

**1. SPECIAL MEETING CALLED TO ORDER:**

The Special Meeting of the Biggs City Council was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen and City Clerk Roben Dewsnup.

**2. DISCUSSION ITEMS:**

**A. Transportation Infrastructure Funding – City Policy and Advocacy Efforts.**

Council discussed funding issues at the State level.

**B. Electronic Communications for City Business.**

Mr. Sorensen discussed that email and communications on private devices could be public record.

Council suggested using city email for all city business.

Mr. Sorensen would bring back draft policy for review.

**C. Policy and Procedure Review.**

Council would review FLMA, council policies, and financial policies at the next special meeting to be held on Thursday, April 20<sup>th</sup> at 6:30 p.m.

**3. CLOSED SESSION:** Council adjourned to closed session at 7:12 p.m.

**4. RESUME SPECIAL MEETING:** Council resumed the special meeting at 8:22 p.m. with no announcement.

**5. ADJOURNMENT:** Council adjourned the special meeting at 8:22 p.m.

ATTEST:

  
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Roben Dewsnup  
City Clerk

APPROVED:

  
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Angela Thompson  
Mayor, City of Biggs