

**1. Call To Order**

The Budget Study Session of the Biggs City Council was called to order at 6:00 p.m. by Mayor Frith. Vice Mayor Crawford and Councilor Arnold, Bottorff and Thompson were present. Staff present: City Administrator Pete Carr.

**2. BUDGET STUDY SESSION: *Fiscal Year 2010-2011 Draft Budget***

City Administrator Pete Carr presented updated information on the city budget, especially noting changes to general reserve funds, building of Electric Improvement Fund, and projected expense allocations. Identification of General Fund expenses to allocate, and allocation schedule for staff labor, were thought to be in order. Council directed the following changes to the draft budget:

- 10-10-75-5 for % allocations of General Fund allocatable expenses to sewer-water-electric-solid waste, respectively.
- Start fiscal year with budgeted \$30k each for city planner and city engineer non-project work, consistent with FY10.
- No proposed projects or purchases were eliminated at this time from the budget.
- Consider planning for water meter implementation in the budget.
- Consider greater use of council member and citizen volunteer work.
- Advise on liability/work comp insurance cost impact of volunteer worker injuries.
- Consider staffing reduction; impact cost/benefit impact. Consider impact on customer service, other staff members, and budget.

Council also discussed potential for increasing General Fund revenue, and the need for utility rate increases. It was recognized that we need a sewer rate increase, but agreed that this should be in conjunction with the WWTP project.

Councilor Bottorff suggested a committee be formed to market the Seventh Street shop property; Vice Mayor Crawford expressed reluctance to part with the property at this time.

Next budget session was slated for 6 p.m. June 7, 2010.

**3. ADJOURNMENT: Budget Study Session adjourned at 8:37 p.m.**

ATTEST:



Roben Dewsnap  
City Clerk

APPROVED:



Roger L. Frith  
Mayor, City of Biggs