City of Biggs

Agenda Item Staff Report
For the Regular City Council Meeting:
November 08, 2016

TO: Honorable Mayor and Members of the City Council

FROM: City Administrator

SUBJECT: Consideration of Budget for Winter Holiday Supplies

For many years there has been a line item in the General Fund Budget (4611 1200) of $1,000 titled "Winter Holiday Supplies". Staff has been unable to find the origin of the line item and has not been able to find the intent behind the line item. In recent years, expenses for incidental supplies such as replacement lights and the like have been charged to the fund.

Recommendation:
Direct staff regarding the intended use of funds.

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Mark Sorensen, City Administrator