



City of Biggs

Agenda Item Staff Report For the Regular City Council Meeting: July 10, 2018

TO: Honorable Mayor and Members of the City Council

FROM: City Administrator

SUBJECT: Contracting for Planning Services

As previously directed, staff issued an RFP for City Planner and other Planning Services on May 16, 2018 with a closing date of June 29, 2018. We received three proposals, which were provided to Council on June 29. The proposals were from Michael Baker International, 4-Creeks and ECORP.

Recommendation:

Consider next steps in an evaluation process and direct staff accordingly or authorize the Mayor and City Administrator to execute a professional services agreement with one of the respondents.

Mark Sorensen, City Administrator