

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

March 13, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Frith, Sheppard and Wilkinson were present. Vice Mayor Arnold arrived at 7:20 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner David Young and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. CONSENT CALENDAR:

- A. Approval of warrants: 32728 – 32788; Z01901 – Z01918 for the month of February 2018 in the amount of \$199,961.32.
- B. Acknowledge Accountant's Reports for January 2018.
- C. Acknowledge receipt of Biggs – Permits Applied – Summary by Type, 2/2018; and Biggs – Permits Issued – Summary by Type, 2/2018.
- D. Approve second reading of Ordinance No. 413 by reading of title only, "AN ORDINANCE INCREASING REFUSE COLLECTION SERVICE RATES."

Motion/Second to approved consent calendar. (Frith/Sheppard, MCU; Absent: Arnold)

3. DEPARTMENT REPORTS:

A. Planning: Department Activity Report.

- 1. City Planner David Young updated Council on current City projects.
- 2. Accept Bid for Phase I Site Assessment for Water Tank Site.

Mr. Young stated Chico Environmental submitted a bid to conduct a Phase I Site Assessment to determine historical uses and if hazardous materials are present which may impact safety of workers on site and public health and welfare.

Motion/Second to direct the City Administrator to sign a contract with Chico Environmental for a total not to exceed \$1,800. (Frith/Wilkinson, MCU; Absent: Arnold)

- 3. Consider Amending the Commercial Use Table.

Mr. Young asked Council to review the commercial use table provided in the agenda and asked for any suggested changes.

Council discussed potential changes and gave direction to Mr. Young.

B. Engineering:

1. City Engineer Trin Campos reviewed the activity report with Council.

Vice Mayor Arnold arrived at 7:20 p.m.

2. Task Order No. 12 to Engineering Services Agreement dated September 1, 2016.

Mr. Campos stated this task order would create the request for proposal, bidding and consultant selection process, Safe Routes to School Project PS & E review and project coordination, and ATP Cycle 4 application submittal.

Motion/Second to authorize the City Administrator to execute Task Order No. 12 for Safe Routes to School Project along E Street and Second Street in the amount of \$23,360. (Sheppard/Wilkinson, MCU)

C. Public Safety. Verbal report by Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Councilmember Wilkinson.

H. Air Quality. Verbal report by Mayor Thompson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Councilmember Sheppard.

K. SCORE. Verbal report by Councilmember Frith.

L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.

M. Other commission reports. No reports.

N. City Administrator.

Parks Project Revised Authorizing Resolution.

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Mr. Sorensen stated Council had previously passed an authorizing resolution in February 2016 but there is a need to revise the resolution to designate the City Administrator as the person authorized to execute grant documents.

Motion/Second to adopt Resolution No. 2018-05, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT." (Frith/Wilkinson, MCU)

4. **INFORMATIONAL:** None.


5. **ADJOURNMENT:** Council adjourned the regular meeting at 8:14 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Angela M. Thompson, MAYOR