

APPLICATION FOR USE OF ALCOHOL ON CITY PROPERTY
City of Biggs (530) 868-5493, FAX (530) 868-5239 biggsar@biggs-ca.gov

SECTION I – To be completed by requestor. (Use typewriter or print in ink.)

Name/Group _____ Application Date _____
Name of Representative _____ Title _____
Address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Fax _____
Email Address: _____

Contact information for Responsible Persons AVAILABLE on site during the event:

Full Legal Name (First, Middle, Last): _____
HOME Address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Email: _____

Full Legal Name (First, Middle, Last): _____
HOME Address _____ City _____ State _____ Zip _____
Home Phone _____ Cell Phone _____ Email: _____

FACILITIES TO BE USED:

Biggs Community Hall (BCH): Main Hall Grounds Kitchen Small Meeting Room
 Family Park Rio Bonito Park _____

DATE(S) AND HOURS REQUESTED:

Setup: Date _____ From _____ To _____
Event: Date _____ From _____ To _____
Clean-up: Date _____ From _____ To _____

TYPE OF ACTIVITY: Wedding Reception Dinner/Luncheon/Breakfast
 Dance/Concert Family Reunion Baptism Celebration Bazaar/Market/Yard Sale
 Quinceanera Meeting Community Event Non-profit Organization
 Other (describe): _____

Anticipated Number of People Attending Event: _____

Is Event Open to the Public? Yes No Serving Food and/or Beverages? Yes No
Charging Admission? Yes No Serving Alcoholic Beverages? Yes No
Accepting Donations? Yes No Selling Alcoholic Beverages? Yes No
Selling Goods to the Public? Yes No Need help on lights/electrical, etc.? Yes No

Terms & Conditions

1. Alcoholic beverages are not allowed on City property without specific authorization.
2. Insurance Certificate: **General Liability** shall be at least \$2,000,000 per occurrence and **Liquor Liability must be included**. All City insurance requirements are incorporated herein.
3. LICENSED SECURITY GUARDS are REQUIRED to be on site at a minimum number of 1 guard per 100 (or fraction thereof) attendees.
4. Renter must provide a copy of the paid SECURITY GUARD AGREEMENT to City at least 7 days prior to event.
5. Security guards are required ½-hour prior to event and must remain until the end of the event.
6. All alcoholic beverages served MUST REMAIN ON PREMISES.
7. NO ONE UNDER THE AGE OF 21 shall be served or allowed to consume alcoholic beverages on city property.
8. Use of alcoholic beverages on City property shall be IN COMPLIANCE WITH THE REGULATIONS OF THE STATE OF CALIFORNIA DEPARTMENT OF ALCOHOLIC BEVERAGE CONTROL.
9. **Indemnity and hold harmless agreement:** The applicant agrees to indemnify and hold harmless the City of Biggs and its agents, employees and officers from and against any injury, damage, claims, actions or suits arising out of the use of the City facility including those caused by negligence of the parties being indemnified and/or any dangerous condition of property of the parties being indemnified, and further agrees to defend and indemnify the City of Biggs from and against any injury, damage, claims, actions or suits arising out of or connected with the use of the City facilities.



INITIAL HERE

10. California Business and Professions section [23399.1](#).

No ABC (Alcoholic Beverage Control) license or permit shall be required for the serving and otherwise disposing of alcoholic beverages where all of the following conditions prevail:

1. *That there is no sale of an alcoholic beverage.*
2. *That the premises are not open to the general public during the time alcoholic beverages are served, consumed or otherwise disposed of.*
3. *That the premises are not maintained for the purpose of keeping, serving, consuming or otherwise disposing of alcoholic beverages.*

Provided, however, that nothing in this section shall be construed to permit any person to violate any provision of the Alcoholic Beverage Control Act.

Applicant Certifies that the event qualifies under the section above: _____

Applicant Certifies that the event DOES NOT qualify under the section above and that an ABC license is required: _____.

Note: Alcohol Applications for Family Park or Rio Bonito Park:

- 1) Must be a public event.
- 2) Requires ABC (*Alcoholic Beverage Control*) license in all cases.
- 3) Requires review and approval by the City Council. Any approval may contain additional conditions of approval.

APPLICANT GUARANTEES THAT ALL INFORMATION PROVIDED HEREIN IS A TRUE AND CORRECT REPRESENTATION OF THE INTENDED EVENT. FALSIFICATION OF ANY DISCLOSURE FOR THE PURPOSE OF AVOIDING THE HIRING OF SECURITY PERSONNEL, MANIPULATING THE COSTS OF RENTAL FEES OR DEPOSITS OR CIRCUMVENTING ANY OF THE OTHER REQUIREMENTS OF THE LEASE SHALL RENDER THIS APPLICATION AND ANY SUBSEQUENT RENTAL AGREEMENT VOID WITH FORFEITURE OF THE RENTAL FEES AND ANY PORTION OF THE SECURITY DEPOSIT AS DEEMED NECESSARY. A \$50.00 NONREFUNDABLE APPLICATION FEE IS INCLUDED IN THE RENTAL FEES. CANCELLATIONS MUST BE MADE AT LEAST 30 DAYS PRIOR TO EVENT TO RECEIVE A FULL REFUND MINUS THE \$50.00 APPLICATION FEE.

SIGNED: _____ DATE: _____
(Must be 21 years of age or older)

PRINT NAME: _____

*****UPON COMPLETION OF SECTION I, REMIT THE ORIGINAL SIGNED COPY OF THIS APPLICATION TO: CITY OF BIGGS
465 C STREET, P.O. BOX 307, BIGGS, CA 95917-0307**

SECTION II – For City Use Only.

Action by The City of Biggs: _____ The Request is Approved Denied

Reason for denial: _____

Additional Comments: _____

Signature _____ Date _____
(City Administrator, Mark Sorensen)

SECTION III – For Office Use Only.

Application Received by _____ Date _____

Rental Fee \$ _____ CK # _____ Receipt # _____ Date _____

Security Deposit \$ _____ CK # _____ Receipt # _____ Date _____

Refund Approved \$ _____ Date _____ Warrant # _____ Date _____