

THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 18<sup>th</sup> DAY OF JULY, 2008, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

AGENDA of the  
CITY COUNCIL  
CITY OF BIGGS

**6:00** p.m. Monday  
July 21, 2008  
REGULAR MEETING

**MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

**1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record.**

Citizen's comments.

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**2. PRESENTATION:**

Presentation expressing appreciation to Angela Thompson and members of the Hometown Celebration Committee.

**The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its discussion of, and action on, the item without interruption.**

**3. Discussion/Action:** Consider request from Girl Scouts for a Local Health Clinic.

- A. Staff report.
- B. Public comments.
- C. Council discussion.

**Action:** If appropriate, direct staff.

**4. PUBLIC HEARINGS:**

- A. **2008 PTA APPLICATION SUBMITTAL:** Consider three draft applications under the 2008 CDBG Planning and Technical Assistance Allocation for the following activities: (1) Housing Element Update. (2) ADA Design for the City Library. (3) Downtown Visual Master Plan – Phase II.

**Public Hearing Procedures:**

1. Staff comments.
2. Open the hearing to the public.
  - a. Proponents.
  - b. Opponents.
  - c. Proponents rebuttal.
  - d. Opponents rebuttal.
3. Close hearing to the public.
4. Council discussion.

**Action:** If appropriate, adopt resolution regarding **HOUSING ELEMENT UPDATE AND ADA DESIGN FOR THE CITY LIBRARY**, by reading of title only.

Next resolution number 2008-\_\_

**Resolution**\_\_\_\_ Approving An Application For Funding And The Execution Of A Grant Agreement And Any Amendments Thereto From The Planning Technical Assistance Allocation Of The State CDBG Program.

**Action:** If appropriate, adopt resolution regarding **DOWNTOWN VISUAL MASTER PLAN– PHASE II**, by reading of title only.

Next resolution number 2008-\_\_

**Resolution**\_\_\_\_ Approving An Application For Funding And The Execution Of A Grant Agreement And Any Amendments Thereto From The Planning Technical Assistance Allocation Of The State CDBG Program.

- B. **ELECTRIC RATE ADJUSTMENT:** Consider adjusting electric rates as proposed.

**Public Hearing Procedures:**

1. Staff comments.
2. Open the hearing to the public.
  - a. Proponents.
  - b. Opponents.
  - c. Proponents rebuttal.
  - d. Opponents rebuttal.
3. Close hearing to the public.
4. Council discussion.

**Action:** If appropriate, adopt resolution, by reading of title only.

Next resolution number 2008-\_\_

**Resolution**\_\_\_\_ Establishing The Electric Utility Service Rates For Customers Of The City Of Biggs Municipal System, Effective July 21, 2008.

**5. UNFINISHED BUSINESS:**

A. **Discussion/Action: MUNICIPAL SERVICES REVIEW PRESENTED BY QUAD-KNOPF** requesting final review and acceptance.

1. Staff report.
2. Public comments.
3. Council discussion.

**Action:** If appropriate, motion to accept Final MSR and authorize staff to forward it to the Board of the Butte LAFCO for consideration.

B. **Discussion/Action:** Consider awarding **CONTRACT FOR GENERAL PLAN UPDATE** to Pacific Municipal Consultants.

1. Staff report.
2. Public comments.
3. Council discussion.

**Action:** If appropriate, motion to approve.

**6. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of June 16, 2008 and Special Meeting of July 1, 2008.
- B. Approval of warrants: #7172 - #7196; #Z00022 - #Z00036; and #22724 - #22793 for month of June 2008 in the amount of \$364,184.70.
- C. Acknowledge receipt of Bank Reconciliation and General Ledger Reconciliation for months of April 2008 & May 2008.
- D. Acknowledge receipt of Month in Review, Monthly Council Report and Traffic Summary for month of June 2008 from Police Chief Gary D. Keeler.
- E. Acknowledge receipt from Gridley-Biggs Animal Control Officer, Amy Egan, of Monthly Report of Local Rabies Control Activities and Animal Bite Activity for June 2008.
- F. Approve city membership in California City Management Foundation (CCMMF); Annual Dues are \$400.
- G. Approve renewal of provisional membership in Tri-County Economic Development District membership; cost of renewal is \$1000.
- H. Approve FY 07-08 expense of \$7159 to replace heating and air conditioning unit for council chambers building.
- I. Approve FY 08-09 supplemental appropriation of \$2000 to Fund 050 for Electric Rate Consultant, Michael Bell.
- J. Approve cancellation of sub-contract agreement with Mr. John Dougherty relative to 2006 General Plan Update services.
- K. Approve annual agreement with Pacific Municipal Consultants for City planning services.  
**Action:** It is recommended items “A” through “K” be acted on simultaneously unless separate actions are requested by a Councilor or a member of the audience. MOTION to approve the consent calendar.

**7. DEPARTMENT REPORTS:**

A. Planning Department:

1. Informational: Department Activity Report – June 2008 / July 2008.

2. **Discussion/Action:** Consider **MEMORANDUM OF AGREEMENT** between Butte County and Cities of Biggs and Gridley concerning Planning Goals within Area of Concern.

- a. Staff report.
- b. Public comments.
- c. Council discussion.

**Action:** If appropriate, adopt the Memorandum of Agreement and authorize the Mayor to sign the agreement.

3. **Discussion/Action:** Consider request from **EAGLE MEADOWS/CYNJAK ESTATES** for Tentative Map extension of two - three years.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** If appropriate, approve request and state length of extension.
4. **Discussion/Action:** Consider request from **SUMMIT ESTATES** for Tentative Map extension of two – three years.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** If appropriate, approve request and state length of extension.
5. Code Enforcement Activity Report – June 2008 - Present.

B. Engineer:

**PROJECT UPDATES.**

1. West Side Storm Drain Rehabilitation Project.
2. USDA Water Rehabilitation Project.
3. Safe Routes to School / TEA / Prop 1B / West Biggs-Gridley Road.
4. Willard Well.
5. Wastewater Treatment Plant Facility Plan.

C. Electric Department:

1. NCPA verbal update. (R. Frith)
2. **Discussion/Action:** Consider City’s **PUBLIC BENEFITS FUND (051) AND ENERGY EFFICIENCY PROGRAMS.**
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** If appropriate, direct staff as to use of surplus Public Benefits funds for this year’s expenses and as to development of energy efficiency building standards; approve FY 08/09 Residential Rebate Program.

D. Public Safety – Verbal updates. (J. Busch)

E. Public Works – Verbal update. (R. Frith)

F. BCAG/Air Quality – Verbal update. (D. Arnold)

G. Finance Department:

Informational: Department Activity Report –June 2008 / July 2008.

H. City Administrator:

1. **Discussion/Action:** Consider **UPDATED CITY ORGANIZATION CHART, SALARY SCHEDULE AND DESIGNATION OF ACCOUNTS PAYABLE**

**POSITION AS PERMANENT, OTHER CHANGES AS DEEMED  
APPROPRIATE.**

- a. Staff report.                      b. Public comments.                      c. Council discussion.  
**Action:** Direct Staff by motion/vote.

2. **Discussion/Action:** Consider Mayor Busch’s request to **RECONSIDER  
APPOINTMENTS TO THE COMMITTEE THAT WILL DRAFT CITY  
RESPONSE TO GRAND JURY REPORT.**

- a. Staff report.                      b. Public comments.                      c. Council discussion.  
**Action:** If appropriate, re-appoint committee.

3. Verbal report / Update.

8. **RESOLUTION:** Next Resolution No. 2008-**16** *see item 4. A & B*

9. **ORDINANCE:** - none -

10. **INFORMATIONAL:**

11. **ADJOURNMENT:** Motion to adjourn to \_\_\_\_\_

Presented by: \_\_\_\_\_ July 21, 2008  
City Clerk Date