



- CITY OF BIGGS -  
**PLANNING DEPARTMENT ACTIVITY REPORT**  
**April 2018**

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DATE: May 8, 2018  
TO: Honorable Mayor and Members of the City Council  
FROM: Kelly Murphy / Paul Junker - City Planner  
SUBJECT: Planning Department Monthly Activity Report – April 2018

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#### **DEPARTMENT ACTIVITY SUMMARY**

##### Contract Staff Days/ Agency Meetings:

- City Council Meeting: April 10, 2018
- Contract staffing: +/- 7 hours per week. Planning staff transition update.

##### Major Project Activity and Work Effort Update:

###### *1. Land Use / Development Activity:*

- Dhami Site Plan Review (SPR#2018-02): A proposal to construct a new single family home at 350 Aleut Street was approved with conditions on 04/23/18.
- Dhami Site Plan Review (SPR#2018-03): A proposal to construct a new single family home at 354 Aleut Street was approved with conditions on 04/23/18.
- Koehler Fence Permit (FP#2018-09): A proposal to construct new fencing at 383 D Street was approved on 04/23/18.
- Terry Fence Permit (FP#2018-10): A proposal to repair and replace portions of an existing fence at 386 E Street was submitted on 04/25/18.
- Dhami Fence Permit (FP #2018-11): A proposal to construct new fencing at 342 Aleut Street was submitted on 04/26/18.
- Dhami Fence Permit (FP #2018-12): A proposal to construct new fencing and bring into compliance existing unauthorized fencing at 350 Aleut Street was submitted on 04/26/18.
- Dewsnup Fence Permit (FP #2018-13): A proposal to construct new fencing at 483 B Street was submitted on 04/30/18.
- SunWest Conditional Use Permit (CUP#2018-01): The submittal of the CUP application from SunWest Milling Inc. for the construction of a 43,050 square foot storage facility in the M-2 (Heavy Industrial) zoning district has been deemed incomplete. To approve the proposed building footprint, an application for a lot line adjustment (LLA) is required or the proposed building area shall be reduced to within the boundaries of a single parcel. In addition, the applicant shall submit the

Environmental Questionnaire to determine the level of environmental review required for the proposed project.

2. *Long range planning / Annual Reports*

- General Plan and Housing Progress Report – submitted to OPR in May 2018. The annual progress reports are included in the agenda packet following this monthly activity report.

Monthly Department Activity Report:

1. *Major Land Development/Entitlement Applications: None*
2. *Public Contact (non-Code Enforcement/non-application) / Information Requests/ Activity:*  
*Jill Quezada* – CHIP on development of R-3 High Density Residential parcel.  
*Sunni Dhami* – Processing of 350 and 354 Aleut Site Plan Reviews. Applications approved with conditions. Fence permit required for existing non-permitted fence on property (350 Aleut).  
*John Mazzone* – Robertson/Erickson Civil Engineers regarding incomplete status of CUP application pending the submittal of LLA application for Sunwest Milling project.  
*Gary Graves* – BCM Construction – regarding incomplete status of CUP application pending the submittal of LLA application for Sunwest Milling project.  
*Ross Shoaf* – Engineer for 354 Aleut Street SPR  
*Carrie Gomez* – Butte County building permit assistant – requested summary of new construction units for calendar year 2017 and permit activity for the month of April.
3. *Butte County Building Permit Issuance:* See attached list of building permits applied/issued from 04/01/18 – 04/30/18.



# Permits Issued

## Butte County

Date Range Between 4/1/2018 and 4/30/2018

| PERMIT NUMBER  | PERMIT TYPE        | APPLICANT NAME             | ADDRESS           |
|--|--------------------|----------------------------|-------------------|
| ISSUED DATE  | PERMIT SUBTYPE     | OWNER NAME                 | PARCEL NUMBER     |
| APPLIED DATE   | STATUS             | CONTRACTOR NAME            | SUBDIVISION       |
| DESCRIPTION  |                    |                            | LOT BLOCK & TRACT |
| DETAILS  |                    |                            |                   |
| B18-0907   | ETRAKIT            | Nathan E Wilkinson         | 369 B ST          |
| 4/18/2018  | SIDING RESIDENTIAL | Ingersoll Development LLC  | 001-150-007       |
| 4/18/2018  | ISSUED             | Construction Utilities Inc |                   |
| Replace and repair siding on eastern and southern sides. |                    |                            |                   |

Number of ETRAKIT/SIDING RESIDENTIAL Permits: 1

|                      |                     |                  |             |
|----------------------|---------------------|------------------|-------------|
| B18-0869             | MECH ELECTRIC PLUMB | NACHO'S ELECTRIC | 444 F ST    |
| 4/13/2018            | ELECTRIC PANEL RES  | EVENSON EVELYN H | 001-024-017 |
| 4/13/2018            | FINALED             | NACHO'S ELECTRIC |             |
| UPGRADE PANEL 100AMP |                     |                  |             |

Number of MECH ELECTRIC PLUMB/ELECTRIC PANEL RES Permits: 1

**Total Number of Permits: 2**



# Permits Applied

Butte County

Date Range Between 4/1/2018 and 4/30/2018

| PERMIT NUMBER        | PERMIT TYPE         | APPLICANT NAME   | ADDRESS       |
|----------------------|---------------------|------------------|---------------|
| APPLIED DATE         | PERMIT SUBTYPE      | OWNER NAME       | PARCEL NUMBER |
| ISSUED DATE          | STATUS              | CONTRACTOR NAME  | SUBDIVISION   |
| <b>DESCRIPTION</b>   |                     |                  |               |
| <b>DETAILS</b>       |                     |                  |               |
| B18-0869             | MECH ELECTRIC PLUMB | NACHO'S ELECTRIC | 444 F ST      |
| 4/13/2018            | ELECTRIC PANEL RES  | EVENSON EVELYN H | 001-024-017   |
| 4/13/2018            | FINALED             | NACHO'S ELECTRIC |               |
| UPGRADE PANEL 100AMP |                     |                  |               |

Number of MECH ELECTRIC PLUMB/ELECTRIC PANEL RES Permits: 1

|  |                    |                            |             |
|--|--------------------|----------------------------|-------------|
| B18-0907   | ETRAKIT            | Nathan E Wilkinson         | 369 B ST    |
| 4/18/2018  | SIDING RESIDENTIAL | Ingersoll Development LLC  | 001-150-007 |
| 4/18/2018  | ISSUED             | Construction Utilities Inc |             |
| Replace and repair siding on eastern and southern sides. |                    |                            |             |

Number of ETRAKIT/SIDING RESIDENTIAL Permits: 1

|                         |                      |                               |             |
|-------------------------|----------------------|-------------------------------|-------------|
| B18-0962                | NRES NON RESIDENTIAL | CITY OF BIGGS - MARK SORENSEN | 3005 8TH ST |
| 4/24/2018               | B OFFICE             | CITY OF BIGGS                 | 001-183-002 |
|                         | UNDER REVIEW         | R J HEUTON CONSTRUCTION INC   |             |
| BATHROOM FOR PARK (136) |                      |                               |             |

Number of NRES NON RESIDENTIAL/B OFFICE Permits: 1

**Total Number of Permits: 3**