

Call To Order

The regular council meeting was called to order at 6:00 p.m. by Mayor Frith. Vice Mayor Crawford and Councilors Arnold, Bottorff and Thompson were present. Staff present: City Administrator Pete Carr, City Attorney Greg Einhorn, City Planner Scott Friend, Engineering Staff Mike Vasquez and City Clerk Roben Dewsnup.

1. COMMUNITY PARTICIPATION: Melissa Alger at 319 B Street in Biggs stated she has two lambs she is raising for her FFA project. She received a notice from animal control notifying her of a complaint. She stated the animals would be gone at the end of June. Mayor Frith suggested contacting City Administrator Pete Carr and discussing this issue.

2. PUBLIC HEARING:

Zoning Ordinance Text Amendment #TA2010-01. Fences – BMC Section 14.60.080

A. Staff comments. City Planner Scott Friend stated in December 2009 the City Council adopted various modifications to Section 14.60.080, Fences and landscaping – General height limitations to address various issues that were identified with the existing provisions. During the final public hearing, a new provision, subpart (7), was added to the text being considered by the City Council. At the time of the discussion, staff did not realize the ambiguity of the wording of sub-part (7) in the form presented at the meeting. Subsequently, and following the adoption of the modifications by the City Council, staff determined that additional clarification was needed to the newly added provision to clarify the intent of the addition. As a result, this text amendment action is being pursued to address this issue.

B. Opening the hearing to the public.

1. Proponents. None
2. Opponents. None
3. Close hearing to the public.
4. Council discussion.

First Reading by Title Only of Ordinance No. 387 “**AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING THE BIGGS MUNICIPAL CODE TO MODIFY REGULATIONS IN SECTION 14.60.080 RELATING TO THE PLACEMENT OF A FENCE IN A FRONT OR STREET SIDE-YARD SETBACK AREA.**” (Frith/Bottorff, MCU)

3. NEW BUSINESS: No Parking on a Section of First Street.

City Administrator Pete Carr asked council to consider designation the east side of First Street between First and Aleut as a “No Parking” zone. The paved portion of this road is 24’ wide at B Street and tapers to 19’ wide at Aleut Street. Even when vehicles are parked legally, there is insufficient space to accommodate safe visibility and passage for pedestrians and vehicles.

Councilor Arnold asked why Mr. Carr was not asking for both sides of the road to be considered as a “No Parking” zone. Mr. Carr did not feel there was a problem with both sides of the road. Councilor Arnold stated residents were still parking on the sidewalks. Mr. Carr would ask law enforcement to assist with this issue.

Motion/Second to designate the east side of First Street between First and Aleut as a “No Parking” zone; erect signage, alert neighbors and the police department accordingly. (Thompson/Frith, MCU)

4. CONSENT CALENDAR: Motion/Second to accept the consent calendar as written.
(Bottorff/Thompson, MCU)

- A. Approval of Council Minutes for Regular Meeting of April 19, 2010, and Special Meetings of April 22, 2010 and May 3, 2010.
- B. Approval of warrants: #24370 - 24449; #7648 - #7668; Z00280 - Z00294 for month of April 2010 in the amount of \$406,165.47.
- C. Acknowledge receipt of Month in Review and Monthly Council Report for April 2010 and Traffic Summary for April 2010 from Police Chief Gary D. Keeler.
- D. Acknowledge receipt from Gridley-Biggs Animal Control Officer, Amy Egan, of Monthly Report for April 2010.
- E. Adopt Resolution No. 2010-15 acknowledging "In God We Trust" as a motto of American government, and directing staff to prepare a display of this motto at City Hall.
- F. Adopt Resolution No. 2010-16 a resolution calling a general municipal election on November 2, 2010 for the purpose of electing three members to the city council and requesting consolidation of that election with the consolidated general election to be held November 2, 2010.
- G. Ratify/Approve contract for accounting services, and approve revised city salary schedule to implement changes per council direction.
- H. Review and approve City of Biggs 2009 General Plan and Housing Element Annual Report and authorize staff to submit the report to the Department of Housing and Community Development.
- I. Authorize the City Administrator to enter into an agreement with a contractor to install crosswalks at the intersections of Ninth/C, Ninth/B, and First/B, not to exceed \$3,500.

5. DEPARTMENT REPORTS:

A. Planning:

- 1. Informational: City Planner Scott Friend reviewed the Department Activity Report – April 2010 / May 2010 included in the agenda packet.
- 2. The Code Enforcement Activity Report for April 2010 - Present was presented to council in the agenda packet.

Councilor Arnold asked about weed control at a house on B Street. Mr. Friend stated the first weed abatement letters had been sent out to residents with weed abatement issues.

B. Engineering:

- 1. Activity Report: Engineering Staff Mike Vasquez stated the Public Works Committee had met to work on a plan to address the paving issue on West Biggs Gridley Rd.
- 2. Project Updates: Mr. Vasquez presented a project update report to council and asked for questions.
 - a. USDA Sewer Line Repair Project.
 - b. City of Biggs Roadway Rehabilitation Project
 - c. Hydro-Pneumatic Tank Project
 - d. 6th Street Bridge Rehabilitation – Mr. Vasquez reviewed the request from Caltrans to reduce the box culvert's roadway width by eliminating the parking lane.

Vice Mayor Crawford stated concerns about trucks turning from Dakota Ave with the decrease in the width of the bridge. He asked what the funding and construction schedule was.

Mr. Vasquez stated authorization from Caltrans was coming and expected to receive more information tomorrow on this project. In the mean time, he could still issue RFPs.

Mayor Frith asked if the weather would delay the work on the concrete footing for the hydro-pneumatic tank and Mr. Vasquez did think there would be a problem.

3. 2010 Community Development Block Grant (CDBG) Funding Application.

Mr. Vasquez reported there was an opportunity to apply for \$800,000 in CDBG grants and presented the breakdown for use of funds in the staff report. The Public Works Committee had discussed projects that would provide the best use of potential funds. A storm drain infrastructure project located north of E Street between Second and Seventh Streets was recommended by the committee.

Mr. Vasquez stated up to 10% of the funds were eligible for "Set Aside" to be used for smaller projects. Council discussed possible projects such as widening Second Street between B and C Street, upgrading the tennis courts at the school or the pocket park on Trent Street.

Motion/Second to direct staff to prepare a CDBG Application requesting funding for the construction project recommended in the staff report or as modified by the Council, with tennis courts as top priority for set aside. (Frith/Crawford, MCU)

4. 2010 9th Cycle Safe Routes to School (SR2S) Funding Application.

Mr. Vasquez informed council that applications were being accepted for the 9th Cycle SR2S projects. There would be a 10% city match for this funding. He would modify the application that was sent last year for the 8th Cycle funding, which the city did not receive. The project would include sidewalks, ADA ramps, and crosswalks and associated roadways improvements located between B Street and the Trent Street subdivision.

Motion/Second to direct staff to prepare a Safe Routes to School Application requesting funding for the construction project selected in the staff report or as modified by the council. (Bottorff/Frith, MCU)

C. Flood Control. Councilmember Bottorff gave an update on the flood control project. Council discussed potential concerns of a conflict of interest and Mr. Vasquez stated there was a Conflict of Interest statement built into the levee design RFP. Mr. Bottorff stated he was satisfied with Sutter Buttes Flood Control Agency's efforts to resolve potential conflicts.

D. Public Safety. Mr. Carr noted page 29 of the Gridley-Biggs Police Department Month in Review. There were 35 traffic stops which showed an increase in enforcement.

E. Public Works. Council discussed recent road patch repairs. Vice Mayor Crawford commented on the excellent installation of the new generator and well system.

F. Electric. Mr. Carr stated SunWest was giving the city good production data which enabled the city to save money. Mayor Frith would be attending the dedication of the geyser solar system in Lake County.

G. BCAG/Air Quality. Councilor Thompson reported a letter had been drafted to support rescinding AB32. BCAG would hold a special meeting this Thursday to discuss bus routes.

H. Solid Waste. Nothing to report.

I. Other commission reports. Nothing to report.

J. City Administrator.

1. Follow-up on Strategic Planning. Mr. Carr stated there had been no community input on this matter. He reviewed the 2010 and 2015 drafts and asked council for any changes they would like made.

Resident Mary Frith suggested adding road resurfacing from curb to curb. Mr. Carr said this could be added.

Motion/Second to adopt the five year strategic plan including comments made during discussion. (Thompson/Arnold, MCU)

2. Preview Draft Fiscal Year 2011 Budget. Mr. Carr stated this discussion was informational and no action was requested tonight.

- General fund was able to break even this year.
- State Transportation Funds, Special Reserve Funds, and the Electric Fund are positive. Two years since rate increase.
- Sewer operating fund is very slim. Allocation adjustments could be made. Rate increase needed.
- Water fund is negative. When construction project is closed out, money will revert back to operations and the fund should be fine.
- Provide basic life insurance for employees at a cost of \$112 per month to the city.
- Assume \$60,000 net on sale of property, General Plan Update, proceed with outline projects, seek grants and continue with one time purchases.
- Sales tax up slightly this year and revenues for water and sewer are down slightly.
- Provide additional staff training.
- \$15,000 for a design standards review project.
- Continue commitment to sidewalk project.
- Replace public works vehicle.
- Replace riding lawn mower if needed.
- Purchase a used paving roller.
- \$8000 to upgrade Rio Bonito Restrooms. Mayor Frith suggested keeping this money in the budget and use only if needed.
- Purchase sewer lateral camera.
- \$3000 for a used air compressor.

- Continue with General Plan Update. This would deplete the surplus in the general fund and the difference could be made up by additional staff reduction or utility rate adjustments.

Mr. Carr reviewed projections for the next fiscal year.

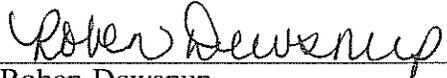
6. **INFORMATIONAL:** Mayor Frith stated Gridley Mayor Jerry Fichter had been appointed to the LAFCo Board and he was no longer on the board.

Council agreed on meeting Monday, May 24th at 6 p.m. for a Budget Study Session.

Vice Mayor Crawford suggested researching new vehicle, compressor and software purchases.

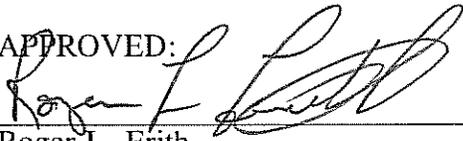
7. **ADJOURNMENT:** Meeting adjourned by mutual consent at 8:47 p.m.

ATTEST:



Roben Dewsnup
CITY CLERK

APPROVED:



Roger L. Frith
MAYOR