

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

July 10, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn and City Clerk Roben Benish.

**1. COMMUNITY PARTICIPATION:**

Martin Glasenapp addressed Council asking for assistance on sidewalk clearance. Mayor Thompson advised him to contact the city administrator.

Brian Harrison and several little league players wished to thank the City of Biggs for their support and presented them with a card signed by the players.

**2. PUBLIC HEARING: Delinquent Charges.**

A. Mr. Sorensen stated the City of Biggs annually forwards delinquent charges to the Butte County Tax Collector to be included in tax levies. He stated the first two parcels on the listing of delinquent fees and charges had been paid and would be removed from the list. He was looking for Council approval to forward the list to the tax collector.

B. Mayor Thompson opened the hearing to the public.

1. Proponents. None
2. Opponents. Elisa Gonzalez, owner of 381 F and 380 E Streets apposed the fees.
3. Proponents rebuttal. None.
4. Opponents rebuttal. None.

C. Mayor Thompson closed the hearing to the public.

D. Motion/Second to adopt Resolution 2018-12 "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS APPROVING AND CONFIRMING THE REPORT OF DELINQUENT CHARGES AND AUTHORIZING THE CITY CLERK TO TAKE NECESSARY ACTIONS TO EFFECTUATE THE LEVY OF DELINQUENT CHARGES IDENTIFIED IN THE REPORT." (Wilkinson/Frith, MCU)

**3. CONSENT CALENDAR:**

A. Approve Resolution No. 2018-13, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS CALLING A GENERAL MUNICIPAL ELECTION ON NOVEMBER 6, 2018 FOR THE PURPOSE OF ELECTING THREE MEMBERS TO THE CITY COUNCIL AND REQUESTING CONSOLIDATION OF THAT ELECTION WITH THE CONSOLIDATED GENERAL ELECTION TO BE HELD NOVEMBER 6, 2018."

- B. Approve Resolution No. 2018-15, "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING THE 'GANN' APPROPRIATION LIMIT FOR FISCAL YEAR 2018-2019."

Motion/Second to approve the consent calendar. (Frith/Wilkinson, MCU)

**4. DEPARTMENT REPORTS:**

- A. Planning: Council discussed the Planning Department Activity Report.
- B. Engineering: Council discussed the Engineering Department Activity Report.
- C. Public Safety. Verbal report by Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. Verbal report by Councilmember Wilkinson.
- H. Air Quality. Verbal report by Councilmember Wilkinson.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. Verbal report by Councilmember Frith.
- L. LAFCo. Verbal report by Councilmember Wilkinson.
- M. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- N. Other commission reports. Vice Mayor Arnold reported on the Abandoned Vehicle Abatement Service Authority Meeting he attended.
- O. City Administrator.
  - 1. Tractor and Mower Purchase Authorization.

Mr. Sorensen reported he had received a lower quote for a tractor, loader and mower since the agenda was posted.

Motion/Second to authorize the City Administrator to purchase a tractor, loader and flail mower not to exceed \$50,000. (Wilkinson/Thompson, MCU)

2. Contracting and Planning Services.

Mr. Sorensen stated an RFP for planning services was issued on May 16, 2018 with a closing date of June 29, 2018. Three proposals were received from Michael Baker International, 4-Creeks and ECORP.

Council agreed to form an ad hoc committee to review the planning proposals and bring back recommendation to the next Council meeting.

Bob Summerville from ECORP introduced himself and gave background information on his planning experience.

3. Authorize sale of Real Property located at 3069 Eighth Street, Biggs.

Mr. Sorensen stated Resolution No. 2018-14 was prepared to authorize him to act as the agent in this matter.

Motion/Second to approve Resolution No. 2018-14, "A RESOLUTION OF THE CITY OF BIGGS CONFIRMING LAND PURCHASE AND SALE AND AUTHORIZING AGENT." (Frith/Wilkinson, MCU)

4. Parks Project Completion.

Mr. Sorensen asked Council to consider a grand opening or other celebration of the enhancement of community park assets.

Council suggested including a celebration for family park with National Night Out scheduled for August 7th. Mayor Thompson would check with the National Night Out committee.

5. Consultant Contract Allocations.

Mr. Sorensen stated the City of Biggs has been allocating a portion of the consultant contracts to the General Plan Update Fund and this fund has no current active uses and no funding sources. Therefore, it is recommended to shift the allocated costs to other funds.

Motion/Second to approve the recommended cost allocation of consultant contractual costs. (Frith/Wilkinson, MCU)

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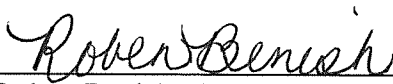
6. Designation of Voting Delegate and Alternates to the League of California Cities Annual Conference.

Mr. Sorensen asked Council to consider voting delegates for the League of California Cities Annual Conference.

Motion/Second to designate Doug Arnold as the voting delegate and Nathan Wilkinson and Angela Thompson as alternate delegates to the League of California Cities Annual Conference. (Thompson/Sheppard, MCU)

5. **INFORMATIONAL:** Council would tour Oroville Dam on July 19<sup>th</sup>.
6. **ADJOURNMENT:** Council adjourned the regular meeting at 8:06 p.m.

ATTEST:

  
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Roben Benish, CITY CLERK

APPROVED:

  
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Angela M. Thompson, MAYOR