



## City of Biggs

### Agenda Item Staff Report For the Council Meeting: July 11, 2017

TO: Honorable Mayor and Members of the City Council

FROM: City Administrator

SUBJECT: Interim Contracting for Planning Services

#### **Background:**

The City of Biggs issued a Request for Proposals for Planning Services on May 24, 2017 with a closing date of June 30 at 4:00 PM.

Council is currently considering direction on the selection of a long-term contracting relationship for Planning Services. Should additional time be needed in the process of evaluation, consideration and selection of a long-term contracting relationship it would be prudent to contract for on-call services in the interim so that project applications from Biggs property owners can be processed in a timely fashion.

#### **Recommendation:**

Because Michael Baker International has current information and history providing Planning Services to the City of Biggs, and if interim planning services are deemed necessary, recommend authorizing the City Administrator to contract for an interim Planning Services with Michael Baker International.

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Mark Sorensen, City Administrator