



- CITY OF BIGGS -
PLANNING DEPARTMENT ACTIVITY REPORT
December 2016 / January 2017

465 C Street /
P.O. Box 1134
Biggs, CA 95917

PHONE: (530) 868-5493
FAX: (530) 868-5239

DATE: January 10, 2016
TO: Honorable Mayor and Members of the City Council
FROM: Scott Friend, AICP - City Planner
SUBJECT: Planning Department Monthly Activity Report – December 2016 / January 2017

DEPARTMENT ACTIVITY SUMMARY

Contract Staff Days/ Agency Meetings / Code Enforcement Activity:

- Code Enforcement Weekly Hours (avg. of 6-7hrs./wk.; Tues & Wed. from 10am-2pm)
- Planning Contract Staffing Hours (avg. of 5-7hrs./wk.)
- City Council Meeting: January 10, 2017
- Code Enforcement Nuisance Abatement Hearings: *None scheduled*
- Housing Related Parks Grant Project Recommendations (follow-up): *to be presented at a separate meeting*
- BCAG HCP/NCP Planning Directors Working Group Meeting: Friday, January 13th

Major Project Activity and Work Effort Update:

1. *Housing Related Parks Grant Project:*

Staff has completed the task of signing and returning the revised State Standard Agreement and has confirmed with the State HCD their receipt of the revised agreement and their issuance of the City's authorization to proceed with the project. At this time, the City is authorized to expend funds and pursue progress on the projects approved by the grant program. However, project deviations differing from or exceeding those outlined in the City's grant application require subsequent State authorization.

As directed by the Council in December, staff is in the process of preparing a separate staff report for Council consideration on the nature and extent of the projects that might be completed using grant funds. At this time, staff anticipates bringing this matter back to the Council for further consideration and discussion at the next available meeting.

2. *Code Enforcement – (general):*

Please refer to the attached Code Enforcement activity report included as an attachment to this report for activity details.

- *Nuisance Abatement (Casey)*: Staff is currently in the process of establishing the necessary and appropriate process to further advance the City's nuisance abatement actions against Mr. Rufus Casey for property under his ownership at 10th Street and B Street. Staff is working on the establishment of a meeting to address this issue in the coming weeks.
3. *Land Use / Development Activity*:
- *Dhami (various locations)*: Staff is continuing to work with Mr. Dhami in regard to his various projects in the City. Specifically, staff is working with Mr. Dhami to finalize his approved parcel map and to review site plans for his new lots on Aleut Street. Staff is aware that Mr. Dhami has submitted Building Plans for his lot on Aleut Street (Jorgensen) and for one of the two lots recently created on Aleut Street by Mr. Dhami's lot split action.
4. *Zoning Code Update Project*:
- Staff continues to work with the City Engineer, Public Works Superintendent and City Administrator on the draft Subdivision Code. Due to the recent holiday period, sufficient progress was not made on the draft to forward to the Council for review. At this time, staff is working to finalize the draft of the Zoning Ordinance and respond to comments on the draft Subdivision Ordinance for initial presentation to the Council in February.
5. *New Legislation*:
- As is standard at the beginning of each calendar year, various new pieces of legislation have become law. Staff is working on a summary to present to the Council at the February meeting outlining the most impactful of the new pieces of legislation to the Planning activities of the City.

Monthly Department Activity Report:

1. *Major Land Development/Entitlement Applications: None*
2. *Planning Services Activities:*
Applications:
 - Site Plan Reviews: One (1) Pending Application – Brattain – 3115 Ninth Street, new modular dwelling unit.
3. *Public Contact (non-Code Enforcement/non-application) / Information Requests/ Activity:*
 - One – status of tentative map approved in 2005 (Eagle Meadows of Biggs)
4. *General Information / Public Contact for Planning-Involved Code Enforcement Activity:*
 - Please refer to Code Enforcement Monthly Activity report for specific Code Enforcement activity details.
5. *Butte County Building Permit Issuance:*
 - Please refer to attached reports.

Miscellaneous / Information:

Nothing to report at this time.

Attachments (x2):

- Code Enforcement Activity Report – December 2016
- Building Permit Issuance / Application Reports – Butte County: December 2017



-CITY OF BIGGS -
PLANNING DEPARTMENT ACTIVITY REPORT
CODE ENFORCEMENT
December/January 2017

465 C Street
P.O. Box 307
Biggs, CA 95917

PHONE: (530) 868-5447
FAX: (530) 868-5239

DATE: January 4, 2017
TO: Honorable Mayor and Members of the City Council
FROM: Nicole Fillmore-Deniz - Code Enforcement Officer
SUBJECT: Planning Department Monthly Activity Report –December 2016

DEPARTMENT ACTIVITY SUMMARY:

During the month of December, letters were sent out accordingly to the following violations.

| | |
|--------------------------|--|
| Landscape/Vegetation | 343 C Street 347 C Street |
| Parking | 2995 Tenth Street 3069 Fourth Street 420 C Street |
| Vehicles | 409 F Street Street 2894 Sixth Street 343 C Street |
| Buildings and Structures | 3007 Tenth Street |
| Unlawful Outdoor Storage | 343 C Street 347 C Street |
| Utilities | 409 F Street |



Permits Issued - Summary by Type

Butte County

Date Range Between 12/1/2016 and 12/31/2016

| PERMIT TYPE | NUMBER OF PERMITS ISSUED | VALUATION | FEES CHARGED |
|----------------|--------------------------|--------------------|-------------------|
| SOLAR ONLINE | 3 | \$43,199.00 | \$1,336.00 |
| SOLAR ROOF-RES | 3 | \$43,199.00 | \$1,336.00 |
| Totals: | 3 | \$43,199.00 | \$1,336.00 |



Permits Applied - Summary by Type

Butte County

Date Range Between 12/1/2016 and 12/31/2016

| PERMIT TYPE | NUMBER OF PERMITS ISSUED | VALUATION | FEE CHARGED |
|---------------------|-----------------------------|---------------------|--------------------|
| RESIDENTIAL | 1 | \$182,627.13 | \$8,835.49 |
| SFD-CUSTOM/MODEL | 1 | \$182,627.13 | \$8,835.49 |
| SOLAR ONLINE | 3 | \$43,199.00 | \$1,336.00 |
| SOLAR ROOF-RES | 3 | \$43,199.00 | \$1,336.00 |
| Totals: | 4 | \$225,826.13 | \$10,171.49 |