

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold and Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Planner Scott Friend and City Clerk Roben Dewsnap. City Attorney Greg Einhorn and City Engineer Trin Campos arrived at 6:46 p.m.

1. COMMUNITY PARTICIPATION: None

2. CONSENT CALENDAR:

- A. Approval of warrants: 31610 – 31673; Z01639 – Z01657 for the month of December 2016 in the amount of \$143,115.15.
- B. Acknowledge receipt of City Accountant’s Compilation Report as of November 30, 2016.
- C. Approve Resolution No. 2017-01 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING A MUNICIPAL EMPLOYEE RELATIONS OFFICER AND ALTERNATES FOR THE CITY OF BIGGS.”
- D. Approve Resolution No. 2017-02, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING THE REPRESENTATIVE AND ALTERNATE TO THE BOARD OF DIRECTORS OF SCORE (Small Cities Organized Risk Effort).”
- E. Approve Resolution No. 2017-03 “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPOINTING A REPRESENTATIVE AND AN ALTERNATE REPRESENTATIVE TO THE BUTTE COUNTY ABANDONED VEHICLE ABATEMENT SERVICE AUTHORITY.”

Councilmember Frith asked to pull item A from the consent calendar for further discussion.

Motion/Second to approve items B – E of the consent calendar. (Frith/Wilkinson, MCU)

Referring to the Payroll Month End Warrant Register, Councilmember Frith asked what could be done in the MOMs software system to allow the program to reflect the actual employee payment rather than having to handwrite the amount on the register. Mr. Sorensen explained the deductions withheld column includes the actual check amount as well as any deductions for additional insurance. Staff would discontinue writing the amount on the register.

Motion/Second to approve item A of the consent calendar. (Frith/Sheppard, MCU)

3. DEPARTMENT REPORTS:

- A. Planning: Department Activity Report – December 2016 / January 2017. City Planner Scott Friend reviewed the planning/code enforcement activity report.
- B. Engineering:

1. Department Activity Report – December 2016 / January 2017. City Engineer Stacey Bennett updated Council on the WWTP improvement project. City Engineer Trin Campos reviewed the activity report included in the agenda packet.
2. Task Order No. 2 to Engineering Services dated September 1, 2016. ATP (Cycle 2) Safe Routes to School Project – Engineering Support Services.

Mr. Campos asked Council to consider approving a task order with Bennett Engineering to provide the engineering support services necessary to complete the preliminary engineering and final design for this project up to \$120,000.

Motion/Second to authorize the City Administrator to execute Task Order No. 2 with Bennett Engineering for engineering support services for the ATP (Cycle 2) Safe Routes to School Project in the amount of \$120,000. (Frith/Sheppard, MCU)

- C. Public Safety. Verbal update by Police Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. No report.
- H. Air Quality. Verbal report by Mayor Thompson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. No report.
- L. LAFCo. Vice Mayor Arnold would attend the City Selection Meeting on February 2nd to represent Biggs and request that he fill the alternate position on the LAFCo committee left vacant by John Bush.
- M. Other commission reports. Nothing to report.
- N. City Administrator.
 - A. Social Media Policy.

Mr. Sorensen stated social media has become a common form of communication and its use has been found to be constructive and useful by many business and government organizations when properly structured and managed. Council had expressed an interest in creating a Facebook page.

Council discussed the pros and cons of a Facebook page and agreed to bring this item back to the next Council meeting for more discussion.

B. Biggs-Richvale Little League field maintenance concerns.

Mr. Sorensen stated the Little League ad hoc committee had met a few times. Mayor Thompson stated Little League questioned if the City would mow the Little League fields and if the City would replace broken sprinklers.

Council committee members would ask more questions of Little League at the next ad hoc committee meeting.

4. **INFORMATIONAL:**

5. **CLOSED SESSION:** Council adjourned to closed session at 8:50 p.m.

6. **RESUME REGULAR MEETING:** Council resumed regular meeting at 9:30 p.m. No announcement.

7. **ADJOURNMENT:** Council adjourned the regular meeting at 9:30 p.m.

ATTEST:


Roben Dewsnap, CITY CLERK

APPROVED:


Angela M. Thompson, MAYOR