

MINUTES OF THE CITY OF BIGGS
REGULAR COUNCIL MEETING
COUNTY OF BUTTE, STATE OF CALIFORNIA

April 9, 2019

Call To Order

The regular council meeting was called to order at 6:30 p.m. by Mayor Wilkinson. Vice Mayor Sheppard, Councilmembers Bassett, Frith and Thompson were present. Staff present: City Administrator Mark Sorensen, City Attorney Greg Einhorn, City Planner Bob Summerville and City Clerk Roben Benish.

1. COMMUNITY PARTICIPATION: None

2. CONSENT CALENDAR:

- A. Approval of warrants: 33792 – 33867; Z02133 – Z02148 for the month of March 2019 in the amount of \$187,715.60.
- B. Approve minutes for City Council meeting of March 12, 2019.

Motion/Second to approve the consent calendar. (Thompson/Sheppard, MCU)

3. DEPARTMENT REPORTS:

A. Planning:

- 1. Monthly Activity Report and Project Updates by Bob Summerville.
- 2. Waste Water Treatment Plant Expansion Phase II.

ECORP Environmental Consulting has submitted a proposal to coordinate and perform all related mitigation monitoring services for the City of Biggs WWTP Expansion Phase II Project.

Motion/Second to direct the city administrator to enter into a contract with ECORP to provide the related services in the amount of \$63,500. (Frith/Sheppard, MCU)

B. Engineering:

- 1. City Engineer Trin Campos reviewed the Monthly Activity Report.
- 2. 2018 Street Pavement Repairs Project #18-02 – Request for Project Acceptance.

Motion/Second to approve Resolution No. 2019-11, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS, CALIFORNIA, AUTHORIZING THE CITY ADMINISTRATOR TO ACCEPT 2018 STREET PAVEMENT REPAIRS PROJECT, CITY PROJECT NO. 18-02, AS COMPLETE.”
(Thompson/Bassett, MCU)

3. SB1 – Road Maintenance Rehabilitation Account (RMRA).

Motion/Second to adopt Resolution No. 2019-13, “A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS AUTHORIZING THE CITY ADMINISTRATOR TO INCORPORATE IN THE 2019-20 BUDGET A LIST OF PROJECTS FUNDED BY SB 1: THE ROAD REPAIR AND ACCOUNTABILITY ACT.” (Sheppard/Frith, MCU)

4. Phase 2 WWTP Project Construction Contract Award.

Motion/Second to allocate a project construction budget of \$5,171,000 and authorize the city administrator to execute a construction contract with Gateway Pacific in the amount of \$3,989,655 for the Phase 2 WWTP Improvements Project. (Sheppard/Thompson, MCU)

5. Task Order No. 22 to Engineering Services Agreement dated September 1, 2016.

Motion/Second to authorize the City Administrator to execute Task Order No. 22 for the Wastewater Treatment Plant Improvements Phase 2 Construction Management Services. The total cost is not to exceed \$180,000. (Thompson/Sheppard, MCU)

C. Public Safety. Verbal report by Office Rodney Harr.

D. Sutter Butte Flood Control Agency (SBFCA). Verbal report by Vice Mayor Sheppard.

E. Public Works. No report.

F. Electric. Verbal report by Councilmember Frith.

G. BCAG. Verbal report by Mayor Wilkinson.

H. Air Quality. Verbal report by Mayor Wilkinson.

I. Solid Waste. No report.

J. Mosquito Abatement. Verbal report by Vice Mayor Sheppard.

K. SCORE. Verbal update by Mayor Wilkinson.

L. LAFCo. Verbal report by Mayor Wilkinson.

M. Biggs Unified School District. Verbal update by Mayor Wilkinson.

N. Other commission reports. None.

O. City Administrator.

1. Councilmember Bassett discussed with Council the idea of a City Council social media page. Council discussed other options, such as a newsletter, for the public to receive City of Biggs information.

2. Official Support for AB 430.

Motion/Second that the City Council of the City of Biggs formally supports AB 430, "Camp Fire Housing Assistance Act." (Thompson/Frith, MCU)

3. GHG (Green House Gas) Fund 054 Budget Modification.

Motion/Second to approve budget modification of Fund 54 (GHG Credits) by increasing the authorized expenditures by \$75,000 to a total expenditure level of \$120,000 for fiscal year 2018-2019. (Frith/Sheppard, MUC)

4. Financial Accounting Software.

Motion/Second to authorize the City Administrator to contract with Caselle for services to replace the current financial accounting and utility billing software. (Frith/Sheppard, MCU)

Motion/Second to accept the proposed cost allocation of Sewer 15%, Water 25%, Electric 25%, Electric Public Benefits 5%, Solid Waste 15%, and General Fund 10%. (Thompson/Frith, MCU)

5. Water Tank Adopting Obligations for the Water Tank Project.

Motion/Second to approve Resolution No. 2019-12, "A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS ADOPTING OBLIGATIONS TO REIMBURSE THE STATE WATER BOARD FOR PROJECT FUNDS PROVIDED FOR THE BIGGS WATER TANK PROJECT." (Frith/Sheppard, MCU)

6. Purchase of Protective Glass for Customer Counter.

Motion/Second to authorize the purchase of protective glass for the customer counter at City Hall. (Wilkinson/Bassett, MCU)

7. Options for the replacement of the Council dais.


Council agreed on a concept for the dais.

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4. **INFORMATIONAL:** None.
5. **CLOSED SESSION:** Council adjourned to closed session at 9:46 p.m.
6. **RESUME REGULAR MEETING:** Council resumed the regular session at 10:20 p.m. with direction being provided to staff.
7. **ADJOURNMENT:** Council adjourned the regular meeting at 10:20 p.m.

ATTEST:



Roben Benish, CITY CLERK

APPROVED:



Nathan E. Wilkinson, MAYOR