

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Frith. Vice Mayor Sheppard and Councilmember Busch were present. Councilmembers Arnold and Thompson were absent. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Scott Friend and City Clerk Roben Dewsnup.

**1. COMMUNITY PARTICIPATION:** None

**2. FOURTH OF JULY UPDATE:**

Brian Bassett of Biggs Festival Events addressed Council about the Biggs 4<sup>th</sup> of July Event.

**3. PUBLIC HEARINGS:**

A. Conditional Use Permit (CUP).

City Planner Scott Friend informed Council that April Anderson wished to open a small fitness and training facility at 488 B Street. The City's zoning code requires a CUP for this type of use. Staff does not believe parking will be an issue at this time so Mr. Friend asked that Council consider granting a waiver with their motion regarding condition #18 relating to on and off-street parking.

Mayor Frith opened the hearing to the public.

Proponents: April Anderson stated she was in favor of the CUP.

Opponents: None

Mayor Frith closed the hearing to the public.

Council asked why this type of business needed a conditional use permit and the other business that just opened on the other side of the building did not. Mr. Friend stated the previous Council determined this type of use needed a CUP the other use did not.

Motion/Second to approve Resolution No. 2016-11, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVAL OF AN APPLICATION FOR A CONDITIONAL USE PERMIT FOR 488 B STREET (APN: 001-061-038) APPLICATION: CONDITIONAL USE PERMIT #2016-01" and grant a waiver for Condition #18, and in accordance with State CEQA Guidelines, this project has been determined to be categorically exempt. (Sheppard/Busch, MCU; Absent: Arnold and Thompson)

B. Tentative Parcel Map (Lot Split).

This item is tabled due a quorum issue as it relates to a vote on this matter.

Motion/Second to continue the public hearing for the Tentative Parcel Map (Lot Split) to the July 26<sup>th</sup> Special Meeting. (Frith/Sheppard, MCU; Absent: Arnold and Thompson)

**4. CONSENT CALENDAR:**

- A. Acknowledge receipt of Police Reports for May 2016 and June 2016.
- B. Acknowledge receipt of Accountant's Reports for May 2016.

Motion/Second to accept the consent calendar. (Frith/Sheppard, MCU; Absent: Arnold and Thompson)

**5. DEPARTMENT REPORTS:**

**A. Planning:**

**1. Request for Application Fee Reimbursement.**

Mr. Friend stated April Anderson was asking for reimbursement of the cost of the application fee for Conditional Use Permit #2016-01 in the amount of \$741.25.

Motion/Second to direct staff to reimburse Ms. Anderson in the amount of \$341.25 based on the modification of the application fee. (Busch/Sheppard, MCU; Absent: Arnold and Thompson)

**2. Department Activity Report – June 2016 / July 2016. City Planner Scott Friend reviewed the planning/code enforcement activity report.**

**3. Housing Related Parks Grant: 2015 Program Year Awards Announcement.**

Mr. Friend stated Council had authorized planning staff to prepare and submit an application for the Housing Related Parks Program grant. The City has been awarded a total of \$406,100 in grant funding which is a reimbursable grant. Mr. Friend suggested forming an ad-hoc committee to discuss a project.

Council agreed to form an ad-hoc committee with Councilmembers Busch and Sheppard, Mary Frith and Dorothea Hodges.

**B. Engineering: Department Activity Report – June 2016 / July 2016. City Engineer Trin Campos reviewed the activity report included in the agenda packet.**

**C. Public Safety. Verbal report by Mayor Frith and Police Chief Dean Price.**

**D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.**

**E. Public Works. No report.**

**F. Electric. Verbal report by Mayor Frith.**

**G. BCAG. No report.**

**H. Air Quality. No report.**

**I. Solid Waste. No report.**

**J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.**

**K. SCORE. Verbal report by Councilmember Busch.**

**L. LAFCo. No report.**

**M. Other commission reports. No report.**

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING

July 12, 2016

N. City Administrator:

Response to the 2015-2016 Grand July Report.

Mr. Sorensen stated a Butte County Grand Jury report was issued June 24, 2016 which requires responses from the City of Biggs within 90 days.

Council agreed with the draft response Mr. Sorensen presented.

6. **INFORMATIONAL:** Vice Mayor Sheppard mentioned an email he had received regarding crude oil by rail.
7. **CLOSED SESSION:** Council adjourned to Closed Session at 8:40 p.m.
8. **RESUME REGULAR MEETING:** Council resumed the Regular Session at 9:30 p.m. No actions to report.
9. **ADJOURNMENT:** Council adjourned the regular meeting at 9:30 p.m.

ATTEST:

  
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Roben Dewsnup, CITY CLERK

APPROVED:

  
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Roger L. Frith, MAYOR