THIS AGENDA WAS POSTED ON THE BULLETIN BOARD OR WINDOW IN FRONT OF CITY HALL BY 5:00 PM ON THE 25th DAY OF FEBURARY, 2011, IN ACCORDANCE WITH GOVERNMENT CODE §54954.2. MATERIALS RELATED TO AN ITEM ON THIS AGENDA SUBMITTED TO THE CITY COUNCIL FOR THE CITY OF BIGGS AFTER DISTRIBUTION OF THE AGENDA PACKET ARE AVAILABLE FOR PUBLIC INSPECTION IN CITY OFFICES AT 465 C STREET, BIGGS, CA DURING NORMAL BUSINESS HOURS.

THIS MEETING WILL BE HELD IN COUNCIL CHAMBERS, 3016 SIXTH STREET, BIGGS, CA

AGENDA of the CITY COUNCIL CITY OF BIGGS

6:00 p.m. Monday FEBRUARY 28, 2011 REGULAR MEETING

MEETING CALLED TO ORDER & PLEDGE OF ALLEGIANCE TO THE FLAG.

1. COMMUNITY PARTICIPATION FORUM-5 MINUTE LIMITATION.

At this time, any member of the public may address the City Council on matters which are not listed on this agenda. City Council may not discuss nor take action on any item not listed on the agenda. Please limit your comments to five minutes.

In accordance with State law, no action shall be taken on any item presented in public forum or unscheduled matters unless the council, by majority vote, determines that an EMERGENCY situation exists, or, unless the council by two-thirds vote, finds that the need to take action arose after this agenda was posted.

All visitors are requested to approach the lectern when recognized and state your name for the record. If you have a cell phone, please set it to silent.

Citizen's comments.

The Council will announce the opportunity for public comment at some point during the Council's consideration of each action item on the agenda. Please limit comments to five minutes per person per topic. Once the public comment period is closed, the public is asked to refrain from comment, allowing the Council the opportunity to continue its consideration of the item without interruption.

2. PUBLIC HEARING: ORDINANCE TO IMPLEMENT APPLICATION OF UTILITY CHARGES TO ALL PROPERTY.

Noticed public hearing to consider and provide first reading of an ordinance to implement application of basic city utility charges to all property – currently or previously improved – regardless of current occupancy.

Public Hearing Procedures:

- A. Staff comments.
- B. Open the hearing to the public.
 - 1. Proponents.
 - 2. Opponents.
 - 3. Proponents rebuttal.
 - 4. Opponents rebuttal.
- C. Close hearing to the public.
- D. Council discussion.

Recommendation: Move for *FIRST READING and INTRODUCTION* of ordinance to amend BMC 10.30 by reading of title only.

ORDINANCE NO. 390 "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING CHAPTER 10.30 OF THE BIGGS MUNICIPAL CODE."

3. BUSINESS:

A. **Discussion/Information:** Fire Department Discussion about Dispatch Services.

Fire chief requests opportunity to discuss dispatch services with city council. No action is requested at this time.

1. Staff report.

2. Public comment.

3. Council discussion.

Recommendation: None.

B. **Discussion/Action:** Water Rate Adjustment.

Council will consider proposed adjustments to water rates which are expected to result in increased water service fees for many customers and revenue generation sufficient to balance the city water utility expenses, including operations and capital improvement debt service. Council may direct staff to proceed with initiation of the public notification and hearing process.

1. Staff report.

2. Public comment.

3. Council discussion.

Recommendation: Implement the rate increase process suggested in items 1 - 5 of the staff report.

4. CONSENT CALENDAR:

- A. Approval of Council Minutes for Regular Meeting of January 24, 2011 and Special Meeting of January 31, 2011.
- B. Approval of warrants: #24990 25079; #7846 #7870; Z00406 Z00414 for month of January 2011 in the amount of \$375,042.63.
- C. Acknowledge receipt of Monthly Cash and Investments Report for January 2011.
- D. Acknowledge receipt of Police Department Report for January 2011.
- E. Acknowledge receipt of Gridley-Biggs Animal Control Officer Report for January 2011.
- F. Acknowledge receipt of Biggs Fire Department Report for January 2011.
- G. Second Reading and Adoption of Ordinance No. 389 by reading of title only "AN ORDINANCE OF THE CITY COUNCIL OF THE CITY OF BIGGS AMENDING TITLE 6 PUBLIC HEALTH AND SAFETY, TO COMBINE AND AMEND BIGGS MUNICIPAL CODE SECTIONS 6.25 HEALTH AND SAFTEY NUISANCE ABATEMENT AND SECTION 6.27 NEIGHBORHOOD NUISANCE ABATEMENT."
- H. Adopt Resolution No. 2011-06 "RESOLUTION OF THE CITY COUNCIL OF THE CITY OF BIGGS TO ERECT AND MAINTAIN TEMPORARY STREET BARRICADES AT SECOND AND FOURTH STREETS IN BIGGS."
- I. Approval of draft 2011 city project priorities.
 Action: It is recommended items "A" through "I" be acted on simultaneously unless separate actions are requested by a Councilmember or a member of the audience. MOTION to approve the consent calendar.

5. DEPARTMENT REPORTS: Planning and Engineering

A.	Planning:	(S.	Friend))
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1. Department Activity Report – January 2011 / February 2011.

2. **Discussion**: Draft Water Efficient Landscape Ordinance pursuant to State law and the requirements of AB1881.

In order to comply with the requirements of Assembly Bill 1881 and the State of California's Water Conservation in Landscaping Act (AB325), the City of Biggs is required to adopt a water efficient landscape ordinance consistent with State law or to utilize the State's approved Model Ordinance.

a. Staff report.

b. Public comment.

c. Council discussion.

Recommendation: Review draft Ordinance and provide feedback and input as necessary.

3. **Discussion/Action**: Reconsideration of Placement and Location of Fences (from September 20, 2010 Council Meeting).

Council will conduct a reconsideration vote to determine if this issue will be further discussed and acted upon. If the reconsideration vote passes (at least four votes required) then discussion will continue; otherwise, move to next item on the agenda.

Staff will provide Council with potential options which would allow for the construction of fences closer to the public street or public sidewalk, within City rights-of-way, in front and street side yard areas.

a. Staff report.

b Public comment

c. Council discussion.

Recommendation: Direct staff.

4. **Discussion/Action:** Truck Routes

City administrator will present and discuss the city's current truck route map and issues therewith

a. Staff report.

b. Public comment.

c. Council discussion.

Recommendation: Consider existing and recommended truck routes as noted in staff report and direct staff.

- B. Engineering: (D. Swartz)
 - 1. Activity Report and Project Update.
 - 2. **Discussion/Action:** Piping of Valley Gutters.

A brief introduction to opportunities and constraints of replacing existing valley gutters with surface piping located at street intersections.

a. Staff report.

- b. Public comment.
- c. Council discussion.

Recommendation: Keep the existing surface drainage scheme and replace the existing damaged valley gutters with new wider sections.

3. **Discussion/Action:** WWTP – MUN Designation Updated Information

New information regarding designation of agricultural drains being designated as municipal water use.

a. Staff report.

- b. Public comment.
- c. Council discussion.

Recommendation: None

- C. Public Safety Verbal update. (R. Frith)
- D. Flood Control Verbal update. (M. Bottorff)
- E. Public Works Verbal update. (R. Frith and D. Arnold)
- F. Electric Verbal update. (R. Frith)
- G. BCAG/Air Quality Verbal update. (A. Thompson)
- H. Solid Waste Verbal update. (D. Arnold)
- I. Other commission reports. (Council)
- J. City Administrator:

1. Discussion/Action: Draft RFQ for Engineer.

City administrator will present first draft of a Request for Proposals (RFQ) for city engineer contract services. Council may accept and direct publication, or request more staff work on the draft.

a. Staff report.

- b. Public comment.
- c. Council discussion.

Recommendation: Approve as-is or with specified modifications, direct staff accordingly.

2. **Discussion:** NCPA Membership Analysis Update.

City Administrator will discuss progress in researching and evaluating the city's membership in NCPA, and initial consideration of alternatives feasibility analysis.

3. **Discussion/Action:** Recreation Programs – City Sponsorship.

City administrator requests authority to allow recreation programs on a limited and trial basis, utilizing city facilities.

a. Staff report.

- b. Public comment.
- c. Council discussion.

Recommendation: Advise staff, provide authority and guidance if desired.

4. **Informational:** Employee Safety Program Update.

City administrator is informing council of updated status of the city employee safety program, as well as engagement in a new training program.

5. **Discussion:** Introduction of Draft Policy for Use of Social Media.

City administrator and city attorney will introduce the concept of a policy for acceptable use of social media such as Facebook, Twitter, etc.

6. **Discussion:** Introduction of Draft Policy for Use of Volunteers.

City administrator will introduce the concept of a policy for acceptable use of unpaid labor in accomplishment of city tasks and objectives.

7. **Discussion:** Verbal Update.

City administrator will update council on the police contract and plans for planting trees, seek council direction on same.

6. INFORMATIONAL:

7.	EXECUTIVE	SESSION:	Employe	e Leave	Undate.

8. RESUME SPECIAL MEETING:

ANNOUNCEMENT OF ACTION(S) TAKEN IN EXECUTIVE SESSION, pursuant to Government Code §54957.1. (Must report the vote or abstention of every member present on any action.)

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Presented by:		February 25, 2011			
J -	Roben Dewsnup, City Clerk	Date			