



- CITY OF BIGGS -
PLANNING DEPARTMENT ACTIVITY REPORT
May 2018

465 C Street
P.O. Box 1134
Biggs, CA 95917

PHONE: (530) 868-5493
FAX: (530) 868-5239

DATE: June 12, 2018
TO: Honorable Mayor and Members of the City Council
FROM: Kelly Murphy / Paul Junker - City Planner
SUBJECT: Planning Department Monthly Activity Report – May 2018

DEPARTMENT ACTIVITY SUMMARY

Contract Staff Days/ Agency Meetings:

- City Council Meeting: May 8, 2018
- Contract staffing: +/- 7 hours per week.

Major Project Activity and Work Effort Update:

1. Land Use / Development Activity:

- Terry Fence Permit (FP#2018-10): A proposal to repair and replace portions of an existing fence at 386 E Street was approved on 05/04/18.
- Dhami Fence Permit (FP #2018-11): A proposal to construct new fencing at 342 Aleut Street was approved on 05/07/18.
- Dhami Fence Permit (FP #2018-12): A proposal to construct new fencing and bring into compliance existing unauthorized fencing at 350 Aleut Street was approved on 05/15/18.
- Dewsnup Fence Permit (FP #2018-13): A proposal to construct new fencing at 485 B Street was approved on 05/05/18.
- Durso Fence Permit (FP #2018-14): A proposal to construct new fencing at 359 B Street was approved on 05/05/18.
- Rodriguez Fence Permit (FP #2018-15): A proposal to construct additional fencing at 347 C Street was approved on 05/07/18.
- Lumsden Fence Permit (FP #2018-16): A proposal to construct new fencing at 391 Aleut Street was approved on 05/23/18.
- Swinney Fence Permit (FP #2018-17): A proposal to construct new privacy fencing having a height of 8 feet in the rear yard of the residential property at 568 B Street was denied on 05/30/18. The applicant was notified that a Conditional Use Permit would be required to permit fencing greater than 6 feet in height.

Monthly Department Activity Report:

1. *Major Land Development/Entitlement Applications: None*

2. *Public Contact (non-Code Enforcement/non-application) / Information Requests/ Activity:*
John Mazzone – Robertson/Erickson Civil Engineers regarding Sunwest Milling project (CUP 2018-01).
Gary Graves – BCM Construction – regarding Sunwest Milling project (CUP 2018-01).
Esmerelda Sanchez – Biggs resident – answered questions regarding permitted land uses on a downtown commercial lot per BMC Chapter 14.300, as well as the restrictions on yard sales as set forth in the BMC Section 14.110.170.
Steven Estrada – Biggs resident – answered questions regarding permitted land uses on a downtown commercial lot (485 B Street) per BMC Chapter 14.300, as well as the standards for mobile food trucks as described in BMC Chapter 14.400.
3. *Butte County Building Permit Issuance:* Coordinating with Carrie Gomez at the B.C. Building Division to provide a monthly permit building activity report Working with City Administrator on building permit process and reporting.