

Warrant Num	P#	Date	Payroll Number	Period Begin	End	*** Employee or Vendor Nbr	Name	Cal Prd	Gross Earnings	Tax Withheld	Deductions Withheld	Warrant Amount
32952	00	05/01/18	VENDOR	PAYMENT	-----	EDD01	Employment Developme	05-18	INVOICE NO.:	B80501		409.93
32952	01	05/01/18	VENDOR	PAYMENT	-----	EDD01	Employment Developme	05-18	INVOICE NO.:	1B80501		166.96
										TOTAL FOR VENDOR EDD01:		576.89
32953	00	05/01/18	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	05-18	INVOICE NO.:	B80501		2290.35
										TOTAL FOR VENDOR PUB01:		2290.35
32954	00	05/01/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	B80501		1151.23
32954	01	05/01/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	1B80501		2070.40
32954	02	05/01/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	2B80501		484.20
										TOTAL FOR VENDOR USB01:		3705.83
32992	00	05/16/18	VENDOR	PAYMENT	-----	EDD01	Employment Developme	05-18	INVOICE NO.:	B80516		399.67
32992	01	05/16/18	VENDOR	PAYMENT	-----	EDD01	Employment Developme	05-18	INVOICE NO.:	1B80516		169.36
										TOTAL FOR VENDOR EDD01:		569.03
32993	00	05/16/18	VENDOR	PAYMENT	-----	LAB02	Laborers Local 185	05-18	INVOICE NO.:	B80516		105.00
										TOTAL FOR VENDOR LAB02:		105.00
32994	00	05/16/18	VENDOR	PAYMENT	-----	PUB01	PERS-Retirement Syst	05-18	INVOICE NO.:	B80516		2324.28
										TOTAL FOR VENDOR PUB01:		2324.28
32995	00	05/16/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	B80516		1144.39
32995	01	05/16/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	1B80516		2100.02
32995	02	05/16/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	2B80516		491.14
33027	00	05/30/18	5of12	05/01/18	05/31/18			05-18	300.00	22.95	.00	277.05
33028	00	05/30/18	5of12	05/01/18	05/31/18			05-18	300.00	22.95	.00	277.05
33029	00	05/30/18	5of12	05/01/18	05/31/18			05-18	300.00	22.95	.00	277.05
33030	00	05/30/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	B80530		.00
33030	01	05/30/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	1B80530		186.00
33030	02	05/30/18	VENDOR	PAYMENT	-----	USB01	US Bank	05-18	INVOICE NO.:	2B80530		43.50
Z01955	00	05/04/18	9of24	04/16/18	04/30/18			05-18	2032.81	623.95	1408.86	.00
Z01956	00	05/04/18	9of24	04/16/18	04/30/18			05-18	1723.61	549.11	1174.50	.00
Z01957	00	05/04/18	9of24	04/16/18	04/30/18			05-18	1957.81	455.54	1502.27	.00
Z01958	00	05/04/18	9of24	04/16/18	04/30/18			05-18	2776.81	813.21	1963.60	.00
Z01959	00	05/04/18	9of24	04/16/18	04/30/18			05-18	1847.92	564.17	1283.75	.00
Z01960	00	05/04/18	9of24	04/16/18	04/30/18			05-18	604.87	96.83	508.04	.00
Z01961	00	05/04/18	9of24	04/16/18	04/30/18			05-18	3708.33	969.46	2738.87	.00
Z01962	00	05/04/18	9of24	04/16/18	04/30/18			05-18	3364.76	1135.98	2228.78	.00
Z01963	00	05/18/18	10of24	05/01/18	05/15/18			05-18	2211.74	669.56	1542.18	.00
Z01964	00	05/18/18	10of24	05/01/18	05/15/18			05-18	1638.73	531.40	1107.33	.00
Z01965	00	05/18/18	10of24	05/01/18	05/15/18			05-18	2092.69	486.12	1606.57	.00
Z01966	00	05/18/18	10of24	05/01/18	05/15/18			05-18	2816.81	825.56	1991.25	.00
Z01967	00	05/18/18	10of24	05/01/18	05/15/18			05-18	2065.67	624.56	1441.11	.00
Z01968	00	05/18/18	10of24	05/01/18	05/15/18			05-18	668.13	111.06	557.07	.00
Z01969	00	05/18/18	10of24	05/01/18	05/15/18			05-18	3708.33	969.46	2738.87	.00
Z01970	00	05/18/18	10of24	05/01/18	05/15/18			05-18	3053.89	1010.80	2043.09	.00
Z01971	00	05/30/18	5of12	05/01/18	05/31/18			05-18	300.00	22.95	277.05	.00
Z01972	00	05/30/18	5of12	05/01/18	05/31/18			05-18	300.00	22.95	277.05	.00
									37772.91	10551.52	26390.24	14367.58

Period	Check Number	Check Date	Vendor # (Name)	Disc. Terms	Gross Amount	Disc Amount	Net Amount	Check Description
05-18	032955	05/03/18	NCPA (Northern CA Power Agency)		127,889.00	.00	127,889.00	Automatic Generated Check
	032956	05/03/18	AFL01 (Aflac)		592.78	.00	592.78	Automatic Generated Check
	032957	05/03/18	ATTO2 (AT&T)		368.75	.00	368.75	Automatic Generated Check
	032958	05/03/18	ATTO3 (AT&T)		100.83	.00	100.83	Automatic Generated Check
	032959	05/03/18	BAK01 (Michael Baker International,		6,105.95	.00	6,105.95	Automatic Generated Check
	032960	05/03/18	BAS01 (Basic Laboratory Inc)		649.00	.00	649.00	Automatic Generated Check
	032961	05/03/18	BUTO3 (Butte Auto Parts)		3.22	.00	3.22	Automatic Generated Check
	032962	05/03/18	CDF01 (Depart of Forestry & Fire Pr		40,270.90	.00	40,270.90	Automatic Generated Check
	032963	05/03/18	COM04 (Comcast)		135.93	.00	135.93	Automatic Generated Check
	032964	05/03/18	COR01 (CORBIN WILLITS SYSTEM INC)		328.95	.00	328.95	Automatic Generated Check
	032965	05/03/18	DEL01 (Attn: Accounts Receivable)		561.80	.00	561.80	Automatic Generated Check
	032966	05/03/18	DOW01 (Downey Brand Attorneys LLP)		3,543.50	.00	3,543.50	Automatic Generated Check
	032967	05/03/18	FLE00 (Fletcher's Plumbing &)		1,000.00	.00	1,000.00	Automatic Generated Check
	032968	05/03/18	FRI02 (Roger L. Frith)		76.83	.00	76.83	Automatic Generated Check
	032969	05/03/18	GON27 (Maritza Gonzalez & Ed Pineda		67.69	.00	67.69	Automatic Generated Check
	032970	05/03/18	GRI08 (Gridley Country Ford)		900.78	.00	900.78	Automatic Generated Check
	032971	05/03/18	GRIHE (Gridley Herald)		335.00	.00	335.00	Automatic Generated Check
	032972	05/03/18	HAR05 (Harshbarger Ace Hardware)		926.76	.00	926.76	Automatic Generated Check
	032973	05/03/18	HEL03 (HELENA CHEMICAL COMPANY)		1,846.42	.00	1,846.42	Automatic Generated Check
	032974	05/03/18	HOC02 (Tamara Hochstrat)		220.00	.00	220.00	Automatic Generated Check
	032975	05/03/18	HOS01 (The Hose Shop, LLC)		87.17	.00	87.17	Automatic Generated Check
	032976	05/03/18	MAR08 (Daysi Martinez Verdugo)		220.00	.00	220.00	Automatic Generated Check
	032977	05/03/18	NAT01 (National Notary Association)		33.00	.00	33.00	Automatic Generated Check
	032978	05/03/18	OFF01 (Office Depot)		195.82	.00	195.82	Automatic Generated Check
	032979	05/03/18	PRI02 (PLIC - SBD Grand Island)		134.06	.00	134.06	Automatic Generated Check
	032980	05/03/18	R&B01 (R & B Company)		700.00	.00	700.00	Automatic Generated Check
	032981	05/03/18	REN01 (Rental Guys)		929.51	.00	929.51	Automatic Generated Check
	032982	05/03/18	SEI01 (Roy R. Seiler, CPA)		305.00	.00	305.00	Automatic Generated Check
	032983	05/03/18	STE01 (Landscapes by Stentzel)		2,360.00	.00	2,360.00	Automatic Generated Check
	032984	05/03/18	STO02 (Travis and Samantha Stopplem		1,596.00	.00	1,596.00	Automatic Generated Check
	032985	05/03/18	STRO1 (Stratti)		675.00	.00	675.00	Automatic Generated Check
	032986	05/03/18	UNI04 (Univar USA Inc)		788.29	.00	788.29	Automatic Generated Check
	032987	05/03/18	USB02 (U.S. Bank Corporate Payment		2,521.76	.00	2,521.76	Automatic Generated Check
	032988	05/03/18	VER00 (Verizon Wireless)		151.15	.00	151.15	Automatic Generated Check
	032989	05/03/18	VSP01 (Vision Service Plan-(CA))		83.40	.00	83.40	Automatic Generated Check
	032990	05/03/18	ZEE01 (Zee Medical Co)		140.27	.00	140.27	Automatic Generated Check
	032991	05/03/18	LOZ01 (Irma Lozano)		95.00	.00	95.00	Automatic Generated Check
	032996	05/16/18	ADV02 (Advanced Document Concepts)		21.20	.00	21.20	Automatic Generated Check
	032997	05/16/18	AFL01 (Aflac)		592.78	.00	592.78	Automatic Generated Check
	032998	05/16/18	ALL10 (All Metals Supply)		76.89	.00	76.89	Automatic Generated Check
	032999	05/16/18	BAK01 (Michael Baker International,		2,524.00	.00	2,524.00	Automatic Generated Check
	033000	05/16/18	BAS01 (Basic Laboratory Inc)		1,568.40	.00	1,568.40	Automatic Generated Check
	033001	05/16/18	BIG06 (Biggs Festival Events)		150.00	.00	150.00	Automatic Generated Check
	033002	05/16/18	BRU03 (David D Bruner, CPA)		9,075.00	.00	9,075.00	Automatic Generated Check
	033003	05/16/18	BUT04 (Butte County Clerk-Recorder)		24.00	.00	24.00	Automatic Generated Check
	033004	05/16/18	BUT25 (Buttes / Center State Pipe &		2,210.92	.00	2,210.92	Automatic Generated Check
	033005	05/16/18	COR01 (CORBIN WILLITS SYSTEM INC)		770.00	.00	770.00	Automatic Generated Check
	033006	05/16/18	COS01 (Cost U Less Plumbing & Roote		5,300.00	.00	5,300.00	Automatic Generated Check
	033007	05/16/18	DUR01 (Durham Pump & Irrigation)		697.62	.00	697.62	Automatic Generated Check
	033008	05/16/18	EIN01 (Gregory P. Einhorn)		4,000.00	.00	4,000.00	Automatic Generated Check
	033009	05/16/18	EVE02 (EVERBANK COMMERCIAL FINANCE,		158.73	.00	158.73	Automatic Generated Check
	033010	05/16/18	FEA03 (Feather River Electric Motor		208.00	.00	208.00	Automatic Generated Check
	033011	05/16/18	HEU01 (RJ Heuton Construction, Inc.		124,838.24	.00	124,838.24	Automatic Generated Check
	033012	05/16/18	JCN00 (J C Nelson Supply Co)		403.95	.00	403.95	Automatic Generated Check
	033013	05/16/18	LAK02 (Lakeview Petroleum)		523.01	.00	523.01	Automatic Generated Check
	033014	05/16/18	NAT06 (National Meter & Automation)		7,039.94	.00	7,039.94	Automatic Generated Check
	033015	05/16/18	PGE01 (PACIFIC GAS & ELECTRIC CO)		141.38	.00	141.38	Automatic Generated Check
	033016	05/16/18	PUB03 (CalPERS - Financial Reportin		3,294.00	.00	3,294.00	Automatic Generated Check
	033017	05/16/18	R&B01 (R & B Company)		373.20	.00	373.20	Automatic Generated Check
	033018	05/16/18	RES01 (Reserve Account)		1,000.00	.00	1,000.00	Automatic Generated Check
	033019	05/16/18	RIG01 (Right Way Pest Control)		100.00	.00	100.00	Automatic Generated Check
	033020	05/16/18	SCH04 (Tiffany Blevins)		11.65	.00	11.65	Automatic Generated Check
	033021	05/16/18	SEL02 (Select Janitorial Services,		245.00	.00	245.00	Automatic Generated Check
	033022	05/16/18	SUN03 (Sunrise Environmental Scient		1,462.24	.00	1,462.24	Automatic Generated Check
	033023	05/16/18	TIT01 (Titan Shred)		208.00	.00	208.00	Automatic Generated Check
	033024	05/16/18	UNI06 (Union Pacific Railroad Compa		428.78	.00	428.78	Automatic Generated Check
	033025	05/16/18	WAS04 (Waste Management)		13,839.66	.00	13,839.66	Automatic Generated Check
	033026	05/16/18	WRI01 (Wright One Electric)		285.00	.00	285.00	Automatic Generated Check
Total for Bank Account 1010 ----->					378,511.11	.00	378,511.11	
Grand Total of all Bank Accounts ----->					378,511.11	.00	378,511.11	

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Councilmembers Frith, Sheppard and Wilkinson were present. Vice Mayor Arnold arrived at 7:20 p.m. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner David Young and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. CONSENT CALENDAR:

- A. Approval of warrants: 32728 – 32788; Z01901 – Z01918 for the month of February 2018 in the amount of \$199,961.32.
- B. Acknowledge Accountant's Reports for January 2018.
- C. Acknowledge receipt of Biggs – Permits Applied – Summary by Type, 2/2018; and Biggs – Permits Issued – Summary by Type, 2/2018.
- D. Approve second reading of Ordinance No. 413 by reading of title only, "AN ORDINANCE INCREASING REFUSE COLLECTION SERVICE RATES."

Motion/Second to approved consent calendar. (Frith/Sheppard, MCU; Absent: Arnold)

3. DEPARTMENT REPORTS:

A. Planning: Department Activity Report.

- 1. City Planner David Young updated Council on current City projects.
- 2. Accept Bid for Phase I Site Assessment for Water Tank Site.

Mr. Young stated Chico Environmental submitted a bid to conduct a Phase I Site Assessment to determine historical uses and if hazardous materials are present which may impact safety of workers on site and public health and welfare.

Motion/Second to direct the City Administrator to sign a contract with Chico Environmental for a total not to exceed \$1,800. (Frith/Wilkinson, MCU; Absent: Arnold)

- 3. Consider Amending the Commercial Use Table.

Mr. Young asked Council to review the commercial use table provided in the agenda and asked for any suggested changes.

Council discussed potential changes and gave direction to Mr. Young.

B. Engineering:

1. City Engineer Trin Campos reviewed the activity report with Council.

Vice Mayor Arnold arrived at 7:20 p.m.

2. Task Order No. 12 to Engineering Services Agreement dated September 1, 2016.

Mr. Campos stated this task order would create the request for proposal, bidding and consultant selection process, Safe Routes to School Project PS & E review and project coordination, and ATP Cycle 4 application submittal.

Motion/Second to authorize the City Administrator to execute Task Order No. 12 for Safe Routes to School Project along E Street and Second Street in the amount of \$23,360. (Sheppard/Wilkinson, MCU)

C. Public Safety. Verbal report by Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Councilmember Wilkinson.

H. Air Quality. Verbal report by Mayor Thompson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Councilmember Sheppard.

K. SCORE. Verbal report by Councilmember Frith.

L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.

M. Other commission reports. No reports.

N. City Administrator.

Parks Project Revised Authorizing Resolution.

Mr. Sorensen stated Council had previously passed an authorizing resolution in February 2016 but there is a need to revise the resolution to designate the City Administrator as the person authorized to execute grant documents.

Motion/Second to adopt Resolution No. 2018-05, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING APPLICATION FOR HOUSING RELATED PARKS GRANT." (Frith/Wilkinson, MCU)

4. INFORMATIONAL: None.

5. ADJOURNMENT: Council adjourned the regular meeting at 8:14 p.m.

ATTEST:

APPROVED:

Roben Benish, CITY CLERK

Angela M. Thompson, MAYOR

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner David Young and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. PRESENTATION:

Mayor Thompson presented Margie Rugger, Executive Director of the Child Abuse Prevention Council of Butte County, with a proclamation "Proclaiming April 2018 as Child Abuse Prevention Month."

3. PUBLIC HEARING: Amend Title 14 Zoning of the Biggs Municipal Code – Chapter 14.260 R-1 Single Family Residential Zoning District and Chapter 14.270 R-2 Medium Density Residential Zoning District.

City Planner David Young stated Council recommended changes to reduce the minimum lot sizes in the R-1 Single Family Residential Zoning District and the R-2 Medium Density Residential Zoning District from 7,200 square feet to 5,445 square feet with a required minimum width of 50 feet in both zoning districts.

Mayor Thompson opened the hearing to the public and with no public comment, closed the hearing to the public.

Motion/Second to approve the first reading of Ordinance No. 414, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE – CHAPTER 14.260 R-1 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT AND CHAPTER 14.270 R-2 MEDIUM DENSITY RESIDENTIAL ZONING DISTRICT." (Frith/Wilkinson, MCU)

4. CONSENT CALENDAR:

- A. Approval of warrants: 32788 – 32873; Z01919 – Z01936 for the month of March 2018 in the amount of \$440,790.62.
- B. Approve minutes for meeting of February 13, 2018.
- C. Acknowledge receipt of Accountant's Reports for February 2018.

Motion/Second to approve the consent calendar. (Wilkinson/Sheppard, MCU)

5. DEPARTMENT REPORTS:

- A. Planning:

1. Department Activity Report. City Planner David Young updated Council on current City projects.
2. Consider changes and updates to Title 14 Zoning of the Biggs Municipal Code – Chapter 14.300 Commercial Use Table.

Mr. Young reviewed proposed changes to the commercial use table with Council. This item will be discussed further at the next Council meeting.

3. Mr. Young asked Council to consider establishing massage therapy regulations as an addition to the Biggs Municipal Code.

Council agreed to allow message therapy as a small business service with the condition it is not a standalone business.

Vice Mayor Arnold left the meeting at 8:20 p.m.

B. Engineering:

1. City Engineer Trin Campos reviewed the planning activity report with Council.
2. SB1 – Road Maintenance and Rehabilitation Account (RMRA).

Mr. Campos reported the State had created the RMRA where new SB1 funds will be deposited for distributions to the City and asked that Council adopt a resolution authorizing staff to submit the SB1 Project List to California Transportation Commission.

Motion/Second to adopt Resolution No. 2018-07, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO INCORPORATE IN THE 2018-19 BUDGET A LIST OF PROJECTS FUNDED BY SB1: THE ROAD REPAIR AND ACCOUNTABILITY ACT.” (Frith/Thompson, MCU; Absent: Arnold)

C. Public Safety. Verbal report by Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal Report by Councilmember Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Mayor Thompson.

H. Air Quality. Verbal report by Mayor Thompson.

- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Frith.
- L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- M. Other commission reports. Mayor Thompson reported Councilmember Wilkinson was appointed to the Lafco Board.
- N. City Administrator.

1. Substitution of Trustee and Deed of Reconveyance, Dragoo.

Mr. Sorensen informed Council the note secured by deed of trust had been paid in full.

Motion/Second to adopt Resolution No. 2018-06 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO EXECUTE A SUBSTITUTION OF TRUSTEE AND DEED OF RECONVEYANCE." (Wilkinson/Thompson, MCU; Absent: Arnold)

2. City of Biggs 115 Year Anniversary of Incorporation.

Mr. Sorensen asked Council to consider how they would like to recognize the 115th year anniversary of incorporation of the City of Biggs.

Council discussed different options and agreed to bring this item back for more discussion.

3. SB 955 (Nielsen) Letter of Support.

SB 955 would create the Citizens Advisory Commission for Oroville Dam.

Motion/Second to authorize the Mayor to sign a letter of support for SB 955 expressing official support for SB 955 by the City Council of the City of Biggs. (Wilkinson/Frith, MCU; Absent: Arnold)

6. INFORMATIONAL: Mr. Sorensen gave an update on the land acquisition as requested by Councilmember Frith.

7. ADJOURNMENT: Council adjourned the regular meeting at 10:03 p.m.

ATTEST:

APPROVED:

Roben Benish, CITY CLERK

Angela M. Thompson, MAYOR

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

May 8, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Engineer Trin Campos, City Planner Paul Junker and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: City of Biggs resident Mandy Mattos addressed Council concerning the City of Biggs Code Enforcement Officer.

2. PRESENTATION:

Independent CPA David Bruner addressed Council regarding the Annual Audit of Fiscal Year ending June 30, 2017 and said the City was in good shape.

Motion/Second to accept the Annual Audit Report of Fiscal Year ending June 30, 2017. (Wilkinson/Sheppard, MCU)

3. OLD BUSINESS:

Brian Bassett discussed options with Council to recognize the City of Biggs 115th year of incorporation.

4. CONSENT CALENDAR:

- A. Approval of warrants: 32874 – 32951; Z01936 – Z01954 for the month of April 2018 in the amount of \$408,673.44.
- B. Approve proposed records for destruction.
- C. Acknowledge receipt of Accountant's Reports for March and April 2018.
- D. Acknowledge receipt of Gridley-Biggs Police Department report for March 2018.
- E. Acknowledge receipt of Gridley-Biggs Animal Control report for March 2018.
- F. Approve second reading of Ordinance No. 414, "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 14 ZONING OF THE MUNICIPAL CODE - CHAPTER 14.260 R-1 SINGLE-FAMILY RESIDENTIAL ZONING DISTRICT AND CHAPTER 14.270 R-2 MEDIUM DENSITY RESIDENTIAL ZONING DISTRICT."

Motion/Second to approve the consent calendar. (Wilkinson/Frith, MCU)

5. DEPARTMENT REPORTS:

A. Planning:

- 1. Department Activity Report. City Planner Paul Junker updated Council on current City projects.

2. General Plan and Housing Element.

Mr. Junker asked Council to review the General Plan and Housing Element progress report.

Motion/Second to accept the General Plan and Housing Element progress report for the 2017 calendar year. (Frith/Sheppard, MCU)

B. Engineering:

1. City Engineer Trin Campos reviewed the planning activity report with Council.

Councilmember Wilkinson asked to be excused while the F Street water main project was being discussed.

Council agreed to hear item 5.N.4 while Councilmember Wilkinson was out of the room.

Mr. Sorensen advised Council that approximately 508' of water main needed replaced on F Street. Mr. Campos stated three bids had been received and Construction and Utilities was the low bidder.

Motion/Second to authorize the City Administrator to contract for replacement of the F Street water main, not to exceed \$80,000. Repeal the previous budget modification for this project and modify the FY 2017-2018 budget by increasing line item "Water Fund Contract Work" and "Total Expenses" by \$80,000. (Thompson/Sheppard, MC; Abstain: Wilkinson)

Councilmember Wilkinson returned to the room.

Mr. Campos and Council discussed the need for equipment by the Public Works Department.

2. ATP Cycle 2 – Safe Routes to School Project.

Mr. Campos informed Council two bids were received for this project and the apparent low bidder was Franklin Construction Inc. However, the ATP State grant received for this project is \$599,000.

Council discussed options to reduce the bid price. This item will be brought back for contract approval.

3. 2018 Pavement Repair Project.

Mr. Campos informed Council that five bids were received today for this project and the low base bid came in at \$226,800 from North West Paving.

Motion/Second to authorize the City Administrator to negotiate a final agreement and execute a construction contract for the 2018 Pavement Repair Project in the amount not to exceed \$250,000. (Thompson/Wilkinson, MCU)

Council agreed to move to item 5.N.1. City Planner and Planning Services.

Mr. Sorensen stated there had been a change in personnel at Michael Baker International and asked how Council would like to proceed with planning services.

Council discussed using teleconferencing with the current planner and to also send out an RFP for Planning Services.

Vice Mayor Arnold left the meeting at 9:10 p.m.

C. Public Safety. Verbal report by Chief Dean Price.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal Report by Councilmember Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Councilmember Wilkinson

H. Air Quality. Verbal report by Councilmember Wilkinson

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Councilmember Sheppard.

K. SCORE. Verbal report by Councilmember Frith.

L. Biggs Unified School District. Verbal report by Councilmember Wilkinson.

M. Other commission reports. LAFCo report by Councilmember Wilkinson.

N. City Administrator.

2. Investment of Monies in the Local Agency Investment Fund.

Mr. Sorensen stated Biggs had utilized LAIF for many years; however, the names specified in the previous resolution are out of date.

Motion/Second to approve Resolution No. 2018-08, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING BY RESOLUTION INVESTMENT OF MONIES IN THE LOCAL AGENCY INVESTMENT FUND." (Frith/Thompson, MCU; Absent: Arnold)

3. Consider Disposition of Real Property located at 3069 Eighth Street, Biggs.

Mr. Sorensen asked Council for direction as to the disposition of the City owned property at 3069 Eighth Street. Council agreed to split and sell the property.

5. Commercial Use Table Biggs Municipal Code.

Mr. Sorensen asked Council to review the Commercial Use Table and forward comments to him.

6. Safety Recognition Program.

Mr. Sorensen stated the City has had a safety recognition program since 2010 and in its current form since 2016.

Motion/Second to extend the existing Safety Recognition Program through December 31, 2019. (Thompson/Wilkinson, MCU; Absent: Doug)

6. INFORMATIONAL:

7. CLOSED SESSION: Council adjourned to closed session at 9:53 p.m.

8. RESUME REGULAR SESSION: Council resumed regular session at 10:15 p.m. with no announcement.

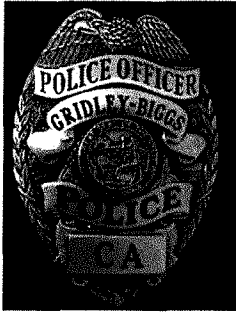
9. ADJOURNMENT: Council adjourned the regular meeting at 10:15 p.m.

ATTEST:

APPROVED:

Roben Benish, CITY CLERK

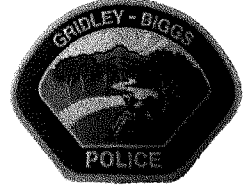
Angela M. Thompson, MAYOR



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Arrest and Incident Summary Activity for April 2018:

	2018 Monthly	2018 YTD	2017 Year Totals
• Adult Arrests	5	28	109
• Juvenile Arrests	0	0	1
• Misdemeanor Arrests	5	22	99
• Felony Arrests	0	6	11
• Felony Crimes Reported	1	11	30
• Misdemeanor Crimes	5	35	111
• Total Incidents	211	864	2,519
• Battery	1	8	25
• Burglary	1	6	12
• Deceased Person Reports	1	1	0
• Vandalism	3	9	16
• Stolen Vehicle	0	4	14
• Robbery	0	0	0
• Public Intoxication	0	0	3
• Patrol Request	2	11	18
• Medical Aid	0	2	39
• Area Checks	15	77	343
• Pedestrian Checks	10	25	77
• Disturbing the Peace	11	32	68
•			
• Total 911 Calls (Biggs & Gridley)	290	1,080	3,400
• Total Traffic Collisions	0	3	9
• Name Exchanges - Collisions	0	0	0
• Total Traffic Citations	4	39	140
• DUI Arrests	0	3	4
• Traffic Stops	23	159	383
• Extra Help Hours	447.00	1,586.00	3,961.75
• RSVP Hours	10	64	220

Response times for this month are as follows:

Priority 1- Events that involve injury, are life threatening or in progress.

Priority 2- Events that involve property loss or damage.

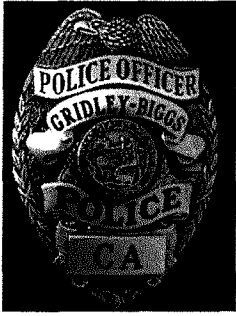
Priority 3-Events that do not involve injury, threat of life, property loss or damage.

Priority Times:

Priority 1: 3:58 MIN

Priority 2: 4:48 MIN

Priority 3: 8:43 MIN



Monthly Council Report

City of Biggs

Dean A. Price
Chief of Police



Gridley-Biggs Police Department – April 2018

Community Events:

- The Police Department held its inaugural “Coffee with a Cop” at the Railhouse Pub in Gridley. This event allows citizens to enjoy a cup of coffee and informally meet with police officers to discuss community law enforcement issues and concerns. The department is very appreciative of the local support from citizens and their insight on increasing public safety in the community.
- Police personnel provided the Local Gridley Boy Scout Troop with a tour of the police department. Personal safety and emergency response education was shared as well.
- Police personnel along with City staff attended the Gridley Chamber of Commerce Red Suspenders Day planning committee meeting. The Committee is planning for the May 19th annual Red Suspenders Day event.

Meetings:

- On April 2nd & 16th Police Administration attended the Gridley Regular Council meeting.
- On April 10th, Police Administration attended the Biggs Regular Council meeting.
- Police Administration attended its monthly Biggs Public Safety meeting with Council Member Nate Wilkinson and Biggs City Administrator Mark Sorensen.
- Gridley personnel held a Public Safety Dispatcher meeting. Items for discussion included best business practices, records management and quality assurance for service.
- Police Administration attended the monthly Butte Narcotics Interagency Task Force meeting and the Law Enforcement Administrators meeting in Chico.
- Police personnel attended the monthly North Valley Gang Information Network meeting in Gridley. The attendees discuss gang trends and enforcement efforts in Butte County.

Police Personnel:

- GBPD personnel selected Alberto Rodriguez as the Officer of the Year and Kelsea Hunt for Dispatcher of the year. This award is bestowed on each recipient from their peers for exemplary service to the communities we serve during the 2017 calendar year. Alberto and Kelsea’s dedication to service, exemplary work product, and their positive attitudes add value to all they serve in the course of their daily responsibilities. Congratulations!
- Newly hired employee, Kyle Schukei continues in his field training as a Police Officer with the Department.
- The Department is at full staff.

Police Incidents:

- On April 2, 2018 at approximately 9:07pm, police personnel and CalFire Paramedics responded to a Traffic Collision (vehicle versus pedestrian) on Magnolia Street at the intersection with Haskell Street. GBPD Officers arrived on scene and conducted an investigation. The preliminary investigation revealed a white Sports utility vehicle struck Gridley resident Maria Gomez in the crosswalk of the intersection and fled the collision scene. Ms. Gomez later succumbed to her injuries and was pronounced deceased. GBPD Officers recovered surveillance camera footage and physical evidence on scene that led to the identity of the vehicle involved and the responsible driver. On April 12, 2018, Anne Marie Montez of Gridley was arrested without incident by GBPD Investigators for the Hit and Run traffic collision.
- Police personnel have been focusing enforcement on community property theft crimes. The goal is to deter local property theft activity.
- Police patrol was active in both communities of Gridley and Biggs. The Department served several local arrest warrants during the month.

Department Training:

- GBPD personnel attended the following training:
 - Emergency Vehicle Operations Training in Marysville. This is required training to keep officers current with their proficiency with safe driving.
 - Police personnel partnered with the Oroville Police Department for patrol rifle qualification and training in Gridley. The course is designed to instruct patrol officers in the safe handling, use and decision making in the use of the patrol rifle.

Other Mentionable:

- GBPD personnel selected Alberto Rodriguez as the Officer of the Year and Kelsea Hunt for Dispatcher of the year. This award is bestowed on each recipient from their Department peers for exemplary service to the communities we serve during the 2017 calendar year. Alberto and Kelsea's dedication to service, exemplary work product, and their positive attitudes add value to all they serve in the course of their daily responsibilities. Congratulations!
- The California Department of Justice conducted an audit from January through March 2018 of GBPD's use of the California Law Enforcement Telecommunication System (CLETS). The audit is conducted to evaluate an agency's compliance with the policies and laws governing the use of the CLETS system. The Department received an audit result of "Compliant" with the statutes and regulations of CLETS. There were no adverse findings or areas of improvement needed.
- The Police Department continues in its goal to provide quality service in all aspects of public safety to the citizens we serve.

Animal Control:

- The City is proud to announce the newly appointed Animal Control Officer, Ruth Hennessy. Ruth has over ten years of prior experience with Gridley as the Animal Control Officer and has been working the past year in a part-time role. We look forward to Ruth's many contributions and service in the future.
- Animal Control personnel are encouraging our community canine owners to license their dogs. This provides a great record for any pet owner if they should lose their dog and enables Animal Control staff to find and return their pet.
- Animal Control continues to provide proactive patrol and compassion for lost/stray animals.

MONTHLY REPORT OF LOCAL RABIES CONTROL ACTIVITIES.

For Biggs April 2018

City Gridley -Biggs Animal Control

TOTAL CALLS FOR SERVICE: 21

			Dogs	Cats
RABIES VACCINATION AND LICENSING	A. Number of "Actual Cost" rabies public vaccination clinics held	0		
	B. Number of animal control citations issued for rabies vaccination and licensing violations	0		
			Dogs	Cats
	C. Dogs and cats vaccinated in "Actual Cost" public vaccination clinics	0	0	0
	D. Dogs and cats licensed in "Actual Cost" public vaccination clinics	0	0	0
	E. Total number of dogs and cats current LICENSED in jurisdiction	120	0	
5	F. Dogs and cats on hand in the shelter March, 2018 (carried over from Feb 28, 2018)	0	0	
CANINE AND FELINE RABIES CONTROL	G. Dogs and cats entering the shelter, TOTAL: (Total should equal sum of 1 to 5 below)	4	2	
	1. Dogs and cats captured by Animal Control Officers	4	0	
	2. Dogs and cats surrendered by owners (not including those surrendered for quarantine)	0	2	
	3. Dogs and cats surrendered by the public	G1 THROUGH G5	0	0
	4. Dogs and cats impounded for animal bite quarantines	ARE	0	0
	5. Dogs and cats transferred from another shelter	MUTUALLY EXCLUSIVE	0	0
	H. Disposition of dogs and cats in shelter, TOTAL: (Total should equal sum of 1 to 6 below)	4	2	
	1. Dogs and cats reclaimed by owner	0	0	
	2. Dogs and cats adopted by new owners	H1 THROUGH H6	1	0
	3. Dogs and cats euthanized	ARE	1	1
4. Dogs and cats died of other causes	MUTUALLY EXCLUSIVE	0	1	
5. Dogs and cats stolen, escaped, etc.		0	0	
6. Dogs and cats transferred to another shelter		2	0	
	I. Dead dogs and cats collected (excluding F, G, and H above)	1	0	
	J. Dogs and cats on hand in the shelter April 30, 2018 (to be carried over to May 1, 2018)	0	0	
ANIMAL BITE REPORTING	K. Animal bites reported, TOTAL: (Total should be the sum of 1 and 2 below)		1	
			Dogs	Cats
	1. DOG and CAT bites reported, TOTAL: (Total should be the sum of a, b, c, and d below)	0	0	
	a. Licensed	0	0	
	b. Vaccinated only	0	0	
	c. Neither licensed or vaccinated (but owned)	0	0	
	d. Strays	0	0	
	2. OTHER ANIMAL bites reported, TOTAL: (Total should be the sum of a and b below) Bat contact with human, no bite		0	
a. Other domestics (excluding cats)		0		
b. Wild		0		

Other Animals Picked Up: 1 DOA Cat

Gridley Monthly Animal Bite Activity

Agency: Gridley-Biggs Animal Control Monthly February 2018

		Dogs	Cats
Animal Bite Reporting	A. Animal Bites Reported. TOTAL should be the sum of 1 and 2 below.	0	0
	1. DOG and CAT bites reported. Should equal sum of a, b, c, and d.	0	0
	a. Licensed	0	0
	b. Vaccinated only.	0	0
	c. Neither Licensed or Vaccinated		0
	d. Strays	0	0
	2. OTHER ANIMAL bites reported. Should equal sum of a and b.	0	0
	a. Other domestic (excluding cats.)	0	0
	b. Wild	0	0
Animal Quarantines	L. Number of 30 day quarantines for Vaccinated dogs and cats exposed to potentially rabid animals.	0	0
	M. Number of 6 month quarantines for Unvaccinated dogs and cats exposed to potentially rabid animals.	0	0
	N. Number of 6 month quarantines for Domestic livestock (horses, cattle, etc.) exposed to potentially rabid animals.	0	0

Sign _____

Date:

Animal Quarantines Administration	O. Number of 30 day or 6 month Quarantines not completed because animals were euthanized.	0	0
	P. Number of animal Control Officers Employed in the jurisdiction.	1	

Prepared by: Ruth Hennessy
 Gridley-Biggs Animal Control Officer 685 Kentucky Street
 Gridley, CA 95948 530-846-4825

**GRIDLEY - BIGGS POLICE DEPARTMENT**

Page 1

Incident Search Results

City is biggs, Type is animal, Date Between 4/1/2018 and 4/30/2018

05/03/2018

Date	Inc #	Type	Time	Location	Dispositio
04/03/2018	1804030005	ANIMAL	09:26:32	360 ALEUT ST	Unable To Make Contact
04/03/2018	1804030006	ANIMAL	09:33:19	487 F ST	Information To A Citizen
04/03/2018	1804030018	ANIMAL	12:30:21	391 TRENT ST	Log Note Only
04/04/2018	1804040044	ANIMAL	18:39:45	2970 NINTH ST	Contact Made
04/05/2018	1804050013	ANIMAL	09:56:47	2970 NINTH ST	Animal Pickup
04/10/2018	1804100017	ANIMAL	10:51:24	2955 FIFTH ST	Contact Made
04/10/2018	1804100019	ANIMAL	11:54:40	432 TRENT ST	Information To A Citizen
04/11/2018	1804110032	ANIMAL	19:08:30	3055 SECOND ST	Log Note Only
04/12/2018	1804120022	ANIMAL	11:29:46	FIFTH ST/H ST	Contact Made
04/12/2018	1804120023	ANIMAL	11:32:14	THIRD ST/TRENT ST	Animal Owner Contacted
04/13/2018	1804130014	ANIMAL	09:30:33	3055 SECOND ST	Contact Made
04/13/2018	1804130016	ANIMAL	09:54:31	381 TRENT ST	Contact Made
04/13/2018	1804130021	ANIMAL	10:31:17	391 C ST	Written Warning
04/17/2018	1804170012	ANIMAL	10:32:28	2906 SIXTH ST	Animal Pickup
04/17/2018	1804170013	ANIMAL	10:36:23	ALEUT ST/SIXTH ST	Unable To Locate
04/19/2018	1804190030	ANIMAL	17:29:05	SIXTH ST/C ST	Unable To Locate
04/19/2018	1804190032	ANIMAL	17:40:15	3018 NINTH ST	Contact Made
04/23/2018	1804230027	ANIMAL	13:10:06	3046 SECOND ST	Animal Pickup
04/24/2018	1804240013	ANIMAL	11:18:18	347 C ST	Written Warning
04/24/2018	1804240016	ANIMAL	11:21:33	412 C ST	Contact Made
04/26/2018	1804260017	ANIMAL	10:45:52	2980 TENTH ST	Written Warning

ROY R. SEILER

CERTIFIED PUBLIC ACCOUNTANT

201 C. North Tehama
Willows, CA 95988

Phone: 530-934-8841

Fax: 530-934-8849

E-Mail: Roy.Seiler@yahoo.com

ACCOUNTANT'S COMPILATION REPORT

City of Biggs,
Biggs, California

Management is responsible for the accompanying monthly cash and investment report, for the City of Biggs, as of May 31, 2018. I have performed a compilation engagement in accordance with Statements on Standards for Accounting and Review Services promulgated by the Accounting and Review Services Committee of the AICPA. I did not audit or review the financial information nor was I required to perform any procedures to verify the accuracy or completeness of the information provided by management. Accordingly, I do not express an opinion, a conclusion, nor provide any form of assurance on this financial information.

I am not independent with respect to the City of Biggs

June 5, 2018

Roy R. Seiler, CPA

City of Biggs
Monthly Cash and Investments Report
May, 2018

Pooled Cash and Investments:

US Bank:

General Checking Account, Reconciled Balance \$ 3,264,687.64

Local Agency Investment Fund:

Fund Account Balance \$ 1,127,493.14

Total Pooled Cash and Short Term Investments \$ 4,392,180.78

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Other Investments:

Northern California Power Authority (NCPA)

Reflects Latest Available Balance

General Operating Reserve (GOR):

Committed Reserve \$ 52,024.00

Available Reserve \$ 624,466.00

Total Reserve \$ 676,490.00

Reflects Latest Available Balance

California Independent System Operators (CAISO):

Scheduling Coordination Program Agreement,
Balancing Account, Current Balance \$ 84,463.00

Total Other Investments \$ 760,953.00

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See Accountant's Compilation Report