program, subject to the terms and conditions of the NOFA, Program Guidelines, Application Package, and Standard Agreement.

NOW, THEREFORE, BE IT RESOLVED:

1. Applicant is hereby authorized and directed to apply for and submit to the Department the HRP Program Application Package released November 2015 for the 2015 Designated Program Year in an amount not to exceed \$425,000.00. If the application is approved, the Applicant is hereby authorized and directed to enter into, execute, and deliver a State of California Standard Agreement (Standard Agreement) in an amount not to exceed \$425,000.00, and any and all other documents required or deemed necessary or appropriate to secure the HRP Program Grant from the Department, and all amendments thereto (collectively, the "HRP Grant Documents").

2. Applicant shall be subject to the terms and conditions as specified in the Standard Agreement. Funds are to be used for allowable capital asset project expenditures to be identified in **Exhibit A** of the Standard Agreement. The application in full is incorporated as part of the Standard Agreement. Any and all activities funded, information provided, and timelines represented in the application are enforceable through the Standard Agreement. Applicant hereby agrees to use the funds for eligible capital asset(s) in the manner presented in the application as approved by the Department and in accordance with the NOFA and Program Guidelines and Application Package.

3. The Planning Department is authorized to execute in the name of Applicant the HRP Program Application Package and the HRP Grant Documents as required by the Department for participation in the HRP Program.

The foregoing resolution was adopted by the City Council of the City of Biggs at its regular meeting held on the 9th day of February 2016, by the following vote:

AYES: COUNCIL MEMBERS _____

NOES: COUNCIL MEMBERS _____

ABSTAIN: COUNCIL MEMBERS _____

ABSENT: COUNCIL MEMBERS _____

APPROVED:

ATTEST:

Roger Frith, Mayor

Roben Dewsnap, City Clerk