

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

AGENDA of the  
CITY COUNCIL  
CITY OF BIGGS

**6:00** p.m. Monday  
August 18, 2008  
REGULAR MEETING

**MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.**

**1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.**

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

**All visitors are requested to approach the lectern when recognized and state your name for the record.**

A. Citizen's comments.

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**2. PRESENTATION: WASTEWATER FACILITIES PLAN by PSOMAS.**

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its discussion of, and action on, the item without interruption.

- a. Staff report.                                  b. Public comments.                                  c. Council discussion.

**Action:** Direct staff.

**3. SPECIAL BUSINESS:**

A. **Discussion/Action:** Consider request from Kathryn Bowers to amend Section 5.20.010 of the Biggs Municipal Code to allow potbellied pigs as exotic pets.

B. **Discussion/Action:** **GENERAL PLAN UPDATE FUNDING.**

Consider proposed approach to solicit funding agreements to share project costs.

- a. Staff report.                                  b. Public comments.                                  c. Council discussion.

**Action:** Direct staff.

**4. CONSENT CALENDAR:**

- A. Approval of Council Minutes for Regular Meeting of July 21, 2008 and Special Meetings of July 25, 2008 and August 13, 2008.
- B. Approval of warrants: #7197 - #7205; #Z00037 - #Z00041 and #22794 - #22890 for month of July 2008 in the amount of \$475,374.56.
- C. Acknowledge receipt of Month in Review, Monthly Council Report and Traffic Summary for month of July 2008 from Police Chief Gary D. Keeler.
- D. Acknowledge receipt from Gridley-Biggs Animal Control Officer, Amy Egan, of Monthly Report of Local Rabies Control Activities and Animal Bite Activity for July 2008.

- E. Approve cooperative agreement with CalFire and authorize Mayor Busch to execute it.  
**Action:** It is recommended items “A” through “E” be acted on simultaneously unless separate actions are requested by a Councilor or a member of the audience. MOTION to approve the consent calendar.

**5. DEPARTMENT REPORTS:**

A. Public Safety – Verbal updates. (J. Busch)

B. Public Works – Verbal update. (R. Frith)

C. Planning Department:

1. Informational: Department Activity Report – July 2008 / August 2008.
2. **Discussion/Action:** Consider *POLICY 4.5.B OF THE GENERAL PLAN*; clarify and reconfirm the formal policy of the City concerning the *LOCATION OF ELECTRIC UTILITY SERVICE FOR NEW CONSTRUCTION* in the City of Biggs.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Direct staff with City Council’s intent for application of Policy 4.5.B.
3. Code Enforcement Activity Report – July 2008 - Present.

D. Engineer:

1. **Discussion/Action:** Consider *WATER SYSTEM INSPECTION RECOMMENDATIONS*.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Direct staff.
2. **Discussion/Action:** Consider *WASTEWATER TREATMENT PLANT FACILITIES PLAN – SUPPLEMENTAL STUDIES*.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** If appropriate, motion to approve City Engineer to execute a contract amendment with Psomas to produce studies.
3. **Discussion/Action:** Consider *NORTH BIGGS ESTATES* request for a change to approved site improvement plans.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Direct staff.
4. **Discussion/Action:** Consider *SAFE ROUTES TO SCHOOL / TEA / C STREET / PROP 1B / WEST BIGGS GRIDLEY ROAD*. – refer to page 67 – Project Updates.
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Direct staff.

5. Project Updates:
  - a. West Side Storm Drain Rehabilitation Project.
  - b. USDA Water Rehabilitation Project.
  - c. Willard Well
  - d. North Biggs Estates
  - e. Sixth Street Bridge Rehabilitation

E. Electric Department:

1. NCPA verbal update. (R. Frith)
2. **Discussion/Action:** Consider request by the City Administrator and Electric Commissioner to ***ENGAGE BYERS ENGINEERING TO PRODUCE A GIS*** (Geographic Information System) ***MAP OF THE CITY'S ELECTRIC SYSTEM.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to approve agreement with Byers not-to-exceed \$5000.

F. BCAG/Air Quality: – Verbal update. (D. Arnold)

G. Finance Department:

Informational: Department Activity Report –July 2008 / August 2008.

H. City Administrator:

1. **Discussion/Action:** Consider ***DECLARING CITY-OWNED BOOM TRUCK AS SURPLUS.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to declare the city-owned boom truck as surplus, direct staff to sell same, and receive the transfer of Gridley's surplus boom truck to Biggs.
2. **Discussion/Action:** Consider ***ADDITIONAL APPROPRIATION FOR MUNICIPAL SERVICES REVIEW.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to approve up to \$3000 in additional appropriation to cover MSR project costs.

3. **Discussion/Action:** Consider ***MODIFICATION TO THE CITY INVESTMENT POLICY.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to approve modified city investment policy.
  
4. **Discussion/Acton:** Consider ***EMPLOYEE ORGANIZATION CHANGE: City Hall.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to establish Accounts Payable/Deputy City Clerk position as permanent.
  
5. **Discussion/Acton:** Consider ***PUBLIC WORKS ORGANIZATION AND STAFFING STRUCTURE.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Motion to establish Public Works Superintendent position with specified salary range.
  
6. **Discussion/Action:** Consider ***SUPPLEMENTAL INSURANCE AS EMPLOYEE BENEFIT.***
  - a. Staff report.
  - b. Public comments.
  - c. Council discussion.**Action:** Direct staff to enter into agreement with an insurance provider to offer supplemental insurance for non-bargaining unit employees on condition there are no direct costs to the City, and to seek approval from union to offer same for bargaining unit employees.
  
7. Verbal Report / Update.
  
6. **RESOLUTION:** - none -
  
7. **ORDINANCE:** - none -
  
8. **INFORMATIONAL:**
  
9. **ADJOURNMENT:**  
Motion to adjourn to \_\_\_\_\_

Presented by: \_\_\_\_\_ August 15, 2008  
City Clerk Date