

MINUTES OF THE CITY OF BIGGS  
REGULAR COUNCIL MEETING  
COUNTY OF BUTTE, STATE OF CALIFORNIA

August 14, 2018

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Thompson. Vice Mayor Arnold, Councilmembers Frith, Sheppard and Wilkinson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn and Accounting Technician Marlee Mattos.

**1. COMMUNITY PARTICIPATION: None**

**2. SUNWEST PGE INTERCONNECTION:**

Mr. Sorensen informed Council that SunWest Milling needs to dispose of 45,000 – 50,000 tons of rice hulls each year. To find a solution to this issue, SunWest is pursuing the development of a BioMass Generation facility which will consume rice hulls and generate 3 megawatts of electricity. SunWest is pursuing the project concept in conjunction with the PG&E Bioenergy Market Adjusting Tariff and expect to secure a 20-year power purchase agreement from PGE.

Motion/Second to approve Resolution No. 2018-16 “A RESOLUTION OF THE CITY OF BIGGS GRANTING INCORPORATED PROPERTY OWNER’S REQUEST TO INTERCONNECT WITH PACIFIC GAS & ELECTRIC DISTRIBUTION SYSTEM.”  
(Wilkinson/Sheppard, MCU)

**3. CONSENT CALENDAR:**

- A. Approval of warrants: 33031 – 33245; Z01973 – Z02008 for the months of June and July 2018 in the amount of \$1,335,855.68.
  - B. Approve minutes for meetings of June 12, 2018, June 26, 2018 and July 10, 2018.
  - C. Acknowledge receipt of Police Report for June 2018.
  - D. Acknowledge receipt of Animal Control Report for June 2018.
- Motion/Second to approve the consent calendar. (Frith/Wilkinson, MCU)

**4. DEPARTMENT REPORTS:**

- A. Planning: No report.
- B. Engineering:
  - 1. City Engineer Trin Campos reviewed the Monthly Activity Report.
  - 2. Mr. Campos stated Task Order No. 17 was for Construction Management services for the 2018 Street Pavement Repair Project.

Motion/Second to authorize the City Administrator to execute Task Order No. 17 for Construction Management Services with Bennett Engineering for 2018 Street Pavement Repair Project in the amount not to exceed \$31,550. (Frith/Sheppard, MCU)

- C. Public Safety. Verbal report by Police Chief Dean Price.
- D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Councilmember Sheppard.
- E. Public Works. No report.
- F. Electric. Verbal report by Councilmember Frith.
- G. BCAG. No report.
- H. Air Quality. No report.
- I. Solid Waste. No report.
- J. Mosquito Abatement. Verbal report by Councilmember Sheppard.
- K. SCORE. No report.
- L. LAFCo. No report.
- M. Biggs Unified School District. Verbal report by Councilmember Wilkinson.
- N. Other commission reports.
- O. City Administrator.
  - 1. Mr. Sorensen stated staff had issued an RFP for City Planner and other planning services. Three proposals were received, and an evaluation committee reviewed the respondents. ECORP appears to be best situated with local personnel, local knowledge and appears to be best able to offer quality and responsiveness to the City's limited and intermittent needs for planning services  
  
Motion/Second to authorize the City Administrator to execute a professional services agreement with ECORP for Planning Services and appoint Mr. Bob Summerville to act as the City Planner. (Wilkinson/Sheppard, MCU)
  - 2. Mr. Sorensen asked Council to consider approval of the Power Source Disclosure report to the California Energy Commission for calendar year 2017.

Motion/Second to approve the City of Biggs Power Source Disclosure report to the California Energy Commission for calendar year 2017. (Thompson/Frith, MCU)


3. Mr. Sorensen stated Council had previously given direction regarding official City of Biggs social media administration.

Motion/Second to change item 2 to read "Official City of Biggs social media sites and accounts should (when possible) only be created with and administered through official City of Biggs email accounts and/or contact information.  
(Wilkinson/Thompson, MCU)

**5. INFORMATIONAL:**

6. **ADJOURNMENT:** Council adjourned the regular meeting at 8:31 p.m.

ATTEST:

  
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Roben Benish, CITY CLERK

APPROVED:

  
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Angela M. Thompson, MAYOR