

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 6th DAY OF OCTOBER 2017, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

**AGENDA of the
CITY COUNCIL
CITY OF BIGGS**

**6:30 PM Tuesday
OCTOBER 10, 2017
REGULAR MEETING**

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an emergency exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. PRESENTATION: Department of Water Resources.

3. CONSENT CALENDAR:

- A. Approval of warrants: 32311 – 32384; Z01809 – Z01826 for the month of September 2017 in the amount of \$260,370.08.
- B. Approval of agenda minutes for meetings of July 11, 2017, July 25, 2017, August 8, 2017, August 22, 2017 and September 26, 2017.
- C. Acknowledge receipt of Animal Control Report for August 2017.
- D. Acknowledge receipt of Biggs – Permits Issued – Summary by Type.

4. DEPARTMENT REPORTS:

A. Planning:

- 1. Activity Report – September 2017.

2. **Discussion/Action:** Task Order No. 1 for Water Tank Environmental Documentation.

Council is asked to consider a proposal to prepare the environmental documentation to analyze the City of Biggs' proposed water tank and well project.

Recommendation: Authorize the City Administrator to execute Task Order No. 1 for the Water Tank Environmental Documentation Project for the estimated amount of \$40,397.

B. Engineering:

1. Activity Report and Project Updates – September 2017.

2. **Discussion/Action:** SB1 – Road Maintenance and Rehabilitation Account (RMRA).

To be eligible for RMRA funding, statute requires cities and counties to provide a basic annual RMRA project report to the California Transportation Commission.

Recommendation: Adopt Resolution No. 2017-17, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO AMEND THE 2017-18 BUDGET TO INCORPORATE A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT”.

3. **Discussion/Action:** New Task Order to Engineering Services Agreement dated September 1, 2016 – Street Pavement Repair Project # 2017-01.

The City proposes to move forward with needed street pavement repairs.

Recommendation: Authorize the City Administrator to execute this task with Bennett Engineering for engineering support services in the amount of \$23,500 for the street pavement repair project.

4. **Discussion/Action:** Task Order for Bennett Engineering under Engineering Services Agreement dated September 1, 2016 – HRP Grant Park Improvement Project.

This task order is for Bennett Engineering to provide engineering support services.

Recommendation: Authorize the City Administrator to execute Task Order with Bennett Engineering for engineering support services for the HRP Grant Park Improvement Project at the estimated amount of \$17,010.

5. **Discussion/Action:** Task Order No. 6 to Engineering Services Agreement dated September 2016 – Biggs Wastewater Treatment Plant Phase 2 Improvements – Construction Management Services (Part A).

The WWTP Phase 2 Improvement Project is anticipated to bid for construction in December 2017/January 2018.

Recommendation: Staff recommends the City Council authorize the City Administrator to execute Task Order No. 6 for Biggs Wastewater Treatment Improvements Phase 2 Construction Management Services (Part A) in the amount of \$537,818.

6. **Discussion/Action:** Task Order No. 7 to Engineering Services Agreement dated September 1, 2016 – Storage Tank and Pump Station Design and SRF Funding.

The project description and EIR will be accomplished by Michael Baker International (MBI) and supported by BEN/EN.

Recommendation: Authorize the City Administrator to execute Task Order No. 7 for Storage Reservoir and Pump Station Design and SRF Funding Assistance in the amount of \$182,266.

- C. Public Safety – Verbal update. (A. Thompson)
- D. Flood Control – Verbal update. (B. Sheppard)
- E. Public Works – Verbal update. (D. Arnold)
- F. Electric – Verbal update. (R. Frith)
- G. BCAG – Verbal up date. (N. Wilkinson)
- H. Air Quality – Verbal update. (A. Thompson)
- I. Solid Waste – Verbal update. (D. Arnold)
- J. Mosquito Abatement – Verbal update. (B. Sheppard)
- K. SCORE – Verbal update. (R. Frith)
- L. Biggs Unified School District.
- M. Other commission reports. (Council)
- N. City Administrator.

1. **Discussion/Action:** Waste Management Agreement for Solid Waste Services.

Council is asked to review the draft successor agreement with Waste Management.

Recommendation: Approve the agreement and/or Direct Staff.

2. **Discussion/Action:** Second Reading and Adoption of Ordinances related to Building without permits.

At its regular September meeting, Council introduced two separate ordinances related to building without permits.

Recommendation: Approve second reading of and adoption of ordinances by reading the titles only.

Ordinance No. 411, “ORDINANCE OF THE CITY OF BIGGS AMENDING SECTION 11.10.060 OF THE MUNICIPAL CODE ESTABLISHING AN ADMINISTRATIVE FINE FOR THE IMPROVEMENT OF PROPERTY WITHOUT PRIOR APPROVAL”.

Ordinance No. 412, “ORDINANCE OF THE CITY OF BIGGS AMENDING TITLE SIX OF THE BIGGS MUNICIPAL CODE DECLARING AS A NUISANCE THE IMPROVEMENT OF PROPERTY WITHOUT PRIOR APPROVAL.”

3. **Discussion/Action:** Resolution Approving the Agreement with CalFire.

At its regular meeting, Council approved the agreement with CalFire for fiscal year 2017-2018. The associated resolution that was approved contained a typographical error.

Recommendation: Approve Resolution No. 2017-16, “RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING THE DEPARTMENT OF FORESTRY AND FIRE PROTECTION AGREEMENT (2CA03515) FOR SERVICES FROM JULY 1, 2017 TO JUNE 30, 2018.

5. **INFORMATIONAL:**

6. **ADJOURNMENT:**

Presented by: _____ October 6, 2017
Roben Benish, City Clerk Date